



PROCUREMENT SERVICES

ADDENDA

Date	July 9	2014
Addenda Number	#4	

ARCHITECTURAL AND ENGINEERING SERVICES FOR CONSTRUCTION OF MINOR LEAGUE BASEBALL STADIUM		
RFR NUMBER	5553	
DUE DATE	2:00 PM	JULY 11, 2014

This Addendum is a contract document modifying previously issued documents, which remain in full force except as specifically modified below.

The purpose of these addenda is to provide answers to questions submitted by potential bidders

Section 2, Page 3 – under Architect’s Basic Services, there is no mention of food service consulting. Please confirm if the A/E team shall include a food service consultant and if so, please confirm who will operate the food service component of the project for the Owner. Has a food service vendor been identified?

Yes the A/E team shall include a food service consultant; the food service component of the project will be operated by the Baseball Team. The Baseball team will identify who the food service vendor will be.

Section 2, Page 3 – under Architect’s Basic Services. Several of the services listed in this paragraph present conflicts of interest with other, typical basic services. We typically see services such as special inspector, testing agency, geotechnical engineering (including soil borings and test pits), wetlands mapping, environmental needs analysis, environmental permitting, and surveys provided by the Owner to avoid these potential conflicts of interest or insurance concerns. Please confirm if these may be provided by the Owner under a separate contract and coordinated with the more customary A/E services led by the Proposer.

Yes, the owner will contract those services under a separate contract.

Section 2, Page 19 – under “SUBMISSION REQUIREMENTS”, item 1, the 3rd paragraph requires the A/E to “Specifically identify past comparable projects where the team has

filled the **Owner's Representative** role.” Please confirm that these projects should identify comparable projects where the team has filled the **Project Architect** role.

Yes the comparable projects identified should be where the team has filled the Architect role.

Section 2, Page 20 – item 5b. This section pertaining to conflicts of interest with any “Architecture, landscape architecture, interior design, structural engineering, civil engineering, or other design firms” does not seem applicable to the desired scope of A/E services. Please confirm whether this section is applicable to this RFR.

Yes, this section is applicable as the City wants full disclosure of the A/E and its relationships.

Section 3, General. Many of the items contained in Section 3 do not seem to be applicable to A/E services. Please confirm that sections 3.6.6, 3.6.7, 3.10, 3.11, 3.12, 3.13, 3.14, 3.15, 3.16, 3.18, 3.19, and 3.20 do not apply to this RFR.

Section 3 is a general guide to assist in the response of proposals, some of the sections apply to Construction/infrastructure projects only as noted all other are applicable.

Section 3, item 3.22. Section 3.6.6 appears to be more applicable to the construction industry than the A/E industry. Is it safe to assume that the requirements of 3.22 for 15% of the A/E design fees, not 15% of the design hours?

3.22 is applicable when a MWBE is required; 3.6.6 states Construction/infrastructure projects only

Do we *not* need to provide the 1.4 Subcontractor Utilization form?

Section 1.4 only needs to be filled out when MWBE are required

The RFR mentions that “the design will require the alteration of public rights of way and relocation of the utility infrastructure in the adjoining streets and the demolition of existing improvements on the site”. Please confirm the design services for that work will be done by others (hired by the City) and that we are only responsible for coordinating our work with the City’s consultant(s).

Yes, the City will contract separately for this service.

I also would like clarification on the conflict of interest response question. Are we being asked to show in b) all relationships that exist with consultants since December 2010? Or is this in regard to minor league franchise projects only?

As noted above the City wants full disclosure of the A/E and its relationships.

Which specialty consultants does the City intend to hire directly and which do we need to carry? The fee will be impacted greatly by this.

The City intends to contract directly for the following services Traffic; Environmental and Special Inspector/Testing Lab. All other specialties will be the responsibility of the A/E team.

The RFR states that Testing and Inspection services are part of the Architect's services (base fee). This is not normally part of the professional services offered by an A/E. This is more normally a soft cost as part of the Owner provided services. Would the City be willing to change this requirement such that the A/E will assist in soliciting proposals for these services (only) which would ultimately be contracted by the City? A fixed fee for these services cannot be determined at this early juncture.

Yes

Requesting clarification on when the City does its review of the proposals, will you take into consideration strictly the firms experience in baseball stadiums or will you also look at the experience of the proposed team members?

When looking at the experience, the City will take into consideration not only the firm's overall experience but the proposed team's experience also into consideration.

All remaining specifications, terms and conditions remain the same.

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End of Addendum # 4