Requests for Proposal
Norwalk Public Schools
125 East Avenue
Norwalk, CT 06852
11/17/2014

Laptop Computers/Mobile Workstations

Norwalk Public Schools is inviting request for proposals from authorized vendors to provide up to 20 Laptop computers per the enclosed specifications.

Proposals will be accepted until **November 25, 2014, 3:00p.m**.at which time they will be opened. No proposal received after that time will be considered. The Proposer assumes the risk of any delay in the mail or in the handling of the mail by employees of the Norwalk Public Schools whether sent by mail or by means of personal delivery, the proposer assumes responsibility for having its proposal received by Norwalk Public Schools on time at the place specified.

All proposals must be sealed and must be submitted in a plain opaque envelope. All proposals must be addressed to:

Karen Bartron
Purchasing Agent
Norwalk Public Schools
125 East Avenue
Norwalk, CT 06852.

The proposal label must be clearly marked:

Laptop Computers, RFP, November 25, 2014.

Telephone quotations or amendments will not be accepted at any time. All materials submitted will become property of the District.

The Norwalk Public Schools may make any investigation necessary to determine the ability of the Proposer to meet the needs of this proposal. The Proposer shall furnish any additional information that the District shall request in order to make a determination of a proposal award.

The Norwalk Public Schools reserves the right to consider cost, experience and service history in the award of this proposal. The Norwalk Public Schools reserves the right to waive

technical defects in proposals, to reject any or all proposals, in whole or in part, and to make such awards in whole or in part, to re-advertise and invite new proposals; to modify proposals based upon negotiation with the proposer(s); that is in its judgment will be in the best interest of Norwalk Public Schools even if such proposal is not the least cost proposal. The Norwalk Public Schools also reserves the right to discuss the proposal with one or more proposers and to make such modifications as the Norwalk Public Schools, in its sole discretion, deems to be in its best interests.

The awarded vendor must supply all new equipment; no refurbished equipment will be accepted.
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The units will be delivered directly to City Hall 125 East Avenue Norwalk CT, attention: IT Department.

Award of bid will be based upon the following criteria:

- Ability to deliver a complete package
- Flexibility of the vendor to work with the school district
- Pricing
- Availability (Delivery)
- Vendor Experience

Vendors should provide a brief narrative of past experiences with Norwalk Public Schools or references of other school districts.

Specifications:

Lenovo Thinkpad W540 Mobile Workstation

15.6” display
Processor Intel® Xeon®, i5 or i7 processor
RAM 8 GB min for 64 bit processor
Hard Drive 500 GB + Hard Drive
Video Card 1 GB recommended dedicated RAM or greater DirectX (Direct3D) Capable graphics card supporting 1280 x 1024 screen resolution
USB Ports: 2 minimum
LAN/VGA Ports: 1 each
Optical Drive DVD-ROM Drive
Keyboard: Precision keyboard with number pad
Battery Life: Upto 6 hours
Operating System Windows 7 or Windows 8, 64 bit operating system
Network Must have network connectivity (wireless and/or wired)
Warranty: Manufacturer’s warranty – 3 year included in pricing
Extended Warranty – To include all parts and labor for repairs—list beyond the manufacturer’s warranty period (one year or longer).

Request for Proposal
Response Sheet

Quantity:	15 Units	20 Units
1) Per-unit cost	_____	_____
2) Extended Warranty	_____	_____
Total per unit price	_____	_____
Extended Price (Total)	_____	_____

Manufacturer Name and model of unit_____

Delivery Date:_____

Name of Company _____

Address _____

_____

Prepared by (printed Name) _____

Title _____

Authorized Signature: _____ Date: _____

Phone #: _____Fax #:_____ Email: _____

REFERENCES:

1. FIRM NAME:_____

ADDRESS:_____

CITY, STATE, ZIP CODE:_____

TELEPHONE:_____

RESPONSIBLE COMPANY AGENT:
NAME:_____
TYPE OF OPERATION (Bank, School, Industrial, etc.)_____
_____

2. FIRM NAME:_____

ADDRESS:_____

CITY, STATE, ZIP CODE:_____

TELEPHONE:_____

RESPONSIBLE COMPANY AGENT:
NAME:_____

TYPE OF OPERATION (Bank, School, Industrial, etc.)_____
_____

3. FIRM NAME:_____

ADDRESS:_____

CITY, STATE, ZIP CODE:_____

TELEPHONE:_____

RESPONSIBLE COMPANY AGENT:
NAME:_____
TYPE OF OPERATION (Bank, School, Industrial, etc.)_____

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