

TOWN OF GREENWICH

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March 19, 2013

ADDENDUM #3

TOWN OF GREENWICH

REQUEST FOR PROPOSAL #6944 REVISED DEADLINE: 3/28/13 AT 3:00 P.M.

TAX COLLECTION & ASSESSMENT APPLICATION SOFTWARE

- The deadline has been revised to 3/28/13 at 3:00 PM

Question #1: In the Assessors System General Requirements, provide details for the 'Ability to perform real estate value phase-in'.

Answer #1: Real Estate Phase-in: Pursuant to CGS 12-62c, this allows the Town to phase-in all, or a portion of real property assessments beginning with the revaluation year, over a period of up to five (5) years.

Question #2: In the Assessment and Tax Collections Product Functionality provide more details on 'Pari-mutuel taxes' and 'Ability to handle cap credits and surcharges per Connecticut General Statute 12-62D'.

Answer #2: CGS 12-62d has been repealed; please remove.

Question #3: Please define 'On Line'. Would this be over the internet or Real Time processing?

Answer #3: 'On-line' means real time update from Assessor's system to Collector.

Question #4: Provide more detail on 'Ability to handle bankruptcies in accordance with federal and state law'.

Answer #4: Accounts categorized as "Bankruptcy" must have the ability to be (in some instances) segregated from the general population by virtue of this identifier. As an example, when "Delinquent Notices" are being prepared the system must be flexible enough to allow any Bankruptcy account to NOT be included in said effort. The software provider will supply proper default information to ensure legal compliance. Similar requirements could include assigned interest rates by courts and the system's ability to "handle" that along with anticipated revenues associated with Bankruptcy accounts. These revenues may need to be excluded from reporting in some instances.

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TOWN OF GREENWICH

REQUEST FOR PROPOSAL #6944 DEADLINE: 3/15/13 AT 3:00 P.M.

TAX COLLECTION & ASSESSMENT APPLICATION SOFTWARE

Question #5: Please provide additional details regarding the payment plans.

Answer #5: The Tax Collector's Office has no legal authority to sanction "payment plans"; please remove.

Question #6: In regards to 'Ability to produce in house duplicate bills and statements (showing multiple user defined accounts)', please clarify what multiple user defined accounts represents.

Answer #6: Remove reference to "multiple user defined accounts". End sentence at "statements."

Question #7: In regards to 'Ability to flag tax bills that require special handling such by level 1 personnel or the Tax Collector', please clarify what type of special handling is needed.

Answer #7: End statement at "that require special handling". Software to provide ability to add identifier to "flag" individual accounts ensuring desired identifying/segregating from general population.

Question #8: What is the Town's desired time table?

Answer #8: Time Frame: The Assessor's Office would like to have the system in place to be able to create the 2013 Grand List and as well as the 2012 Motor Vehicle Supplemental.

Tax Collector's Office desires to be prepared to bill January 2014 accounts.

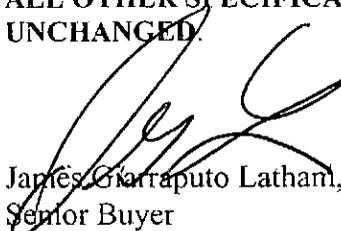
Question #9: What system is the Town currently using to value its Personal Property accounts?

Answer #9: Personal Property: The Assessor's Office is currently using only the MUNIS system in valuation of personal property accounts.

Question #10: Will the Town's current CAMA vendor be willing to design a custom export to allow for the ability to Bridge to an Administration system?

Answer #10: Proval is our CAMA System. I would assume they could design an export if requested.

ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS OF THIS RFB REMAIN UNCHANGED.


James Giarraputo Latham, CPPB
Senior Buyer

JGL:tw