

Invitation to Bid #12PSX0189

A Learjet Model 25D

Contract Specialist: **Patrick DeConti**

Date Issued: **17 August 2012**

Due Date: **10 September 2012**

Department of Administrative Services



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Invitation to Bid

A Learjet Model 25D

Overview

The Department of Education, (DOE) Connecticut Aero Tech division of the Connecticut Technical High School System, is looking to purchase a Learjet to be used for the training students toward their FAA certification to service these aircrafts. The aircraft we are seeking shall be a Learjet Model 25D with less than 12,000 total airframe hours. The aircraft will be purchased using school construction funds, bonded by the State of Connecticut.

The Department of Administrative Services, (DAS) on behalf of Connecticut Aero Tech, will be seeking bids for the purchase of this aircraft using the requirements and specifications set forth in Exhibit A. The proposer shall meet all required specifications as well as demonstrate the satisfactory operation during a thirty minute test flight. Also required will be the delivery of the aircraft to Connecticut Aero Tech School located at Brainard Airport in Hartford, Connecticut.

Instructions to Bidders

I. Bid Schedule

Release of ITB:	Date: Friday August 17 th , 2012
Receipt of Questions:	Date: Friday August 31, 2012, by noon
Answers to Questions posted on BidSync:	Date: Wednesday September 5 th 2012
Bid Due Date:	Date: Monday September 10 th 2012, by 2:00 pm ET

During the period from your organization's receipt of this Invitation to Bid, and until a contract is awarded, your organization shall not contact any employee of the State of Connecticut for additional information, except in writing, directed to the Department of Administrative Services, Attn.: Patrick DeConti, Procurement Services, 165 Capitol Avenue, 5th Floor South, Hartford, CT 06106.

II. Questions

Questions for the purpose of clarifying the bid must be submitted in writing and must be received in Procurement Services no later than noon on Friday August 31, 2012, in the State of Connecticut.

Questions must be delivered to:

Department of Administrative Services
Attn.: Patrick DeConti
(RFP12PSX0189),
165 Capitol Avenue, 5th Floor South
Hartford, CT 06106 or emailed to email address: pat.deconti@ct.gov.

III. Solicitation Submission

Solicitations shall be submitted online by the bid due date and time only. Bidders must upload their solicitation submission to their BizNet Account. Any material that is not submitted online with your company's solicitation submission shall not be accepted under any circumstances. No documentation shall be submitted by hard copy, fax or email.

IV. Public Bid Opening

Please note that the public bid openings are now conducted online. Since solicitations are now uploaded to the bidder's BizNet account, solicitation results will be available online from all bidders that submitted a solicitation. The pricing results are only available for 24 hours after the bid opening date and time.

How to View Bid Results:

- Go to the DAS/Procurement website: das.ct.gov/Portal
- Click on the heading "Search Solicitations"
- Click radio button "Under Evaluation"
- Search for the bid
- Click on "Public Opening" under the bid due date and time

Bid / Contract Requirements

I. Reverse Auction

The **pricing submission** for this Invitation to Bid (ITB) shall be conducted using a Reverse Auction bidding process. All pricing submissions shall be submitted **electronically** to www.BidSync.com during the Reverse Auction duration times specified in the ITB.

All other bid response forms and submittal requirements shall be submitted in accordance with the Standard Bid Terms and Conditions (from SP-19) no later than the date and time specified in the ITB. Failure to respond to both the Reverse Auction price submission and other bid response forms and submittal requirements at the specified dates/times will result in the rejection of your bid.

To participate in this Reverse Auction bidding process, vendors shall register through www.BidSync.com. To register with BidSync, please go to www.BidSync.com and click on the orange 'Register' link. Registration has no cost, and will allow you to access all of the necessary bid submission documents. **Pricing submissions will only be considered through this reverse auction process through www.BidSync.Com.**

For assistance in submitting your prices through the Reverse Auction process, please contact BidSync Vendor Support Department via phone or email, during regular business hours: 1-800-990-9339 extension 100 or support@BidSync.com. Bidders should allow ample time prior to the close of the Reverse Auction to become familiar with the Reverse Auction format and procedures through BidSync Vendor Support Department.

II. Quantities and/or Usages

These are estimated quantities and/or usages only and in no way represent a commitment and/or intent to purchase. Actual quantities may vary and will be identified on individual purchase orders issued by the requesting state entity.

III. Brand Name Specifications and/or References

The use of the name of a manufacturer or of any particular make, model or brand in describing an item does not restrict bidders to that manufacturer or specific article unless limited by the term "no substitute". However,

the article being offered must be of such character and quality so that it will serve the purpose for which it is to be used equally as well as that specified, and the bidder shall warrant to the State that it is fit for that purpose. Bids on comparable items must clearly state the exact article being offered including any and all applicable options and the bidder shall furnish such other information concerning the article being offered as will be helpful in evaluating its acceptability for the purpose intended. If the bidder does not indicate that the article offered is other than as specified, it will be understood that the bidder is offering the article exactly as specified. Bidders must submit complete documentation on the specifications and quality levels of the proposed products. Bids submitted that do not contain this documentation are subject to rejection.

IV. Contract Award

The State reserves the right to award this Contract in a manner deemed to be in the best interest of the State and may include, but not be limited to:

- A. by item, group of items, or in it's entirety
- B. geographic location to adequately service the entire State of Connecticut in the best possible manner
- C. Multiple Contractor Award

V. Subcontractors

DAS must approve any and all subcontractors utilized by the successful bidder prior to any such subcontractor commencing any work. Bidders acknowledge by the act of submitting a bid that any work provided under the contract is work conducted on behalf of the State and that the Commissioner of DAS or his/her designee may communicate directly with any subcontractor as the State deems to be necessary or appropriate. It is also understood that the successful bidder shall be responsible for all payment of fees charged by the subcontractor(s). A performance evaluation of any subcontractor shall be provided promptly by the successful bidder to DAS upon request. The successful bidder must provide the majority of services described in the specifications.

Index of Abbreviations

Abbreviations:

DAS	Department of Administrative Services
ITB	Invitation to Bid