

LEGAL NOTICE

The South Western Regional Planning Agency (SWRPA) is seeking to engage the services of a Consulting firm to provide planning services for the following transportation project:

State Project No. 0135-0324PL – Stamford Bus and Shuttle Study

The Stamford Bus and Shuttle study will be conducted by SWRPA on behalf of the City of Stamford and the Connecticut Department of Transportation (CTDOT) which operates bus and shuttle services in the Stamford area as well as the Stamford Transportation Center. A study technical committee will be established, and a robust public involvement program will aim to involve diverse and interested stakeholders.

This will be the first comprehensive study of bus transit and shuttles for Stamford. The study will evaluate current CT Transit operations, services, rates and develop service and investment alternatives that will guide future investment in the bus and shuttle services, with a focus on service in the area covering Stamford's Downtown and South End neighborhoods. The Study will also evaluate the private shuttles that serve the Stamford Transportation Center, their impacts on bus operations and traffic circulation in and around the Stamford Transportation Center and their governance. In support of the bus and shuttle study, an analysis of the transportation system network for roads and non-motorized users will be developed; and, land use and development conditions and potential will be documented. Funding, organizational and support opportunities will be identified. The study will take into account existing and future conditions. The assignment may include additional study phases.

The Consulting firm will be evaluated and selected based on:

- Qualifications and technical competence of the consulting firm, the assigned staff, and sub-consultants,
- Understanding of the project's objectives
- The proposed approach
- Prior experience and track record the project team exhibits with comparable projects.

The fee will be negotiated on a Lump Sum basis.

Disadvantaged Business Enterprise (DBE) firms are strongly encouraged to respond. The DBE goal will be no less than ten percent (10%) of the original agreement value. Proposals must clearly identify the DBE firm, the role the DBE will play in the project and the tasks assigned to the DBE. Proof of Connecticut DBE certification must be submitted with the proposal. Responses that fail to provide proof of DBE certification and description of project involvement will be deemed incomplete.

A letter of interest, together with general information on the firm and proposed sub-consultants, current Federal Form SF330, experience of the firms, resumes of key personnel, and all other required elements described in Section II of the Request for Qualifications shall be addressed to:

Mr. Craig Lader
Senior Transportation Planner
South Western Regional Planning Agency
888 Washington Boulevard, 3rd Floor
Stamford, CT 06901

Additionally, all interested firms must submit a detailed statement including the organizational structure under which the firm proposes to conduct business. Proposed sub consultants should be clearly identified. The relationship to any "parent" firm or subsidiary firm, with any of the parties concerned, must be clearly defined.

All statements of qualifications must be received at the above address no later than 12 Noon on April 4, 2014. Responses received or postmarked after this date will not be considered.