



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFR #: 5316	SOLICITATION DATE: December 11, 2012
SOLICITATION TITLE: SOUTH GREEN/ BARNARD PARK – Improvements Phase 1a	
SOLICITATION DESCRIPTION: The City of Hartford is soliciting proposals for: SOUTH GREEN- BARNARD PARK; Phase 1a- These improvements include: demolition; removal, refurbishment and reinstallation of historic cast iron fencing; installation of trash compactor pads and minor seeding and landscaping.	
SITE LOCATION (if applicable): intersection of Main Street and Wethersfield Avenue	
RESPONSE DATE : December 27, 2012	RESPONSE TIME: 2:00 p.m.
DEPT. ASSIGNED CONTRACT #: E99-32	EST. COST OF CONSTRUCTION: \$110,000.

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR 12/19/12 at 10:00AM at South Green/ Barnard Park.
 (Date / Time) (Location)

This pre-bid conference is: **Not Applicable**
 Mandatory (All prospective bidders are REQUIRED to attend to discuss specifications)
 Non-mandatory (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

Project Site Location – (for construction projects only)

Table of Contents – (for construction projects only)

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements Bid Bond Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660 MWBE Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

1.4 Subcontractor Information

Section 2 – Specifications/Scope of Services

- Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Sincerely,

Susan Sheppard

Project Manager

smsheppard@hartford.gov

Companies interested in doing business with the City are able to register and maintain their registration via the Internet at:

www.bidsync.com