

TOWN OF GREENWICH
PURCHASING DEPARTMENT
101 Field Point Road
Greenwich, CT 06830
203 622-7881

NO.: 7154

ISSUE DATE: 6/11/15

DEADLINE DATE: 7/01/15

DEADLINE TIME: 3:00 P.M.

REQUEST FOR BID

REQUEST FOR PROPOSAL

PREBID CONFERENCE: _____

TIME AND DATE: _____

LOCATION: _____

ITEM/CATEGORY ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT

LOCATION GREENWICH, CT

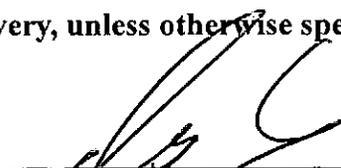
PREQUALIFICATION

STANDARDS/SPECIFICATIONS (ATTACHED)

INSURANCE REQUIRED (For The Town of Westport)

PLEASE NOTE:

1. Sealed Bids/Proposals are due at the Town of Greenwich Purchasing Department on date noted. NO bids/proposals will be accepted after the date and time specified above. Whether the bid/ proposal is sent by mail or commercial express service, the bidder/proposer shall be responsible for actual delivery of the bid/proposal to the PURCHASING DEPARTMENT before the deadline time. Bids/proposals received after the deadline time will not be considered. PLEASE CLEARLY INDICATE BID/PROPOSAL NUMBER ON LOWER LEFT-HAND CORNER OF ENVELOPE.
2. BIDS/PROPOSALS ARE NOT ACCEPTED BY FAX OR E-MAIL.
3. COMPANY NAME AND ADDRESS MUST CONFORM ON ALL DOCUMENTS INCLUDING INSURANCE DOCUMENTS. A POST OFFICE BOX ADDRESS IS NOT ACCEPTABLE.
4. Bid/Proposal number must appear on all bids and related correspondence.
5. The Town of Greenwich is exempt from Federal and State Taxes.
6. The Town will consider an alternate bid only if bidders have been permitted to provide an alternate bid. An alternate bid must be clearly identified as such in order to be considered by the Town.
7. Stated prices are to be FOB destination inside delivery, unless otherwise specified herein.
8. Terms and Conditions indicated on reverse.


James Giarraputo Latham, CPPB, Senior Buyer

Terms and Conditions

Bidders shall familiarize themselves with all provisions of the specifications and shall not at any time after submitting bid, dispute any of the specifications or assert that there was any misunderstanding in regard to the furnishing and delivering of the items called for in the proposal.

The Town of Greenwich reserves the right to issue addenda as needed on bids/proposals.

The Town of Greenwich reserves the right to reject any and all bids not deemed to be in the best interest of the Town of Greenwich, or to accept that bid which appears to be in the best interest of the Town of Greenwich. The Town of Greenwich reserves the right to waive any informalities in or reject any or all bids, or any part of any bid.

References to a particular trade name or manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the Town of Greenwich. They should not be construed as, nor are they intended to exclude proposals on other types of materials, equipment and supplies. However, the bidder, if awarded a contract will be required to furnish the particular item referred to in the specification or description unless a departure or substitution is clearly noted and described in the proposal.

Respondents shall provide one proposal and bidders one bid price for each specified required line item with no more than one total lump sum bid, unless allowed to do otherwise by the solicitation. Respondents shall provide no more than one bid reply unless allowed by the solicitation. Bidders shall not include in their prices any Federal or State taxes from which the Town of Greenwich is exempt.

The successful bidder/s shall indemnify the Town of Greenwich against all losses, claims, actions and judgments brought or recovered against the contractor or the Town of Greenwich.

No proposal shall be received from, or contract awarded to, any person, firm or corporation who is in default or in debt to the Town of Greenwich for non-performance of any contract, or who is a defaulter as surety or otherwise from any obligation to the Town of Greenwich.

Bids must be signed in ink by the vendor. No bids shall be made in pencil. Any bids showing any erasures or alterations must be initialed by the bidder in ink. Failure to sign and give all information requested in the proposal may result in the bid being rejected.

Quantities as listed on the bid sheets are estimated for bidding purposes only. Award of contract shall be for the quantities actually ordered as needed during the contract period. However, the Town of Greenwich reserves the right to increase or decrease the quantities by 10%.

Unit prices quoted shall be net exclusive of all taxes, and must include all transportation, delivery and unloading costs; fully prepaid F.O.B. destination in place inside delivery. Debris, if any, removed.

The Town of Greenwich reserves the right to make awards on an item by item, total or lump sum basis. Where an award is made on an item by item basis, the unit price prevails. The Town reserves the right to make award in best interest of its own operation. All awards are contingent upon certification by the Town Comptroller that funds are available in appropriate accounts.

It is understood that prices shall hold firm and prevail for the actual quantities required or ordered as needed during the life of the contract whether more or less than estimated quantities. Unit prices shall not be subject to any increase during the life of the contract.

All deliveries are to be made within the time period specified in the bid proposal upon receipt of written purchase order or authorized verbal requests except as may be otherwise arranged by Supplier and Purchaser. Receipt of contract is not authority to ship. Emergency deliveries are to be made within twenty-four (24) hours from receipt of a telephone request from the Director of Purchasing and Supply. All deliveries are to be made on business weekdays between the hours of 9:00 A.M. and 4:00 P.M. except as may be otherwise arranged by the Supplier and Purchaser.

In the event deliveries are not made as specified to a Town delivery point, the Director of Purchasing and Supply shall reserve the right to purchase any such bid item on the open market and to charge any increase in price paid over the current contract price to the account of the vendor.

All bids will be awarded or rejected within sixty (60) days of bid opening date or for the stated period of validity, if different. Therefore, bidder agrees that prices will remain firm for acceptance for that period.

The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. The contractor, however, will take affirmative action to insure that minority group members are employed and are not discriminated against during employment. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship.

The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex or national origin. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract of understanding, a notice advising the labor union or worker's representative of the contractors' commitments under this specification and under rules, regulations and orders promulgated by the State.

"Affirmative Action" means procedures which establish hiring and employment goals, timetables, and practices to be implemented, with good faith efforts, for minority group members.

"Minority Group Members" as identified in EEO-4 reports shall mean Black, Hispanic, Asian or Pacific Islanders, American Indian, and Alaskan Natives.

The contractor or subcontractor offers and agrees to assign to the public purchasing body all right, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act, 15 U.S.C. Section 15, or under Chapter 624 of the General Statutes of Connecticut, arising out of the purchase of services, property or intangibles of any kind pursuant to a public purchase contract or subcontract. This assignment shall be made and become effective at the time the public purchasing body awards or accepts such contract, without further acknowledgment by the parties.

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

**ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT**

This Request for Bid (RFB) is a joint effort of two (2) Connecticut municipalities (Greenwich, and Westport) requiring an approximate annual **group** total supply of **8,500 tons** of road rock salt.

The Town of Greenwich, CT is serving as the lead agency for this RFB.

Shipping terms are FOB Destination, Freight Prepaid and Allowed.

Bidders must have, as determined by the municipalities, an ample supply of road salt, equipment, trucks, and staff to adequately service and supply the municipalities.

Bidders must have experience with supplying customers similar to the size of the municipalities listed in this RFB. Bidders must provide references on the Reply Sheets.

Bidders must have been in business for at least the past two (2) years (to the present).

Bidders must hold their pricing fixed for all orders placed through June 30, 2016. Bidders who, in the past or in the future, fail to hold pricing firm fixed for the duration of the term or fail or **have failed to deliver** needed product or have **failed to honor** any of the terms or conditions of the commodity award for this product may be **declared irresponsible** bidders and may be **disqualified from bidding** on this product.

Bidders interested in providing road salt to one (1) or more of the municipalities must review the requirements and specifications, provide the information requested, sign and return the completed Reply Sheets in a sealed envelope by, **July 1, 2015 at 3:00** PM to the address below.

Town of Greenwich
Town Hall
Purchasing Department
101 Field Point Road
Greenwich, CT 06830

The sealed envelope containing the bid should be marked: **“SALT BID #7154”**

Bids received via fax or email will not be accepted.

Bidder's Questions

Bidders must direct all questions in writing to James G. Latham, CPPB, Senior Buyer, Town of Greenwich Purchasing Department, 101 Field Point Road, Greenwich, CT 06830; Fax: (203) 622-7776, Email: jlatham@greenwichct.org.

Questions received up **until June 22, 2015 at 11:00 AM** will be answered. Questions received after this time cannot be answered.

Issuance of Addenda

The Town of Greenwich reserves the right to amend this solicitation by addenda. Addenda will be posted to the Town's website (www.greenwichct.org/bids) up to 48 hours in advance of the bid/proposal's due date and time. **It is the bidder's responsibility to check the Town's website for addenda.** If in the Town's opinion revisions are of such a magnitude, the deadline for this solicitation may be extended in an addendum. In addition, addenda can change specifications, reply sheets, and times and dates for prebid meetings as well as due dates/deadlines for questions and bids/proposals. **No notification of addenda issuance will be made other than on the Town's website.**

Cancellation of Award/Contract

If the vendor fails to perform or observe any material term or condition of the RFB or order and such failure continues for thirty (30) days after vendor's receipt of written notice, the municipalities may cancel the order and purchase product from alternative vendor(s) without liability for cancellation or termination charges.

Award Notification

The participating municipalities will handle the award notification individually. Regret letters will not be mailed out. The participating municipalities reserve the right to reject any and all bids not deemed to be in the best interest of the participating municipalities or to accept that bid which appears to be in the best interest of the participating municipalities. The participating municipalities reserve the right to waive any informality or reject any or all bids, or any part of any bid.

The municipalities reserve the right to make no award, or to award as a group, or to award as individual municipalities.

Taxes

The municipalities are exempt from the payment of taxes imposed by the federal government and or state of Connecticut, and such taxes shall not be in the prices.

Packaging

Each bid must be sealed to provide confidentiality of the information prior to the submission date and time. The municipalities will not be responsible for premature opening of bids that are not properly labeled.

Withdrawal of Bids (Or Proposals) Prior to the Deadline

A bidder wishing to withdraw a bid/proposal prior to the deadline may do so by preparing a formal written request on company letterhead. The person who signs the letter must be the same person who signs the reply sheets. The Town will verify that the signature on the letter matches the signature on the reply sheets.

The Town will also verify the request to withdraw the bid/proposal by calling the bidder at the telephone number supplied on the reply sheets.

After the Town is satisfied that a request to withdraw a bid/proposal before the established deadline is valid, the bid/proposal will be returned to the bidder. The bidder may then withdraw completely from the bidding process, or may modify the bid/proposal and resubmit before the deadline.

Withdrawal of Bids (Or Proposals) After the Deadline

If bid security is required and a bidder does not honor his/her bid for the specified time, the bid check shall become the property of the Town; or, if a bid bond was furnished, the bid bond shall become payable to the Town.

After the bid/proposal deadline has passed, the submitted bids/proposals become the property of the Town and are valid offers to be honored by the bidder for sixty (60) days or longer, as specified in the Request for Bid/Proposal.

Bidders who do not honor their bids/proposals for the sixty (60) day (or as specified) period, shall be declared irresponsible bidders.

SPECIFICATIONS FOR ROAD SALT FOR SNOW AND ICE CONTROL

1. Scope: This specification covers Sodium Chloride to be used for ice control on highways and bridges.
2. Chemical Composition: The Sodium Chloride shall conform to the following chemical composition:

Sodium Chloride (NaCl) - minimum percent, 96.5. Rock salt having 95 to 96.5 percent Sodium Chloride will be accepted with an adjustment equal to 96.5 percent less the actual percent Sodium Chloride content of the rock salt being received, and figured on delivered cost. Rock salt having less than 95.0 percent Sodium Chloride may be accepted at the discretion of the participating municipalities with adjustment computed as specified for Sodium Chloride contents between 95.0 to 96.5 percent. **Sea salt is not acceptable.**

3. Grading: The Sodium Chloride shall be in the form of rock salt and shall conform to the following requirements:

Passing ½"	Sieve 100%
“ 3/8"	“ 95 – 100%
“ #4	“ 20 – 90%
“ #8	“ 10 – 60%
“ #30	“ 0 – 16%

4. Moisture: Moisture content of the Sodium Chloride shall not exceed two (2.0) percent. Sodium Chloride with moisture content up to 3.0 percent will be accepted with a reduction from the bid price computed on the moisture content greater than 3.0 percent may be accepted at the discretion of the participating municipalities with adjustment computed as specified for moisture contents between 2.0 to 3.0 percent.
5. Anti-caking Agent: Sodium Chloride furnished under this contract shall be free flowing and granular. Prior to delivery, all bulk Sodium Chloride shall be treated with sodium ferrocyanide or equal to prevent caking while in storage. The visible conditioner shall be introduced uniformly through out the Sodium Chloride at a maximum rate of 50 parts per million or 0.005 percent.
6. Delivery: Deliveries shall be made on a 24-hour-a-day basis, 7-days-a-week (including holidays) as requested by the municipalities. The vendor shall ensure that **deliveries of at least 500 tons per day** can be facilitated. Normal deliveries shall be made within 72 hours after order placement. During periods of repeated storm activity or when supply is considered critical by the municipalities, deliveries shall be made within 12 hours after order placement. Deliveries shall be coordinated with the municipalities' representative to ensure that appropriate arrangements are made for receipt of material.

Normal hour deliveries are defined as deliveries of road salt made Monday through Friday, 7:30 a.m. to 4:30 p.m. After hour deliveries are defined as deliveries of road salt made Monday through Friday 4:31 p.m. to 7:29 a.m., Saturdays, Sundays and holidays including Thanksgiving Day, Christmas Day and New Year's Day.

The vendor shall designate an employee responsible for accepting emergency telephone orders on a 24-hour basis. Such employee shall authorize and schedule deliveries as requested by the participating municipalities' representative.

Due to weight limits on local roads, the following truck route must be used for deliveries to the Greenwich Holly Hill facility when traveling from an eastern direction:

Commercial trucks from the east of Greenwich delivering salt or sand are instructed to use exit 3 off I-95, turn right onto Arch Street, proceed two (2) lights and turn left onto Soundview Drive, at the end of Soundview Drive, turn right onto Field Point Road to West Putnam Avenue (US #1). Proceed left onto West Putnam Avenue (US #1) to Holly Hill Lane into the Town Transfer Station to the designated salt/sand facility.

Due to weight limits on local roads, the following truck route must be used for deliveries to the Greenwich Holly Hill facility when traveling from a western direction:

Commercial trucks delivering from the west may choose to use streets in New York State. They are to enter the State of Connecticut on US Route #1 at the Port Chester border, drive West Putnam Avenue (US Route #1) to Holly Hill Lane to the Town Transfer Station to the designated salt/sand facility.

7. Payment: Payment will be made at the awarded unit price bid per ton of mixture received and accepted. Certified weight slips from the supplier must accompany each truck load.

GREENWICH BILLING

Invoices are to be sent to:

**Highway Department, DPW
101 Field Point Road
Greenwich, CT 06830.**

WESTPORT BILLING

Invoices are to be sent to:

**Town of Westport
110 Myrtle Avenue
Westport, CT 06880.**

8. Acceptance: Delivered material deemed unsuitable by the participating municipalities' representative shall be removed by the vendor without cost to the participating municipality or if not promptly removed, the participating municipality may have the material removed at the vendor's expense. The vendor's trucks shall be clean, dry, and free of foreign material. The opinion of the municipalities' representative shall binding upon the vendor.
9. Quantities: The participating municipalities' **current estimate** of its requirements through **June 30, 2016 is 8,500 tons.** Actual quantities ordered may vary from those estimated. At its discretion, the participating municipalities may elect to order from more than one supplier to meet its needs. The participating municipalities shall not be obligated to purchase any of the estimated quantities.

Estimated Quantities of Road Salt From the Date of the Award to June 30, 2016

MUNICIPALITY	DELIVERY LOCATIONS	ESTIMATED ANNUAL QUANTITIES/tons
Greenwich	Holly Hill Transfer Station	2,000
	Indian Field Shed, Indian Field Road	5,000
Westport	300 Sherwood Island Connector	1,500
TOTAL		8,500

Note: The actual quantities needed may vary from the estimated quantities. The participating municipalities will not be obligated to purchase any of the estimated quantities. The municipalities reserve the right to purchase more or less than the estimated quantities.

INSURANCE REQUIREMENTS

I. Insurance Requirements for The Town of Greenwich

Greenwich has no insurance documentation requirement for the purchase of this commodity.

II. Insurance Requirements For the Town of Westport

The successful bidder shall purchase from and maintain, for the life of the Contract, in a company or companies with an A.M. Best rating of A- (VII) or better the insurance set forth below. Such insurance will protect the Town from claims which may arise out of or result from the successful bidder's obligations under the Contract, whether such obligations are the bidder's or any person or entity directly or indirectly employed by said bidder or by anyone for whose acts the bidder may be liable.

A. Workers Compensation required by law with employer's liability limits for at least the amounts of liability for bodily injury by accident of \$100,000 each accident and bodily injury by disease of \$100,000 and a policy limit of \$500,000.

B. Commercial General Liability Insurance policy with an edition date of 1986 or later including products and completed operations. Limits should be at least: Bodily injury & property damage with an occurrence limit of \$1,000,000; Personal & advertising injury limit of \$1,000,000 per occurrence; General aggregate limit of \$2,000,000 (other than products and completed operations); Products and completed operations aggregate limit of \$2,000,000.

* The policy shall name the Town as an additional insured.

* Such coverage will be provided on an occurrence basis and will be primary and shall not contribute in any way to any insurance or self-insured retention carried by the Town.

* Such coverage shall contain a broad form contractual liability endorsement or wording within the policy form.

* Deductible and self-insured retentions shall be declared and are subject to the approval of the Town.

C. Commercial Automobile Insurance for any owned autos (symbol 1 or equivalent) in the amount of \$1,000,000 each accident covering bodily injury and property damage on a combined single limit basis. Such coverage shall also include hired and non-owned automobile coverage.

D. Umbrella Liability Insurance policy in excess (without restriction or limitation) of those limits described in items (A) through (C). Such policy shall contain limits of liability in the amount of \$1,000,000 each occurrence and \$1,000,000 in the aggregate. Evidence of insurance shall be in the form of a formal certificate of insurance properly executed by a licensed representative of the participating insurers and must contain a clause granting at least thirty (30) days prior written notice to the certificate holder of intent to affect cancellation, non-renewal, or other material change which may have an adverse effect on the policies of insurance referred to in the certificate.

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

**ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT**

REPLY SHEET (Page 1 of 7)

The bidder shall be thoroughly familiar with the specifications including the various delivery sites, the municipalities' unique requirements, and understands that by submitting a bid, all rights to plead any misunderstanding regarding the same is waived. The bidder agrees to furnish and provide all the necessary product, material, machinery, implements, tools, labor, and services that are necessary to successfully perform the scope of work specified in this RFB.

All pricing shall be held firm fixed for all orders placed through June 30, 2016.

Product samples (1 pound) may be requested after submittal and analysis of the bids. If samples are requested, the samples must be labeled with the bidder's name and the RFB number. Failure to submit requested product samples will result in disqualification of the bid.

FAILURE TO COMPLETE AND SUBMIT THE REPLY SHEETS BEFORE THE DEADLINE WILL RESULT IN DISQUALIFICATION OF THE BID.

Specification Offered

Percent NaCl: _____

Percent Moisture: _____

Anti-caking Agent: _____

Bidder's Company Name: _____

Authorized Signature: _____

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

**ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT**

REPLY SHEET (Page 2 of 7)

Bidders shall provide complete pricing below. Pricing shall include all costs and shall be held firm for all orders placed through **June 30, 2016**.

1. Fixed prices for deliveries to Greenwich, CT:

During normal hours

Truckload quantities: \$ _____ /ton

After normal hours

Truckload quantities: \$ _____ /ton

2. Fixed Prices for deliveries to Westport, CT:

During normal hours

Truckload quantities: \$ _____ /ton

After normal hours

Truck load quantities: \$ _____ /ton

Bidder's Company Name: _____

Authorized Signature: _____

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT

REPLY SHEET (Page 3 of 7)

4. Fixed prices for deliveries to all municipalities if awarded as a group:

During normal hours

Truck load quantities: \$ _____/ton

After normal hours

Truck load quantities: \$ _____/ton

5. Reduction in fixed prices if product is picked up by the municipality

In an emergency, if the vendor's trucks are not available to provide service, the municipalities may elect to hire an independent trucker to pick up product from the vendor's stock pile. The bidder shall indicate below the percentage discount that will be deducted from the fixed bid prices for this option:

_____ %

Bidder's Company Name: _____

Authorized Signature: _____

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

**ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT**

REPLY SHEET (Page 4 of 7)

Optional Pricing

1. The participating municipalities may elect to purchase pre-treated anti-icing salt product. Bidders can name and describe the anti-icing treatment products available and indicate below the additional price per ton for this treatment below:

2. The participating municipalities may elect to purchase liquid calcium chloride ice melt. Bidders can name and describe the liquid ice melt product and the price per gallon below:

Bidder's Company Name: _____

Authorized Signature: _____

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

**ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT**

REPLY SHEET (Page 5 of 7)

Bidders Qualifications

Bidders are expected to answer the following questions. Failure to complete the Reply Sheets may result in disqualification of the bid.

1. Number of years in business: _____
2. Number of personnel employed: Part time _____ Full time _____
3. In the table below, list six (6) contracts your firm has fulfilled in the past three (3) years that are similar in type and size to the scope of this bid. Include approximate yearly volume, name and telephone of contact person.

Company Name	Company Location	Contact Name	Contact Telephone	Annual Volume

4. Can your firm make same day deliveries? Yes _____ No _____
If yes, what additional fee (if any) will be charged? \$ _____

5. How many company delivery trucks do you own/lease? Own: _____ Lease: _____

6. Where is your stockpile of road salt located? _____

7. What is your anticipated inventory level for this upcoming season? _____

Bidder's Company Name: _____

Authorized Signature: _____

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

**ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT**

REPLY SHEET (Page 6 of 7)

Non-collusion Language

In submitting this bid/proposal, the undersigned declares that this is made without any connection with any persons making another bid/proposal on the same contract; that the bid/proposal is in all respects fair and without collusion, fraud or mental reservation; and that no official of the Town, or any person in the employ of the Town, is directly or indirectly interested in said bid/proposal or in the supplies or work to which it relates, or in any portion of the profits thereof.

Compliance with Ethics Code

In submitting this bid, the undersigned further declares that it has not, and will not, induce or attempt to induce any Town of Greenwich employee or officer to violate the Greenwich Code of Ethics in connection with its offer to provide goods or services under or otherwise in the performance of, such contract.

The undersigned further understands that the above declarations are material representations to the Town of Greenwich made as a condition to the acceptance of the bid/proposal. If found to be false, the Town of Greenwich retains the right to reject said bid/proposal and rescind any resulting contract and/or purchase order and notify the undersigned accordingly, thereby declaring as void said bid/proposal and contract or purchase order.

BIDDER'S COMPANY NAME _____

ADDRESS _____

TELEPHONE # _____ **FAX #** _____

E-MAIL ADDRESS _____

WEB SITE _____

AUTHORIZED SIGNATURE _____

PRINT NAME _____

TITLE _____

TAXPAYER IDENTIFICATION NO. _____

INCORPORATED IN THE STATE OF _____ **Corporate Seal** **Yes** **No**

TOWN OF GREENWICH, CT

REQUEST FOR BID #7154 DEADLINE: 7/01/16 AT 3:00 PM

**ROAD SALT FOR SNOW AND ICE CONTROL
FOR GREENWICH & WESTPORT**

REPLY SHEET (Page 7 of 7)

The Greenwich Code of Ethics can be found at www.greenwichct.org. Relevant provisions of the Code of Ethics state as follows:

2. **DEFINITION.** (1) Indirect interest, without limiting its generality, shall mean and include the interest of any subcontractor in any prime contract with the town and the interest of any person or his immediate family in any corporation, firm or partnership which has a direct or indirect interest in any transaction with the town. (2) Substantial financial interest shall mean any financial interest, direct or indirect, which is more than nominal and which is not common to the interest of other citizens of the town. (3) Town officer shall mean and include any official, employee, agent, consultant or member, elected or appointed, of any board, department, commission, committee, legislative body or other agency of the town. (4) Transaction shall mean and include the offer, sale or furnishing of any real or personal property, material, supplies or services by any person, directly or indirectly, as vendor, prime contractor, subcontractor or otherwise, for the use and benefit of the town for a valuable consideration, excepting the services of any person as a town officer.
3. **GIFTS AND FAVORS.** No town officer or his immediate family shall accept any valuable gift, thing, favor, loan or promise which might tend to influence the performance or nonperformance of his official duties.
4. **IMPROPER INFLUENCE.** No town officer having a substantial financial interest in any transaction with the town or in any action to be taken by the town shall use his office to exert his influence or to vote on such transaction or action.

By signing below, the undersigned declares that he/she has read the non-collusion language contained herein and agrees to abide by its contents:

AUTHORIZED SIGNATURE _____

PRINT NAME _____

COMPANY NAME _____