

REQUEST FOR QUOTE NOTICE

RFQ NET B-16

INSTALLATION SERVICES—NEW COMPUTER EQUIPMENT AND SOFTWARE

Notice is hereby given that Connecticut Transit (*CTtransit*) is requesting Quotes from qualified Vendors to provide installation services for new computer equipment and software at North East Transportation (NET) located at 1717 Thomaston Avenue Waterbury, CT 06704. The H.N.S. Management Company, Inc. (d/b/a *CTtransit*) is a Subsidiary Corporation of First Transit Group, Inc. established as the legal entity to perform a service contract with the State of Connecticut. NET is the Connecticut Department of Transportation owned bus system, which provides fixed route bus service in the Waterbury metropolitan area. Service operates seven days a week with the exception of a few holidays.

Services shall be based on all provisions, conditions, instructions, and specifications as outlined in the Quote. Forms, instructions, and specifications are available from the Purchasing Department of *CTtransit*; by emailing Quoters complete company information (company name, address, telephone number, fax number, contact person, and email address) to bsheridan@cttransit.com or by calling Bonnie Sheridan, Purchasing & Contracts Officer (PCO), (860) 707-1276. Questions, clarifications and/or suggestions must be received on/or before **10:00 am Thursday, August 27, 2015**. All questions must be submitted to *CTtransit* in writing by hand delivery, faxing to *CTtransit* at 860-524-5396, or by emailing to *CTtransit's* PCO Bonnie Sheridan at bsheridan@cttransit.com.

Quotes are due on or before **2:00 pm Thursday, September 17, 2015**. Quotes should be clearly marked "**RFQ NET B-16 INSTALLATION SERVICES—NEW COMPUTER EQUIPMENT AND SOFTWARE**" in capital letters and sent to the attention of Bonnie Sheridan, Purchasing & Contracts Officer at PO Box 66, Hartford, CT 06141-0066 or 100 Leibert Road, Hartford, CT 06120 for hand delivery. Any Quote received thereafter shall not be considered and will be returned to the Quoter. It is the responsibility of the Quoter to assure that its Quote arrives at the designated location and person by the specified time stated above.

Issuance of the Request for Quote does not commit *CTtransit* of NET to award any contract. *CTtransit* reserves the right to waive any irregularities and formalities, to reject any and all Quotes submitted, to re-advertise and to make contracts in the best interest of *CTtransit* and/or the Department of Transportation of the State of Connecticut.

Bonnie Sheridan
Purchasing & Contracts Officer

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