

# VERNON PUBLIC SCHOOLS

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## FEASIBILITY STUDY REQUEST FOR PROPOSALS – BID #VPS-FY15-001 MANDATORY PRE-BID CONFERENCE – QUESTIONS AND ANSWERS JANUARY 7<sup>th</sup>, 2015

### Attendees:

Dr. Mary Conway, Vernon Public Schools, Superintendent of Schools  
Mr. Jeffrey Burt, Vernon Public Schools, Assistant Superintendent of Schools  
Mr. Michael Purcaro, Vernon Public Schools, Director of Business and Finance  
Mrs. Cheryl Pedemonti, Vernon Public Schools, Administrative Assistant to Mr. Purcaro  
Mr. Joseph Costa, Perkins Eastman  
Mr. Mark Hopper, Fletcher Thompson  
Dr. Donald Kennedy, New England School Development Council (NESDEC)  
Dr. Joseph Townsley, Capitol Region Education Council (CREC)  
Ms. Kathy Randall, Capitol Region Education Council (CREC)  
Mr. Richard Lawrence, Drummey Rosane Anderson, Inc. (DRA Architects)  
Ms. Rebecca Augur, Milone and MacBroom, Inc.  
Mr. Joseph Blowers, BL Companies  
Mr. Jan Wojas, WOJAS.ARCH, LLC  
Mr. Glenn Gollenberg, S/L/A/M Collaborative, Inc.  
Mr. Rusty Malik, Quisenberry Arcari Architects, LLC  
Mr. James Healy, Quisenberry Arcari Architects, LLC  
Mr. Charles Boos, Kaestle Boos Associates, Inc.  
Mr. Robert Roach, Friar Associates, Inc.

A pre-bid conference for the Feasibility Study Request for Proposals (RFP) was held in the third floor conference room at the Vernon Public Schools Central Office. The meeting commenced at 2:08 pm and included an introduction from Dr. Mary Conway, Superintendent of Schools and Mr. Michael Purcaro, Director of Business and Finance.

**Q: Do we receive regular reports from the town of Vernon regarding new housing developments before they are built?**

A: No, we do not receive regular reports.

**Q: What is driving the timeline and what does Vernon Public Schools (VPS) want to achieve?**

A: The timeline is defined in the RFP document. The BOE and VPS will review the successful bidder's recommendations and act on them accordingly.

**Q: Does VPS want facility reviews of Rockville High School and Vernon Center Middle School?**

A: Yes, but only as it pertains to the study and educational programs.

**Q. Are you looking at the "occupational outcomes" for students?**

A. No, only the occupational outcomes as it relates to VPS staffing.

**Q. If redistricting is an option, will there be committees that include community and BOE members or will it be considered by VPS only?**

A. The BOE will review and consider the recommendations of the successful bidder.

**Q. Will the BOE work day to day with the selected firm or will it be VPS administration exclusively?**

A. The selected bidder will work initially with VPS administration.

**Q. Are there architectural drawings of the school buildings with square footage? What format is available?**

A. Yes. The drawings are on paper and on digital format (pdf). A confidentiality agreement must be signed by bidders prior to accessing this information.

**Q. What extent has VPS taken regarding the educational program and what does VPS intend it to be?**

A. New curriculum has been written and implemented for English and Mathematics. Additional curriculum work is ongoing.

**Q. Are there any recent strategic plans?**

A. No, however, VPS is an Alliance District and much planning has been completed in this area.

**Q. Are there leased spaces beyond the schools used for classroom study?**

A. Yes. VPS has an Adult Education program that uses remote locations.

**Q. Are these leased spaces excluded from the study?**

A. Yes.

**Q. Are you open to offices being located in other locations?**

A. The BOE is open to all suggestions.

**Q. Under Section 2.7, Proposal Format, is the last bulleted item regarding the warranty relevant to this RFP?**

A. This is VPS standard contract language. It only applies if the successful bidder includes products or services (i.e. software systems) that pertain to this section of the RFP.

**Q. Under Section 2.7, Proposal Format, there is an executive summary page limit. Are there any other page limits?**

A. No.

**Q. Regarding cost ramifications for the transportation provider, is there a contact we can speak to?**

A. Yes. VPS has a Transportation Coordinator available.

The pre-bid conference ended at 2:35 pm.