



Connecticut Lottery Corporation  
777 Brook Street  
Rocky Hill, CT 06067  
860-713-2795

## **INVITATION TO BID**

**ITB Number:** CLC201309  
**ITB Description:** Poly Mailer Bags  
**ITB Issue Date:** October 30, 2013  
**Bid Due Date:** November 26, 2013 by 2:00 p.m. Eastern Time

### **Part I. INTRODUCTION**

The Connecticut Lottery Corporation (“CLC” or “Lottery”), a quasi-public agency with the mission of generating revenue for the State of Connecticut’s General Fund, issues this Invitation to Bid (“ITB”) for its exclusive use. **This ITB is not a contract offer, and no contract will exist unless and until there is either a written contract signed by both the CLC and the successful bidder, or a purchase order is issued to the successful bidder (either referred to as the “Contract”).**

The purpose of this ITB is to obtain competitive prices from qualified vendors to provide the Lottery with poly mailer bags, as described in greater detail in the Part IV, Technical Specifications section, below. Interested parties may submit a bid in accordance with this ITB’s requirements and directions.

The Lottery reserves the right, in its sole discretion, to accept all or any part of a bid, to reject all bids, and to waive any informalities or non-material deficiencies in a bid, in each instance as the CLC determines to be in its best interests.

Any Contract resulting from this ITB will commence on approximately March 1, 2014, and will have an initial term of three (3) years. The CLC may extend the Contract for up to three (3) additional years (in any combination of months or years) under the same terms and conditions (except pricing) as the initial Contract. **Any Contract will be exclusive and will guarantee a total minimum purchase of 200,000 poly bags (of any size/type) for each full contract year.**

**Part II. BID SUBMISSION REQUIREMENTS**

**A. SCHEDULE OF CERTAIN KEY EVENTS AND DEADLINES**

Bidder questions due	November 11, 2013 by 2:00 PM Eastern Time*
CLC posts responses to questions	November 18, 2013
Bid due date	November 26, 2013 by 2:00 PM Eastern Time*
CLC issues preliminary notice of award	January 27, 2014
Contract effective date	March 1, 2014

Dates bearing an asterisk (\*) are firm dates and times. All other dates are anticipated, not firm.

**B. BIDDER QUESTIONS**

All questions concerning the CLC’s procurement process for this ITB **must** be submitted by e-mail and directed **only** to:

Sue Starkowski (the “Purchasing Officer”)  
Connecticut Lottery Corporation  
777 Brook Street  
Rocky Hill, CT 06067  
Telephone: 860-713-2788  
E-mail: Sue.Starkowski@ctlottery.org

**Bidders are prohibited from contacting any other Lottery employee or officer, or member of the Lottery Board of Directors, or State official or employee concerning this ITB or the goods to be provided under it. A bidder’s failure to comply with this requirement may result in disqualification.**

The Purchasing Officer must receive bidder questions no later than the date and time set forth in Part II, Section A, above. The Purchasing Officer will confirm receipt of a bidder’s questions by e-mail. Questions cannot be submitted via telephone or fax, but the Purchasing Officer will accept telephone calls to confirm receipt of a bidder’s questions if the bidder has not received an e-mail confirmation.

By the date and time set forth in Part II, Section A, above, the CLC will answer all relevant written questions by issuing one or more written addenda, which shall be a part of this ITB and any resulting Contract. Addenda will be available on the Lottery’s website ([www.ctlottery.org](http://www.ctlottery.org), About Us, Bids) as well as the CT Department of Administrative Service’s website ([www.das.state.ct.us](http://www.das.state.ct.us), State Contracting Portal, Current Solicitations, Organization, drop down to “Connecticut Lottery Corporation”) (together, the “Websites”). **As noted above, each bidder is responsible for checking the Websites to determine if the CLC has issued any addenda and, if so, to complete**

**its bid in accordance with the ITB as modified by the addenda. No oral statement of the CLC or any of its officers or employees, including the Purchasing Officer, shall be effective to waive, change or otherwise modify any of the provisions of this ITB, and no bidder shall rely on any alleged oral statement.**

C. BID DUE DATE

Bids must be received by the Purchasing Officer on or before the date and time set forth in Part II, Section A, above. Bid envelopes or packages postmarked before that date and time do **NOT** satisfy this requirement. The CLC will **NOT** accept submissions by e-mail or fax. Bidders are solely responsible for ensuring timely delivery. **The CLC will reject, and may return unopened, bids received after the bid due date and time.**

D. WITHDRAWAL OF BID/BID EFFECTIVENESS

A bidder may withdraw a bid personally or in writing provided that the CLC's Purchasing Officer receives the withdrawal prior to the bid due date and time. Bids are considered valid, and may not be withdrawn, cancelled or modified, for one hundred twenty (120) calendar days after the bid due date to allow the CLC to review and evaluate the bids, investigate a bidder, issue a preliminary notice of award, and enter into a Contract with the successful bidder.

E. BID SUBMISSION

1. General Requirements

- a) Bids must be clearly written (preferably typed), legible, and signed by a person duly authorized to sign it on the bidder's behalf. The CLC may reject an unsigned bid. The person signing the bid must initial any errors, alterations or corrections on its submission.
- b) The CLC may allow a bidder to correct obvious clerical mistakes in its bid.
- c) The sealed bid must be addressed to the Purchasing Officer, must contain the bidder's name and address in the upper left-hand corner, and must be clearly labeled with the words "ITB PROPOSAL RESPONSE ENVELOPE 1 of X, 2 of X, etc" and the ITB description, ITB number, and bid due date.
- d) The CLC will reject any bid submitted in an unmarked package or envelope that the CLC opens in the normal course of its business. The CLC may, but shall not be required to, return such bid and inform the bidder that the bid may be resubmitted as described above.

## 2. Content

The sealed bid must contain the original and six (6) copies of the following documents, except that it need contain only one set of the samples (100 total envelopes) described in subpart (c) below:

- a) A cover letter describing the bidder and its history of providing the product described in this ITB (especially, but not only, to other lotteries) and any other information it wishes the CLC to consider. Please include a complete description of all product warranties that the CLC would receive (as described in Part IV, Technical Specifications, Warranties, below);
- b) Names and phone numbers of three current and/or former customers;
- c) Fifty (50) samples of each of the two (2) differently sized poly mailer bags described in Part IV, Technical Specifications. While not required, the CLC prefers that samples not identify the bidder. No samples will be returned to bidders, even after this procurement solicitation has ended;
- d) A completed Vendor Information Form/Supplier Diversity Information (Attachment A, two pages);
- e) A completed Bidder's Affidavit (Attachment B, two (2) pages); and
- f) A completed Bid (Price) Proposal (Attachment C, two (2) pages). The Bid (Price) Proposal must include pricing for the first full three-year term, from 3/01/14 – 2/28/17; bidders that do not include pricing for the first full three-year term will not be considered.
- g) A completed Consulting Agreement Affidavit – OPM Ethics Form 5 (Attachment D, one (1) page)

### Part III. GENERAL TERMS AND CONDITIONS

#### A. RIGHT TO AMEND OR TERMINATE ITB

The CLC may, at any time and in its sole discretion, clarify, modify or terminate this ITB when it is in the CLC's best interests. Any such action shall occur by posting a notice on the Websites.

**Each bidder is responsible for checking the Websites to determine if the Lottery has issued any addenda and, if so, to complete its bid in accordance with this ITB as modified by the addenda.**

B. TAXES

Pursuant to Section 12-816 of the Connecticut General Statutes, the CLC is exempt from all state and certain federal taxation. Such taxes must NOT be included in bid prices.

C. COSTS FOR PREPARING BID

Each bidder's costs incurred in developing its bid are its sole responsibility, and the CLC shall have no liability for such costs.

D. OWNERSHIP OF BIDS

All bids, including samples, become the CLC's property and will not be returned to bidders.

E. ADDITIONAL INFORMATION

The CLC reserves the right, after the bid due date, to ask any bidder to clarify its bid or to submit additional information that the CLC in its sole discretion deems desirable.

**Part IV. TECHNICAL SPECIFICATIONS**

**Purpose:** Currently, the CLC uses Jiffy® Utility #7 Mailer envelopes to send lottery scratch tickets, via courier, to our retail partners. These envelopes are occasionally used for additional or other purposes. The CLC is interested in obtaining pricing on poly mailer bags to be used primarily for delivering lottery scratch tickets and, occasionally, for additional/other purposes.

**Product Specifications:**

- Tear proof.
- Minimum 4 mil thickness; 5 mil preferred; slightly thicker will also be considered.
- Tamper resistant adhesive.
- Sealing method to be peel and seal with removable strip to be constructed of a static resistant material. High strength seams for overstuffing.
- Seal must be durable enough to suit the needs of the CLC to ensure proper closure of each poly mailer bag once packed.
- Sealing flap to overlap approximately 2".
- Water resistant.

- Color of outer skin face to be white.
- One color printing on one side of mailer to cover approximately 10% of bag face.
- Environmentally friendly; preferably 100% recyclable.
- Sealed mailer size 17”W x 20”L. The CLC will accept a variance of up to four inches plus on the width and length, and one inch minus on the width and length.
  - Also this mailer with inverse one color printing on one side to cover approximately 90% of bag face.
- Sealed mailer size 14”W x 16”L. The CLC will accept a variance of up to two inches plus on the width and length, and two inches minus on the width and length.
  - Also this mailer with inverse one color printing on one side to cover approximately 90% of bag face.
- The bags must have a minimal useable shelf life of six (6) months.

**Samples Requested:** Bidders must, without cost or expense to the CLC, provide fifty (50) poly mailer bag samples of each size (100 poly bags total) so that the CLC may assess product suitability to its production packing system. While not required, the CLC prefers that the samples not identify the bidder. Bidders that do not submit the requisite number of samples will not be considered.

**Warranty:** The goods or services furnished under the Contract shall be covered by the most favorable commercial warranties the successful bidder gives any customer for such goods and services and include the rights and remedies provided therein.

**Pricing:** The bidders shall, in the Bid (Price) Proposal (Attachment C), submit prices per-thousand (1000) for the initial three-year term of the Contract. Each extension year may be priced and listed separately; in addition, bidders are requested to provide prices if all three extension years are exercised at the same time.

The Bid (Price) Proposal must include pricing for the first full three-year term, from 3/01/14 – 2/28/17; bidders that do not include pricing for the first full three-year term will not be considered.

**Quantity:** The Lottery guarantees a total minimum purchase of 200,000 poly bags (of any size/type) for each full contract year. Currently, the Lottery’s envelopes are all the same size, but the CLC is considering using two different sizes as described in the Product Specifications, above.

**Packaging:** Poly mailer bags are to be packaged flat in cartons, alternating each row of cartons on the pallet in different directions. Individual cartons should be of sufficient strength to withstand crushing damage, and should not weigh more than thirty pounds (30 lbs.).

**Delivery:** The Lottery will require delivery of poly mailer bags on the first business day of May, August, November and February, although the CLC reserves the right to modify this quarterly delivery schedule based on existing stock. Freight on Board (FOB) destination is required (meaning that the successful bidder will pay all shipping costs and will remain responsible for the goods until the CLC takes possession). The initial delivery date will be determined in the Contract. The exact number of poly mailer bags delivered will be determined by the CLC on a quarterly basis (the number has been approximately 60,000 bags per quarter). The successful bidder will notify the Lottery of any anticipated delivery delays as soon as possible, preferably at least two weeks in advance.

**Lottery's Remedies for Successful Bidder's Breach of Contract:** Notwithstanding anything to the contrary in this ITB, the CLC reserves all of its rights and remedies in connection with the successful bidder's breach of the Contract, including but not limited to the failure of any bags to meet the product specifications or the bags' poor performance, and the successful bidder's failure to deliver the bags in time to meet the Lottery's needs.

Such rights and remedies include, but are not limited to: (a) termination of the Contract, in which event the Lottery shall have no further liability whatsoever to the successful bidder under the Contract or under any other legal theory; (b) rejection of the bags and their return for credit; and, (c) the Lottery's purchase of those bags on the open market, in which event the successful bidder will be liable to the Lottery for any additional costs incurred. The successful bidder will also be liable for any time and materials incurred by the Lottery or its courier delivery staff associated with the successful bidder's breach of the Contract. The Lottery's termination of the Contract does not excuse the successful bidder from any liabilities, damages or costs the Lottery may have incurred as a result of the successful bidder's failure to meet its obligations while the Contract was in effect.

#### **Part V. EVALUATION/AWARD CRITERIA, PROCESS, AND THE CONTRACT**

All bids will be publicly opened at the time that bids are due as set forth in Part II, Section A, above. The name of each bidder will be read aloud. The public, including bidders, may be present at the opening. No information other than the names of bidders will be released at that time.

The Lottery reserves the rights, in its sole discretion, to accept all or any part of a bid, to reject all bids, and to waive any informalities or non-material deficiencies in a bid, in each instance as the CLC determines to be in its best interests.

The CLC will accept the bid that, all things considered, the CLC determines to be in its best interests. Although price will be an important factor, it will not be the only basis for award. Due consideration will be given to factors such as, but not limited to: warranty, a bidder's

experience, a bidder's references, a bidder's location, and whether a bidder qualifies as a diverse supplier by the CT Department of Administrative Services or other accrediting entity.

The CLC will select the bid that it deems to be in its best interests and issue a preliminary notice of award. **The making of a preliminary notice of award does not provide a bidder with any rights and does not impose upon the CLC any obligations. The CLC is free to withdraw a preliminary notice of award at any time and for any reason. A bidder has rights, and the CLC has obligations, only if and when there is a Contract.**

Prior to a Contract, the CLC will require the bidder receiving a preliminary notice of award to complete certain other forms and affidavits required by state law, particularly those relating to ethics in public contracting. The CLC will not enter into a Contract with a bidder that fails or refuses to complete and submit each required form.

The CLC's issuance of a preliminary notice of award may be subject to contract negotiations with the bidder that the CLC, in its sole discretion, deems in its best interests. The CLC also reserves the right to conduct any test it may deem advisable and to further evaluate the bid.

Any Contract resulting from this ITB will commence on approximately March 1, 2014, and will have an initial term of three (3) years. The CLC may extend the Contract for up to three (3) additional years (in any combination of months or years) under the same terms and conditions (except pricing) as the initial Contract. **Any Contract will be exclusive and will guarantee a total minimum purchase of 200,000 poly bags (of any size/type) for each full contract year.**

## Attachment A: Bidder (Vendor) Information Form

# VENDOR INFORMATION FORM

Rev. 10/11

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BUSINESS INFORMATION	
Vendor Legal Business Name	
Vendor Website address	
Vendor Address	
City	State
Zip Code	
Business Telephone Number	Business Fax Number
Nature of Business (please describe):	
Business Entity Type:    Corporation <input type="checkbox"/> LLC Corporation <input type="checkbox"/> LLC Partnership <input type="checkbox"/> LLC Single Member Entity <input type="checkbox"/> Non-Profit <input type="checkbox"/> Partnership <input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/>	
NOTE:    If your business is a Corporation, in which State are you incorporated? _____ If individual/sole proprietor, individual's name (as owner) must appear in the legal business name block above. If your business is a Partnership, you must attach the names and titles of all partners to any bid submission.	
Are you a current CLC Vendor? Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you hire Subcontractors? Yes <input type="checkbox"/> No <input type="checkbox"/>
Business Name, Trade Name, Doing Business As Name (if different from above)	
Remittance Address if Different from Business Address Above	
Remittance City	State
Zip Code	

CONTACT INFORMATION	
Name of Individual	Job Title
Business Telephone Number	Business Fax Number
Business Cell Phone Number	Email Address

" The Connecticut Lottery Corporation is collecting vendor and supplier information in order to compile a list of available vendors and to track its compliance with supplier diversity goals. The CT Lottery considers commercial and financial information disclosed on this form to be confidential but, unless exempted from disclosure by the Connecticut Freedom of Information Act or other applicable law, information supplied to the Connecticut Lottery Corporation may be subject to disclosure under the Connecticut Freedom of Information Act." 9

# SUPPLIER DIVERSITY INFORMATION

Vendor Legal Business Name \_\_\_\_\_

### CURRENT CERTIFICATION INFORMATION

Small Business Enterprise (SBE)	Yes _____	No _____	HUB Zone Enterprise	Yes _____	No _____
Minority Business Enterprise (MBE)	Yes _____	No _____	Disadvantaged Business Enterprise (DBE)	Yes _____	No _____
Women Business Enterprise (WBE)	Yes _____	No _____	Sheltered Workshop	Yes _____	No _____
Veteran Owned Business Enterprise	Yes _____	No _____			

*NOTE: Include copies of certifications with the submission of this form for all items checked YES.*

If YES, indicate which **Agency/Organization** has certified your business:

Department of Administrative Services (DAS) _____	Greater New England Minority Supplier Diversity Council (GNEMSDC) _____
Department of Transportation (DOT) _____	Women's Business Enterprise National Council (WBENC) _____
Small Business Administration (SBA) _____	Other: _____ Agency/Organization Name

If **MBE/WBE** certified, indicate Diversity Category:  
(check all that apply)

Hispanic American _____	African American _____	Asian / Indian American _____
Native American / Alaskan _____	Woman Owned _____	Minority Woman Owned _____
Asian / Pacific American _____	Subcontinent Asian American _____	

### FINANCIAL AND ORGANIZATIONAL INFORMATION

Please provide the Gross Annual Receipts for the last three fiscal years:

Year _____	Amount \$ _____
Fiscal Year End Date _____ / _____ / _____ MM/DD/YYYY	Year _____ Amount \$ _____
	Year _____ Amount \$ _____

Current number of full-time employees \_\_\_\_\_ Current number of part-time employees \_\_\_\_\_

### CERTIFICATION

SIGNATURE OF PERSON AUTHORIZED TO SIGN PROPOSALS ON BEHALF OF THE ABOVE NAMED VENDOR	Date Executed
Type or Print Name of Authorized Person	Title of Authorized Person

## Attachment B: Bidder's Affidavit

Bid for: Poly Mailer Bags  
Bid Number: CLC201309 (the "ITB")

Bidder's Complete Legal Name:

\_\_\_\_\_

I, \_\_\_\_\_, am over the age of eighteen  
(Print Name)

(18) years, believe in, and understand the obligations of an oath. I am of sound mind, not acting under duress, and make this affidavit freely for the purpose of inducing the Connecticut Lottery Corporation (the "CLC") to consider our bid and to make a preliminary notice of award to the bidder.

I am the \_\_\_\_\_ of the bidder and duly authorized to give this affidavit on its  
(Print Title)  
behalf.

I, having fully informed myself regarding the accuracy of the statements made in this affidavit, do hereby state that:

1. The bid is genuine. It is not a collusive, sham or fraudulent bid, and it was not made in the interest or on behalf of any person or entity not named or disclosed in this affidavit.
2. The bidder developed the bid independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course or action with, any person or other entity designed to fix the bid price or otherwise limit independent competition.
3. The bidder, its officers, employees, and agents have not offered or received any kickbacks or inducements from any person or entity in connection with the bid.
4. The bidder, its officers, employees, and agents have not conferred or promised to any State of Connecticut or CLC official, officer, employee or member of the Board of Directors any payment, loan, subscription, advance, deposit of money, gift, service, or present unless consideration of substantially equal or greater value was exchanged and such consideration was not related to and was not intended to influence any decision regarding this ITB.
5. The bidder, its officers, employees, and agents have not communicated with any officer, member of the Board of Directors, or employee of the CLC, other than the Purchasing Officer, or the State of Connecticut concerning this ITB and its bid.
6. The bidder, its officers, employees, and agents have not communicated the contents of its bid to any person not an officer, employee or agent of the bidder and, further, the bidder represents that it will not communicate the contents of its bid to any such person until after the bid due date and time.
7. To the best of my knowledge, information and belief, no CLC officer, official, employee or member of the Board of Directors has any financial or other interest whatsoever, direct or indirect, in the bidder or its business.

8. The bidder has thoroughly examined and understood each and every provision of the ITB, including the technical specifications, and any and all addenda.
9. All information in the bid is complete, not misleading (including misleading by omission), and accurately and fully portrays all requested aspects of the bidder and its goods.
10. The bidder is not currently debarred or otherwise prohibited from contracting or submitting proposals or bids for contracts with: the State of Connecticut or any agency or political subdivision thereof; any municipal entity; any other state, Native American body, or other governmental or quasi-governmental entity within the United States; or any lottery within the United States.
11. The bidder is not an agent of any person or entity currently debarred or otherwise prohibited from contracting or submitting proposals or bids for contracts with: the State of Connecticut or any agency or political subdivision thereof; any municipal entity; any other state, Native American body, or other governmental or quasi-governmental entity within the United States; or any lottery within the United States.

The bidder understands and agrees that any misinformation or misrepresentation in this affidavit may disqualify the bid and result in termination of any resulting contract.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_

Notary Public

My Commission Expires \_\_\_\_\_

(Place Seal)

## Attachment C: Bid (Price) Proposal

Bid for: Poly Mailer Bags  
 Bid Number: CLC201309 (the "ITB")

BIDDER'S FULL LEGAL NAME: \_\_\_\_\_

In submitting this Bid (Price) Proposal, the bidder acknowledges and agrees that each price supplied below includes (and the Connecticut Lottery Corporation shall not be separately charged or liable for) the costs of all labor, materials and services; shipping/delivery to the Connecticut Lottery Corporation's offices in Connecticut; overhead; insurance, bonds or letters of credit; profits; permits and licenses; production cost overruns; and all other costs related to the production and delivery of the items described in this ITB. No additional payment of any kind will be made for work performed under the price(s) as proposed.

The undersigned bidder, having thoroughly examined the ITB (including but not only the Technical Specifications), including any addenda, hereby offers to provide the bags as described in and in full compliance with the ITB, including any addenda, for the following fixed prices that **are net of all trade discounts and allowances and based upon an exclusive Contract guaranteeing a total minimum purchase of 200,000 poly bags (of any size/type) for each full contract year:**

		White Poly Mailer Bag	Pricing Information
<b>INITIAL CONTRACT PRICING:</b>			
<b>First Three (3) Years: 03/01/14 – 02/28/17</b>	Item a	Sealed mailer size 17"W x 20"L. The CLC will accept a variance of up to four inches plus on the width and length, and one inch minus on the width and length. One color printing on one side of the bag to cover approximately 10%.	\$ _____ Price Per Thousand _____ Exact Size _____ Exact Mil thickness
	Item b	Sealed mailer size 17"W x 20"L. The CLC will accept a variance of up to four inches plus on the width and length, and one inch minus on the width and length. Inverse one color printing on one side to cover approximately 90% of the bag.	\$ _____ Price Per Thousand _____ Exact Size _____ Exact Mil thickness
	Item c	Sealed mailer size 14"W x 16"L. The CLC will accept a variance of up to two inches plus on the width and length, and two inches minus on the width and length. One color printing on one side of the bag to cover approximately 10%.	\$ _____ Price Per Thousand _____ Exact Size _____ Exact Mil thickness
	Item d	Sealed mailer size 14"W x 16"L. The CLC will accept a variance of up to two inches plus on the width and length, and two inches minus on the width and length. Inverse one color printing on one side to cover approximately 90% of the bag.	\$ _____ Price Per Thousand _____ Exact Size _____ Exact Mil thickness

<b>EXTENSION PRICING:</b>			
<b>Year One (1) Extension: 03/01/17 – 03/01/18</b>	Item a	As described above	\$ _____ Price Per Thousand
	Item b	As described above	\$ _____ Price Per Thousand
	Item c	As described above	\$ _____ Price Per Thousand
	Item d	As described above	\$ _____ Price Per Thousand
<b>Year Two (2) Extension: 03/02/18 – 03/02/19</b>			
	Item a	As described above	\$ _____ Price Per Thousand
	Item b	As described above	\$ _____ Price Per Thousand
	Item c	As described above	\$ _____ Price Per Thousand
	Item d	As described above	\$ _____ Price Per Thousand
<b>Year Three (3) Extension: 03/03/19 – 03/03/20</b>			
	Item a	As described above	\$ _____ Price Per Thousand
	Item b	As described above	\$ _____ Price Per Thousand
	Item c	As described above	\$ _____ Price Per Thousand
	Item d	As described above	\$ _____ Price Per Thousand
<b>Pricing if all Three (3) Extensions (03/01/17 – 03/03/20) are exercised at the same time</b>			
	Item a	As described above	\$ _____ Price Per Thousand
	Item b	As described above	\$ _____ Price Per Thousand
	Item c	As described above	\$ _____ Price Per Thousand
	Item d	As described above	\$ _____ Price Per Thousand

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

