



Purchasing Department  
Finance Group

**INVITATION TO BID**

April 18, 2013

The City of Norwalk is soliciting bids for the City's Information Technology Department for **Data Center Core Switch Equipment** for the Telephone System for the New Fire Station facility currently under construction. Your firm has expressed interest in providing these products. Below is an outline of some of the requirements that apply to this project.

<b>PROJECT #</b>	<b>3299</b>	<b>Document length – seven (7) pages</b>
<b>DEADLINE</b>	<b>2:00 PM</b>	<b>May 2, 2013</b>
<b>PROJECT TITLE</b>	<b>Data Center Core Switch Equipment – Telephone System</b>	
<b>PROJECT SITE</b>	<b>New Fire Station Facility, 121 Connecticut Avenue, Norwalk, CT</b>	

Candidates will be required to provide:

1. Copies of current certifications as applicable.
2. Other information:

Questions concerning the requirements of this solicitation should be submitted, in writing, to Gerald J. Foley, Purchasing Agent via e-mail to [GFoley@norwalkct.org](mailto:GFoley@norwalkct.org) or via fax to 203-854-7817. The deadline for the submission of questions for this solicitation is 2:00 PM., April 25, 2013.

BID DOCUMENTS for this solicitation are available upon receipt of this invitation over the Internet at <http://www.norwalkct.org>. Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided on the internet bid page.

Businesses, without fax or Internet access equipment, may contact the Purchasing Department at 203-854-7712 for any RFP information. Our fax number is 203-854-7817.

If, after review of the RFP documents, your firm is interested in performing the services specified, provide the information requested, sign and return the complete document, along with your detailed proposal, to the City of Norwalk Purchasing Department by the due date.

Yours truly,

Gerald J. Foley  
Purchasing Agent  
Ph 203-854-7712, Fax 203-854-7817, E-Mail [gfoley@norwalkct.org](mailto:gfoley@norwalkct.org)

## SECTION 1 - RESPONSE FORMS

### **SPECIAL NOTES ON RESPONDING:**

**ADDENDA** information is available over the Internet at <http://www.norwalkct.org> Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. **We strongly suggest that you check for any addenda a minimum of forty eight hours in advance of the bid deadline.**

**SUMMARIES** will be available any time after 5:00 PM on the day of the bid opening over the Internet at <http://www.norwalkct.org>. The document number to request will be the same as the project number indicated in the invitation to bid. Bid results will not be provided over the phone.

**AWARD NOTIFICATION** will be issued by telephone, fax, e-mail or U.S. Mail.

**BUSINESSES WITHOUT FAX EQUIPMENT** or Internet access may contact the Purchasing Department at 203-854-7712 for this information.

**BID RESPONSES** are to be delivered to:

City of Norwalk  
Purchasing Department, Room 103  
125 East Avenue  
P.O. Box 5125  
Norwalk, CT 06856-5125

See section 3 for information on delivering bids by fax.

**1.1 PRICING SHEET - #3299 – Data Center Core Switch Equipment - Telephone System – New Fire Station Facility**

<b>Vendor Name -</b>		
<b>Address -</b>		
<b>Phone -</b>	<b>Fax -</b>	<b>Email -</b>
<b>Manager -</b>		<b>Fed ID#</b>

The undersigned hereby declares that he/she or they are thoroughly familiar with the specifications, the various sites, the City's requirements, and the objectives for each element of the project item or service and understands that in signing this proposal all right to plead any misunderstanding regarding the same is waived.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

Note: all pricing should include applicable freight / shipping charges.

**A. Data Center Core Switch Equipment - Telephone System – New Fire Station Facility**

<b>Item</b>	<b>Part Number</b>	<b>Description</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
1	WS-4510R+E	CAT4500E 10 Slot Chas 48GBPS/Slot	1	\$	\$
2	CON-OSP-C4510R+E	On Site 24X7X4 Cat 4500E 10 Slot Chas For	1	\$	\$
3	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1	\$	\$
4	WS-X4612-SFP-E	Cat 4500 E-Series 12 PT GE SFP Factory	1	\$	\$
5	WS-X4612-SFP-E	Cat 4500 E-Series 12 PT GE SFP Factory	1	\$	\$
6	S45U-32-1502SG	Cat 4500E Sup7E Univ-Image	1	\$	\$
7	PWR-C45-6000ACV	Catalyst 4500 6000W AC Dual Input P/S DA	1	\$	\$
8	CAB-AC-2800W-TWLK	US Power Cord Twist Lock NEMA 6-20 Plug	4	\$	\$
9	PWR-C45-6000ACV/2	Catalyst 4500 6000W AC Dual Input P/S DA	1	\$	\$
10	C4500E-IP-ES	Paper IP to Ent SVC Lic	1	\$	\$
11	CAB-CON-C4K-RJ45	Console Cable 6ft with RJ-45 to RJ-45	1	\$	\$
12	WS-X45-SUP7-E	Cat 4500 E-Series Supv 848 GBPS	1	\$	\$

- Continued Next Page -

**1.1 PRICING SHEET - #3299 – Data Center Core Switch Equipment - Telephone System – New Fire Station Facility**

**Vendor Name -**

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Item	Part Number	Description	Qty	Unit Cost	Total Cost
13	WS-X45-SUP7-E/2	Cat 4500 E-Series Supv 848 GBPS	1	\$	\$
14	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1	\$	\$
15	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1	\$	\$
16	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1	\$	\$
17	GLC-LH-SM=	Core Cisco GE SFP Lc Conn LX LH XCVR	2	\$	\$
18	Total Cost	Total Prices of Item 1- 17 listed above		\$	

**B. Maintenance and Warranty Options:**

Item	Part Number	Description	Qty	Total Cost
1		Cisco SmartNet Service 24 x 7 x 365, one year, months 1-12	1	\$
2		Cisco SmartNet Service 24 x 7 x 365, three year, months 1-36	1	\$

Delivery - \_\_\_\_\_ calendar days after receipt of order.

<b>Submitted by – Printed Name &amp; Title -</b>	-
<b>Submitted by – Signature Name &amp; Title -</b>	
<b>Authorized Agent of Company (name and title)</b>	<b>Date</b>

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

<b>Addendum #1, Dated –</b>		<b>Addendum #2, Dated -</b>	
<b>Addendum #3, Dated –</b>		<b>Addendum #4, Dated -</b>	

**Vendor Name -**

**1.2 BIDDER'S QUALIFICATIONS**

If a qualification statement is not on file with Purchasing, or is over one year old, please answer the following questions. Attach a financial statement or other supportive documentation.

- 1. Number of years in business - \_\_\_\_\_
- 2. Number of personnel employed Part-time - \_\_\_\_\_, Full -time \_\_\_\_\_,
- 3. List six contracts of this type/size your firm has completed within the last three years:

<b>Project</b>	<b>Date</b>	<b>Contact Person</b>	<b>Phone No.</b>

**SERVICE -**

- 4. Location of service center - \_\_\_\_\_
- 5. Size of service center (sq. ft.) - \_\_\_\_\_
- 6. Dollar value of parts relating to this bid in inventory \$ \_\_\_\_\_
- 7. Number of full time technicians employed, qualified to handle this equipment: \_\_\_\_\_

**Attach any additional information that demonstrates your qualification for this work including appropriate certifications.**

## SECTION 2 - PROJECT SPECIFICATIONS

The following equipment is required by the City’s Information Technology Department for the Data Center core switch requirements of the new telephone system for the New Fire Station Headquarters facility currently under construction.

This is a “supply” only purchase. Installation & configuration of this equipment will be handled as a separate project by the City’s Information and Technology Department.

The awarded vendor of this project must supply all brand new equipment. No refurbished products will be accepted.

The awarded vendor must be a Cisco Value Added Resellers who are Premier Certified (or higher) Cisco Channel Partners. Vendors must include proof of such certification with their bid submission documentation to be considered for an award.

Item	Part number	Description	Quantity
1	WS-4510R+E	CAT4500E 10 Slot Chas 48GBPS/Slot	1
2	CON-OSP-C4510R+E	On Site 24X7X4 Cat 4500E 10 Slot Chas For	1
3	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1
4	WS-X4612-SFP-E	Cat 4500 E-Series 12 PT GE SFP Factory	1
5	WS-X4612-SFP-E	Cat 4500 E-Series 12 PT GE SFP Factory	1
6	S45U-32-1502SG	Cat 4500E Sup7E Univ-Image	1
7	PWR-C45-6000ACV	Catalyst 4500 6000W AC Dual Input P/S DA	1
8	CAB-AC-2800W-TWLK	US Power Cord Twist Lock NEMA 6-20 Plug	4
9	PWR-C45-6000ACV/2	Catalyst 4500 6000W AC Dual Input P/S DA	1
10	C4500E-IP-ES	Paper IP to Ent SVC Lic	1
11	CAB-CON-C4K-RJ45	Console Cable 6ft with RJ-45 to RJ-45	1
12	WS-X45-SUP7-E	Cat 4500 E-Series Supv 848 GBPS	1
13	WS-X45-SUP7-E/2	Cat 4500 E-Series Supv 848 GBPS	1
14	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1
15	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1
16	WS-X4748-UPOE+E	Cat 4500E 48PT UPOE 10/100/1000 RJ45 Fac	1
17	GLC-LH-SM=	Core Cisco GE SFP Lc Conn LX LH XCVR	2

Also, provide pricing on the following maintenance and warranty coverage on the above equipment:

Option #1: Cisco SmartNet Service 24 x 7 x 365, one year, months 1-12

Option #2: Cisco SmartNet Service 24 x 7 x 365, three year, months 1-36

Note: Vendors shall provide a delivered price for a single shipment of the aforementioned equipment to a single location within the City boundaries of the City of Norwalk. Utilize the mailing zip code number 06851 for this single shipment of equipment.

### **SECTION 3 - GENERAL INFORMATION**

**NOTE: SECTION 3 - GENERAL INFORMATION** contains the City's Standard Terms and Conditions. You are responsible for obtaining a copy prior to bidding. If you do not have a revision dated 011205, or later on file you may obtain a copy over the Internet at <http://www.norwalkct.org>. Adobe Acrobat reader is required to view this document. If you do not have this software you may down load it for free from Adobe.