



**PROCUREMENT SERVICES**

**ADDENDA**

<b>Date</b>	<b>July 1</b>	<b>2014</b>
<b>Addenda Number</b>	<b>#3</b>	

<b>ARCHITECTURAL AND ENGINEERING SERVICES FOR CONSTRUCTION OF MINOR LEAGUE BASEBALL STADIUM</b>		
<b>RFR NUMBER</b>	<b>5553</b>	
<b>DUE DATE</b>	<b>2:00 PM</b>	<b>JULY 11, 2014</b>

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

**This Addenda changes the due date to July 11, 2014 2:00 PM**

**Attaching Ballpark Planning Study (Brailsford & Dunlavey)  
Attaching Ballpark Preliminary Site Analysis (Pendulum)**

Below are Questions and Answers that have been submitted by potential bidders

The turnaround time for the RFP is rather short, especially given the holiday weekend next week. By chance, will there be a time extension granted?

**RFP has been extended**

May we review the planning study (written report) that shows the planning of the stadium on the proposed site?

**All reports/studies in regards to this project have been posted with this RFP**

There is a paragraph that seems out of context regarding this RFR and providing A/E services. Should the following be omitted?

“Specifically identify past comparable projects where the team has filled the Owner’s Representative role. Identify the staff that participated in the past project(s) and their role in each project. Identify the project start and completion dates (scheduled and actual), and total project cost (budgeted and actual). Highlight those elements which are similar to the scope of services of this RFP. Description of the responding firm's experience with particular attention to identifying projects in which similar services, including BIM utilization, were performed”

**Yes this paragraph should be omitted**

The MBE/WBE utilization form references "City of Hartford" certified MBE/WBE. Would CT or other states be acceptable as well?

**When required only "City of Hartford" certified MBE/WBE may be considered**

As the FF&E typically includes fixtures, furniture and equipment for the specific use by the Team, should this be included in the Scope of Services and project construction budget?"

**Yes it should be included**

The submittal date is 2:00 PM Monday, July 7th. This is the Monday after the 4th of July (Friday) holiday weekend. The cut-off time for questions is 72 hours prior to the submittal time. Assuming that the City will be closed on Friday July 4th, will the City be open for services on Monday, July 7th? And does the holiday schedule and weekend conflict with the 72 hour cut-off time for questions and ability to respond appropriately? Will there be an adjustment to the due date to accommodate the holiday weekend?

**The City will be open on July 7, 2014. The deadline to submit questions was originally July 1, 2014 but has been extended to July 7, 2014**

The RFR makes mention that there is a preliminary program that was developed as part of the marketing and feasibility study. I would guess there is a conceptual site plan developed as well. We would like access to the web page to remotely view these materials.

**All Documents related to the RFP are included as part of this RFP**

The RFR states that Cost Estimating services are part of the Architect's services (base fee). If the City intends to hire a CM (at risk), would the CM be providing these services in lieu of the Architect hiring a cost estimating consultant? This could save money on design fees.

**The Architect will be responsible to hire a cost estimating consultant.**

All remaining specifications, terms and conditions remain the same.

William Diaz  
Procurement Specialist

End of Addendum # 3