

Request for Proposals – Lead Testing Services

The Town of Franklin has been awarded a Housing Rehabilitation Grant funded by the Small Cities Community Development Block Program. The Housing Rehabilitation Program is currently seeking qualified lead paint inspectors to provide inspection services to the Program on an as-needed basis.

The Program primarily serves single-family homes. All houses participating in the Program that were built prior to 1978 are required to have a Lead-Based Paint Test. When lead is detected a clearance report must be done at the close of the project. The inspector must prepare and submit both the inspection and clearance reports to the Program.

Where lead abatement or safe work practices are used, the inspector will conduct post-abatement testing for issuance of the certifications required under federal laws. As this program is funded with Small Cities funds, the inspector shall provide services so as to comply with both federal and Connecticut State Lead Paint Laws and Regulations. Inspection and clearance services must comply with the revised federal lead paint regulations (24 CFR Part 35 and Section 1012 and 1013 (Title X) of the Residential Lead-Based Paint Hazard Reduction Act of 1992).

Proposals are due at the First Selectman's Office no later than 1:00 PM on Thursday, November 13, 2014 regardless of the method of delivery. Proposals may be mailed to Franklin Housing Rehab Program, 7 Meetinghouse Hill Road, Franklin, CT 06254. **All Proposals must include the attached Bid Form, references, inspection and abatement licenses, certificate of insurance and fee structure.**

The Town of Franklin is an Affirmative Action/Equal Opportunities Employer. Small, Minority, Women owned and Section 3 businesses are encouraged to apply.

Proposal Format and Content

1. Firms must use the attached bid form for submitting bids
2. Firms must include a Transmittal Letter signed by an authorized representative of the firm.
3. Proposals must include statements of:
 - a. Qualifications – certifications and training as required by the State of CT
 - b. Related experience – directly applicable experience in performing these services for comparable housing programs
 - c. Three (3) references
 - d. Proposed staffing and project organization
 - e. Work plan / technical approach
 - f. Prices on the attached bid form
 - g. Statement about availability to provided services on an as needed basis
 - h. Copies of applicable licenses
 - i. Proof of insurance

TOWN OF FRANKLIN
HOUSING REHABILITATION PROGRAM
LEAD PAINT INSPECTION SERVICE
BID FORM

Name of Company: _____

Name of Principal: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Company Information:

Number of Employees: _____ Years in Business: _____

Corporation: _____ Sole Proprietorship: _____ Partnership: _____

Federal Employer I.D. # or Social Security #: _____

Minority Owned Business: Yes ___ No ___ Women Owned Business: Yes ___ No ___

Section 3 Firm: Yes ___ No ___ Small Business Enterprise: Yes ___ No ___

Are you certified as a Lead Paint Inspector in the State of Connecticut? Yes ___ No ___

PLEASE ATTACH YOUR CURRENT CERTIFICATION FORM

List three (3) references from projects that you have completed within the past year
(name, address and telephone number):

1. _____

2. _____

3. _____

Cost of Services:

Lead Paint Inspection (*XRF only*) up to ten rooms and areas \$ _____
includes exterior

Cost for additional per room or area \$ _____

Lead in dust assessment and report, 4 test wipes per house \$ _____

Clearance Examinations

All Clearance Examinations will include test wipes, visual inspection, review of work, clearance report, and stating what, if any, lead-based paint components remain.

Clearance examination for up to 10 room and area house according to HUD Guidelines \$ _____
(Collect 3 dust samples per room, minimum should be 4 rooms)

Cost for additional per room or area \$ _____

Other

Fee for soil testing and report: \$ _____

* XRF readings to be stored, downloaded and printed, *no hand written reports will be accepted.*

The Town of Franklin will base the award of a contract for lead paint inspection services on the consideration of price, experience and ability, and reserves the right to reject any and all bids as it sees fit.

I certify that all the information in this statement is true and complete to the best of my knowledge and belief.

Name of Individual Filing Proposal: _____

Signature: _____

Title: _____

Date: _____

REMINDER – PLEASE ATTACH A COPY OF YOUR CURRENT CERTIFICATION FORM AND CERTIFICATE OF INSURANCE

Present any other information with this bid that you think is pertinent in evaluating your ability, experience and cost. Thank you. If you have any questions, please email peterhuckins@charter.net.