



## INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

<b>RFR #: 5583</b>	<b>SOLICITATION DATE: October 17, 2014</b>
<b>SOLICITATION TITLE: On Call Demolition Services</b>	
<b>SOLICITATION DESCRIPTION:</b> It is the intent of the City of Hartford (the City) to enter into an annual contract with a qualified contractor(s) to provide all necessary equipment, materials, transportation, and labor for residential and commercial demolition services. Contractor will be responsible to pay for all demolition permit fees and comply with the State of CT demolition code and the City of Hartford municipal code as it applies to demolition.	
<b>SITE LOCATION (if applicable):</b>	
<b>RESPONSE DATE: November 7, 2014</b>	<b>RESPONSE TIME: 2:00 p.m.</b>
<b>DEPT. ASSIGNED CONTRACT #:</b>	<b>EST. COST OF CONSTRUCTION:</b>

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR \_\_\_\_\_ AT \_\_\_\_\_  
 (Date / Time) (Location)

This pre-bid conference is:  **Not Applicable**  
 **Mandatory** (All prospective bidders are REQUIRED to attend to discuss specifications)  
 **Non-mandatory** (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

**Invitation to Respond**

**Standard Instructions**

**RFR Affidavit**

**AA-EEO Agreement & Affidavit**

**Section 1 – Response Forms**

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements     Bid Bond     Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660     MWBE     Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

**Section 2 – Specifications/Scope of Services**

- Special Instructions / Conditions included

**Section 3 – General Information for Preparation and Delivery of a Response**

**Section 4 – Terms and Conditions / Labor Compliance**

**Exhibits**

- A Insurance Requirements

Sincerely,

**William Diaz**  
**diazw003@hartford.gov**  
**860-757-9604**

Companies interested in doing business with the City are able to register and maintain their registration via the Internet at:

<http://www.hartford.gov/procurement/purchasing>