

Request for Proposal #4-1415
Guilford High School
Telephone System
Addendum #1
February 2, 2015

ATTENTION BIDDERS:

The following, as additions to and modifications in the Request for Proposal, will be included in, and become part of RFP#4-1415 - Guilford High School Telephone System. Proposers are, therefore, instructed to take the following into account in rendering any Proposal for this work.

DUE DATE:

The due date remains February 5, 2015 at 3:30 p.m.

EQUIPMENT INSTALLATION SCHEDULE

It is anticipated, based on the current building construction schedule, that the network switching equipment will be installed, configured, and tested from April 15, 2015 thru May 1, 2015 with the equipment fully operational by May 1, 2015. Therefore, the telephone system and handsets may be installed after May 1, 2015, however the telephone system vendor will need to be engaged with the networking vendor to ensure proper configuration of the network switches to support the telephony equipment. Additionally, the installation date of the phone sets will be dependent upon the construction schedule once finish work is completed.

QUESTIONS SUBMITTED VIA EMAIL:

Q1: For those who had bid on this project previously, will you allow us to utilize the existing surety bond for this second bid? If not, when will you be returning the bond to the vendors?

A1: A new Surety Bond is required. Previous bond checks have been returned.

Q2: Will a bid be rejected if it does not include the 10% Bid Security check?

A2: The bid surety is mandatory. Thus a bid without either a bid bond or cashier's check will be rejected

Q3: Is it a requirement that the responding organization is an approved vendor on the State of Connecticut contract?

A3: Per the Town's outside counsel it is not a requirement.

Q4: What is the 10% for?

A4: It is further assurance that the town receives a good faith bid. In addition, if for instance, the low bidder, after learning the bid results, withdraws its low bid in violation of the invitation to bid, the town may pursue the bid surety to recover damages for having to award the next lowest bidder.

Q5: If we aren't selected, do we get the check back? If so, how long would that take?

A5: Yes, unsuccessful bidders will receive their checks shortly after the Guilford High School Building Committee and Town of Guilford Board of Selectmen has voted to award to the successful bidder.

Q6: What is done with the check? Is it cashed right away and deposited or is it simply held onto until final disposition of the bidders is determined.

A6: In accordance with Finance Department directives, the checks are forwarded to Finance Department and deposited by Finance. They are then re-issued and returned to all bidders who were not awarded the bid. There are exceptions to this depending on timing issues.

Q7: Who is the GC for the project?

A7: Construction Management is being performed as a joint venture between Fusco Corporation and O&G Industries.

Q8: With regards to bid security checks, is the expectation that checks be 10% of both hardware and installation (Statement of Work) or is 10% of the quoted hardware (including support and licensing)?

A8: The bid surety is to be for 10% of the value of the base bid including all equipment and services.

Q9: Are we supplying network switches?

A9: Network Switches are being bid under RFP #2-1415.

Q10: Would you be able to tell me what brand of phones are currently installed? Also, please confirm the number of handsets that will be needed for this project.

A10: The existing system is a Norstar that will not be re-purposed. See Page 66 of the RFP for handset quantities.

Q11: Section IV, , H. states that we are to test all station cables, just want to confirm that, I would have thought the cable installers would do that?

A11: All Cat-6 cables will be tested by the cabling contractor. Any voice cables installed by the Telephone system vendor (i.e. CO Trunks from the demarc to the phone system) are to be tested by the Telephone System vendor.

Q12: Wireless phones, are you asking for phones that work off of a base station or wireless access points, if the later are you supplying the access points , if so what make and model.

A12: Wireless phones are to utilize the 802.11 Wireless network. The Wireless Access Points are being bid under RFP #3-1415 so the exact make and model is not available at this time, however they will support 802.11a/b/g/n/ac.

Q13: Will a virtual or physical server be available to install the VOIP

A13: No. Telephone system vendor to provide all server hardware. Rack space, power, grounding, etc will be provided in the MDF.

Q14: Will the school be providing the external equipment (i.e. buzzers, bells, etc.) detailed in section IV paragraph Q?

A14: At this time, there are no requirements for external equipment.

Q15: You are requiring that the phone system have a paging system capability, are you requiring that ALL phones are capable, if not how many? Need to know this for licensing purposes.

A15: Refer to pages 64-65 of the RFP for information related to interconnection to the Valcom ClassConnection system. For the base bid, provide licensing for eight phones to initiate all-call pages including Principal (one phone set), Deans (two phone sets), Main Office (three phone sets), Nurses Office (one phone set) and one extra. Provide unit pricing for additional licenses.

Q16: Please let me know where I can get a set of the communications prints/drawings for this project.

A16: Floor plans with all handset locations will be provided to the successful vendor.