



**Board of Regents for Higher Education**

**RFP BOR-14-12  
THIRD PARTY EVALUATOR SERVICES**

**Addendum #1  
Questions Regarding RFP BOR-14-12**

**Q1. What is your timeline for when you will select proposers for meetings, if they are warranted (item #4 in the time frame section)?**

A1. If the BOR choses to hold proposers meetings, it is our intention to schedule these meetings in late May or early June.

**Q2. On page 3, the proposal states that you are requesting evaluation consultation for federal, state, private and other grants. Could you specify what types of grants or funding sources you currently have or are anticipating needing evaluation services?**

A2. Currently the BOR has grants from US Department of Labor (USDOL), US Department of Education (USDOE) and the National Science Foundation (NSF), numerous state-funded grants and projects and grants from private foundations.

**Q3. What is the period of performance for this contract?**

A3. The BOR intends to award contracts for a period of 5 years.

**Q4. Will there be a single winner of this contract?**

A4. As stated on Page 4, Section III Scope of Project, the BOR has the option to award multiple contracts under this Request for Proposals.

**Q5. What type of support will be sought from the evaluator in drafting grant proposals (e.g., writing the evaluation section, review the proposals as whole)?**

A5. The BOR will expect the Third Party Evaluator to advise on and/or write the evaluation plan section as required by grant solicitations and requests for proposal.

**Q6. Will the evaluator be compensated for support in writing grant proposals?**

A6. Yes. It will be the decision of the potential bidder to determine whether they would like to propose an hourly rate for all services or two different hourly rates; one for proposal writing and one for evaluation services.

**Q7. How will non-labor costs (e.g., travel, computer usage) be compensated for?**

A7. Non-labor costs shall be built into the hourly labor rate to create a blended hourly rate.