

**EXHIBIT B, RFP-16
PRICE SCHEDULE**

RFP NO: 12PSX0085

PROPOSER NAME:			
DELIVERY:		TERMS: Net Days	CASH DISCOUNT: % Days

ITEM #	DESCRIPTION SERVICES	PRICE
	<u>SECTION I</u>	
1.	<u>HARDCOPY RECORD STORAGE</u> Storage of Records Note: Cartons will be billed at actual displacement of cubic footage Hardcopy Climate Controlled Record Storage	\$ _____ Per cubic foot per Month \$ _____ Per cubic foot per Month
2.	<u>PICK UP AND/OR DELIVERY CHARGES</u> (Courier Service Charge/Transportation Visit/Trip Charges) Pick-Up Charge During Normal Business Hours (8:00 am to 5:00 pm) 24 Hour Turn Around Time <ul style="list-style-type: none"> • 1st Box – 1.2 Cubic Foot • Each Additional Box 	\$ _____ Per Trip \$ _____ Per Cubic Foot
3.	<u>EMERGENCY DELIVERY CHARGES</u> <ul style="list-style-type: none"> • If a box needs immediate delivery Delivery within 2 hours in the Greater Hartford Area, otherwise delivery within 4 hours in other areas. Note: Greater Hartford Area includes Rocky Hill, Wethersfield, Bristol, Hartford, Southington, New Britain, Manchester, Windsor, South Windsor, Glastonbury, Bloomfield, Vernon, Rockville and Enfield <ul style="list-style-type: none"> • Monday through Friday (8:00 am to 5:00 pm) • Saturday, Sunday and Holidays (8:00 am to 5:00 pm) 	\$ _____ Monday – Friday \$ _____ Saturday, Sunday & Holidays
4.	<u>INDEXING</u> <ul style="list-style-type: none"> • Individual list of files to include pickup of box, unloading, receiving and entry, indexing of one line per box, data entry of one line per box into computer system, labeling or marking the box 	\$ _____ Per File

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PROPOSER NAME:	
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ITEM #	DESCRIPTION OF SERVICES	QUANTITY	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
5.	<u>RECORD RETRIEVAL</u>			\$ _____ Per Cubic Foot or File	
6.	<u>REFILE RECORD</u>			\$ _____ Per Cubic Foot or File	
7.	<u>COST FOR NEW RECORDS PLACED INTO STORAGE</u>			\$ _____ Per Cubic Foot	
8.	<u>STORAGE OF RECORDS IN A SECURED AND EXCLUSIVE ENVIRONMENT</u>			\$ _____ Per Cubic Foot Per Month or \$ _____ Per Carton Per Month	
9.	<u>COST FOR CERTIFIED DESTRUCTION BY SHREDDING OR INCINERATION</u>			\$ _____ Per Cubic Foot (Plus Retrieval Fee)	
10.	<u>COST PER BOX</u> (Banker Boxes are 1.2 Cubic Foot and ordered in multiples of 10)			\$ _____ Per Box	
11.	<u>PERMANENT BOX WITHDRAW FROM STORAGE</u> (Includes retrieval and computer removal from system)			\$ _____ Per Cubic Foot (Plus Retrieval Fee)	

PROPOSER NAME:	
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ADDRESS LOCATION(S) AND SQUARE FOOTAGE INFORMATION OF EACH CONNECTICUT STATE LIBRARY CERTIFIED FACILITY USED FOR HARDCOPY RECORDS STORAGE:

Address: _____

Storage Square Foot Information: _____

PROPOSER NAME:	
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ITEM #	DESCRIPTION OF SERVICES	QUANTITY	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
	<u>SECTION II</u>				
1.	<u>MAGNETIC MEDIA STORAGE</u>				
	Storage Rates:				
	• Individual Items / Containers			\$ _____	Per Item Per Month
	• Optical Disks			\$ _____	Per Item Per Month
	Cases:				
	• Small Case			\$ _____	Per Case Per Month
	• Medium Case			\$ _____	Per Case Per Month
	• Large Case			\$ _____	Per Case Per Month
2.	<u>TRANSACTION FEES (i.e. record retrieval, record refile)</u>				
	During Normal Business Hours (8:00 am to 5:00 pm)				
	• Individual Items (Small Volume Clients)			\$ _____	Per Item Per Direction
	• Individual Items (Large Volume Clients)			\$ _____	Per Item Per Direction
	• Cases / Containers			\$ _____	Per Cases Per Direction
3.	<u>SCHEDULED REGULAR DELIVERY CHARGES</u>				
	During Normal Business Hours (8:00 am to 5:00 pm)				
	• Monday through Friday			\$ _____	Per Round Trip
	• Weekends (Saturday and Sunday)			\$ _____	Per Round Trip
	• Holidays			\$ _____	Per Round Trip
4.	<u>UNSCHEDULED DELIVERY CHARGES</u>				
	Next Day Delivery				
	During Normal Business Hours (8:00 am to 5:00 pm)				
	• Monday through Friday			\$ _____	Per Round Trip

PROPOSER NAME:	
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ITEM #	DESCRIPTION OF SERVICES	QUANTITY	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
5.	<p><u>EMERGENCY DELIVERY CHARGE</u></p> <p>Immediate Delivery of Item of Case (within 2 hours)</p> <ul style="list-style-type: none"> • Monday through Friday - 8:00 am to 5:00 pm • Monday through Friday After 5:00 pm • Weekends Saturday and Sunday- 8:00am to 5:00 pm • Weekends Saturday and Sunday After 5:00 pm • Holidays – 8:00 am to 5:00 pm • Holidays After 5:00 pm 			<p>\$ _____ Per Round Trip</p>	
6.	<p><u>ADMINISTRATIVE COSTS</u> For Data Entry, Forms and Report, etc.</p>			<p>\$ _____ Per Month</p>	
7.	<p><u>COST FOR STORAGE CASES / CONTAINERS (Plastic)</u></p> <ul style="list-style-type: none"> • Small Case • Medium Case • Large Case 			<p>\$ _____ Per Container</p> <p>\$ _____ Per Container</p> <p>\$ _____ Per Container</p>	
8.	<p><u>COST FOR TAPE BOXES #205</u> (15 1/2" x 12 1/2" x 12 with Attached Lid)</p>			<p>\$ _____ Per Box</p>	
9.	<p><u>RENTAL CASES / CONTAINERS</u></p>			<p>\$ _____ Per Case/Container Per Month</p>	
10.	<p><u>DESTRUCTION OF MAGNETIC MEDIA (Incineration)</u></p>			<p>\$ _____ Per Pound</p>	
11.	<p><u>MONTHLY ACCOUNT MINIMUM CHARGE</u></p>			<p>\$ _____ Per Month</p>	

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ADDRESS LOCATION(S) AND SQUARE FOOTAGE INFORMATION OF EACH CONNECTICUT STATE LIBRARY CERTIFIED FACILITY USED FOR MAGNETIC MEDIA STORAGE:

Address: _____

Storage Square Foot Information: _____

Address: _____

Storage Square Foot Information: _____