



Request for Information

Data Warehouse System

For Vernon Public Schools, Connecticut
RFI #VPS-FY15-001

Inquiries: Mr. Robert Testa
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Information Due: Thursday, April 23rd, 2015
2:00 PM, EST

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1.0 Introduction

Vernon Public Schools (VPS) is now seeking information for a turnkey Data Warehouse System capable of providing student, teacher and program data, including all required software licenses and other fees. This Request for Information (RFI) states the overall scope of products and services desired, specific software functionality, technology foundation as well as desired vendor qualifications. Before submitting information, Vendors shall examine the specifications in order to understand all existing conditions and limitations.

2.0 Vernon Public Schools Mission Statement, Goals, and Theory of Action

Mission Statement

VPS, in partnership with family and community, is committed to provide a quality education, with high expectations, in a safe environment where all students become independent learners and productive contributors to society.

Vernon Public Schools Goals

1. Build and improve relationships and partnerships with family and community.
2. Increase the achievement of every student through high quality curriculum, instruction and assessment.
3. Promote safe environments that are socially, emotionally, and physically conducive to learning.

Theory of Action

The Vernon Public Schools goals are further refined in the VPS's **Theory of Action**:

1. If VPS develops **curriculum** aligned with state and national standards, develops common assessments to measure student achievement of the curriculum, and utilizes the results from both local and state-wide assessments to revise the curriculum, then student achievement will improve.
2. If teachers and administrators utilize the **data** from state-wide and local assessments to identify the individual needs of our students and we change our instruction based on those identified student needs, then student achievement will improve.
3. If the adults involved in instruction **collaborate** around student work, instructional strategies, and assessment; develop a common vocabulary regarding instruction and a common understanding of best practice; use that collective information to inform their instruction; employ high-yield research-based instructional strategies; and, hold each other accountable for such, then student achievement will improve.
4. If teachers engage in **professional learning** based on students' instructional needs; and if that professional learning is job-embedded, cyclical, consistent, ongoing, and includes 360 degree feedback regarding implementation, then student achievement will improve.
5. If teachers establish quality **relationships** with students and ensure that students are highly engaged in rigorous relevant work, then student achievement will improve.

3.0 Purpose of Request

The purpose of this request is to solicit technical approaches and cost estimates for collection, storage and analysis of student and district information related to student assessments, both local and state/national. The contractor will provide an all-in-one warehouse which will be easily accessible to VPS staff. This request is only for assessment data; student information is managed by our student information system.

4.0 Disclaimer

This RFI is for planning purposes only and is not a Request for Proposals (RFP) or an obligation on the part of VPS to acquire any products or services. Responses to this RFI are not offers and cannot be accepted by VPS to form a binding contract. VPS reserves the right to determine how it should proceed as a result of this notice. Furthermore, those who respond to this RFI should not anticipate feedback with regard to its submission. VPS will not pay any cost incurred in response to this RFI. All costs associated with responding to this RFI will be solely at the responding party's expense. The information provided in this RFI is subject to change and is not binding on VPS.

5.0 Scope of Work

The Contractor shall provide cost estimates for personnel, operational and technical support to host and maintain a data warehouse for the district. Estimates should include start-up costs separate from year-to-year fees and fees for training of staff. Estimates should also include training fees.

6.0 Description of Information Requested

Interested parties shall furnish the following minimum information:

- a) Name of company;
- b) Telephone number, fax number, address, and e-mail address;
- c) Brief summary of company history relative to similar requirements;
- d) Estimated rate to provide said service and scope of work, including training of staff and hosting fees; and
- e) Any pertinent questions/concerns.

What should be included in your response:

- Do submit comments that address VPS's requirements, assumptions, conditions, or contemplated approaches.
- Do submit information and suggestions that may encourage new, different or innovative approaches that would result in direct cost savings to VPS.

What should not be included in your response:

- Do not submit proposals or offers.
- Do not submit capability statements, white papers, or other company marketing materials.
- Do not submit requests to be considered for award or to be notified of a future solicitation.
- Do not submit requests to be added to a mailing or distribution list.
- Do not submit questions or comments not related to this RFI.
- Do not respond via telephone.

7.0 How to Respond

Please submit your response to this RFI in writing to Mr. Michael Purcaro, Director of Business and Finance, 30 Park Street, Vernon, Connecticut 06066. The closing time date for responses is 2:00 PM EST on Thursday, April 23rd, 2015.