



Purchasing Department
Finance Group

INVITATION TO BID

July 3, 2013

The City of Norwalk is soliciting bids for the Building Management Department for Network Video Recording (NVR) Equipment for the existing video surveillance system in the Norwalk Police Station headquarters facility. Your firm has expressed interest in providing these products. Below is an outline of some of the requirements that apply to this project.

PROJECT #	3312	Document length – Seven (7) pages
DEADLINE	2:00 PM	July 18, 2013
PROJECT TITLE	Network Video Recording Equipment	
PROJECT SITE	Norwalk Police Station Facility, One Monroe St., Norwalk, CT	

Candidates will be required to provide:

1. Copies of current certifications as applicable.
2. Other information:

Questions concerning the requirements of this solicitation should be submitted, in writing, to Gerald J. Foley, Purchasing Agent, via e-mail to GFoley@norwalkct.org or via fax to 203-854-7817. The deadline for the submission of questions for this solicitation is 2:00 PM., July 11, 2013.

BID DOCUMENTS for this solicitation are available upon receipt of this invitation over the Internet at <http://www.norwalkct.org>. Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. A link to the Adobe site is provided on the internet bid page.

Businesses, without fax or Internet access equipment, may contact the Purchasing Department at 203-854-7712 for any RFP information. Our fax number is 203-854-7817.

If, after review of the RFP documents, your firm is interested in performing the services specified, provide the information requested, sign and return the complete document, along with your detailed proposal, to the City of Norwalk Purchasing Department by the due date.

Yours truly,

Gerald J. Foley
Purchasing Agent
Ph 203-854-7712, Fax 203-854-7817, E-Mail gfoley@norwalkct.org

SECTION 1 - RESPONSE FORMS

SPECIAL NOTES ON RESPONDING:

ADDENDA information is available over the Internet at <http://www.norwalkct.org> Adobe Acrobat reader is required to view this document. If you do not have this software you may download it for free from Adobe. **We strongly suggest that you check for any addenda a minimum of forty eight hours in advance of the bid deadline.**

SUMMARIES will be available any time after 5:00 PM on the day of the bid opening over the Internet at <http://www.norwalkct.org>. The document number to request will be the same as the project number indicated in the invitation to bid. Bid results will not be provided over the phone.

AWARD NOTIFICATION will be issued by telephone, fax, e-mail or U.S. Mail.

BUSINESSES WITHOUT FAX EQUIPMENT or Internet access may contact the Purchasing Department at 203-854-7712 for this information.

BID RESPONSES are to be delivered to:

City of Norwalk
Purchasing Department, Room 103
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856-5125

See section 3 for information on delivering bids by fax.

1.1 PRICING SHEET - #3312 – Network Video Recording Equipment – Police Station Facility

Vendor Name -		
Address -		
Phone -	Fax -	Email -
Manager -		Fed ID#

The undersigned hereby declares that he/she or they are thoroughly familiar with the specifications, the various sites, the City's requirements, and the objectives for each element of the project item or service and understands that in signing this proposal all right to plead any misunderstanding regarding the same is waived.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

Note: all pricing should include applicable freight / shipping charges.

A. Network Video Recording Equipment – Police Station Facility - Building Management

Item	Part Number	Description	Qty	Unit Cost	Total Cost
1	1608-48-6000-R2	exacqVision Hybrid Network Video Recorder (NVR) Servers	4	\$	\$
2	90000662	Minuteman E2000RM2U 2000V Rack mountable UPS	1	\$	\$
3	Total Cost	Total Prices of Item 1- 2 listed above		\$	

Delivery - _____ calendar days after receipt of order.

Submitted by – Printed Name & Title -	-
Submitted by – Signature Name & Title -	
Authorized Agent of Company (name and title)	Date

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #1, Dated –		Addendum #2, Dated -	
Addendum #3, Dated –		Addendum #4, Dated -	

Vendor Name -

1.2 BIDDER'S QUALIFICATIONS

If a qualification statement is not on file with Purchasing, or is over one year old, please answer the following questions. Attach a financial statement or other supportive documentation.

- 1. Number of years in business - _____
- 2. Number of personnel employed Part-time - _____, Full -time _____,
- 3. List six contracts of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.

SERVICE -

- 4. Location of service center - _____
- 5. Size of service center (sq. ft.) - _____
- 6. Dollar value of parts relating to this bid in inventory \$ _____
- 7. Number of full time technicians employed, qualified to handle this equipment: _____

Attach any additional information that demonstrates your qualification for this work including appropriate certifications.

SECTION 2 - PROJECT SPECIFICATIONS

The following equipment is required by the City’s Building Management Department for the existing surveillance system within the Norwalk Police Department facility.

This is a “supply” only purchase. The installation & configuration of this equipment will be handled as a separate project by the City’s Building Management Department.

The awarded vendor of this project must supply all brand new equipment. No refurbished products will be accepted.

1. Quantity = Four (4) each. Model 1608-48-6000-R2 exacq Technologies exacqVision Hybrid Network Video Recorder (NVR) Servers – 2U Rackmount.

Feature	Specification
Analog Inputs	Sixteen (16)
IPS	480
Looping Outputs	Sixteen (16)
Analog Outputs	One (1) mux / One (1) spot
IP Licenses	Eight (8)
Recording Resolution	CIF: 352 x 240 NTSC / 352 x 288 PAL
Analog:	2 CIF: 720 x 240 NTSC / 720 x 288 PAL
	D1: 720 x 480 NTSC / 720 x 576 PAL
Frame Rate IPS (analog)	
NTSC:	120, 240, 480, 960
PAL:	100, 200, 400, 800
Compression (analog)	MPEG-4 ASP or MJPEG
Compression (IP)	H.264, MPEG-4, MJPEG
Alarm Inputs	16 TTL inputs – screw terminal
Alarm Outputs	15 TTL outputs and 1 relay output – screw terminal
Video Inputs (analog)	16 or 32 BNC
Analog PTZ Protocols	Pelco D/P, GE-Impac, GE-ASCII, Bosch, Panasonic
Video Outputs (analog)	2 or 4 BNC
Looping Outputs	16 Or 0 BNC
Audio Inputs	4 audio input – screw terminal + IP camera audio
Serial Connections	RS-485 PTZ port
NIC	1 GigaByte 1000 Base T RJ-45
USB2 Ports	Eight (8) – Two (2) front, six (6) rear
Hard Drive Storage	Enterprise Class – 6,000 Giga Byte (GB)
VGA Output	One (1) VGA (DB15) or DVI-D
Keyboard & Mouse	Yes
DVD / CD RW	Yes – (front panel access)

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Feature	Specification
Watchdog Timer	Yes
Operating System	Windows 7
Regulatory	CE (Class A), FCC (Class A)
Warranty	Three (3) year warranty, part and labor
Dimensions	21.25" x 19.0" x 3.5" // 53.975cm x 48.26cm x 8.89cm
Weight	28.7 lbs. // 13 kg
Operating Temperature	40 – 90 degrees F // 4.5 – 35 degrees C
Relative Humidity	5 – 96 % RH (non-condensing)
Input Voltage	120 VAC
Power Consumption	<250 watts (150 watts typical)
Web Browser Access	Compatible with : Internet Explorer, Firefox, Opera, Chrome
Mobile Device Access	Compatible with: iPhone, iPod Touch, Blackberry, Android

2. Quantity = One (1) each. Part Number #90000662 Minuteman Model E2000 RM 2U 2000VA Rack mount UPS unit.

Feature	Specification
Device Type	UPS - external
Approximate Weight	111.1 lbs.
Input Voltage	AC 120 Volts
Output Voltage	AC 120/127 VOLTS +/- 5% (50 / 60 Hz)
Dimensions	17.3 inches x 24 inches x 3.5 inches
Power Capacity	1.76 KW / 2000 VA
Output Connectors	Six (6) – Power NEMA 5 -15/20 One (1) – Power NEMA L5-20
Batteries (Type)	Lead Acid 7.2 AH
Batteries (Quantity)	Six (6)
Battery (Life Expectancy)	Three (3) to five (5) years
Run time	Full Load: five (5) minutes Half Load: thirteen (13) minutes
Recharge Time	Eight (8) hours maximum
Remote Management	Protocol SNMP
Manufacturer Warranty	Three (3) year warranty, part and labor

Note: Vendors shall provide a delivered price for a single shipment of the aforementioned equipment to a single location within the City boundaries of the City of Norwalk. Utilize the mailing zip code number 06851 for this single shipment of equipment.

SECTION 3 - GENERAL INFORMATION

NOTE: SECTION 3 - GENERAL INFORMATION contains the City's Standard Terms and Conditions. You are responsible for obtaining a copy prior to bidding. If you do not have a revision dated 011210, or later on file you may obtain a copy over the Internet at <http://www.norwalkct.org>. Adobe Acrobat reader is required to view this document. If you do not have this software you may down load it for free from Adobe.