



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFP #: HHS 2016 – 07 –	SOLICITATION DATE: April 10, 2015
SOLICITATION TITLE: "RFP HHS 2016 - 07 - 5634 HUD LEAD CONTRACTORS AND HEALTHY HOMES"	
SOLICITATION DESCRIPTION: The City of Hartford (the City) Invites Responses For " HUD LEAD CONTRACTORS AND HEALTHY HOMES "	
SITE LOCATION (if Applicable):	
RESPONSE DATE: Thursday, April 30, 2015	RESPONSE TIME: 2:00 P.M.
DEPARTMENT ASSIGNED CONTRACT #: HHS 2016 – 07	EST. COST OF SERVICES:

A PRE-BID RESPONSE MEETING HAS BEEN SCHEDULED FOR Friday, April 17, 2015 - 3:30 P.M.
 LOCATION: City of Hartford, Health and Human Services, 80 Coventry Street, Hartford, CT 06112-1548
 Please submit all questions via Hartford.gov/procurement/purchasing (click on current solicitations) prior to Monday, April 20, 2015 at 4:00 P.M.
 This pre-bid conference is: Non - Mandatory (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Table of Contents

Standard Instructions

Project Site Location – (for construction projects only)

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements Bid Bond Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660 MWBE Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – City of Hartford – Living Wage

1.2 Response Pricing

1.3 Statement of Qualifications

1.4 Subcontractor Information

Section 2 – Specifications/Scope of Services

- Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Exhibits

- 1008 Insurance Requirements

- Attachment One (1) 2016 Budget Model

Sincerely,

Susan Sheppard
 Procurement Specialist
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