

**FURNITURE, FURNISHINGS AND EQUIPMENT  
BID DOCUMENTS**

**FOR**

**PUTNAM HIGH SCHOOL  
152 Woodstock Ave.  
PUTNAM, CONNECTICUT 06260**

**TOWN OF PUTNAM**

**DEPARTMENT OF ADMINISTRATIVE SERVICES  
STATE PROJECT NO. 116-0019 AND NO. 116-0020**

**PHASE 3 OF 3**

**PROJECT MANUAL**

**Prepared by:**

**Tavares Design Associates, Inc.**

**8 Winchester Place**

**Suite 301**

**Winchester, MA 01890**

**June 29, 2015**

**TABLE OF CONTENTS**  
**#116-0019 and #116-0020**

**Town of Putnam Invitation for Bid**

**Acknowledgement: Receipt of Invitation for Bids**

**Information & Instruction to Bidders**

**General Conditions**

**Wage Rates**

**FF&E Section 101 Misc Furniture and Equipment Specifications, Bid Form and Cut Sheets**

**FF&E Section 102 Office Furniture and Equipment Specifications, Bid Form and Cut Sheets**

**FF&E Section 103 Library Furniture and Equipment Specifications, Bid Form and Cut Sheets**

**FF&E Section 104 Metal Storage Shelving Specifications, Bid Form and Cut Sheets**

**FF&E Section 105 Cafeteria Furniture Specifications, Bid Form and Cut Sheets**

**Phasing Drawing**

**Furniture Plans**

**Cover with Drawing List**

**FE-1 Area A**

**FE-2 Area B**

**FE-3 Area C**

**FE-4 Area D**

**FE-5 Area E**

**LEGAL NOTICE**

**INVITATION TO BIDDERS**

FURNITURE, FURNISHINGS, AND EQUIPMENT

**PUTNAM HIGH SCHOOL**

152 Woodstock Ave.

PUTNAM, CONNECTICUT 06260

Sealed Bids for delivery and installation of furniture for the **Putnam High School**, State Project **#116-0020 and #116-0020** will be received by Purchasing Agent, **Douglas M. Culter, 126 Church Street, Putnam, CT 06260** until **1:30p.m.** prevailing time, on **Tuesday, October 13, 2015** at which time they will be publicly opened and read.

The work consists of the following categories:

Section 101 Misc Furniture and Equipment Specifications

Section 102 Office Furniture and Equipment

Section 103 Library Furniture and Equipment

Section 104 Metal Storage Shelving

Section 105 Cafeteria Furniture

Copies of the Plans and Specifications, Bid Forms and other Contract Documents are posted to the Town of Putnam's website <http://www.putnamct.us> and the State of Connecticut Department of Administrative Services Contracting portal. Bid Documents may be examined at the following location:

Town Hall  
126 Church Street  
Putnam, CT 06260

At 8:30 a.m. on Monday, September 28, 2015 copies of the Contract Documents may be obtained at the above named office. Office hours during the week 8:30 to 4:30 Monday through Wednesday, 8:00 to 6:00 Thursday and 8:00 to 1:00 Friday. Contractors are required to examine the "General Conditions for the Contract for Furniture, Furnishings and Equipment"; particular attention must be given to terms of the contract.

A Bid Bond and a Performance and Payment Bond will be required.

No bid will be accepted after the time set for the opening of Bids and no Bidder may withdraw his Bid until 90 days after bid opening. The Owner reserves the right to reject any and all Bids which, in its judgment, will be in the best interest of the Owner.

**ACKNOWLEDGEMENT – Receipt of Invitation for Bids**

**PUTNAM HIGH SCHOOL**

**FURNITURE, FURNISHING, AND EQUIPMENT**

**PLEASE RETURN THIS FORM IMMEDIATELY**

BID NO: \_\_\_\_\_

Furniture, Furnishings and Equipment for the Putnam High School

Please acknowledge receipt of the attached documents. Your compliance with this request will help us to maintain proper follow-up procedures and will ensure that you receive an addendum that may be issued.

Date Issued: \_\_\_\_\_

Date documents received: \_\_\_\_\_

Do you plan to submit a bid? Yes \_\_\_\_\_ No \_\_\_\_\_

Print or Type the following information:

Company Name:

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Contact Name:

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Address:

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Telephone:

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Fax:

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E-mail:

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Received by:

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**Note: Please fax or e-mail this document back to Robert Fogarty**

**E-mail: [rob@tavaresdesign.com](mailto:rob@tavaresdesign.com)**

**Fax: 781-729-0041**

INFORMATION & INSTRUCTION TO BIDDERS

All questions must be submitted in writing (no phone calls, please) and mailed to **Robert Fogarty** at the Consultant's Office or E-mailed [rob@tavaresdesign.com](mailto:rob@tavaresdesign.com) .

Questions must be received by Consultant no later than end of day **October 5, 2015**

A. OWNER

Town of Putnam  
126 Church Street  
Putnam, CT 06260

B. PROJECT SITE LOCATION

Putnam High School  
152 Woodstock Ave.  
Putnam, CT 06260

C. CONSTRUCTION MANAGER

O&G Industries  
112 Wall Street  
Torrington, CT 06790  
Ken Biega, Project Executive

D. CONSULTANT

Tavares Design Associates, Inc.  
Robert Fogarty  
8 Winchester Place, Suite 301  
Winchester, MA 01890

1. DRAWINGS

As listed in the index at the front of this document, prepared by Tavares Design Associated, Inc., Consultant.

2. SPECIFICATIONS

The Specific Section(s) being quoted by Contractor and all other Specifications for the Project as prepared by the Architect, and included herein.

“General Conditions of the Contract for Furniture, Furnishings and Equipment.”

3. DEFINITIONS

Plan and Specification reference to “Contractor” means the Subcontractor performing work under that specific Specification Section.

In case of conflict between contracts, plans, specifications or this Invitation to Bid the following shall be the precedence for resolving same:

Invitation to Bid, Proposal Requirements and Special Instructions and Appendices

General Conditions

Specifications and Furniture Schedule

Large Scale Drawings

Small Scale Drawings

Specification reference to “provide” means to furnish and install unless otherwise noted.

4. BID FORM

Bid to be lump sums by Category unless otherwise noted, in the format enclosed herein, with no escalation clauses allowed.

Bidders shall also fill in prices for each item on the attached Itemized Category Summary Sheets. Substitutions, "or Equals", if applicable shall be noted by Bidder. **Itemized Category Summary Sheets and the Bid Form must be submitted in duplicate.**

The Owner may elect to award a contract to other than the lowest bidder if it is considered to be in the best interest of the Owner. After review of all factors, terms and conditions, including price, the purchasing authority of the Town of Putnam reserves the right to reject any and all bids, or any part thereof, or waive defects in same, or accept any proposal deemed to be in the best interest of the Town of Putnam. Under no circumstances will the Owner be responsible for the cost of preparing any bid or proposal.

5. NEGOTIATIONS

It is not anticipated that there will be any negotiations of the Bids with several Bidders; your bid should be your BEST.

6. BID DELIVERY AND DUE DATE

Quotations are to be furnished in a sealed envelope addressed to the **Town of Putnam, Purchasing Agent Douglas M. Cutler, 126 Church Street, Putnam, CT 06260**, with Bidder's name written on the outside of the envelope.

**The envelope should also be marked "Putnam, Project No. EA/RR 116-0019, 116-0020, FF&E Bid". The bid category must also be clearly designated on the envelope.**

**A. Bids are to be delivered no later than 1:30 p.m. on October 13, 2015.**

7. TERMS OF PAYMENT

Contractor shall notify Owner ten (10) days in advance of delivery. A five percent (5%) retainer will be withheld by Owner until fifty percent (50%) of Contractor's work is complete and billed at which time (if Work is satisfactory to Owner and Architect and with the consent of Contractor's surety, if any) no further retainer will be withheld on subsequent bills; the intent being to withhold five percent (5%) of the total Contract price, as amended, at the time of completion of Contractor's work. Retainer will be withheld until occupancy and acceptance of building and satisfactory completion of Contractor's work including all punch list items and



submissions of all required record documents and guarantees. In certain cases, Owner may consider early release or reduction of retainer upon written request of Contractor and if Consent of Surety is provided.

## 8. SCHEDULE

Time is of the essence of the Contract. Completion of Work included in the Invitation in accordance with the Project Schedule is absolutely essential to the use and occupancy of the Project for the Owner's operations. Contractor is to include in its quotations all costs, extra crews, equipment, warehousing, etc. as required to meet schedule.

### **Furniture is to be delivered and installed:**

<b>Phase I</b>	<b>December 14, 2015 to December 24, 2015</b>
<b>Phase II</b>	<b>June 2016</b>
<b>Phase III</b>	<b>August 2016</b>
<b>Phase IV</b>	<b>August 2016</b>
<b>Phase V</b>	<b>January 2017</b>

The selected Contractor(s) shall set forth a detailed schedule, including deliveries and field installation as proposed to meet schedule. Such schedule shall be compatible with Construction Project Schedule. Contractor shall notify Owner ten (10) days in advance of delivery. As a major part of bid analysis, each Bidder may be asked to describe in detail how it would furnish and install its portion of the Project, schedule, manpower, deliveries, etc. This would be done shortly after receipt of bids.

If Contractor is behind schedule through fault of no one but itself, it shall add manpower and/or work overtime as required by **Construction Manager** in order to regain schedule. No compensation for such overtime or added manpower will be made. If Contractor is required by **Construction Manager** to work overtime for the convenience of the Project, such overtime premium costs will be compensated except that no overhead or profit will be allowed on the premium portion of these costs. Note that Contractor will be required to purchase and submit for approval all critical materials and equipment immediately and that at some time during the schedule subcontractor may be required to perform work out of normal sequence.

Subcontractors whose work normally is coordinated with others should make themselves aware of others' work scope.

9. QUESTIONS ABOUT PLANS AND SPECIFICATIONS

Questions during bidding are to be referred to Tavares Design Associates, Inc., Consultant, only. Answers received during bidding directly from Owner or **Putnam High School** Personnel will not be binding. Answers to all significant questions will be in the form of an addendum, posted to the **Town of Putnam** website which is <http://www.putnamct.us> and the State of Connecticut Department of Administrative Services Contracting portal. Bidders are responsible for checking this site and acknowledging all addenda.

10. LAYOUT

The Contractor shall layout its work and is responsible for the accuracy thereof.

11. COORDINATION AND JURISDICTION

The Contractor shall coordinate its work with that of other trades at all times.

12. SITE VISIT

The Contractor acknowledges that prior to furnishing a proposal for the Work, it has visited the site and is familiar with conditions at the site and in the locality where the Work is to be performed which could affect its work. Selected contractor may be required to attend a pre-installation meeting.

13. PARKING AND ACCESS

Parking of workers', supervisors', or management employees' cars will be allowed on the site only in designated areas (except with the specific approval of **Construction Manager** and Owner in advance). Trucks will be allowed on the actual project site only to make deliveries of material, tools, or equipment and must then leave promptly unless being used as a tool of the trade.

#### 14. OTHER OPERATIONS

Contractor shall do all things necessary to keep noise, vibration and disruption to an absolute minimum.

All work to be done inside the **Putnam High School** or in adjacent areas is to be coordinated and approved in advance with the Owner and **Construction Manager**. The operations of the school or construction of the project is not to be disrupted or affected.

#### 15. HOISTING

A. Hoisting is the responsibility of the Contractor. The **Construction Manager** will not provide crane(s), personnel or material hoists.

B. Location of and scheduling of Contractor's hoisting apparatus to be coordinated with Construction Manager's Project Superintendent.

#### 16. CLEAN UP

At the end of each work day, clean up and removal of rubbish is the responsibility of the Contractor. The Contractor shall be responsible for proper disposal of all packing and crating materials off-site. Cooperation among Subcontractors is required and expected regarding cleaning of general litter. Buildings are to be kept clean at all times and failure of the Vendor in this regard will result in back charges from the Construction Manager for cleaning. Vendor shall broom clean area where they have been working.

#### 17. CUTTING AND PATCHING

The Contractor shall perform all cutting and patching under jurisdiction of its trade(s). Also, if cutting and patching are required as a result of Contractor's failure in the performance of the Work, the Contractor shall be responsible for the corrective cutting and patching at no cost to the Construction Manager.

#### 18. INSURANCE

The Vendor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction where the project is located. This insurance will protect the Vendor from claims set forth below which may arise out of or result from the Vendor's operation and completed operations under the Contract:

1. Claims under workers' compensation, disability and similar employee benefits;
2. Claims for damages because of bodily injury, occupational sickness or death of the Vendor's employee;
3. Claims for damages because of bodily injury, occupational sickness or death other than Vendor's employee;
4. Claims for damages insured by usual personal injury liability;
5. Claims for damages, other than the work itself, because of destruction of property, including loss of that tangible property;
6. Claims for damages of bodily injury or death from use/ownership/maintenance of Motor Vehicle;
7. Claims for bodily injury/death/property damage from the completed work;
8. Claims for product liability and complete work insurance.

The Contractor shall provide insurance coverage for portions of the Furniture, Furnishings and Equipment stored off-site after written approval of the Owner at the value established in the approval and also for portions of the Furniture, Furnishings and Equipment in transit.

#### 19. PROTECTION AGAINST LOSS AND DAMAGE

The Contractor shall protect and secure its materials and equipment against loss, including theft. The Construction Manager will not accept any claim for alleged theft. Contractor will protect its work from damage until its work is complete for the entire project.

#### 20. COST BREAKDOWNS

Owner will require certain cost breakdowns for budget purposes. Provide unit costs as outlined in the Schedule of Furniture Items. Also, Contractor's billing Schedule of Values shall be submitted to the Owner in advance of first requisition for approval.

21. SUBSTITUTIONS (OR EQUALS)

Bidders may submit proposals for substitutions. Substitutes will be considered. However, the Bidder will be responsible for providing substitutions equal to the specified items. Substitutes must be filled in for each item on the attached Furniture Specifications and Itemized Category Summary Sheets. If the Bidder proposes to provide substitutes, the Bidder shall submit a photograph, finish selection samples, and written specifications and warranties of the proposed substitution with the Bid. If requested the bidder shall provide samples.

22. NO BID ITEMS

If a Contractor fails to bid on all items listed in a category of the Itemized Category Summary Sheets, his bid may be disqualified. Contractors may bid on one category, or on more than one category (combined bid), but partial bids in a category may be rejected.

23. SALES TAX

This project is exempt from Connecticut Sales Tax.

24. PERFORMANCE AND PAYMENT BOND

A performance and Payment Bond will be required from the selected Bidder(s) prior to issuance of Contract(s). The Bond amount must be equal to the Contract Amount.

**SECTION 100**

**PUTNAM HIGH SCHOOL**  
**PUTNAM, CONNECTICUT**  
**GENERAL CONDITIONS**  
**FOR**  
**FURNISHING SCHOOL FURNITURE & EQUIPMENT**

The following General Conditions shall apply and govern all equipment suppliers and contractors and their sub-contractors in matters of furnishing and delivering school furniture and equipment for this project:

**ARTICLE 1. CONTRACT DOCUMENTS**

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The contract of the parties includes the Equipment Bid Form, Invitation for Bids, General Conditions, and Specifications. These documents are to be considered as one, and whatever is called for by one shall be as binding as if called for by all. Any discrepancies or questions as to quantities of any items listed in the specifications shall be immediately brought to the attention of the Equipment Consultant for correction by addenda during the bidding period. Any such discrepancies determined by the contractor and not corrected by addenda shall be resolved on the basis of furnishing the greater quantity without change in contract price.

**ARTICLE 2. INTENT**

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It is the intent of these contract documents to include all labor, materials, appliances and services of every kind necessary to properly execute the work and to cover the terms and conditions of payment thereof, and to establish minimum acceptable requirements for equipment design and construction, and contract performance to assure fulfillment of the educational purpose.

**ARTICLE 3. QUALIFICATIONS OF BIDDERS**

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No bid will be considered unless the firm submitting the bid can meet the following conditions:

- (a) That it has in operation, or is an established representative of, a factory adequate for and devoted to the manufacturer of equipment which it proposes to furnish and has the necessary specialized dies, molds and tools to provide the proper service, fittings, hardware and accessories.
- (b) That such manufacturers proposed have been engaged in the manufacture of similar equipment as that specified for a period of not less than five (5) years and have a suitable organization to manufacture, furnish and deliver the equipment, all in accordance with pertaining codes, and the bidder shall have completed contracts of the kind and size contemplated by the specification and proposal within the past two years which have proven satisfactory under similar operating conditions.
- (c) The bidder must have financial and physical resources of sufficient scope to assure prompt and satisfactory performance in the execution of the total conditions of this specification and in the production, furnishing and delivery of all equipment specified so as not to delay the progress of the work.
- (d) Each bidder shall submit with his bid a total of five (5) contracts of similar size and scope to that specified herein which have been completed and accepted. Any bid not including said list of contracts may be considered incomplete and may be rejected without further recourse. The list shall accompany the bid and include the name of project, location, approximate value of job, and Owner's representative who may be contacted.

ARTICLE 4. MATERIALS, TOOLS, EMPLOYEES

All equipment and accessories shall be new, unused, and of recent manufacture, unless otherwise noted. All assembly work shall be properly managed and supervised by employees, who are thoroughly trained and experienced in the work involved.

ARTICLE 5. ROYALTIES AND PATENTS

The Successful Bidder shall pay all royalties and license fees on products furnished. He shall defend all suits and claims for infringement of any patent rights and shall indemnify and save the Owner from loss or inconvenience resulting therefrom.

ARTICLE 6. PERMITS AND COMPLIANCE WITH CODES

The Successful Bidder shall obtain and pay for all necessary permits and all equipment, appliances and work shall conform to applicable safety and fire codes. All equipment specified herein, and furnished to this project shall be designed and manufactured to meet Occupational Safety and Health Administration standards.

ARTICLE 7. PROTECTION OF WORK AND PROPERTY

The Successful Bidder shall take all required precautions to protect his equipment against damage, theft, and deterioration on the site. He shall respect the work of others and any accidental damage incurred to the work of others shall be promptly repaired or replaced at the expense of the Successful Bidder. All equipment shall be left in the proper location within the building and assembled as required with all manufacturer's directions and maintenance manuals, either attached or delivered to the Owner's representative in duplicate. The Successful Bidder shall protect any staging area where they are assembling with 6 mil. Poly. and 1/4" masonite.

ARTICLE 8. RESPONSIBILITY AND LIABILITY TO RELATED CONTRACTORS

The Successful Bidder shall be fully liable for any and all additional charges to the Owner resulting from changes required to accommodate any item of equipment not furnished in strict accordance to the specifications approved by the Owner.

ARTICLE 9. CHANGES IN EQUIPMENT OR WORK

Subject to the Connecticut General Laws, the Owner may order changes in equipment or requirements in writing, the contract sum being adjusted accordingly. All charges for additional equipment or revisions must be submitted in advance to the Owner for approval.

ARTICLE 10. CORRECTIONS AND GUARANTEES

All equipment shall be inspected and any items found not in conformance with the intent of contract and the quality specified shall be repaired or replaced promptly without additional charge. All workmanship and products shall be guaranteed against defective parts, materials, and finish under normal usage for a period of one (1) year from date of final acceptance. Any defective materials or faulty workmanship occurring within that time shall be replaced or corrected promptly, without charge, upon notification by the Owner. Product warranties and guarantees of manufacturers exceeding one (1) year shall remain effective for their expressed duration.

ARTICLE 11. CONTRACTOR'S LIABILITY INSURANCE

The Equipment Contractor shall maintain such insurance as will protect him from claims under Workmen's Compensation Acts and Public Liability Laws while his employees are on the school property. Certificates of such insurance shall be submitted to the Owner. Bodily injury limits shall be \$300,000.00 each person; and \$500,000.00 each accident.

ARTICLE 12. SAMPLES

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On request, and without cost to the Owner, any bidder shall submit such full size samples of his equipment which in the opinion of the Owner and/or Equipment Consultant are necessary to judge adequately the character, quality and construction of his product, and failure to comply within the time prescribed shall be deemed sufficient grounds for rejection of the bid.

**REQUESTED SAMPLES SHALL BE DELIVERED ON (DATE); AND PICKED-UP ON (DATE). LOCATION SHALL BE FORWARDED AFTER BID OPENING.**

Samples submitted by a successful bidder may be impounded by the Owner for the period of the contract for comparison of materials delivered to the job site to assure they conform in every to the approved samples submitted. Materials delivered that fail to conform to the approved samples shall be rejected.

The successful bidder shall submit to the Equipment Consultant within seven (7) days of award of contract, a complete set of finish samples with actual finishes applied to actual material for true rendition. Printed or otherwise reproduced facsimiles where color and texture may not be true are not acceptable. Actual samples of fabric and other special and/or miscellaneous materials, shall be submitted in the same manner and in appropriate sizes.

ARTICLE 13. EQUALITY OF MATERIALS

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All proprietary names or products used for items listed in the specifications, are shown for purposes of description only and are not intended, nor should they be interpreted, to be an endorsement of any particular proprietary item. The words "or equal" are understood to follow all names of proprietary products, trade names, catalog numbers, and detailed descriptions and shall be interpreted to mean any material, article, assembly or system, which in the opinion of the Owner is at least equal in quality, durability, appearance, strength and design to the equipment specified and will perform at least equally the functions imposed by the general design. The words "or equal" shall not be construed to permit substantial departure from the requirements of the specifications. The provisions of Connecticut's General Laws shall govern.

Each bidder shall clearly identify each individual item he proposes to furnish in which a deviation occurs, in any respect, from that which is specified, by submitting with his bid a complete itemized list identifying each and every item wherein a deviation is proposed. The bidder shall, upon request and without cost to the Owner, furnish documents, independent laboratory tests, and similar authenticated proof material to substantiate that the item proposed in his bid is "equal to" or "exceeding" that which is specified. Bids offering deviations shall be submitted in strict conformance to the requirements and procedures described herein, and failure to comply shall be just cause for rejection of the bid or the enforcement of supplying the item or items of equipment exactly as specified, without exception of recourse.

ARTICLE 14. AWARDING OF CONTRACTS

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The Owner reserves the exclusive right to accept any, or any part of, or reject any or all bids received, as deemed to be in the best interests of the Owner, and the Owner's decision shall be final. Owner also reserves the right to vary quantities of items bid.

ARTICLE 15. INVOICES AND PAYMENTS

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All invoices shall be submitted complete, upon completion of all items. This Equipment Contractor shall provide the Owner with four (4) copies of an original invoice indicating the Purchase Contract Number, Item Numbers, and Unit and Total Prices of each item of equipment furnished hereunder, and said invoice prices to be in accordance with the prices quoted by the Contractor. Where applicable, equipment serial numbers shall be noted on all invoices.

ARTICLE 15. INVOICES AND PAYMENTS (Continued)

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The Owner may approve the Successful Bidder's invoices for payments of materials delivered and requirements completed of up to eighty-five percent (85%) of the contract price; the balance of fifteen percent (15%) being withheld until final approval and acceptance of contractual obligations.

ARTICLE 16. BID ENVELOPES

Bids shall be plainly marked on the outside of the sealed envelope with:

**"SCHOOL FURNITURE & EQUIPMENT BIDS FOR THE PUTNAM HIGH SCHOOL – (DATE)."**

The name of Bidder, Section Number and Title of Section shall be noted on the lower left corner of the sealed envelope.

EXAMPLE:      NAME OF BIDDER:      ACME FURNITURE COMPANY  
                         SECTION NUMBER:      101  
                         SECTION TITLE:      MISC. FURNITURE & EQUIPMENT

Each Bid shall be submitted in **DUPLICATE** copies. Number Bid Forms "Copy #1" and "Copy #2" in the upper right corner of the Bid Form where indicated. Staple each of two (2) copies separately along with related information and literature attached to each copy. Bid Forms shall be on top of each copy submitted.

ARTICLE 17. BID SURETY

Bid Surety in the form of Bid Bond, Certified Check, Cashier's Check, or Treasurer's Check issued by a responsible bank or trust company, payable to the Town of Putnam, Connecticut, shall be submitted with each bid in the amount of five percent (5%) of each Bid. Any surety company Bid Bond provided must be from a surety company on the US Treasury list with a rate of at least an A, Category X. Each Bidder shall attach the required Bid Bond or Check to the Bid Form. A Bid Bond must be (a) in a form satisfactory to the Town; (b) issued by a surety company qualified to do business in the Commonwealth and satisfactory to the awarding authority; and (c) conditioned upon the faithful performance by the principal of the agreements contained in the bid. Such deposits will be returned within thirty (30) days to all unsuccessful bidders. The Bid Surety of each successful bidder shall be retained by the Town of Putnam, Connecticut, until such time as fully executed contracts have been submitted.

ARTICLE 18. COST ALLOWANCE

The furnishing of school equipment specified herein is subject to the Owner's equipment allowance for project; as indicated on the Bid Form attached to each Section. Successful bidders shall be required to enter into a contract with the Owner as indicated on the Bid Form.

ARTICLE 19. DELIVERY AND INSTALLATION OF EQUIPMENT

Delivery and installation of the equipment specified herein shall be scheduled in accordance with the "Invitation for Bids," subject to construction progress schedules. Furniture and Equipment Contractors will be notified of any change in the delivery schedule sixty (60) days prior to the scheduled delivery. Equipment orders shall be shipped complete from one source, with all items clearly identified with Item Numbers in accordance with the Bid Documents. All boxes shall be identified with the Purchase Contract Number and Name of the Equipment Contractor.

All deliveries shall be coordinated and confirmed with the Owner's representative prior to scheduling. Deliveries will not be accepted without coordination with the Owner's representative. All on-site Contractors shall fully cooperate with all other Contractors and Owner's personnel.

ARTICLE 19. DELIVERY AND INSTALLATION OF EQUIPMENT (Continued)

If the Successful Bidder obtains early delivery of materials (previous to scheduled installation period), he shall be responsible for receiving, handling, storage and final delivery of the materials, including warehousing as may be necessary until the start of the installation period.

All trash and shipping material shall be removed off the project site by the vendor. Vendor shall clean up their materials on a daily basis. No material shall be placed in on-site dumpsters or any site receptacles and/or other locations on the project site.

The Successful Bidders shall provide installation team with proper protective gear. This shall include hard hat, safety glasses, reflective vest and work boots. No shorts shall be worn on site. Crew must show up on site with the above gear or no access to the site will be granted.

If the designated spaces are not ready for delivery/installation on the agreed upon delivery date per the bid schedule, the Owner/Contractor shall take on the responsibility of assembly/moving and setting-in-place.

ARTICLE 20. HOURS OF WORK

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Work shall be performed during regular working hours 8:00 A.M. to 3:00 P.M., Monday through Friday, unless otherwise authorized by the Owner. The Successful Bidder will not be entitled to additional compensation for any overtime work unless previously stated in writing by the Owner.

The Successful Bidder shall furnish sufficient forces to ensure the execution of work with the schedule. If the installation of materials is not complete by the date for the completion of work, the Owner may request that all installation work be carried out as to avoid disturbing normal school activities.

ARTICLE 21. VARIATION OF QUANTITIES

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Subject to Chapter 30B of the Connecticut General Laws, the Owner reserves the right to vary quantities of the items specified herein, as may be necessary to meet the budget allowances of the project. In such instances, the "unit price" proposed on the Bid Forms submitted shall be extended to determine the contract price for the quantity purchased.

ARTICLE 22. DEFINITION OF TERMS

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"The Owner"

Putnam Public Schools  
Attn: Nancy Cole, Business Administrator  
126 Church Street  
Putnam, Connecticut 06260  
Telephone: (860) 963-6900

"The Architect"

Drummey Rosane Anderson, Inc.  
235 Bear Hill Rd., 4<sup>th</sup> Floor  
Waltham, Massachusetts 02451  
Telephone: (617) 964-1700  
Fax: (617) 964-1701

"The Project Manager"

O&G Industries  
Attn: Ken Biega, Project Executive  
112 Wall Street  
Torrington, Connecticut 06790

ARTICLE 22. DEFINITION OF TERMS (Continued)

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"The Equipment Consultant"

Tavares Design Associates, Inc.  
8 Winchester Place, Suite 301  
Winchester, MA 01890  
Telephone: (781) 729-5541  
Fax: (781) 729-0041

"Project Address"

Putnam High School  
152 Woodstock Avenue  
Putnam, Connecticut 06260

## CONNECTICUT DEPARTMENT OF LABOR

### PREVAILING WAGE RATES REQUEST FORM

CONTRACTING AGENCY/POLITICAL SUBDIVISION OR THEIR AGENT REQUESTING RATES

Project Name and Number (If Applicable):

Location of Project:

Project Description:

To be provided under Addendum

Total Cost of Project:

Estimated Duration of the Project: Start Date: \_\_\_\_\_ End Date:

Date Advertised to Bid:

CHECK THE TYPE OF SCHEDULE(S) NEEDED:

- 1) BUILDING
- 2) HEAVY/HIGHWAY
- 3) RESIDENTIAL
- 4) SPANISH RATES (available in Building Only upon request)

MAIL  PICK-UP  OR E-MAIL (provide email address)

*Please fax or mail to: Connecticut Department of Labor  
Wage & Workplace Standards Division  
Attention: Holly Carter  
200 Folly Brook Blvd.  
Wethersfield, CT 06109  
Fax Number (860)263-6541  
Telephone Number (860)263-6549*

***Come visit us on our website at [WWW.CT.GOV/DOL](http://WWW.CT.GOV/DOL)***

Now you can request rates through our website at

***[WWW.CTDOL.STATE.CT.US/WGWKSTND/FORMS/PREVGFM.HTM](http://WWW.CTDOL.STATE.CT.US/WGWKSTND/FORMS/PREVGFM.HTM)***

*As required by law please submit requests for rates at least ten (10) days but not more than twenty (20) days prior to the date of advertisement for bid.*

NAME, ADDRESS, AND TELEPHONE NUMBER OF PERSON REQUESTING RATES:

# Putnam

## Student Chair

Tag: CS1-01



**This item includes the following components:**

**Specification: CS1-01 - Student Chair**

Description: Size: 18-1/8"H  
Student chair to be four-legged with a frame of bent and welded, powder-coated or chrome-plated round steel tube. The seating sizes to be per DIN ISO 1729.  
Seat shell to be made of double-walled, structured

polypropylene (LuPo) for comfortable sitting with air-cushion effect. With concealed seat fixture and handle hole.  
Equipment and options to include glide elements for hard and soft floors or 2C universal glide elements.

Qty / item: 1 -

<b>Locations:</b>	1-02-Computer Lab (12 -)	1-03-English Classroom (24 -)
	1-04-Social Studies Classroom (24 -)	1-05-English Classroom (24 -)
	1-06-Social Studies Classroom (24 -)	1-07-English Classroom (24 -)
	1-08-Break-Out Space (16 -)	1-09-English Classroom (24 -)
	1-10-Social Studies Classroom (24 -)	1-11-Med. Path Conference (4 -)
	2-04-Project Laboratory (12 -)	2-05-School Psych (6 -)
	2-09-Social Worker (4 -)	2-11-Emot. Dist. Classroom (8 -)
	2-13-Emot. Dist. Classroom (8 -)	2-15-Sped (17 -)
	3-01-Break-Out Space (12 -)	3-02-Academic Support (12 -)
	3-04-World Language Classroom (24 -)	3-05-World Language Classroom (24 -)
	3-06-Math Classroom (24 -)	3-10-Math Classroom (24 -)
	3-12-Math Classroom (24 -)	3-14-Small Group (4 -)
	4-02-Math Classroom (24 -)	4-03-Science Lab (24 -)
	4-04-Science Lab (24 -)	4-05-Small Group (4 -)
	4-06-Small Group (6 -)	4-07-Science Lab (24 -)
	4-08-Science Lab (24 -)	6-01-CADD (16 -)
	6-02-Business Classroom (16 -)	8-02B-Change Room (2 -)
	8-02C-Change Room (2 -)	8-06-In House Suspension (4 -)
	8-08-IT Office/Workroom (4 -)	8-10-T.V. Studio (20 -)
	9-01-PALS Classroom (20 -)	9-03-PALS Classroom (20 -)



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Putnam, CT

Tavares Design Associates, Inc.

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FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15

# Putnam

Student Chair w/ Swivel Base

Tag: CS1-02



**This item includes the following components:**

**Specification: CS1-02 - Student Chair w/ Swivel Base**

Description: Size: 16-5/8 - 20-1/2"H  
Provide PantoMove-LuPo student chair with a five-star foot and adjustable seat height 16-5/8 - 20-1/2".  
Frame to consist of aluminum five-star foot and gas spring with plastic cover. Chair to be adjustable in height and sizes as per DIN ISO 5970 and CEN. Seat shell to be of double-walled textured polypropylene (LuPo) for comfortable sitting with air-cushion effect.

Concealed seat attachments and grip hole. Features and options to include glide elements or castors for hard or soft floors or 2C universal glide elements. Optionally with foot ring or with particularly ergonomic 3D rocker mechanism with soft or damped sideways tilting.

Materials available: Frame = M1,2; Seat/Backrest = C1,2

Qty / item: 1 -

Locations: 1-02-Computer Lab (30 -)  
6-01-CADD (10 -)  
6-02A-Yearbook (5 -)

2-04-Project Laboratory (16 -)  
6-02-Business Classroom (22 -)



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FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15

# Putnam

## Student Desk

Tag: CS2-01



### ***This item includes the following components:***

#### **Specification: CS2-01 - Student Desk**

Description: Size: 27-5/8 x 19-5/8"

Student desk shall be provided with standard construction, features and accessories, including 'Uno-M' skid table design, frame of powder-coated steel tube with middle leg on flat tapering steel skids with plastic kicking protection, with all steel tubes in flat oval profile. Provide a fixed leg student desk with a durable, stable writing/working surface. Desk shall consist of molded wood material top with tubular oval steel inverted 'T' base and frame.

Frame shall be 12-gauge oval steel tube with flat tapering steel feet or skids for maximum stability. Steel skids shall be provided with full coverage replaceable plastic scuff plates with concealed attachment. Steel skids shall include standard non-marring two-component glide for all hard-surface floors. Frame to have 12-gauge round steel tube mounted horizontally and mig-welded between vertical legs.

Top to be molded wood material 'LignoDur', which shall be a solid surface product consisting of approximately 95% recycled natural materials. Tops shall be 5/8" thick, and shall have a 2" radius on each corner.

'LignoDur' tops shall be of a homogeneous beech molded composition with rounded corners. The core material shall be natural beech shavings with a phenolic bottom

sheet and a melamine top sheet for a balanced construction. The beech shavings shall be poured into the appropriately sized mold and leveled for rough pressing. The pressing pressure shall be 1450 psi for a period of 10 seconds. The resulting 2" thick 'cake' shall be then inserted into another mold with the bottom and top sheets and inserted into an eight level reaction press with a 1500 ton piston pressure. The molds shall be water heated to 338 degrees F and the pressing pressure shall be approximately 3408 pounds per square inch for a period of 28 minutes. The heat and pressure shall cause the natural resins in the beech shavings to bond into a 5/8" thick top material. There shall be no sharp edges or burrs. Tops shall be then CNC drilled with industrial diamond bit drills for the appropriate hole pattern for desk base attachment. Minimum of eight (8) hardened machine screws shall attach tops to bases. 'LignoDur' tops shall be available in five (5) finishes; wood grains shall be cherry, natural beech and natural maple; and the solid colors shall be grey-white and grey. Color shall be as selected by the Architect. Desk frame shall be available in seven (7) standard powder-coat colors. Color shall be as selected by the Architect.

Qty / item: 1 -

#### **Locations:**

1-03-English Classroom (22 -)

1-05-English Classroom (22 -)

1-07-English Classroom (22 -)

1-10-Social Studies Classroom (22 -)

2-13-Emot. Dist. Classroom (4 -)

3-04-World Language Classroom (22 -)

1-04-Social Studies Classroom (22 -)

1-06-Social Studies Classroom (22 -)

1-09-English Classroom (22 -)

2-11-Emot. Dist. Classroom (4 -)

2-15-Sped (9 -)

3-05-World Language Classroom (22 -)



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Issued: 6/29/15

Printed: 9/18/15

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4-03-Science Lab (22 -)  
4-07-Science Lab (22 -)  
8-06-In House Suspension (2 -)  
9-03-PALS Classroom (18 -)

4-04-Science Lab (22 -)  
4-08-Science Lab (22 -)  
9-01-PALS Classroom (18 -)



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Issued: 6/29/15  
Printed: 9/18/15





**This item includes the following components:**

**Specification: CS2-02 - 2 Student Desk \*\*ADA Drawing**

**Description:** Size: 51-1/8" W x 19-5/8" D x 30"H

Two student desk shall be provided with standard construction, features and accessories, including 'Uno-M' skid table design, frame of powder-coated steel tube with middle leg on flat tapering steel skids with plastic kicking protection, with all steel tubes in flat oval profile. Provide a fixed leg student desk with a durable, stable writing/working surface. Desk shall consist of molded wood material top with tubular oval steel inverted 'T' base and frame. Frame shall be 12-gauge oval steel tube with flat tapering steel feet or skids for maximum stability. Steel skids shall be provided with full coverage replaceable plastic scuff plates with concealed attachment. Steel skids shall include standard non-marring two-component glide for all hard-surface floors. Frame to have 12-gauge round steel tube mounted horizontally and mig-welded between vertical legs.

Top to be molded wood material 'LignoDur', which shall be a solid surface product consisting of approximately 95% recycled natural materials. Tops shall be 5/8" thick, and shall have a 2" radius on each corner. 'LignoDur' tops shall be of a homogeneous beech molded composition with rounded corners. The core material shall be natural beech shavings with a phenolic bottom

sheet and a melamine top sheet for a balanced construction. The beech shavings shall be poured into the appropriately sized mold and leveled for rough pressing. The pressing pressure shall be 1450 psi for a period of 10 seconds. The resulting 2" thick 'cake' shall be then inserted into another mold with the bottom and top sheets and inserted into an eight level reaction press with a 1500 ton piston pressure. The molds shall be water heated to 338 degrees F and the pressing pressure shall be approximately 3408 pounds per square inch for a period of 28 minutes. The heat and pressure shall cause the natural resins in the beech shavings to bond into a 5/8" thick top material. There shall be no sharp edges or burrs. Tops shall be then CNC drilled with industrial diamond bit drills for the appropriate hole pattern for desk base attachment. Minimum of eight (8) hardened machine screws shall attach tops to bases. 'LignoDur' tops shall be available in five (5) finishes; wood grains shall be cherry, natural beech and natural maple; and the solid colors shall be grey-white and grey. Color shall be as selected by the Architect.

Desk frame shall be available in seven (7) standard powder-coat colors. Color shall be as selected by the Architect.

Qty / item: 1 -

- Locations:**
- 1-02-Computer Lab (15 -)
  - 1-04-Social Studies Classroom (1 -)
  - 1-06-Social Studies Classroom (1 -)
  - 1-09-English Classroom (1 -)
  - 2-01C-College Research (1 -)
  - 3-05-World Language Classroom (1 -)
  - 1-03-English Classroom (1 -)
  - 1-05-English Classroom (1 -)
  - 1-07-English Classroom (1 -)
  - 1-10-Social Studies Classroom (1 -)
  - 3-04-World Language Classroom (1 -)
  - 3-06-Math Classroom (12 -)



# Putnam

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3-10-Math Classroom (12 -)  
4-02-Math Classroom (12 -)  
4-04-Science Lab (1 -)  
4-08-Science Lab (1 -)  
8-06-In House Suspension (1 -)  
9-03-PALS Classroom (1 -)

3-12-Math Classroom (12 -)  
4-03-Science Lab (1 -)  
4-07-Science Lab (1 -)  
6-02-Business Classroom (11 -)  
9-01-PALS Classroom (1 -)



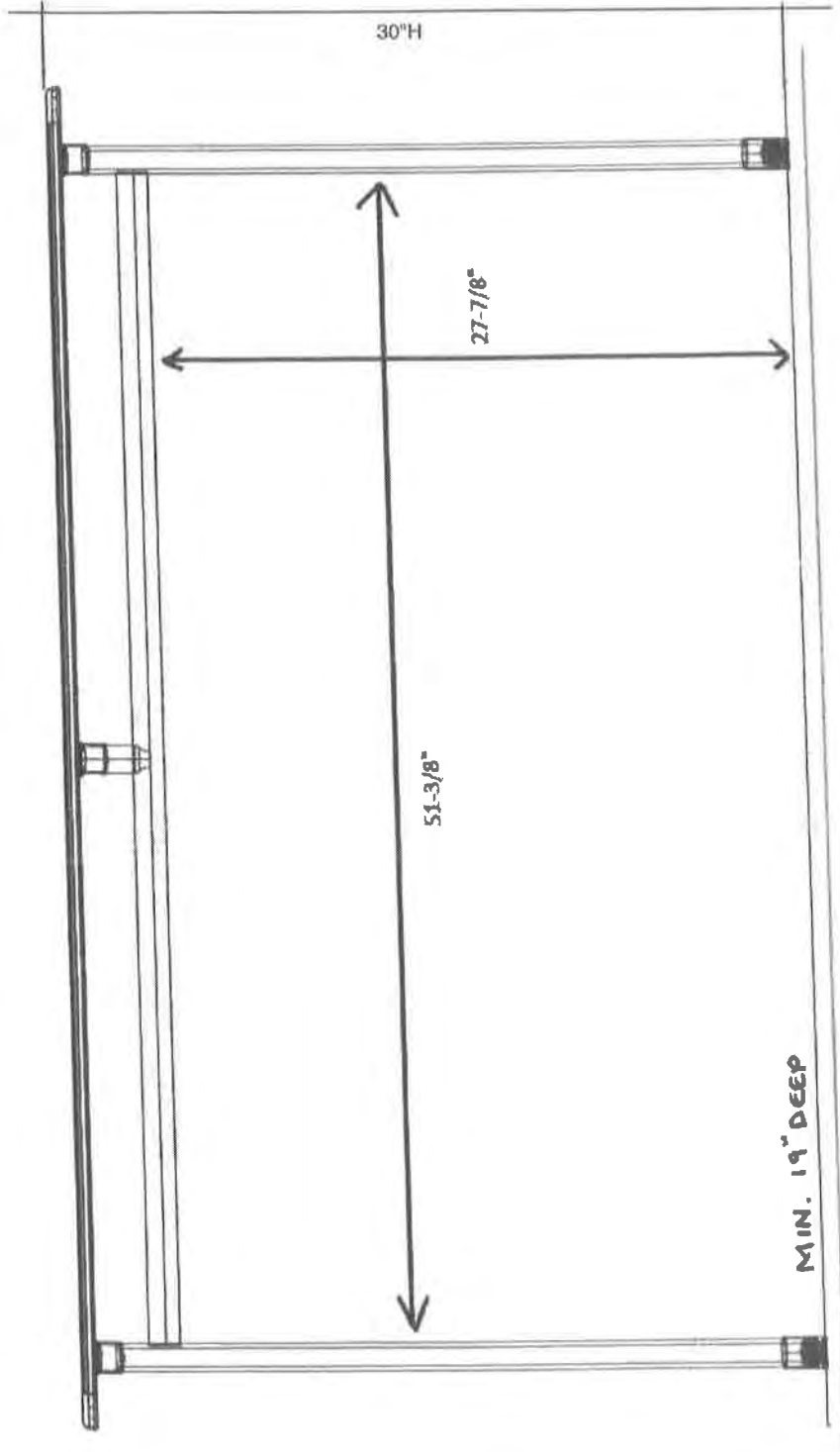
**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)**  
**Putnam, CT**

**Tavares Design Associates, Inc.**

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*FF&F7 from ISM? 141031*

Issued: 6/29/15  
Printed: 9/18/15



State Project #: 116-0019

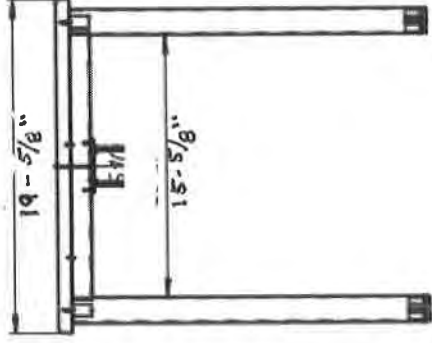
(Print Date: June 29, 2015)

Item Code: CS2-02

Phase: 3 of 3

Tavares Design Associates

*SIDE VIEW FOR ALL SIZES*





***This item includes the following components:***

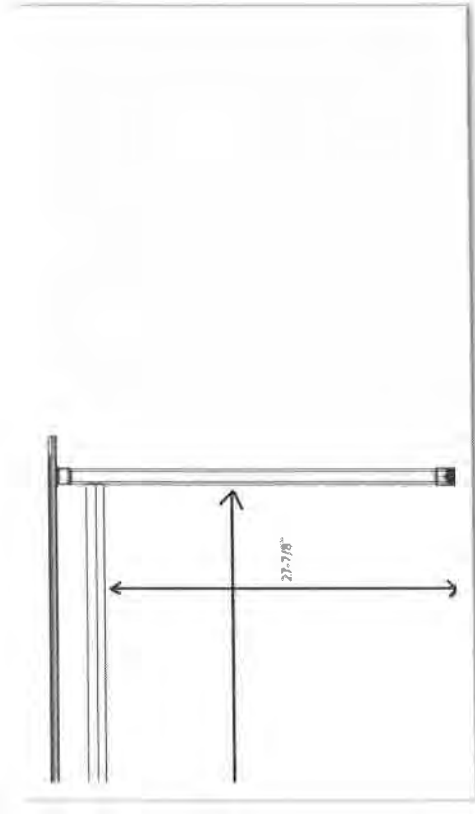
**Specification:** CS2-03 - Computer Table 60" x 30" \*\*ADA Drawing

**Description:** Size: 63" W x 27-5/8"D x 28-3/8"H  
Provide powder-coated steel tube folding table. Top shall have four-sided laminated top surface to have flip-top mechanism. Table to have four (4) casters. Colors shall be as selected by the Architect.

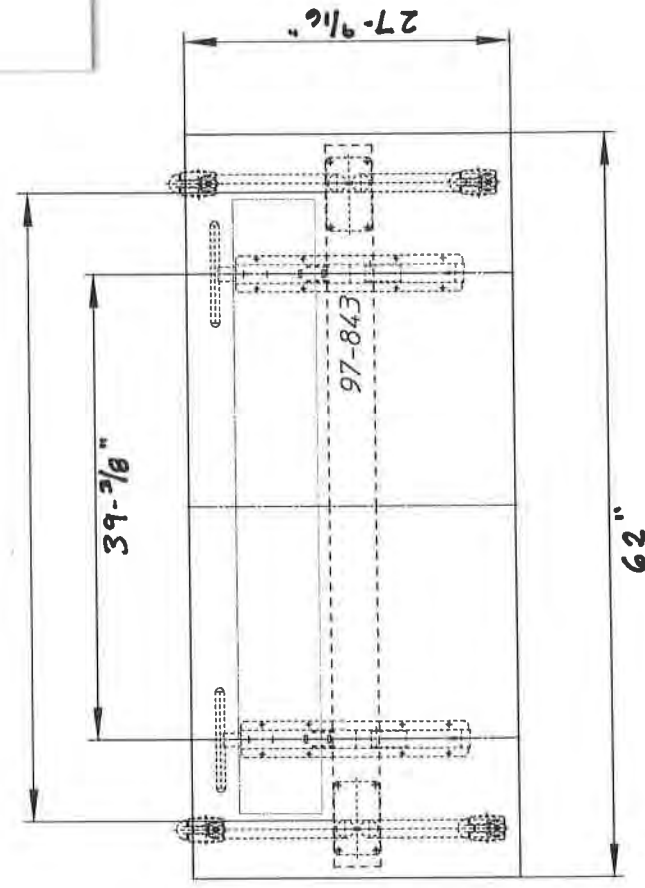
**Qty / item:** 1 -

**Locations:** 8-10-T.V. Studio (8 -)





$53.5/32$



# Putnam

Worktable Rect. 60"x30" \*\*ADA Drawing

Tag: CS3-01



***This item includes the following components:***

**Specification: CS3-01 - Worktable Rect. 60"x30" \*\*ADA Drawing**

Description: Size: 60" x 30" x 21-35"H

Frame shall be fully unitized fabricated from 1-1/4", 16 gauge square steel tubing, butt-welded to form a solid rectangular support under the top. Legs shall be equipped with plastic-base adjustable levelers to compensate for uneven floors. Frame and legs shall be finished with a baked enamel paint. Top shall be constructed with 1" thick, 45 pound particleboard

substrate with high-pressure plastic laminated top surface with bottom balancing underlayment. All edges shall be banded with 3mm thick PVC material bonded with hot-melt adhesive. Top shall be attached to the frame assembly using #10 x 2" truss head screws. Top color and edge shall be as selected by the Architect from a full range of Wilsonart, Pionite or Formica high-pressure plastic laminate.

Qty / item: 1 -

Locations: BE-04-Storage/Copier (1 -)



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FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15



Model No:  
22.6380.6

Design For:

Title:  
Rectangle  
Welded Frame  
Table

Drawn By:  
MB

Scale:  
1:24

Date:

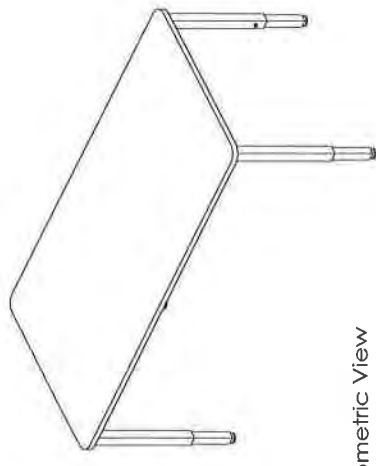
Revised:

Notes:

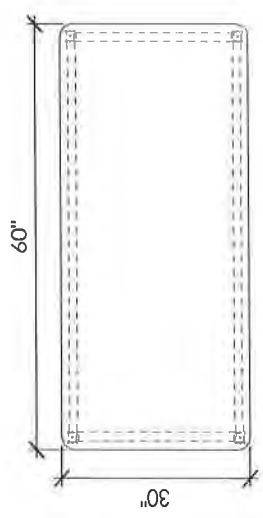
All dimensions shown are approximate. Final dimensions will be determined by Fleetwood Group Engineering.

PROPRIETARY NOTICE

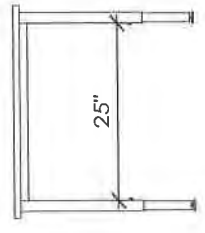
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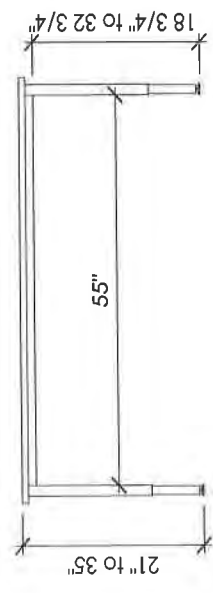
Isometric View



Top View



End View



Front View



# Putnam

Worktable Rect. 60"x36" \*\*ADA Drawing

Tag: CS3-02



***This item includes the following components:***

**Specification:** CS3-02 - Worktable Rect. 60"x36" \*\*ADA Drawing

Description: Size: 60 x 36"

Frame shall be fully unitized fabricated from 1-1/4", 16 gauge square steel tubing, butt-welded to form a solid rectangular support under the top. Legs shall be equipped with plastic-base adjustable levelers to compensate for uneven floors. Frame and legs shall be finished with a baked enamel paint. Top shall be constructed with 1" thick, 45 pound particleboard

substrate with high-pressure plastic laminated top surface with bottom balancing underlayment. All edges shall be banded with 3mm thick PVC material bonded with hot-melt adhesive. Top shall be attached to the frame assembly using #10 x 2" truss head screws. Top color and edge shall be as selected by the Architect from a full range of Wilsonart, Pionite or Formica high-pressure plastic laminate.

Qty / item: 1 -

Locations: 6-01-CADD (4 -)



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Issued: 6/29/15

Printed: 9/18/15



1-800-257-6390  
fleetwoodfurniture.com

Model No:  
22.6600.6

Design For:

Title:  
Rectangle  
Welded Frame  
Table

Drawn By:  
MB

Scale:  
1:24

Date:

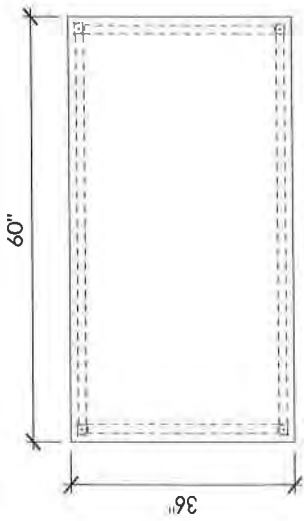
Revised:

Notes:

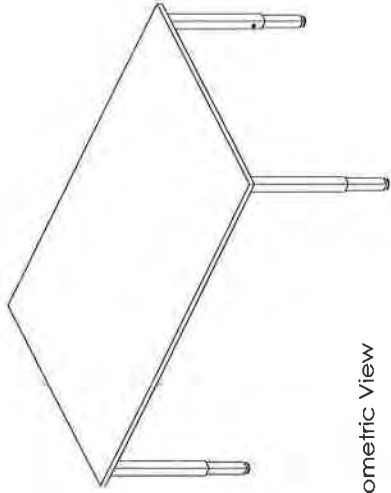
All dimensions shown are approximate. Final dimensions will be determined by Fleetwood Group Engineering.

PROPRIETARY NOTICE

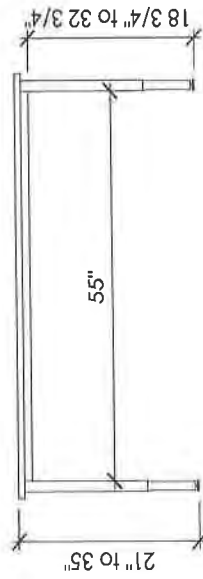
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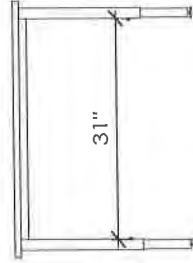
Top View



Isometric View



Front View



End View

State Project #:116-0019 (Print Date: June 29, 2015)

Item Code: CS3-02

Tavares Design Associates

Phase: 3 of 3

# Putnam

Worktable square 48" \*\*ADA Drawing

Tag: CS3-03



***This item includes the following components:***

**Specification:** CS3-03 - Worktable square 48" \*\*ADA Drawing

**Description:** Size: 48 x 48"

Refer to Item CS3-02 for description.

**Qty / item:** 1 -

**Locations:** 2-04-Project Laboratory (3 -)





1-800-257-6390  
fleetwoodfurniture.com

Model No:

22.4880.6

Design For:

Title:

Square  
Welded Frame  
Table

Drawn By:

MB

Scale:

1:24

Date:

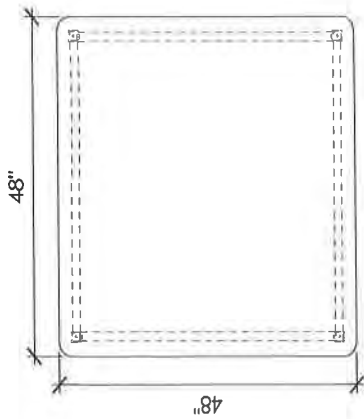
Revised:

Notes:

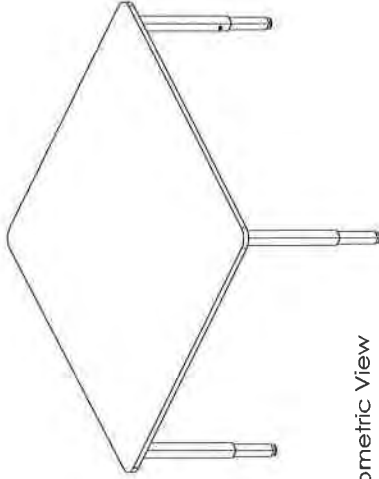
All dimensions shown are approximate. Final dimensions will be determined by Fleetwood Group Engineering.

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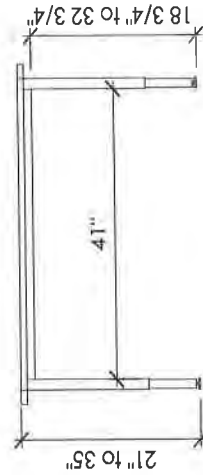
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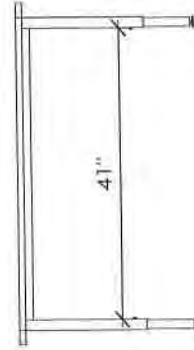
Top View



Isometric View



Front View



End View

# Putnam

Worktable Round 48"D \*\*ADA Drawing

Tag: CS3-04



***This item includes the following components:***

**Specification:** CS3-04 - Worktable Round 48"D \*\*ADA Drawing

**Description:** Size: 48"D  
Refer to Item CS3-01 for description.

Qty / item: 1 -

<b>Locations:</b>	1-02-Computer Lab (3 -)	1-08-Break-Out Space (4 -)
	1-11-Med. Path Conference (1 -)	2-01C-College Research (1 -)
	2-05-School Psych (1 -)	2-09-Social Worker (1 -)
	2-11-Emot. Dist. Classroom (1 -)	2-13-Emot. Dist. Classroom (1 -)
	2-15-Sped (2 -)	3-01-Break-Out Space (3 -)
	3-02-Academic Support (4 -)	4-05-Small Group (1 -)
	4-06-Small Group (2 -)	6-02-Business Classroom (4 -)
	6-03-Teacher Planning (2 -)	6-04-Staff Lounge (5 -)
	8-08-IT Office/Workroom (1 -)	8-10-T.V. Studio (1 -)



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FF&EZ form ISM2 141031

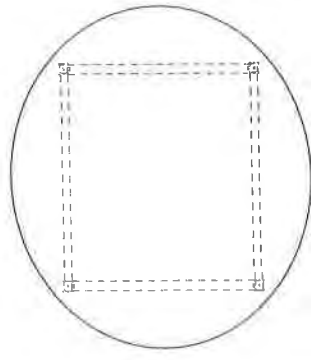
Issued: 6/29/15  
Printed: 9/18/15



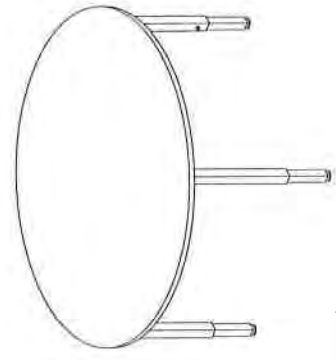
**Model No:** 22.0480.6  
**Design For:**  
**Title:** Round Welded Frame Table  
**Drawn By:** MB  
**Scale:** 1:24  
**Date:**  
**Revised:**

**Notes:**  
 All dimensions shown are approximate. Final dimensions will be determined by Fleetwood Group Engineering.

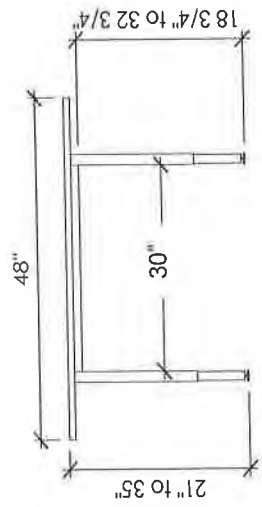
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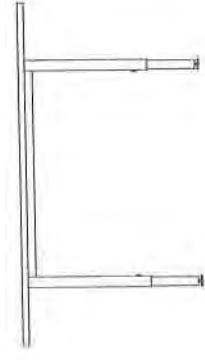
Top View



Isometric View



Front View



End View

# Putnam

Flag w/ flag holder

Tag: CS4-01



**This item includes the following components:**

**Specification: CS4-01 - Flag w/ flag holder**

Description: American flag shall be bright rayon fabric mounted on a lacquered 7/16" x 48" staff with gilt wooden spear tip. Flag shall be 24" x 36". Holder shall be polished solid aluminum, adjustable, to hold flagstaff up to 3/8" to 1/2" in diameter. Provide holder with screws for wall mounting.

Note: Installation of this item shall not be required.

Qty / item: 1 Each

<b>Locations:</b>	1-01-Main Office/Waiting (1 -)	1-02-Computer Lab (1 -)
	1-03-English Classroom (1 -)	1-04-Social Studies Classroom (1 -)
	1-05-English Classroom (1 -)	1-06-Social Studies Classroom (1 -)
	1-07-English Classroom (1 -)	1-08-Break-Out Space (1 -)
	1-09-English Classroom (1 -)	1-12-Med. Path Classroom (1 -)
	1-14-Med. Path Classroom (1 -)	2-01-Guidance (1 -)
	2-04-Project Laboratory (1 -)	2-05-School Psych (1 -)
	2-07-Shared Conference (1 -)	2-09-Social Worker (1 -)
	2-11-Emot. Dist. Classroom (1 -)	2-13-Emot. Dist. Classroom (1 -)
	2-15-Sped (1 -)	3-01-Break-Out Space (1 -)
	3-02-Academic Support (1 -)	3-03-Academic Support (1 -)
	3-04-World Language Classroom (1 -)	3-05-World Language Classroom (1 -)
	3-06-Math Classroom (1 -)	3-10-Math Classroom (1 -)
	3-12-Math Classroom (1 -)	3-14-Small Group (1 -)
	4-02-Math Classroom (1 -)	4-03-Science Lab (1 -)
	4-04-Science Lab (1 -)	4-05-Small Group (1 -)
	4-06-Small Group (1 -)	4-07-Science Lab (1 -)
	4-08-Science Lab (1 -)	6-01-CADD (1 -)
	6-02-Business Classroom (1 -)	6-04-Staff Lounge (1 -)
	6-05-Fitness Center (1 -)	8-04-Band Room (1 -)



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9-01-PALS Classroom (1 -)  
BE-02-Reception Waiting (1 -)

9-03-PALS Classroom (1 -)





# Putnam

## Wastebasket

Tag: CS4-02



**This item includes the following components:**

**Specification: CS4-02 - Wastebasket**

Description: Size: 15-3/4" Diameter x 18"H  
Provide all-steel, fire-safe wastebasket with 44-quart capacity; 1" raised bottom; solid-ribbed construction; rolled wire-top rim; 1" raised bottom; and Gray color.

Note: Installation of this item shall not be required.

Qty / item: 1 Each

<b>Locations:</b>	1-01-Main Office/Waiting (2 -)	1-01A-Assistant Principal (1 -)
	1-01B-Principal (1 -)	1-02-Computer Lab (1 -)
	1-03-English Classroom (1 -)	1-04-Social Studies Classroom (1 -)
	1-05-English Classroom (1 -)	1-06-Social Studies Classroom (1 -)
	1-07-English Classroom (1 -)	1-08-Break-Out Space (1 -)
	1-09-English Classroom (1 -)	1-10-Social Studies Classroom (1 -)
	1-11-Med. Path Conference (1 -)	1-12-Med. Path Classroom (3 -)
	1-13-Med. Path Conference (1 -)	1-14-Med. Path Classroom (3 -)
	2-01-Guidance (1 -)	2-01A-Office (1 -)
	2-01B-Office (1 -)	2-01C-College Research (1 -)
	2-02A-M.C. Office (1 -)	2-03-Nurses Clinic & Resting (1 -)
	2-03A-Nurses Office (1 -)	2-04-Project Laboratory (2 -)
	2-04A-PL Storage (1 -)	2-05-School Psych (1 -)
	2-07-Shared Conference (1 -)	2-09-Social Worker (1 -)
	2-11-Emot. Dist. Classroom (1 -)	2-13-Emot. Dist. Classroom (1 -)
	2-13A-Storage (1 -)	2-15-Sped (1 -)
	3-01-Break-Out Space (1 -)	3-02-Academic Support (1 -)
	3-03-Academic Support (1 -)	3-04-World Language Classroom (1 -)
	3-05-World Language Classroom (1 -)	3-06-Math Classroom (1 -)
	3-07-Sped Office (2 -)	3-08-Record Storage (1 -)



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3-10-Math Classroom (1 -)	3-12-Math Classroom (1 -)
3-14-Small Group (1 -)	3-16-School Store (1 -)
4-01-Office (1 -)	4-02-Math Classroom (1 -)
4-03-Science Lab (3 -)	4-04-Science Lab (3 -)
4-05-Small Group (1 -)	4-06-Small Group (1 -)
4-07-Science Lab (1 -)	4-08-Science Lab (1 -)
4-09-Prep Room (1 -)	4-10-Prep Room (1 -)
5-05-Office (1 -)	5-06-Office (1 -)
6-01-CADD (2 -)	6-02-Business Classroom (1 -)
6-02A-Yearbook (1 -)	6-03-Teacher Planning (2 -)
7-03-Athletic Director Office (1 -)	7-04-Officials (1 -)
7-05-Phys Ed Office (1 -)	7-08-Coaches Room (1 -)
7-10-Phys Ed Office (1 -)	8-01-Art Classroom (1 -)
8-01A-Art Storage (1 -)	8-01B-Kiln Room (1 -)
8-02-Black Box Theater (4 -)	8-02A-Drama Storage (1 -)
8-02B-Change Room (1 -)	8-02C-Change Room (1 -)
8-03-Storage (1 -)	8-04-Band Room (1 -)
8-04A-Office (1 -)	8-06-In House Suspension (1 -)
8-08-IT Office/Workroom (2 -)	9-01-PALS Classroom (1 -)
9-02-PALS Office (1 -)	9-03-PALS Classroom (1 -)
9-04-PALS Storage (1 -)	9-05A-PALS Project Storage (1 -)
BE-01-Secretaries (2 -)	BE-02-Reception Waiting (1 -)
BE-03-Business Assistant (1 -)	BE-06-Kitchenette (1 -)
BE-07-Curriculum Office (1 -)	BE-08-Conference (1 -)
BE-09-Payroll Business Office (1 -)	BE-11-Sped Director (1 -)
BE-12-Bd of Ed Meeting Room (4 -)	BE-13-Superintendants Office (1 -)
BE-14-Storage (1 -)	BE-15-Superintendent Conference (1 -)



# Putnam

Coat Tree

Tag: CS4-03



***This item includes the following components:***

**Specification: CS4-03 - Coat Tree**

Description: Size: 13.75"dia. x 71"H  
Provide wooden coat tree with all standard construction to include two sets of hooks at different heights, MDF base and steel hardware.

Qty / item: 1 -

<b>Locations:</b>	1-01A-Assistant Principal (1 -)	1-01B-Principal (1 -)
	BE-03-Business Assistant (1 -)	BE-07-Curriculum Office (1 -)
	BE-09-Payroll Business Office (1 -)	BE-11-Sped Director (1 -)
	BE-13-Superintendants Office (1 -)	BE-15-Superintendent Conference (1 -)



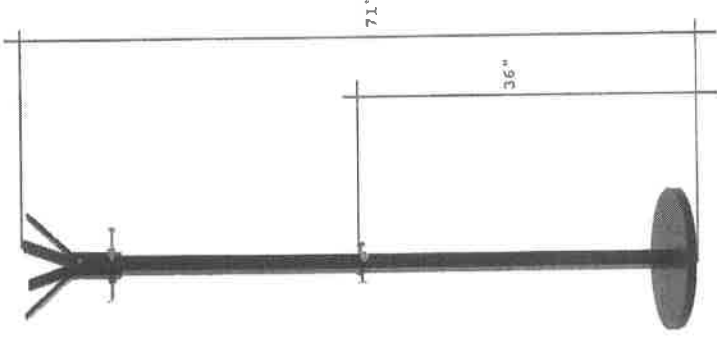
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# Putnam

Safe

Tag: CS4-04



***This item includes the following components:***

**Specification: CS4-04 - Safe**

Description: Size: 25-1/2" x 25-1/2" x 38-1/4"H overall  
Provide safe with all standard construction, features and accessories to include U.L. Class #350 two-hour impact rating; withstand fires up to 1850 degrees for two (2) hours; 3-1/2" thick recessed door with 5/8" thick front; handle activated locking mechanism with 7/8" solid steel chrome-plated locking bolts for smooth

operation; internal anchor bolt hole with hardware; and U.L. Listed Group II key changeable combination lock with relock. Provide auxiliary spring-loaded relock device; heavy-duty steel hinges; heavy-duty rolling casters; brass-plated dial; brown powder coated handle, decor emblems, and plush velour interior. Unit shall have a minimum weight of 620 lbs.

Qty / item: 1 -

Locations: 1-01C-Storage (1 -)

BE-10-Records Storage (1 -)



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**This item includes the following components:**

**Specification: CS4-05 - Pencil Sharpener**

Description: Pencil sharpener shall be provided with steel construction and chrome plated receptacle; pencil guide to fit eight (8) sizes of pencils; solid gears and speed cutters with twenty-four (24) cutting edges and mounting screws.

Note: Installation of this item shall not be required

Qty / item: 1 Each

- Locations:**
- |                                     |                                     |
|-------------------------------------|-------------------------------------|
| 1-02-Computer Lab (1 -)             | 1-03-English Classroom (1 -)        |
| 1-04-Social Studies Classroom (1 -) | 1-05-English Classroom (1 -)        |
| 1-06-Social Studies Classroom (1 -) | 1-07-English Classroom (1 -)        |
| 1-08-Break-Out Space (1 -)          | 1-09-English Classroom (1 -)        |
| 1-10-Social Studies Classroom (1 -) | 1-12-Med. Path Classroom (1 -)      |
| 1-14-Med. Path Classroom (1 -)      | 2-01-Guidance (1 -)                 |
| 2-04-Project Laboratory (1 -)       | 2-11-Emot. Dist. Classroom (1 -)    |
| 2-13-Emot. Dist. Classroom (1 -)    | 2-15-Sped (1 -)                     |
| 3-01-Break-Out Space (1 -)          | 3-02-Academic Support (1 -)         |
| 3-03-Academic Support (1 -)         | 3-04-World Language Classroom (1 -) |
| 3-05-World Language Classroom (1 -) | 3-06-Math Classroom (1 -)           |
| 3-10-Math Classroom (1 -)           | 3-12-Math Classroom (1 -)           |
| 3-14-Small Group (1 -)              | 4-02-Math Classroom (1 -)           |
| 4-03-Science Lab (1 -)              | 4-04-Science Lab (1 -)              |
| 4-05-Small Group (1 -)              | 4-06-Small Group (1 -)              |
| 4-07-Science Lab (1 -)              | 4-08-Science Lab (1 -)              |
| 6-01-CADD (1 -)                     | 6-02-Business Classroom (1 -)       |
| 8-04-Band Room (1 -)                | 9-01-PALS Classroom (1 -)           |
| 9-03-PALS Classroom (1 -)           |                                     |



# Putnam

Lab carts

Tag: CS4-06



***This item includes the following components:***

**Specification: CS4-06 - Lab carts**

Description: Size: 34-7/8" x 17-1/8" x 32-1/2"H  
Provide laboratory cart with all standard construction to include shelves of chemically-resistant polyethylene, and posts of ABS plastic. Provide cart with handle and four (4) swivel casters. Shelves shall be provided with raised rims on three (3) sides. Shelf clearance shall be 11"; and weight capacity shall be 300 pounds.

Qty / item: 1 Each

Locations: 4-09-Prep Room (2 -)

4-10-Prep Room (2 -)



# Putnam

Utility cart

Tag: CS4-07



***This item includes the following components:***

**Specification: CS4-07 - Utility cart**

Description: Size: 25.5"W x 37.5" L x 33" H  
Provide utility cart complete with standard thermoplastic construction; 500 lb. weight capacity, 250 lbs. per shelf; two (2) shelves 4-1/4"D; and four (4) casters, two (2) swivel and two (2) fixed.

Qty / item: 1 Each

<b>Locations:</b>	1-12-Med. Path Classroom (1 -)	1-14-Med. Path Classroom (1 -)
	2-04A-PL Storage (1 -)	2-13A-Storage (1 -)
	5-08-Storage (1 -)	5-09-Storage (1 -)
	8-01A-Art Storage (1 -)	8-01B-Kiln Room (1 -)
	BE-10-Records Storage (1 -)	BE-14-Storage (2 -)



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# Putnam

US flag set

Tag: CS4-09



***This item includes the following components:***

**Specification: CS4-09 - US flag set**

Description: Size: 3' x 5' Flag w/8' pole and 20 lb. base  
Flag set shall consist of United States 100% nylon flag with embroidered stars, sewed stripes, fringe and pole hems. Provide with 8' pole, 20 lb. stand, tassels and cords.

Note: Installation of this item shall not be required.

Qty / item: 1 Each

Locations: BE-12-Bd of Ed Meeting Room (1 -)



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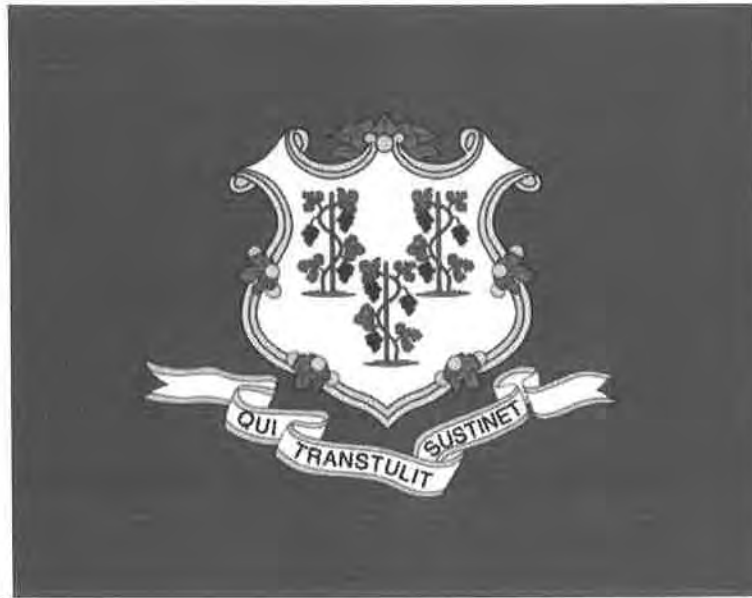
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# Putnam

CT flag set

Tag: CS4-10



***This item includes the following components:***

**Specification:** CS4-10 - CT flag set

**Description:** Size: 3' x 5' Flag w/ 8' pole and 20 lb. base  
Flag set shall consist of State of Connecticut 100% nylon flag and pole hems. Provide 8' pole, 20 lb. stand, tassels and cords.

Note: Installation of this item shall not be required.

Qty / item: 1 Each

Locations: BE-12-Bd of Ed Meeting Room (1 -)



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# Putnam

Garment rack

Tag: CS4-11



***This item includes the following components:***

**Specification: CS4-11 - Garment rack**

Description: Size: 17.5" x 33" x 39-67"

Provide adjustable height double arm garment rack for storage of wardrobe items. Rack must be easy to assemble and take apart with no tools required. To be made of durable chrome. Features include two bars for double the storage and each adjust from 44" to 70" high, heavy-duty bottom shelf and casters for easy mobility.

Qty / item: 1 -

Locations: 2-09-Social Worker (1 -)  
8-02C-Change Room (1 -)

8-02B-Change Room (1 -)



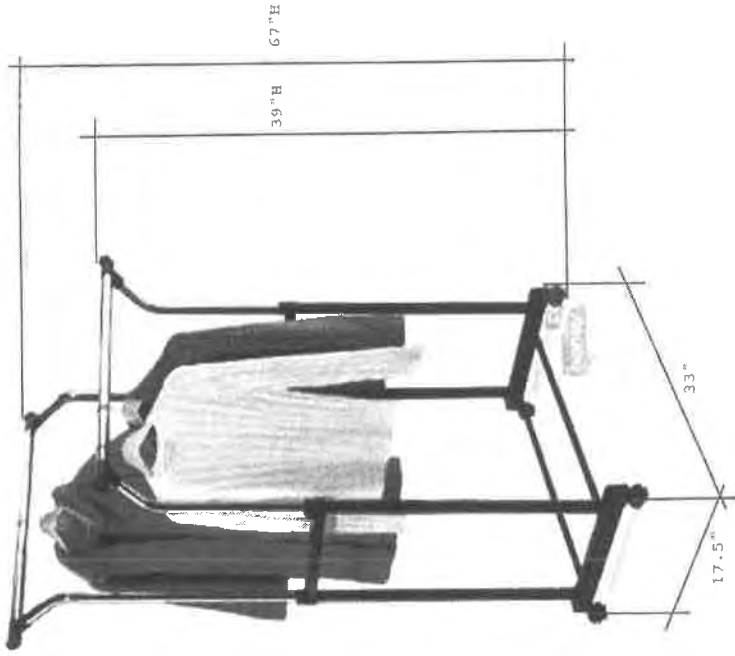
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State Project #: 116-0019  
Phase: 3 of 3

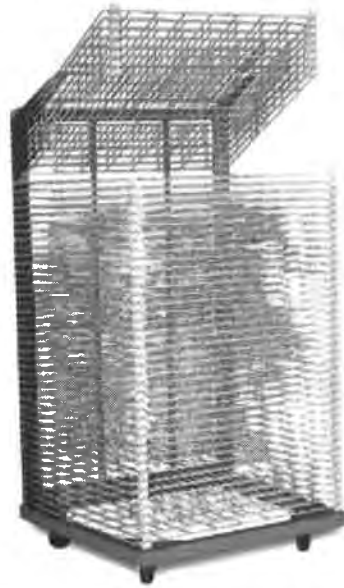
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Item Code: CS4-11  
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# Putnam

Drying rack - 50 shelf

Tag: CS4-12



***This item includes the following components:***

**Specification:** CS4-12 - Drying rack - 50 shelf

**Description:** Size: 32-1/2"W x 28"D x 52"H

Provide drying rack with all standard construction and features to include forty (40) 32" x 22" shelves; heavy-duty casters; permanent steel spacers; backstops to prevent materials from sliding; individual adjustment of spring tension; and rust and solvent resistant powder coated finish.

**Qty / item:** 1 Each

**Locations:** 8-01-Art Classroom (1 -)



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# Putnam

Trash Barrel - 32 Gallon

Tag: CS4-13



***This item includes the following components:***

**Specification:** CS4-13 - Trash Barrel - 32 Gallon

**Description:** Size: 22" Diameter x 27-1/4"H

Trash barrel shall be 32-gallon capacity provided with standard Dur-X resin seamless construction; reinforced trim; built-in hand grips; and ribbed base. Provide with 22-1/4" diameter x 1-3/8"H lid; and 18" diameter x 5-1/4"H dolly.

Note: Installation of this item shall not be required.

Qty / item: 1 Each

<b>Locations:</b>	5-07-Receiving (1 -)	5-08-Storage (1 -)
	5-09-Storage (1 -)	6-04-Staff Lounge (2 -)
	6-05-Fitness Center (1 -)	7-02-Phys Ed Storage (1 -)
	7-09-Athletic Storage (1 -)	8-01-Art Classroom (1 -)
	BE-04-Storage/Copier (1 -)	BE-10-Records Storage (1 -)



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# Putnam

Recovery cot

Tag: CS5-01



***This item includes the following components:***

**Specification: CS5-01 - Recovery cot**

Description: Size: 72"L x 27"W x 25"H  
Recovery cot shall be provided with standard construction and features, including wire drawer pulls; upholstery that shall conform to CAL133 Flammability Rating; and laminate base with two (2) easy-glide drawers and locks. Colors shall be as selected by the Architect.

Qty / item: 1 Each

Locations: 2-03-Nurses Clinic & Resting (2 -)



# Putnam

Wheelchair

Tag: CS5-02



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***This item includes the following components:***

**Specification: CS5-02 - Wheelchair**

Description: Provide wheelchair with standard construction and features, including 18" wide seat; 300 lb. capacity; swing-away detachable elevating leg rests; removable desk-length arms; and black steel frame.

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Qty / item: 1 Each

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Locations: 2-03-Nurses Clinic & Resting (1 -)





# Putnam

Scale

Tag: CS5-03



***This item includes the following components:***

**Specification:** CS5-03 - Scale

**Description:** Size: 59"H

Provide scale with standard construction and features to include die-cast, black on aluminum, easy-to-read beam; 350 pound capacity x 4 oz. increments; and height rod adjustment from 30" to 78"H.

**Qty / item:** 1 Each

**Locations:** 2-03-Nurses Clinic & Resting (1 -)



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# Putnam

## Metal storage cabinet

Tag: CS6-01



***This item includes the following components:***

**Specification: CS6-01 - Metal storage cabinet**

Description: Size: 36"W x 24"D x 78"H  
Cabinet shall be all-welded steel construction provided with concealed hinges; and two (2) handles, one (1) fixed and one (1) operating a three-point latching mechanism. Finish shall be high-grade baked enamel. Furnish unit with four (4) intermediate shelves adjustable on 2" centers. Provide unit with a grooved key lock. Colors shall be as selected by the Architect.

Qty / item: 1 Each

<b>Locations:</b>	2-13A-Storage (3 -)	5-07-Receiving (3 -)
	7-02-Phys Ed Storage (5 -)	7-09-Athletic Storage (3 -)
	8-03-Storage (1 -)	8-10-T.V. Studio (1 -)
	9-04-PALS Storage (2 -)	9-05A-PALS Project Storage (2 -)
	BE-04-Storage/Copier (1 -)	BE-14-Storage (12 -)



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# Putnam

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## Flammable Storage Cabinet

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Tag: CS6-02



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***This item includes the following components:***

**Specification: CS6-02 - Flammable Storage Cabinet**

**Description:** Size: 43"W x 18"D x 65"H  
Provide flammable storage cabinet complete with all standard construction and features to include lockable, paddle-type handle; "Haz-Alert" labeling at top and bottom; three-point locking door with stainless steel bullet latches; two-vents with fire baffle covers provide pipe connection; double-wall of 18 gauge steel with 1-1/2" space between walls; two (2) adjustable shelves; and powder-coated chemical resistant finish.

**Qty / item:** 1 Each

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**Locations:** 5-09-Storage (1 -)



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# Putnam

Student stool 18"H

Tag: CS7-01



***This item includes the following components:***

**Specification:** CS7-01 - Student stool 18"H

**Description:** Size: 14" seat width x 18"H

Student stool - 18"H shall consist of frame of welded U-shaped skid and seat support oval steel tube with powder-coated finish. Seat shall be double-walled textured polypropylene. Provide glides for hard floor surface, and footrest. Colors shall be as selected by Architect from manufacturer's standards.

**Qty / item:** 1 Each

**Locations:** 8-01-Art Classroom (24 -)



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# Putnam

Student stool 24"H

Tag: CS7-02



***This item includes the following components:***

**Specification:** CS7-02 - Student stool 24"H

**Description:** Size: 14" seat width x 24"H

Student stool - 24"H shall consist of frame of welded U-shaped skid and seat support oval steel tube with powder-coated finish. Seat shall be double-walled textured polypropylene. Provide glides for hard floor surface, and footrest. Colors shall be as selected by Architect from manufacturer's standards.

**Qty / item:** 1 Each

**Locations:** 4-03-Science Lab (24 -)  
4-07-Science Lab (24 -)

4-04-Science Lab (24 -)  
4-08-Science Lab (24 -)





***This item includes the following components:***

**Specification: CS8-01 - Slicer**

Description: Size: 19 1/2"W x 24"D x 17"H  
Power: 1/2HP., 3.0amps., 120W/60C/Phase, with cord and  
plug (NEMA 5.15p)

Slicer shall be provided complete with standard construction, features and accessories, including hard chromed, special alloy hollow ground knife, motor overload protection with manual reset, top mounted all metal knife sharpener, 0 to 9/16" slice thickness, anodized aluminum construction with seamless edges and

radius corners, oversized positive traction grooved belt drive, knife cover interlock, large product receiving area, smooth stainless steel ball bearing chute slide, 35 degree angled food chute, dual purpose handle with improved ergonomic design, power indicator light, removable, easy-to-clean chute, slice deflector, knife cover and sharpener, metal bottom enclosure, permanently attached knife ring guard, and no-volt release prevents activation if the power is interrupted during operation.

Qty / item: 1 -

Locations: 5-02-Kitchen (1 -)



# Putnam

## Pots and Pans

Tag: CS8-02



**This item includes the following components:**

**Specification: CS8-02 - Pots and Pans**

**Description:** The 10-Piece All-Clad Tri-Ply Stainless-Steel Cookware Set features ultimate cooking convenience, redesigned ergonomic handles and the All-Clad brand and measurement/capacity on the underside of each pan for easy identification. The 10-piece cookware set's 18/10 stainless-steel interior will not react with food, leaving the pure taste you desire. Each pan's magnetic exterior is perfect for induction cooktops.

Product features shall include:

- Tri-ply bonded construction for a lifetime of use
- Mirror-finished magnetic stainless-steel exteriors are hand-polished to a lustrous shine
- Pure aluminum core covers bottom of the pans and extends up the sides for greater heat conductivity
- Easy-to-clean 18/10 stainless-steel interiors help prevent foods from sticking
- Stainless-steel cookware interiors will not react with foods
- Cookware maintains even heat distribution that prevents "hot spots" when cooking
- 10-piece cookware lids control grease and spatters

- Signature stay-cool handles are cast from solid stainless-steel and designed for ergonomic comfort
- Helper handle on the saute pan allows for easy and safe portability
- Handles and rivets are polished stainless-steel creating a striking impression
- High-strength, noncorrosive stainless-steel rivets keep handles permanently secure, making cooking safer
- Use nylon, coated or wooden utensils to better protect the cookware surface
- Safe for gas, ceramic, glass, electric, halogen and induction stove tops
- Oven-safe to 500 F; safe for broiler

Set includes:

- 8" fry pan
- 10" fry pan
- 2-qt. sauce pan with lid
- 3-qt. saute pan with lid and helper handle
- 3-qt. casserole with lid
- 6-qt. stockpot with lid

Qty / item: 1 -

Locations: 5-02-Kitchen (2 -)



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Printed: 9/18/15

# Putnam

Tomato Slicer

Tag: CS8-03



***This item includes the following components:***

**Specification: CS8-03 - Tomato Slicer**

Description: Size: 18 5/8" x 7.5" x 9 3/8"H  
Provide 1/4" cut aluminum tomato slicer. Features to include blade width to produce equally sized pieces 1/4" in size for portion control, slicer cuts with one swift motion of the handle. Slicer able to come apart quickly for fast clean up. This commercial tomato

slicer has a blade assembly that never needs to be adjusted. The device includes a polyethylene slide board to make clean up easy. The cutting tool blade makes slices 1/4" in width. This commercial tomato slicer has a unique design which assures blade and pusher alignment.

Qty / item: 1 -

Locations: 5-02-Kitchen (1 -)





# Putnam

Soup Warmer

Tag: CS8-04



***This item includes the following components:***

**Specification:** CS8-04 - Soup Warmer

**Description:** Size: 23"W x 13 1/2"D x 11 1/2"H

**Power:** 11.7amps, 120V/60C/1 phase, with cord and plug (NEMA 5-15P).

The twin 7 qt. countertop warmers feature a dual independent timer system for fast, easy preheating of each 7 qt. well. Each well's heating elements run at high for the preset amount of time. Once the timer reaches zero, the preheating stages stop and you can

set each well to your desired holding temperature using the warmer's independent thermostatic controls. Temperature range shall be up to 150 degrees F.

Provide two, 7 qt. insets, giving the ability to serve various soups with different holding temperature requirements. Its durable stainless steel exteriors provide lasting protection and easy cleaning. Non-skid feet all provide for additional stability and safety.

**Qty / item:** 1 -

**Locations:** 5-02-Kitchen (1 -)





**This item includes the following components:**

**Specification: CS9-01 - Instrument Storage Assembly**

Description: Size: 40'  
High Density Storage

Cabinet Size: Each unit is 16" wide x 84" x 44" deep.  
Shelves are 34 1/2" wide x 13" deep.

Cabinet Panels: Front, backs, ends, end cap, top, bottom, and toe kicks are constructed with 3/4" thick 45# particleboard substrate with thermally fused melamine surface (both sides). Fixed and adjustable shelves are constructed with 1" thick 45# particleboard substrate with thermally fused melamine surface (both sides). Visually exposed edges of all panels are edge banded with 3mm thick PVC material, bonded with hot-melt adhesive.

Cabinet Metal Parts: Cabinet guide frames shall be fully unitized fabricated from 16-gauge, 1" square welded-steel tubing and attached to the floor using 14-gauge steel L brackets. Wall channel shall be fabricated from 14-gauge steel. Cross supports shall be fabricated from 14-gauge steel. Bumper tube is

fabricated from 16-gauge, 1" square welded-steel tubing. Rear support channel is fabricated from 10-gauge cold-rolled steel. All metal parts shall be finished with a baked enamel paint.

Cabinet Mounting: Cabinet mounting shall consist of four non-locking casters. Non-marking molded wheels shall be 8" in diameter with 2" tread width. Casters shall be firmly bolted to the cabinet bottom for maximum strength.

Assembly Details: Cabinet shall be assembled using a combination of 16-gauge angle brackets, #10 x 5/8" pan head screws, and 50mm long hex-drive connector screws. Front and back shall have pre-drilled shelf clip holes with 32mm spacing for adjustment of shelves. Adjustable shelves shall be mounted on 16-gauge steel shelf clips.

Hardware to include: 484lb load rated nylon pull with oval grip, label holder, 16-gauge steel book stops, 3/16" diameter stop cable

Qty / item: 1 -

Locations: 8-04B-Instrument/Music Storage (1 -)



# Putnam

Music Chairs

Tag: CS9-02



***This item includes the following components:***

**Specification: CS9-02 - Music Chairs**

Description: Size: 18-1/2" seat height

Music chair shall be provided complete with all standard construction and features, including 16 gauge, 7/8" square steel frame with robotic welding with 14-gauge, 7/8" square steel rear crossmember welded to

give support around entire outer edge of both seat and back; seat and back designed and molded out of high-impact, .125" thick textured polypropylene; Black seat, back and frame; and legs with high-impact, mar-resistant nylon glides.

Qty / item: 1 -

Locations: 8-04-Band Room (40 -)



Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT

Tavares Design Associates, Inc.

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15

# Putnam

Music Stands

Tag: CS9-03



***This item includes the following components:***

**Specification: CS9-03 - Music Stands**

Description: Music stand shall be provided with polycarbonate desk and base; wobble-free base attachment; Black finish; color molded through base and desk; bolt-through desk attachment to prevent desk from coming off; and brass spring height adjustment mechanism. Provide with 13-1/2" x 20" music desk.

Qty / item: 1 -

Locations: 8-04-Band Room (20 -)



Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT

**Tavares Design Associates, Inc.**

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

**SECTION 101  
 MISCELLANEOUS FURNITURE & EQUIPMENT**

**EQUIPMENT BID FORM  
 LUMP SUM BID/ITEMIZED BID PRICES**

TO: TOWN OF PUTNAM  
 Office of the Director of Purchasing  
 Attn: Douglas M. Cutler  
**SCHOOL FURNITURE BIDS FOR THE PUTNAM HIGH SCHOOL**  
 152 Woodstock Ave.  
 Putnam, CT 06260

The undersigned Bidder shall furnish all labor and materials required for Section 105, entitled Cafeteria Furniture, for the Putnam High School, 152 Woodstock Ave., Putnam, Connecticut 06260, in accordance with Equipment Specifications prepared by Tavares Design Associates, Inc., 8 Winchester Place, Suite 301, Winchester, MA 01890.

Unit prices are also indicated for the above Lump Sum Bid to allow the Owner to delete certain items is necessary to meet budget allowance; or to vary quantities as may be required; in accordance with the following: (Unit Prices must be indicated hereon.)

**NOTE: PRICING, AS A PART OF THIS BID, SHALL BE VALID FOR 180 DAYS FROM DATE OF BID OPENING.**

**Lump Sum Bid Price For Providing All Items Below** \_\_\_\_\_

Item No.	Description	Manufacturer	Model Number	QTY	Unit Price	Total Price
CS1-01	<u>Student Chair</u>					
	<u>116-0019</u>			<u>637</u>		
CS1-02	<u>Student Chair w/ Swivel Base</u>					
	<u>116-0019</u>			<u>83</u>		
CS2-01	<u>Student Desk **ADA Drawing</u>					
	<u>116-0019</u>			<u>341</u>		
CS2-02	<u>2 Student Desk **ADA Drawing</u>					
	<u>116-0019</u>			<u>91</u>		
CS2-03	<u>Computer Table 60" x 30" **ADA Drawing</u>					
	<u>116-0019</u>			<u>8</u>		

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

CS3-01	Worktable Rect. 60"x30" **ADA Drawing			
	116-0020		1	
CS3-02	Worktable Rect. 60"x36" **ADA Drawing			
	116-0019		4	
CS3-03	Worktable square 48" **ADA Drawing			
	116-0019		3	
CS3-04	Worktable Round 48"D **ADA Drawing			
	116-0019		38	
CS4-01	Flag w/ flag holder			
	116-0019		42	
	116-0020		1	
CS4-02	Wastebasket			
	116-0019		99	
	116-0020		16	
CS4-03	Coat Tree			
	116-0019		2	
	116-0020		6	
CS4-04	Safe			
	116-0019		1	
	116-0020		1	
CS4-05	Pencil Sharpener			
	116-0019		37	
CS4-06	Lab Carts			
	116-0019		4	
CS4-07	Utility Cart			
	116-0019		8	
	116-0020		3	
CS4-09	US flag set			
	116-0020		1	
CS4-10	CT flag set			
	116-0020		1	

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

CS4-11	Garment rack			
	116-0019		3	
CS4-12	Drying rack - 50 shelf			
	116-0019		1	
CS4-13	Trash Barrel - 32 Gallon			
	116-0019		9	
	116-0020		2	
CS5-01	Recovery cot			
	116-0019		2	
CS5-02	Wheelchair			
	116-0019		1	
CS5-03	Scale			
	116-0019		1	
CS6-01	Metal Storage Cabinet			
	116-0019		20	
	116-0020		13	
CS6-02	Flammable Storage Cabinet			
	116-0019		1	
CS7-01	Student stool 18"H			
	116-0019		24	
CS7-02	Student stool 24"H			
	116-0019		96	
CS8-01	Slicer			
	116-0019		1	
CS8-02	Pots and Pans			
	116-0019		2	
CS8-03	Tomato Slicer			
	116-0019		1	
CS8-04	Soup Warmer			
	116-0019		1	
CS9-01	Instrument Storage Assembly			
	116-0019		1	

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

CS9-02 Music Chairs

116-0019 \_\_\_\_\_ 40 \_\_\_\_\_

CS9-03 Music Stands

116-0019 \_\_\_\_\_ 20 \_\_\_\_\_

This Bid includes addenda numbers \_\_\_\_\_.

Bid Surety: Attached is Bid Bond \_\_\_\_\_, Certified Check \_\_\_\_\_, Cashier's Check \_\_\_\_\_, or Treasurer's Check \_\_\_\_\_, in the amount of five percent (5%) of the Bid Price for Section 104.

Amount of Bid Surety (\$ \_\_\_\_\_).

The undersigned agrees that if, within thirty (30) days after the date of receiving the equipment bids (Saturdays, Sundays and legal holidays excluded), the undersigned is selected, he will enter into a contract with the Owner. The Bid Surety of each Successful Bidder shall be retained by the Town of Putnam, Connecticut, until such time as fully executed contracts have been submitted. The Bid Surety will be returned within thirty (30) days to all Unsuccessful Bidders.

The undersigned further agrees that, if selected, he will within five (5) days, Saturday, Sundays and legal holidays excluded, after presentation of a Purchase Contract by the Owner, within the thirty (30) days stipulated above, execute with the Owner a Purchase Contract in accordance with the terms of the Equipment Bid Form and the contract documents. If the undersigned fails to execute a contract within this time limit, the amount received as Bid Surety will become the property of the Town of Putnam, Connecticut.

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Bidder attention is called to the fact that this project is required to comply with in addition to all other requirements of the Specification; Equal Employment Opportunity, Anti-Discrimination, Minority, and Affirmative Action regulations of the State of Connecticut.

Delivery: Each Bidder shall indicate his ability or inability to conform to the proposed Delivery and Completion Schedule indicated on the "Invitation for Bids". Refer to General Conditions regarding specific delivery and billing information.

\_\_\_\_\_

The name of manufacturer of the equipment is \_\_\_\_\_.

The equipment is as specified Yes \_\_\_\_\_ No \_\_\_\_\_

Catalog cut sheets and/or specification sheets shall be submitted for each item of equipment for which a bid is being submitted. Such materials shall be identified with the Section Number and Item Number for each item and shall be attached to each of the duplicate copies of the bid.

Enclose Catalog of Equipment to be furnished

\_\_\_\_\_

Social Security Number, or Federal I.D. Number of Bidder

\_\_\_\_\_

Name of Bidder

\_\_\_\_\_

By

\_\_\_\_\_

Title

\_\_\_\_\_

Business Address

\_\_\_\_\_

City/State/Zip



NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Date

**BID FORMS SHALL BE SUBMITTED IN DUPLICATE. PLEASE FILL-IN ALL BLANKS ON THIS BID FORM. BIDS SHALL BE CLEARLY MARKED ON THE ENVELOPE WITH SECTION NUMBER, SECTION TITLE, TIME SPECIFIED FOR RECEIPT, AND THE BIDDER'S NAME AND ADDRESS.**

**SUBMIT SEPARATE ENVELOPES FOR EACH SECTION BEING BID.**



***This item includes the following components:***

**Specification: OF-25 - Secretarial chair**

Description: Size: 27"W x 26"D x 39-44"H

Provide swivel armchair with all standard construction and features to include lumbar adjustment, tension back, forward tilt with back lock, and 4-D adjustable arms. Base shall be 5-star black plastic with hard black casters. Tension back fabric shall be suspended

between perimeter frame. Pneumatic seat height adjustment shall adjust 5", from 16" to 21". All upholstery fabric shall be equal to Haworth Grade-B fabric, in conformance with all applicable Local and Fire Code Regulations and shall meet CAL117 Flammability Rating.

Qty / item: 1 -

Locations: 2-03A-Nurses Office (1 -)





**This item includes the following components:**

**Specification:** OF1-01 - 'U' Shape Desk, RR w/ Hutch\*\*ADA Drawing

**Description:** Size: 6' x 8-10"

Worksurface tops are 5-ply balanced construction, 1-3/16" thick with hardwood lumber-banded rims. Veneers are select grade sliced American Maple, Cherry or Walnut. Maple veneers are slip-matched, while American Black Walnut, White Oak and Cherry veneers are book-matched.

Madera features an Ultra-Violet finish on all exposed surfaces by utilizing spray UV and roll coat UV technology. Madera's durable UV finish makes surfaces less likely to be damaged by abrasions, scratches, water, alcohol, stains and common chemicals. Madera's UV finish magnifies the beauty of our wood finishes and reduces the darkening, ageing, and yellowing process of wood furniture that naturally occurs over time. Once cured by UV lighting, UV finish does not emit irritant toxins, formaldehyde, or solvents into the air creating safe work environments within new furniture installations. Madera's UV finish greatly reduces hazardous air pollutants which contribute to smog formation, and is recaptured over and over again

reducing waste material. Automated finish spray technology and enclosed spray booths eliminate exposure to sprayed chemicals in our factories.

Madera series casegood chassis are constructed using sturdy metal cam locks to allow for a tight and solid assembly as well as the in-field replacement of components.

Drawer fronts are 3-ply construction, 3/4" thick wood veneer and are vertically matched in sets. Drawer interiors are 9-ply, 7/16" thick Russian Birch Plywood, with 5/32" hardboard bottoms. Drawer interiors are sanded, sealed and finished to provide a smooth feel and appearance. Drawers have full extension, progressive action slides with precision steel ball bearings and have a lifetime warranty; tray and box file drawers have 3/4 extension ball bearing action slides with a positive stop action. Desk box and file drawers have 19-3/8" depth; return box and file drawers have 16-3/8" depth; credenzas have 16-1/4" depth. File and Lateral File drawers have adjustable slide inserts to accommodate varying document widths. All desks, credenzas, returns and files have standard locking with removable lock cylinders to allow for units to be re-keyed.

Qty / item: 1 -

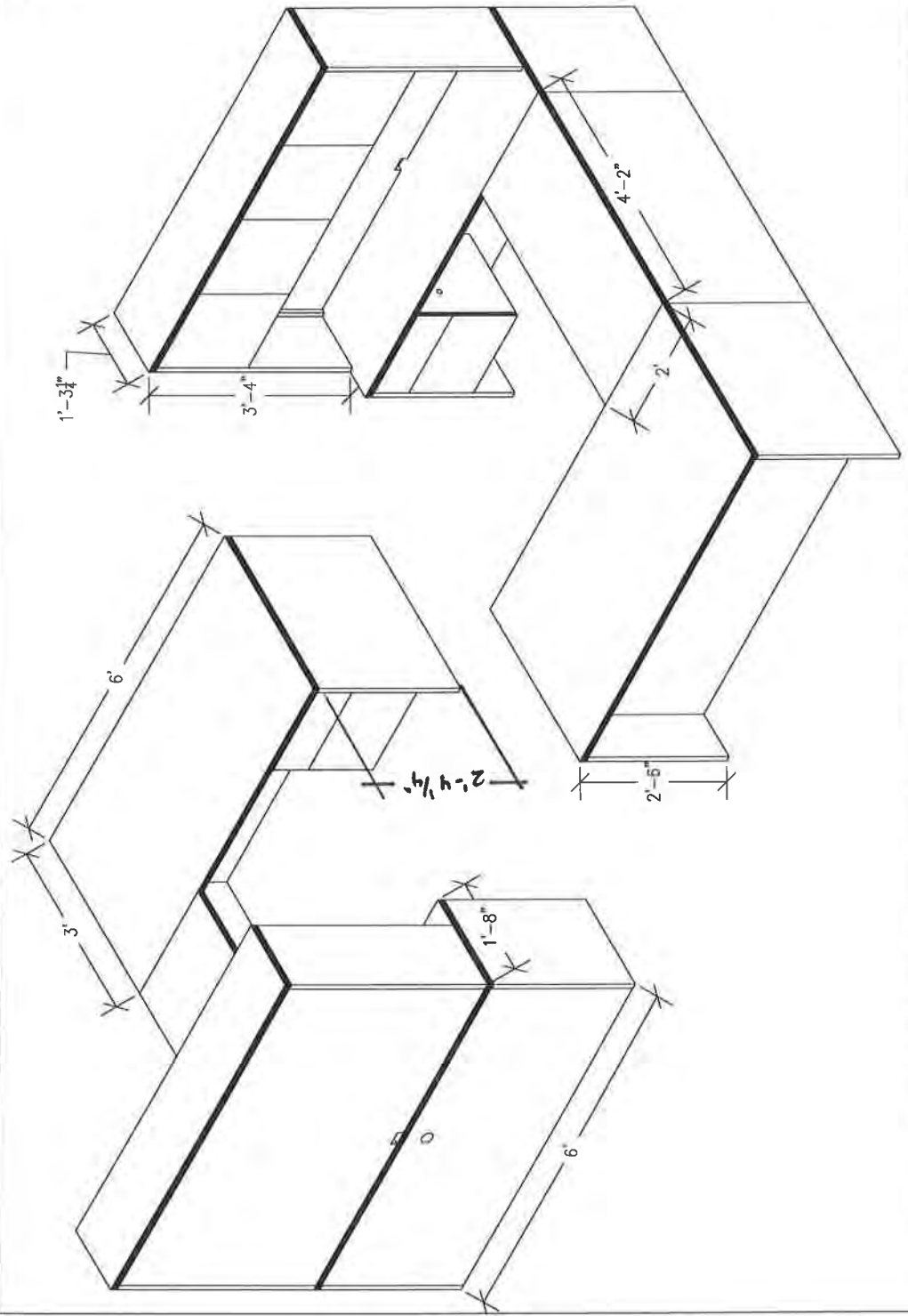
Locations: 1-01B-Principal (1 -)



**Indiana FURNITURE**  
 1224 MILL STREET  
 PO BOX 270  
 JASPER, IN 47647-0270  
 PHONE: 812.482.5727  
 FAX: 812.422.5727

PROJECT  
 TAVARES DESIGN ASSOCIATES  
 PUTNAM HIGH SCHOOL

SCALE:	3/4" = 1'-0"
DATE:	07.01.15
DRAWN BY:	ANGE SEBERT
PI REP:	CATHY CHERRY
TM#	
CUSTOM QUOTE#	
DRAWING#	150701.263.3
SHEET NO:	03



Indiana Furniture is pleased to present this project for approval. Drawings and bills of materials are based on the information provided to Indiana Furniture. Indiana Furniture is not responsible for the accuracy of measurements provided or information regarding the user's requirements. Customer solves any claim against Indiana Furniture with regard to such measurements or information. Please list all storage and job of materials must be reviewed by the project manager for accuracy before ordering.

State Project #: 116-0019 (Print Date: June 29, 2015) Item Code: OF1-01  
 Phase: 3 of 3 Tavares Design Associates



***This item includes the following components:***

**Specification: OF1-01B - 'U' Shape Desk w/ LR\*\*ADA Drawing**

Description: #1472RP Bow Top Right Pedestal Desk, with #142450UF Bridge, #142072LC Left Single Pedestal Credenza and #14-1572HU Wood Door Surface Mount Hutch

Desk: 72"W x 36" to 42"D with bow front x 30"H; Bridge: 50" x 24"D x 30"H, Credenza: 72" x 20"D x 30"H and Hutch: 72" x 15-1/4"D x 40"H

Provide wood desk complete with all standard construction, features and accessories to include credenza with legal-width pedestal with box and file drawer, lock, grommet in backpanel, and front-to-back woodgrain on top section. Main desk section to have legal width pedestal, with box and file drawers, lock, black utility tray for box drawer, side-to-side wood grain on top bowed worksurface. Hutch to be attached to the 72"W credenza and to have (4) door upper storage; 22-1/2" clearance below wood doors. Hutch to include grommet; overall width of unit will be determined by edge detail selected.

Worksurface tops shall be 5-ply balanced construction, 1-3/16" thick with hardwood lumbar-banded rims.

Veneers shall be select grade sliced American Maple, Cherry or Walnut. Maple veneers are slip-matched, while American Black Walnut, White Oak and Cherry veneers are book-matched.

Madera features an Ultra-Violet finish on all exposed surfaces by utilizing spray UV and roll coat UV technology. Madera's durable UV finish makes surfaces less likely to be damaged by abrasions, scratches, water, alcohol, stains and common chemicals. Madera's UV finish magnifies the beauty of our wood finishes and

reduces the darkening, ageing and yellowing process of wood furniture that naturally occurs over time. Once cured by UV lighting, UV finish does not emit irritable toxins, formaldehyde or solvents into the air creating safe work environments within new furniture installations. Madera's UV finish greatly reduces hazardous air pollutants which contribute to smog formation, and is recaptured over and over again reducing waste material. Automated finish spray technology and enclosed spray booths eliminate exposure to sprayed chemicals in our factories.

Madera series casework chassis shall be constructed using sturdy metal cam locks to allow for a tight and solid assembly as well as the in-field replacement of components.

Drawer fronts are 3-ply construction, 3/4" thick wood veneer and are vertically matched in sets. Drawer interiors shall be 9-ply, 7/16" thick Russian Birch Plywood, with 5/32" hardboard bottoms. Drawer interiors shall be sanded, sealed and finished to provide a smooth feel and appearance. Drawers shall have full extension, progressive action slides with precision steel ball bearings and have a lifetime warranty; tray and box file drawers shall have 3/4 extension ball bearing action slides with a positive stop action. Desk box and file drawers shall have 19-3/8" depth; return box and file drawers have 16-3/8" depth; credenzas have 16-1/4" depth. File and Lateral File drawers have adjustable slide inserts to accommodate varying document widths.

Provide standard locking with removable lock cylinders to allow for units to be re-keyed.



# Putnam

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**'U' Shape Desk w/ LR\*\*ADA Drawing (Cont'd)**

**Tag: OF1-01B**

Qty / item: 1 -

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**Locations:** 1-01A-Assistant Principal (1 -)



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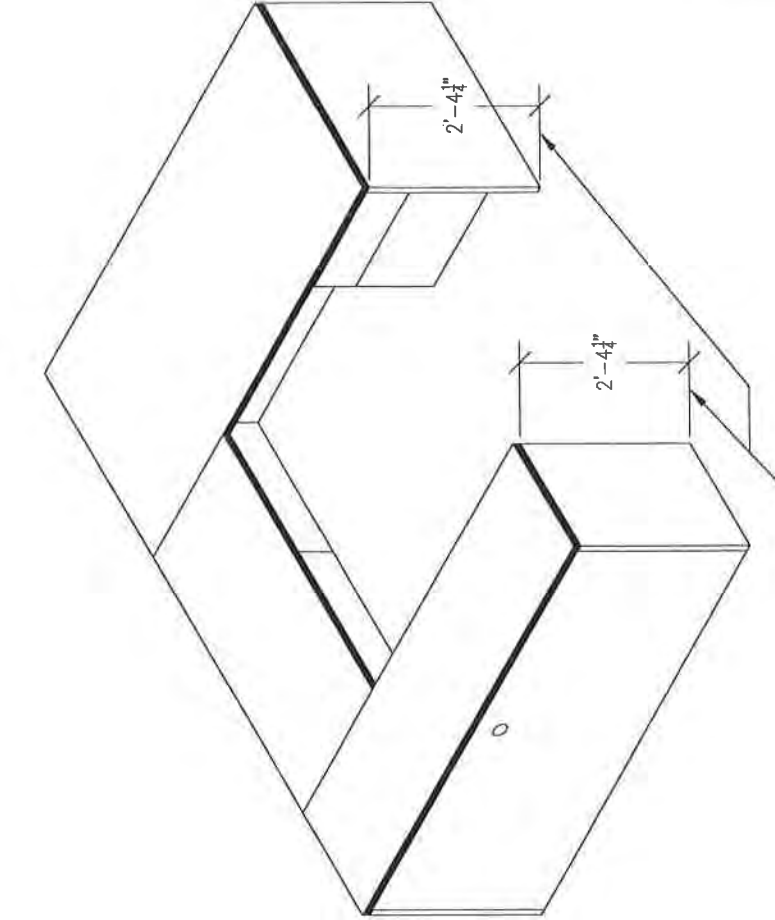
**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)**  
**Putnam, CT**

FF&EZ form ISM2 141031

**Tavares Design Associates, Inc.**  
8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

Issued: 6/29/15  
Printed: 9/18/15

SCALE:	3/4" = 1'-0"
DATE:	06.11.2015
DRAWN BY:	ANGE SEBERT
IT REP:	CATHY CHERRY
CUSTOM QUOTE#	42223.98079
DRAWING#	150606.178.2
SHEET NO.	01



\* HEIGHT OF KNEESPACE EXCLUDING LEVELERS.

Indiana Furniture is pleased to present this project for approval. Drawings and bills of materials are based on the information provided by Indiana Furniture. Indiana Furniture is not responsible for the accuracy of measurements provided or information regarding the user's requirements, and customer solves any claim against Indiana Furniture with regard to such measurements or information. Please note that all drawings and bills of materials must be reviewed by the project manager for accuracy before entering.



***This item includes the following components:***

**Specification: OF1-02 - 'L' Desk w/ RR \*\*ADA Drawing**

**Description:** Assembly shall consist of the following components:  
16-3066LP Right pedestal desk with letter-width box/box/file pedestal with lock, black utility tray for top drawer; and full backpanel.  
16-2442RF2 Left Return with letter with file/file pedestal with lock; and grommet in full backpanel.

Main desk 72" W x 30" D x 30" H  
Right Return 42" W x 24" D x 30" H

Veneers on exposed surfaces shall be a selected grade sliced Maple species. The Maple shall be slip-matched veneer face. These veneers shall be carefully selected and matched to assure proper balance and consistency.

The wood veneer tops shall be available in the six (6) Madera edge details, which each determine the style of construction. The 'D', 'E', 'X' and 'Y' vertical profiles, which have a 5-ply balanced construction, 1-3/16" thick and hardwood rims. The 'A' and 'B' profiles have the same construction, but provide a matching reverse shape on adjoining units. Top edge detail shall be as selected by the Architect.

Tops, end panels and full modesty panels shall be securely fastened using high quality fastening systems to assure maximum strength. All units shall be equipped with heavy-duty adjustable glides to ensure proper leveling and compensation for uneven floors.

All drawer fronts shall be standard with veneer faces. Fronts shall be a 3-ply construction 3/4" thick, and vertically matched in sets. Drawer interiors shall be constructed with 7/16" thick hardwood sides and backs and 5/32" thick hardboard bottoms. The drawer

pulls shall be as selected by the Architect.

File drawers shall have high quality, progressive full extension slides with precision steel ball bearings to ensure a smooth, quiet operation. Tray and box drawers shall be equipped with 3/4 extension ball bearing action slides with a positive stop action. All suspensions shall have a lifetime warranty. All file drawers shall be standard with custom fitted filing system designed to accommodate a variety of filing requirements. Legal width file drawers provide legal filing front to back, and letter or legal filing side to side. Letter width file drawers shall provide letter filing front to back, and letter or legal filing side to side.

All desks, credenzas, and lateral files shall feature locking. Removable lock cylinders allow for units to be re-keyed at a later date if required. Units shall be shipped randomly keyed as standard.

All components shall be provided with an Ultra-Violet finish on all exposed surfaces by utilizing spray UV and roll coat UV technology. UV finish shall make surfaces less likely to be damaged by abrasions, scratches, water, alcohol, stains and common chemicals. UV finish magnifies the beauty of wood finishes and reduces the darkening, ageing, and yellowing process of wood furniture that naturally occurs over time. Once cured by UV lighting, UV finish shall not emit irritable toxins, formaldehyde, or solvents into the air creating safe work environments within new furniture installations. Our UV finish greatly reduces hazardous air pollutants which contribute to smog formation. Automated finish spray technology and





# Putnam

## 'L' Desk w/ RR \*\*ADA Drawing (Cont'd)

Tag: OF1-02

interiors shall be sanded, sealed and finished to provide a smooth, quality feel and appearance. Drawer

enclosed spray booths shall eliminate exposure to sprayed chemicals in manufacturer's factories.

Qty / item: 1 -

**Locations:** 1-01-Main Office/Waiting (1 -) 2-01A-Office (1 -)  
BE-03-Business Assistant (1 -) BE-05-Business Office (1 -)  
BE-09-Payroll Business Office (1 -)



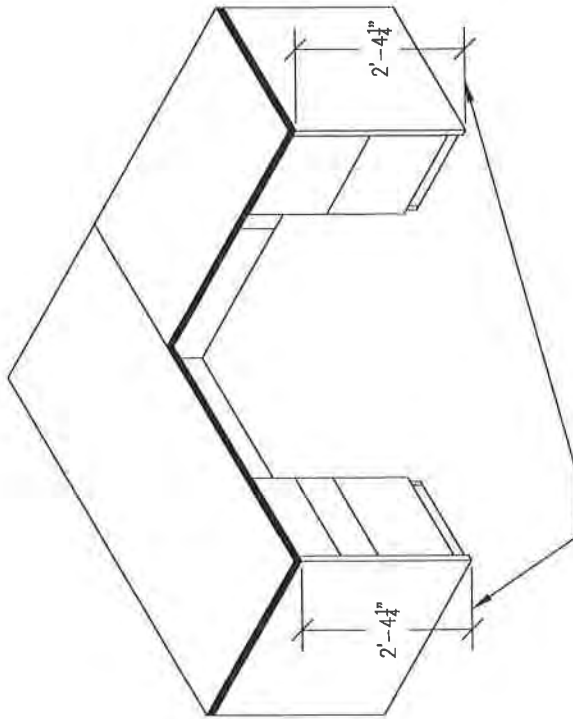
**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)**  
**Putnam, CT**

**Tavares Design Associates, Inc.**

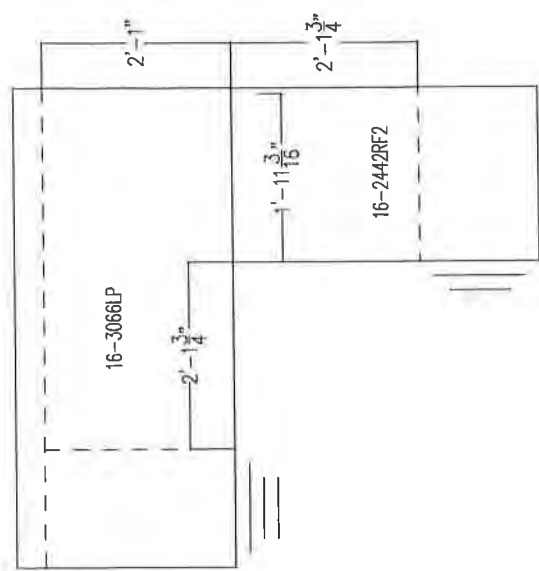
8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15



\* HEIGHT OF KNEESPACE EXCLUDING LEVELERS.



PROJECT  
TAVARES DESIGN ASSOCIATES  
MADERA SERIES  
REVISION #2

SCALE: 3/4" = 1'-0"  
DATE: 08.11.2015  
DRAWN BY: ANGE SEBERT  
FR REP: CATHY CHERRY  
CUSTOM QUOTE# 4223358879  
DRAWING# 150506.179.2  
SHEET NO: 02

Indiana Furniture is pleased to present this project for approval. Drawings and bills of materials are based on the information provided to Indiana Furniture. Indiana Furniture is not responsible for the accuracy of measurements provided or information regarding the user's requirements, and customer always rely claim against Indiana Furniture with regard to such measurements or information. Please note that all drawings and bills of materials must be reviewed by the project manager for accuracy before printing.



**This item includes the following components:**

**Specification: OF1-03 - 'L' Desk w/ LR \*\*ADA Drawing**

Description: Assembly shall consist of the following components:  
16-3066RP Right pedestal desk with letter-width box/box/file pedestal with lock, black utility tray for top drawer; and full backpanel.  
16-2448LF2 Left Return with letter with file/file pedestal with lock; and grommet in full backpanel.

Main desk 72" W x 30" D x 30" H  
Left Return 42" W x 24" D x 30" H

Veneers on exposed surfaces shall be a selected grade sliced Maple species. The Maple shall be slip-matched veneer face. These veneers shall be carefully selected and matched to assure proper balance and consistency.

The wood veneer tops shall be available in the six (6) Madera edge details, which each determine the style of construction. The 'D', 'E', 'X' and 'Y' vertical profiles, which have a 5-ply balanced construction, 1-3/16" thick and hardwood rims. The 'A' and 'B' profiles have the same construction, but provide a matching reverse shape on adjoining units. Top edge detail shall be as selected by the Architect.

Tops, end panels and full modesty panels shall be securely fastened using high quality fastening systems to assure maximum strength. All units shall be equipped with heavy-duty adjustable glides to ensure proper leveling and compensation for uneven floors.

All drawer fronts shall be standard with veneer faces. Fronts shall be a 3-ply construction 3/4" thick, and vertically matched in sets. Drawer interiors shall be constructed with 7/16" thick hardwood sides and backs and 5/32" thick hardboard bottoms. The drawer

pulls shall be as selected by the Architect.

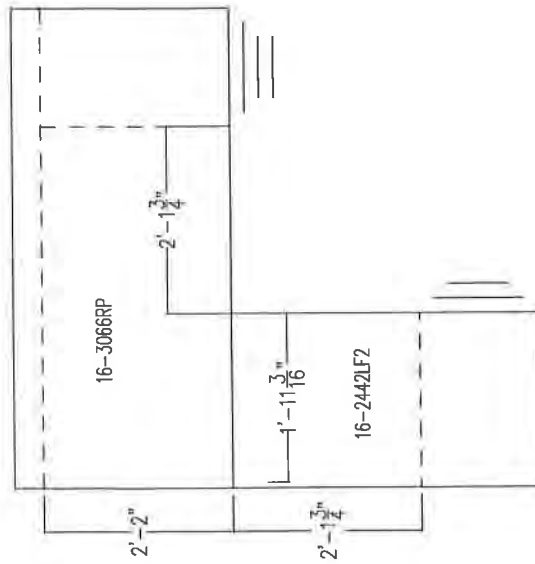
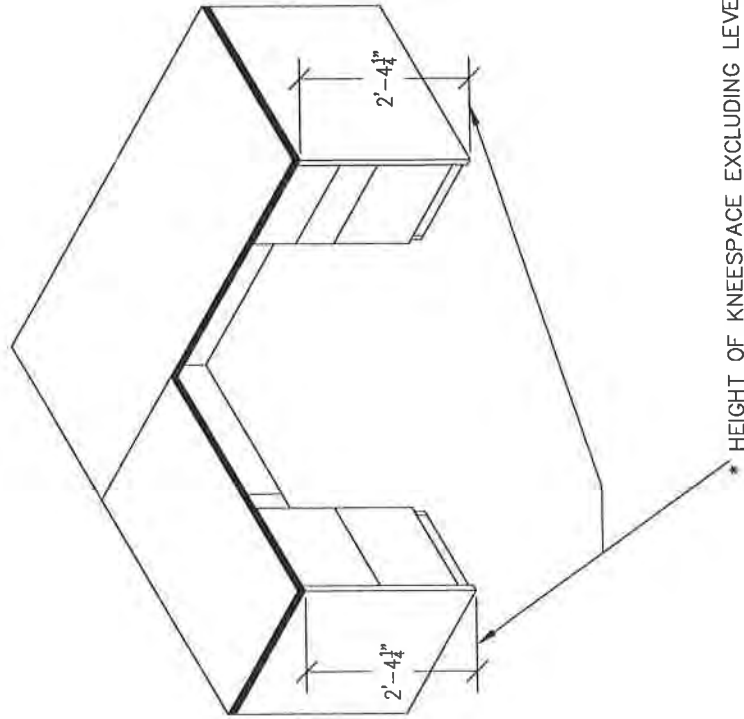
File drawers shall have high quality, progressive full extension slides with precision steel ball bearings to ensure a smooth, quiet operation. Tray and box drawers shall be equipped with 3/4 extension ball bearing action slides with a positive stop action. All suspensions shall have a lifetime warranty. All file drawers shall be standard with custom fitted filing system designed to accommodate a variety of filing requirements. Legal width file drawers provide legal filing front to back, and letter or legal filing side to side. Letter width file drawers shall provide letter filing front to back, and letter or legal filing side to side.

All desks, credenzas, and lateral files shall feature locking. Removable lock cylinders allow for units to be re-keyed at a later date if required. Units shall be shipped randomly keyed as standard.

All components shall be provided with an Ultra-Violet finish on all exposed surfaces by utilizing spray UV and roll coat UV technology. UV finish shall make surfaces less likely to be damaged by abrasions, scratches, water, alcohol, stains and common chemicals. UV finish magnifies the beauty of wood finishes and reduces the darkening, ageing, and yellowing process of wood furniture that naturally occurs over time. Once cured by UV lighting, UV finish shall not emit irritable toxins, formaldehyde, or solvents into the air creating safe work environments within new furniture installations. Our UV finish greatly reduces hazardous air pollutants which contribute to smog formation. Automated finish spray technology and



SCALE:	3/4" = 1'-0"
DATE:	08.11.2015
DRAWN BY:	ANGIE SEBERT
IT REF:	CATHY CHERRY
CUSTOM QUOTE#	42223.68679
DRAWING#	150506.178.2
SHEET NO:	03



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# Putnam

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## 'L' Desk w/ LR \*\*ADA Drawing (Cont'd)

**Tag: OF1-03**

interiors shall be sanded, sealed and finished to provide a smooth, quality feel and appearance. Drawer

enclosed spray booths shall eliminate exposure to sprayed chemicals in manufacturer's factories.

---

Qty / item: 1 -

**Locations:** 1-01-Main Office/Waiting (1 -)

BE-01-Secretaries (2 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)**  
Putnam, CT

FF&EZ form ISM2 141031

**Tavares Design Associates, Inc.**

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Issued: 6/29/15  
Printed: 9/18/15



***This item includes the following components:***

**Specification: OF1-04 - Reception Desk \*\*ADA Drawing**

**Description:** Dimensions: 72"W x 36"W desk section, 36"W x 30"D shell section, 30"H at worksurface and 42"H at transactions shelf.

**General Description:** Refer to Item OF1-01.

**Assembly shall consist of the following components:**  
1-#16-3672DP Double-Pedestal Desk 72"W x 36"D x 30"H

with locking, legal-width pedestals; box/box/file in left pedestal, and file/file in right pedestal; and black utility tray for top box drawer.

1-#14-1270TR Transaction Riser Shelf 70"W x 12"D x 12"H; to be securely fastened to desk assembly.

1-#SP14-3636WT Shell Section 36"W x 36"D x 30"H with recessed panel to be ADA accessible.

**Qty / item:** 1 -

**Locations:** BE-02-Reception Waiting (1 -)

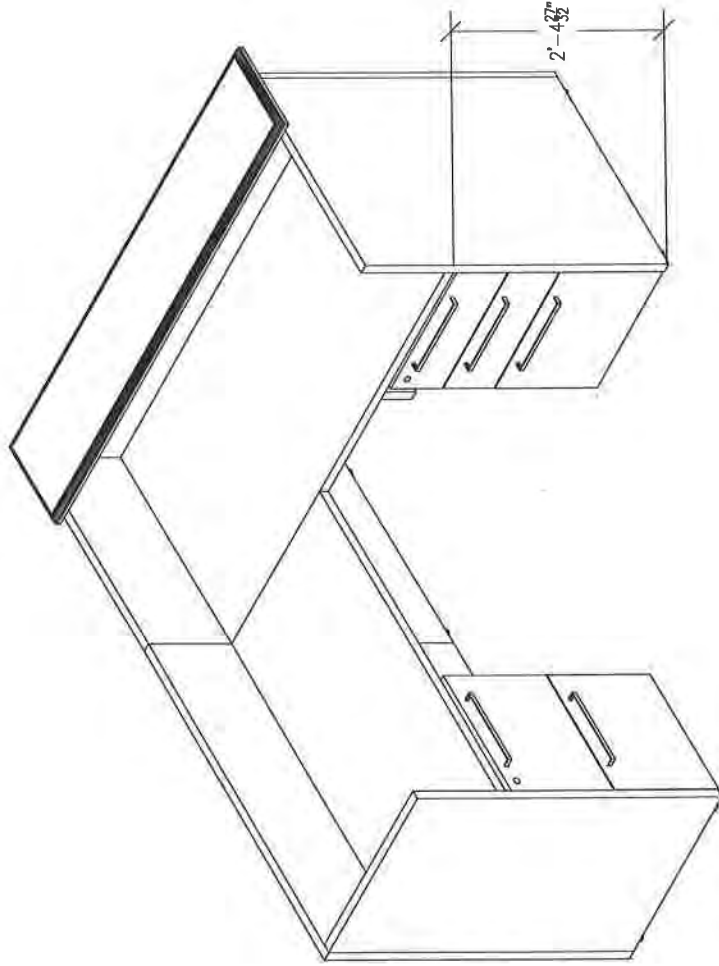


**Indiana**  
FURNITURE

INDIANA FURNITURE  
1224 MILL STREET  
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JASPER, IN 47647-0270  
PHONE: 812.422.5727  
FAX: 812.422.5727

PROJECT  
TAVARES  
PUTNAM HIGH SCHOOL  
AURA RECEPTION  
REVISION #2

SCALE:	1" = 1'-0"
DATE:	07/16/15
DRAWN BY:	ANGIE SEBERT
IF REP:	CATHY CHERRY
CNF:	
CUSTOM QUOTE#	
DRAWING#	150714.280.1
SHEET NO:	01

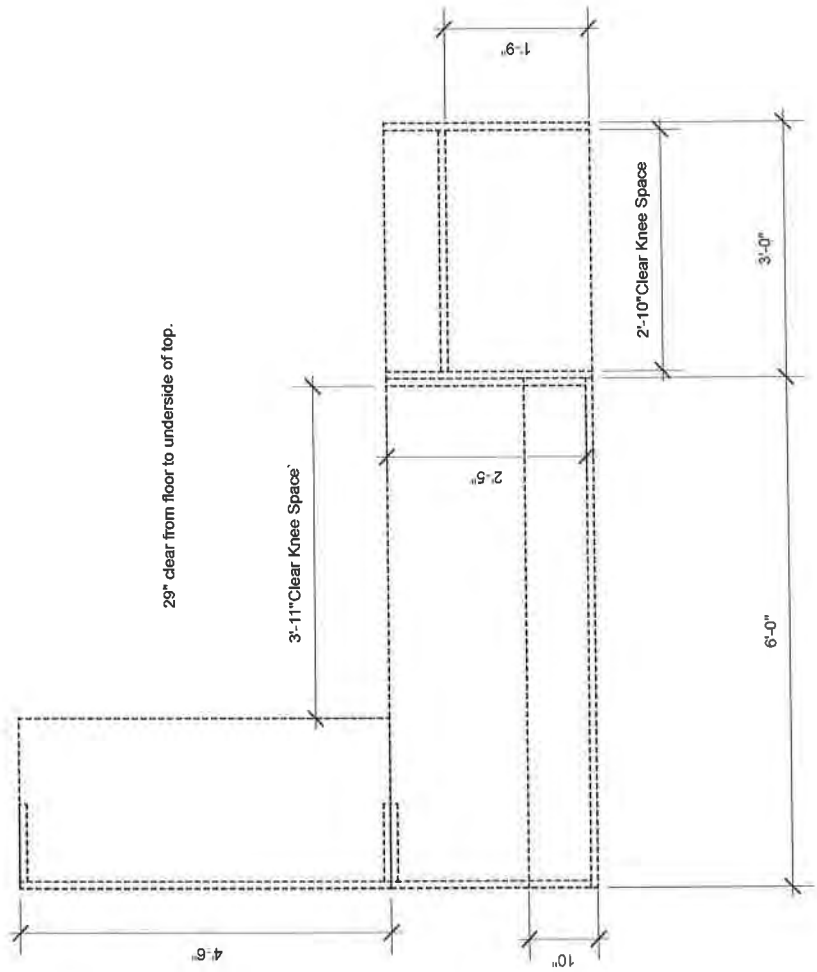


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State Project #: 116-0019  
Phase: 3 of 3

(Print Date: June 29, 2015)

Item Code: OF1-04  
Tavares Design Associates





# Putnam

**Bookcase 54"H**

**Tag: OF1-08**



***This item includes the following components:***

**Specification:** OF1-08 - Bookcase 54"H

**Description:** Size: 36"W x 15"D x 54"H  
Provide open bookcase with construction and features to match Item OF1-01; with one (1) fixed shelf and three (3) adjustable shelves.

**Qty / item:** 1 -

**Locations:** 1-01A-Assistant Principal (1 -)                      1-01B-Principal (1 -)  
5-06-Office (1 -)    6-02A-Yearbook (1 -)  
BE-13-Superintendants Office (1 -)



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FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15

# Putnam

Table rectangular 60" x 30"\*\*\*ADA Drawing

Tag: OF1-09



---

***This item includes the following components:***

**Specification:** OF1-09 - Table rectangular 60" x 30"\*\*\*ADA Drawing

**Description:** Size: 60 x 30"

Provide veneer rectangular conference table with weighted end panels. Worksurface top to be 1-3/16", 5-ply construction with solid maple lumbar-banded rim. Base to be 1/4" thick, 2-ply construction. Wood edge color to be selected by the Architect. Refer to Item OF1-01 for description.

---

Qty / item: 1 -

**Locations:** 2-07-Shared Conference (4 -)

BE-08-Conference (2 -)



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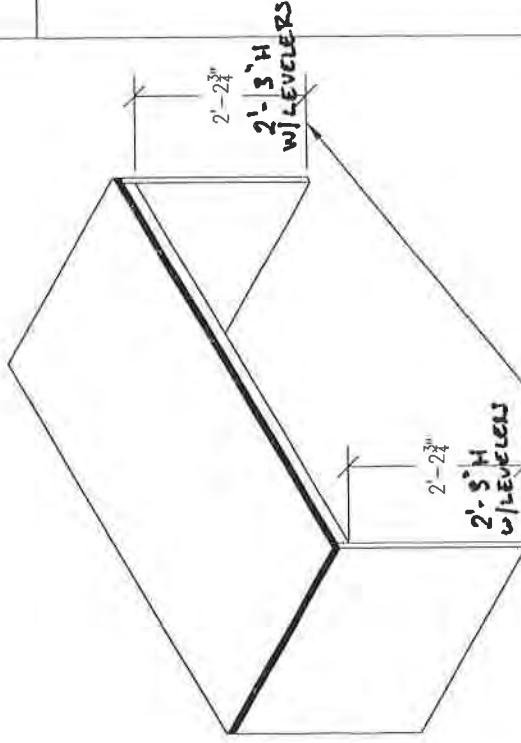
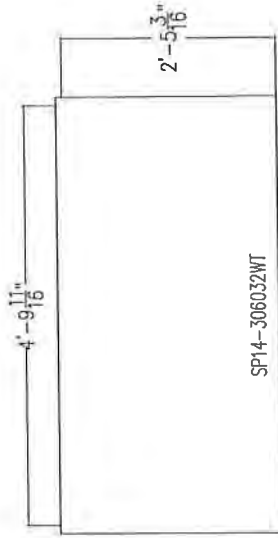
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Issued: 6/29/15

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\* HEIGHT OF KNEESPACE EXCLUDING LEVELERS.

PROJECT TAVARES DESIGN ASSOCIATES  
MADERA SERIES  
REVISION #2

SCALE:	3/4" = 1'-0"
DATE:	08.11.2015
DRAWN BY:	ANGE SEBERT
FI REP:	CATHY CHERRY
CUSTOM QUOTE#	422358879
DRAWING#	150505179.2
SHEET NO:	04

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# Putnam

Table rectangular 72" x 36"\*\*\*ADA Drawing

Tag: OF1-10



***This item includes the following components:***

**Specification:** OF1-10 - Table rectangular 72" x 36"\*\*\*ADA Drawing

**Description:** Size: 72W x 36D x 30H  
Work table shall have slab ends and apron rails.

Refer to Item OF1-01 for description.

Qty / item: 1 -

**Locations:** BE-05-Business Office (1 -)

BE-13-Superintendants Office (1 -)



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Issued: 6/29/15

Printed: 9/18/15



***This item includes the following components:***

**Specification:** OF1-11 - Conference table 12'x 4\*\*ADA Drawing

**Description:** (AURA) Provide veneer rectangular conference table with veneer slab bases with stretchers. Worksurface top to be 1-3/16", 5-ply construction with solid maple lumbar-banded rim. Provide two (2) slab bases (per table) to be each 2" thick, 3-ply construction; with stretchers to be 3/4" thick Melamine on face and back, and edge-banded on all four (4) sides. Wood edge color to be selected by the Architect.

**Veneer:** Veneers on exposed surfaces are select grade sliced Cherry, Maple, and American Black Walnut and are carefully selected and matched to assure proper balance and consistency.

**Tops:** Wood veneer tops are 5-ply balanced construction and high pressure laminate tops are 3-ply balanced construction. Tops are 1-3/16" thick with solid hardwood rims. Grain direction runs left to right unless otherwise noted.

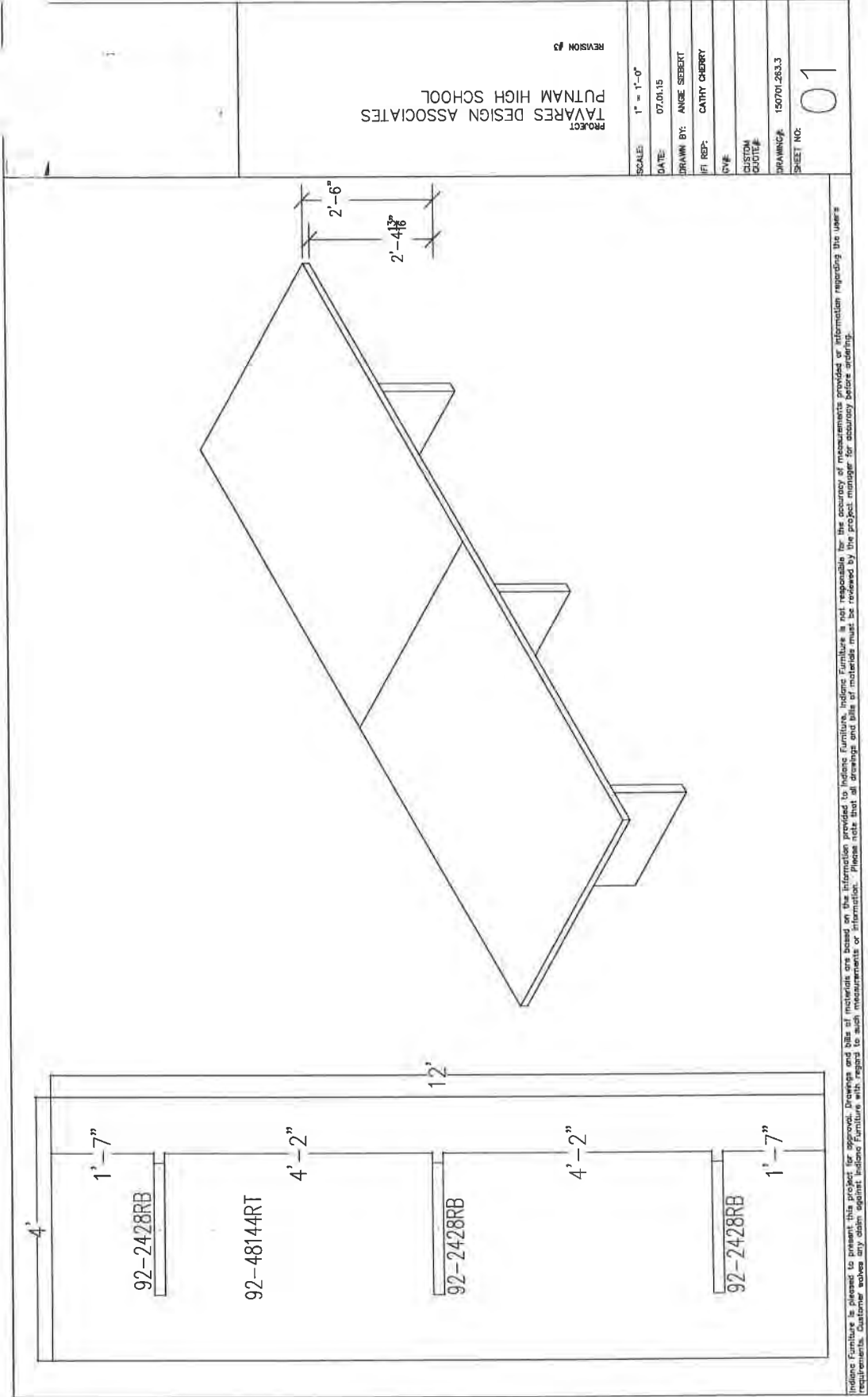
**Chassis Construction:** Tops and end panels are securely fastened using high quality European fastening systems to assure maximum strength. All units are equipped with heavy-duty, adjustable glides to ensure proper leveling and compensation for uneven floors.

**Finish:** Aura Conference features Ultra-Violet matte finish on all exposed surfaces by utilizing roll-coat UV technology. Our durable UVAdvantage finish makes surfaces less likely to be damaged by abrasions, scratches, water, alcohol, stains, and common chemicals. Our UVAdvantage finish magnifies the beauty of our wood finishes and reduces the darkening, aging, and yellowing process of wood furniture that naturally occurs over time. Once cured by UV lighting, our UVAdvantage finish does not emit irritant toxins, formaldehyde, or solvents into the air creating a safe work environment within new furniture installations.

Qty / item: 1 -

**Locations:** BE-15-Superintendent Conference (1 -)





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# Putnam

Round Table

Tag: OF1-12

**This item includes the following components:**

**Specification: OF1-12 - Round Table**

Description: Size: 36"D  
Top: 36"D  
Base: 32"W x 32"D x 27-3/4"H  
Provide circular conference table top and metal base to accommodate 3-4 chairs.

Worksurface tops are 5-ply balanced construction, 1-3/16" thick with hardwood lumber-banded rims. Veneers are select grade sliced American Maple, Cherry or Walnut. Maple veneers are slip-matched, while American Black Walnut, White Oak and Cherry veneers are book-matched.

Madera features an Ultra-Violet finish on all exposed surfaces by utilizing spray UV and roll coat UV

technology. Madera's durable UV finish makes surfaces less likely to be damaged by abrasions, scratches, water, alcohol, stains and common chemicals. Madera's UV finish magnifies the beauty of our wood finishes and reduces the darkening, ageing, and yellowing process of wood furniture that naturally occurs over time. Once cured by UV lighting, UV finish does not emit irritant toxins, formaldehyde, or solvents into the air creating safe work environments within new furniture installations. Madera's UV finish greatly reduces hazardous air pollutants which contribute to smog formation, and is recaptured over and over again reducing waste material. Automated finish spray technology and enclosed spray booths eliminate exposure to sprayed chemicals in our factories.

Qty / item: 1 -

Locations: 1-01B-Principal (1 -) 2-01A-Office (1 -)  
2-01B-Office (1 -) 6-03-Teacher Planning (2 -)  
6-04-Staff Lounge (3 -)



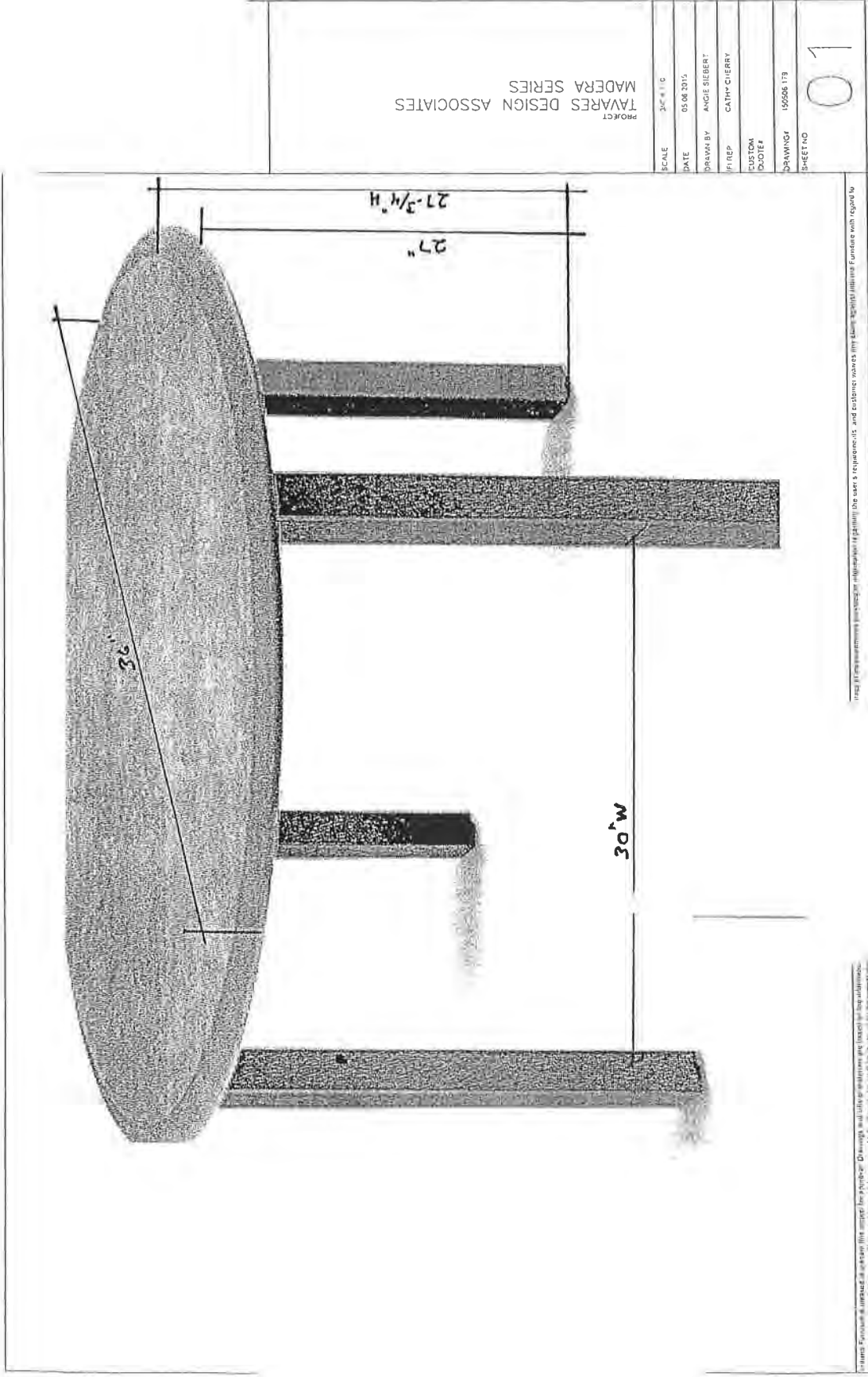
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Putnam, CT

Tavares Design Associates, Inc.

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FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15



PROJECT  
TAVARES DESIGN ASSOCIATES  
MADERA SERIES

SCALE	3/4" = 1'-0"
DATE	05.08.2015
DRAWN BY	ANGIE SIEBERT
FILED BY	CATHY CHERRY
CUSTOM DODIER	
DRAWING#	150506 173
SHEET NO	01

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1. MOBILE STATION



**This item includes the following components:**

**Specification: OF2-01 - Teacher Desk \*\*ADA Drawing**

Description: Size: 60"L x 30"D x 30"H  
 Make & Model: Markant "My Office" System Components as listed herein; or equal.

Dimensions: 60" x 30" x 25" - 33"H Station with 36" x 24" x 25-33"H Seperate Freestanding Return Table

Description: 2-piece teacher station shall be provided with all standard construction and features and shall consist of the following components:

2 - #3917-3005 "My Office" HI-2 Leg Set with covers, which includes two (2) "T" legs, which shall be height adjustable with set, screw from 25" to 33".

1 - #3917-0040N Telescopic Steel Beam for full length of work surface and shall connect legs.

1 - #3917-0015N Telescopic Steel Beam for full length of work surface and shall connect legs.

2 - #5893-0100 Grommet

1 - #81213546 Steel Modesty Panel, 54"

1 - #81213306 Steel Modesty Panel, 30"

1 - High-Pressure plastic laminated top, 60" x 30" x 1-1/4" thick with 3mm PVC edge.

1 - #4643-02 High-Pressure plastic laminated top 36" x

Qty / item: 1 -

24" x 1-1/4" thick with 3mm PVC edge.

1 - #4350-1750A Mobile Pedestal with box/box/file configuration. Provide pencil tray insert in top drawer.

1 - #4351-1350A Mobile Pedestal with file/file configuration.

Provide a 60" x 30" primary station with worksurface-mounted modesty panel; high-pressure plastic laminated top 1-1/4" thick with PVC edge; and one (1) grommet.

Provide a 36" x 24" return table with worksurface-mounted modesty panel; high-pressure plastic laminated top 1-1/4" thick with PVC edge; and one (1) grommet. Return table must be freestanding and independent from the primary station allowing user to position as desired within the space.

Provide (1) Box/Box/File Mobile Pedestal to include 100% drawer extension, (5) casters- 2 locking, and pencil tray insert to be placed within Box drawer.

Provide (1) File/File Mobile Pedestal to include 100% drawer extension, (5) casters- 2 locking, and counterweight.



# Putnam

## Teacher Desk \*\*ADA Drawing (Cont'd)

Tag: OF2-01

**Locations:**

1-02-Computer Lab (1 -)	1-03-English Classroom (1 -)
1-04-Social Studies Classroom (1 -)	1-05-English Classroom (1 -)
1-06-Social Studies Classroom (1 -)	1-07-English Classroom (1 -)
1-09-English Classroom (1 -)	1-10-Social Studies Classroom (1 -)
2-02A-M.C. Office (1 -)	2-05-School Psych (1 -)
2-11-Emot. Dist. Classroom (1 -)	2-13-Emot. Dist. Classroom (1 -)
3-03-Academic Support (1 -)	3-04-World Language Classroom (1 -)
3-05-World Language Classroom (1 -)	3-06-Math Classroom (1 -)
3-07-Sped Office (1 -)	3-10-Math Classroom (1 -)
3-12-Math Classroom (1 -)	4-01-Office (1 -)
4-02-Math Classroom (1 -)	6-01-CADD (1 -)
6-02-Business Classroom (1 -)	8-01-Art Classroom (1 -)
8-04-Band Room (1 -)	9-01-PALS Classroom (1 -)
9-03-PALS Classroom (1 -)	



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Putnam, CT

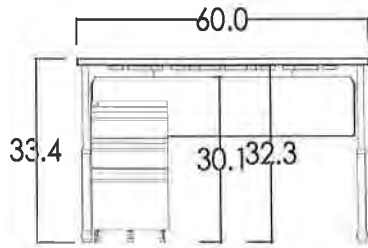
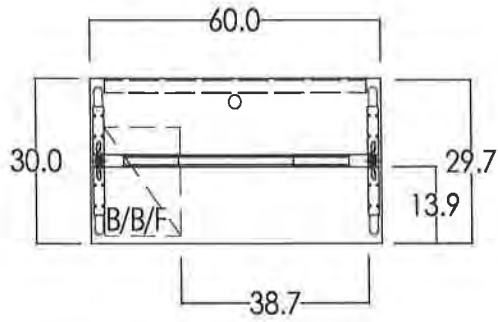
Tavares Design Associates, Inc.

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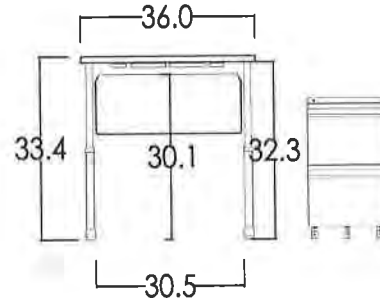
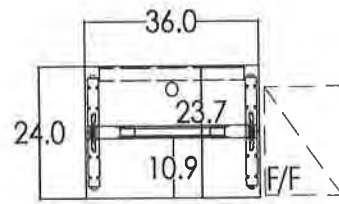
FF&EZ form ISM3 111031

Issued: 6/29/15  
Printed: 9/18/15

### PRIMARY STATION



### RETURN TABLE



# Putnam

## Double Pedestal Desk \*\*ADA Drawing

Tag: OF3-01



### ***This item includes the following components:***

#### **Specification: OF3-01 - Double Pedestal Desk \*\*ADA Drawing**

**Description:** Size: 60" x 30" x 29"H  
Provide double-pedestal desk with all standard construction, features and accessories to include two (2) box/box/file full-depth pedestal with lock, and one (1) center drawer with lock. All pedestals shall feature "O"-frame type construction, ensuring smooth operation of drawers and a rigid case; recessed pulls shall be painted to match unit; top shall be 1-1/4" high-pressure plastic laminate with 3mm PVC edging; center and box drawers shall utilize steel ball bearing suspensions; adjustable leveling glides shall be provided to accommodate uneven floor surfaces; box drawers shall have one (1) divider; file drawers shall

be high-sided to accept hanging folder frames; drawer suspensions shall be steel ball bearing; fully progressive units; all units shall have removable core locks for easy reconfiguration on site; and desk units shall be shipped fully assembled. Steel and top laminate color and edging shall be as selected by the Architect.

All desks shall be keyed differently, and shall be master-keyed. Provide each desk with two (2) keys. Provide four (4) master-keys per series. Finish shall be baked-on powder-coat with color to be selected by the Architect.

**Qty / item:** 1 -

<b>Locations:</b>	4-05-Small Group (1 -)	4-06-Small Group (1 -)
	5-05-Office (1 -)	5-06-Office (1 -)
	6-03-Teacher Planning (3 -)	7-04-Officials (1 -)
	7-05-Phys Ed Office (1 -)	7-08-Coaches Room (3 -)
	7-10-Phys Ed Office (1 -)	8-06-In House Suspension (1 -)



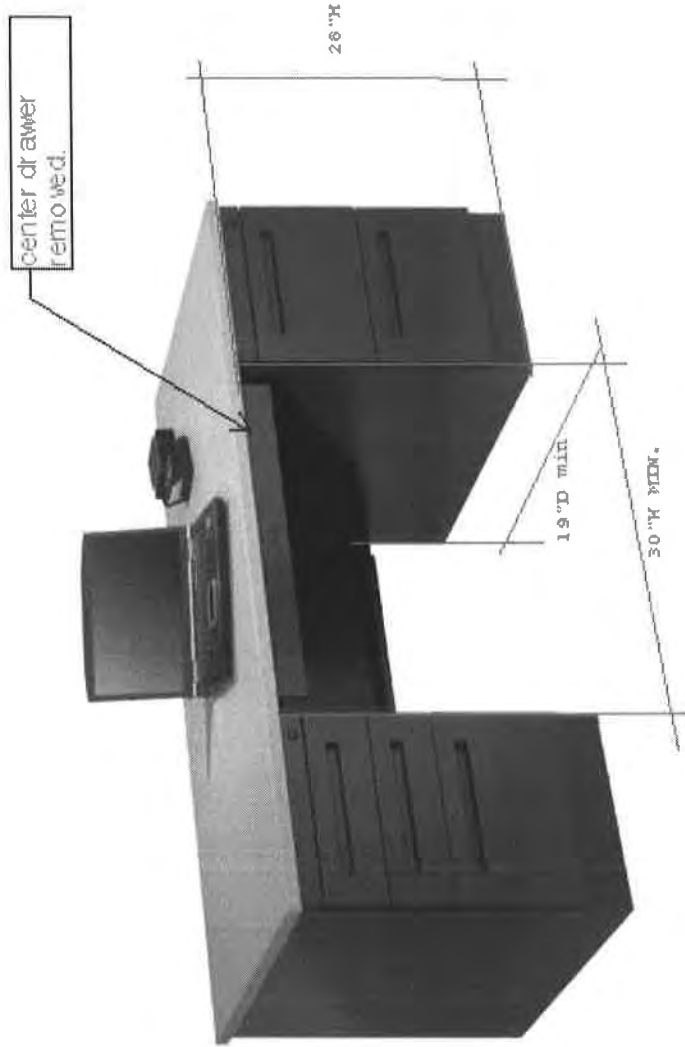
**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

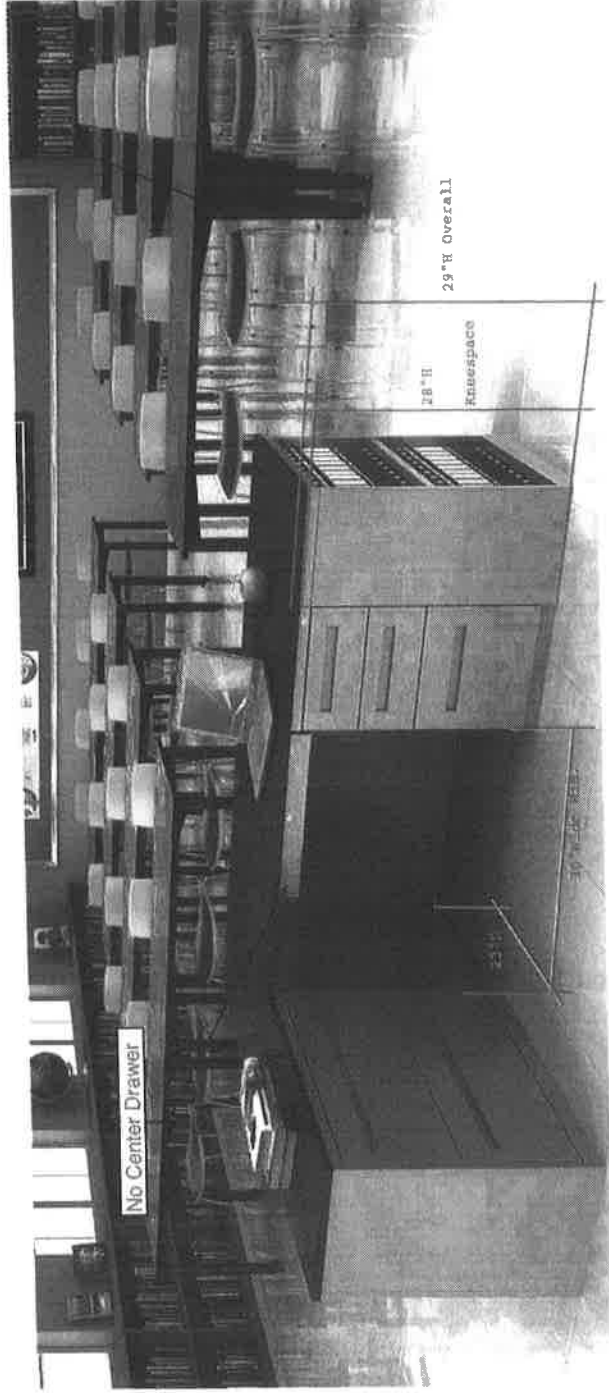
8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15









***This item includes the following components:***

**Specification:** OF4-02 - 'L' Desk w/ Left Return\*\*ADA Drawing

**Description:** Size: 66" x 30" x 29"H, with 42" x 24" x 29"H  
Dimensions: 66" x 30" x 29"H, with 42" x 24" x 29"H  
return

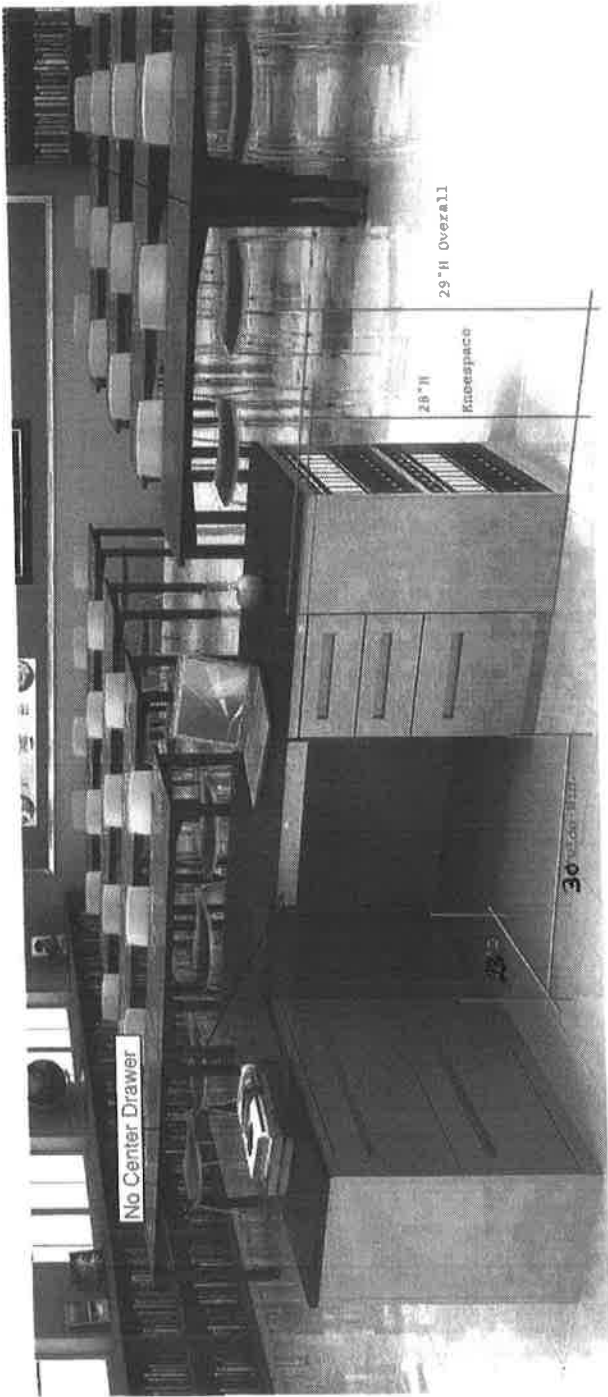
Same as for Item OF4-01, except with left return.

Qty / item: 1 -

<b>Locations:</b>	2-01-Guidance (1 -)	2-01B-Office (1 -)
	2-02A-M.C. Office (1 -)	2-03A-Nurses Office (1 -)
	2-09-Social Worker (1 -)	3-07-Sped Office (1 -)
	8-04A-Office (1 -)	8-08-IT Office/Workroom (1 -)







# Putnam

**Bookcase - 3 Shelf**

**Tag: OF4-03**



***This item includes the following components:***

**Specification:** OF4-03 - Bookcase - 3 Shelf

**Description:** Size: 36"W x 14"D x 51-1/2"H  
Provide bookcase with double wall side construction; shelves adjustable on 1" increments; adjustable leveling glides; powder-coat finish; and shipped fully assembled.

**Qty / item:** 1 -

**Locations:** 2-03A-Nurses Office (1 -) 7-05-Phys Ed Office (1 -)  
7-10-Phys Ed Office (1 -) 8-08-IT Office/Workroom (1 -)  
9-02-PALS Office (1 -)



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Putnam, CT**

**Tavares Design Associates, Inc.**

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Issued: 6/29/15  
Printed: 9/18/15

# Putnam

**Bookcase - 4 Shelf**

**Tag: OF4-04**



***This item includes the following components:***

**Specification: OF4-04 - Bookcase - 4 Shelf**

Description: Size: 36"W x 14"D x 67-1/2"H  
Provide bookcase with double wall side construction; shelves adjustable on 1" increments; adjustable leveling glides; powder-coat finish; and shipped fully assembled.

Qty / item: 1 -

**Locations:** 1-13-Med. Path Conference (1 -) 2-01-Guidance (1 -)  
7-03-Athletic Director Office (1 -)



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FF&EZ Item ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15



**This item includes the following components:**

**Specification:** OF4-05 - 'L' panel assembly 6' x 30" x 65"H

**Description:** Size: 6' x 30" x 65"H

Panels are to be:

- 4-sided, welded tubular steel panel frame.
- Panel frames include and are shipped with base pathway covers and top trim installed.
- Hardware included with connector kits.
- Panel frames can be leveled up to 1-1/2". Actual panel height varies depending on position of leveling glides.
- Direct connections between same height frames in a continuous run are accomplished with provided hardware. There is no incremental increase in dimension along the run.
- For adequate stability, one of two methods of stabilization must be adhered to; opposing returns or single-sided returns.
- Due to depth of panel, back-to-back data modules should not be used in the base. Optional 3-hole kickplates are available.
- Acoustical panels meet BIFMA recommendations.
- Base pathway cover has outlet openings that accept duplex receptacles or commercially available modular

data faceplates.

- Lay-in base pathway accepts voice, data and fiber optic cable, as well as electrical system.
- Leveling glides provide 1-1/2" of adjustment.

Partition wall assembly shall consist of the following components:

Tackable Panels, Grade 4 fabric, 2-1/8" thick

- 30"W x 65"H
- 72"W x 65"H

Panel End Trim

- End vertical trim cover (includes top cap - adds 3/8" to run).

Desk Mount Kit

- Desk mount kits provide a means to affix a panel run to a permanent building wall.
- Includes top cap.
- Connector adds 1" to length of panel run

Qty / item: 1 -

Locations: BE-01-Secretaries (2 -)





**This item includes the following components:**

**Specification: OF5-01 - File cabinet 2 Drawer Lateral**

**Description:** Size: 36"W x 18"D x 27 3/4"H  
Provide two-drawer lateral file with lock complete with all standard construction, features and accessories, to include minimum of 20 gauge top, sides and back. Welded case construction featuring 18 gauge steel drawer body with multi bends, 18 gauge drawer sides and a 20 gauge drawer back, all welded together into a complete unitized unit. A multiformed drawer front shall have a full width, recessed, sloped handle. All files shall have plated leveling glides with a 1-1/4" minimum adjustability front and rear. Drawers shall be 12" high with a plated 14 gauge multiformed hanging folder frame front and rear and slots on 1" centers in the body and back to accept an adjustable divider.

File shall have a three (3) member progressive, heavy-duty, ball bearing suspension with an anti-rebound detent. Slides shall operate on seventy-two (72) bracket balls.

All files shall have rotary locks with removable core for ease of reconfiguration. Each file shall be furnished with two (2) keys. Locks shall be keyed differently, and masterkeyed.

Files shall have simultaneous interlock system that prohibits more than one (1) drawer from opening at the same time even if two (2) drawers are pulled at the same time.

The case top and sides shall be welded to each other at the top front internal corners. The front verticals of 18 gauge shall be welded to the 18 gauge bottom and the sides shall be welded to the bottom at the front internal corners. Color shall be selected by the Architect.

File cabinet shall be provided with two (2) fixed drawer fronts, with lock; and side-to-side frames.

Qty / item: 1 Each

- Locations:**
- 1-01-Main Office/Waiting (2 -)
  - 1-03-English Classroom (1 -)
  - 1-05-English Classroom (1 -)
  - 1-07-English Classroom (1 -)
  - 1-10-Social Studies Classroom (1 -)
  - 1-14-Med. Path Classroom (1 -)
  - 2-13-Emot. Dist. Classroom (1 -)
  - 3-04-World Language Classroom (1 -)
  - 3-06-Math Classroom (1 -)
  - 3-12-Math Classroom (1 -)
  - 4-05-Small Group (1 -)
  - 6-01-CADD (1 -)
  - 1-02-Computer Lab (1 -)
  - 1-04-Social Studies Classroom (1 -)
  - 1-06-Social Studies Classroom (1 -)
  - 1-09-English Classroom (1 -)
  - 1-12-Med. Path Classroom (1 -)
  - 2-11-Emot. Dist. Classroom (1 -)
  - 2-15-Sped (1 -)
  - 3-05-World Language Classroom (1 -)
  - 3-10-Math Classroom (1 -)
  - 4-02-Math Classroom (1 -)
  - 4-06-Small Group (1 -)



# Putnam

## File Cabinet 3 Drawer Lateral

Tag: OF5-02



***This item includes the following components:***

**Specification:** OF5-02 - File Cabinet 3 Drawer Lateral

**Description:** Size: 36"W x 18"D x 40-7/8"H  
Refer to Item OF5-01 for description.

Qty / item: 1 -

<b>Locations:</b>	3-02-Academic Support (1 -)	4-04-Science Lab (1 -)
	4-08-Science Lab (1 -)	7-05-Phys Ed Office (1 -)
	7-10-Phys Ed Office (1 -)	8-01-Art Classroom (1 -)
	8-08-IT Office/Workroom (1 -)	9-01-PALS Classroom (1 -)
	9-02-PALS Office (1 -)	BE-05-Business Office (2 -)



Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT

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# Putnam

## File Cabinet 3 Drawer Vertical

Tag: OF5-03



***This item includes the following components:***

**Specification:** OF5-03 - File Cabinet 3 Drawer Vertical

**Description:** Size: 27-5/8" W x 29"D x 37-1/4"H  
Refer to Item OF5-01 for description.

**Qty / item:** 1 -

**Locations:** 1-13-Med. Path Conference (1 -)



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***This item includes the following components:***

**Specification:** OF5-04 - File Cabinet 4 Drawer Lateral

**Description:** Size: 36" W x 18"D x 52-1/2"H  
Refer to Item OF5-01 for description.

Qty / item: 1 -

- Locations:**
- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| 1-01-Main Office/Waiting (3 -)      | 1-01A-Assistant Principal (1 -)       |
| 1-01B-Principal (1 -)               | 2-01-Guidance (1 -)                   |
| 2-01A-Office (1 -)                  | 2-01B-Office (1 -)                    |
| 2-02-Media Center (1 -)             | 2-03A-Nurses Office (1 -)             |
| 2-05-School Psych (1 -)             | 3-07-Sped Office (2 -)                |
| 3-08-Record Storage (2 -)           | 4-01-Office (1 -)                     |
| 6-02A-Yearbook (1 -)                | 7-03-Athletic Director Office (1 -)   |
| BE-01-Secretaries (2 -)             | BE-02-Reception Waiting (2 -)         |
| BE-03-Business Assistant (2 -)      | BE-07-Curriculum Office (1 -)         |
| BE-09-Payroll Business Office (2 -) | BE-11-Sped Director (1 -)             |
| BE-13-Superintendants Office (1 -)  | BE-15-Superintendent Conference (1 -) |





# Putnam

**File Cabinet, Fireproof, 4-Dwr, Lateral**

**Tag: OF5-05**



***This item includes the following components:***

**Specification: OF5-05 - File Cabinet, Fireproof, 4-Dwr, Lateral**

**Description:** Size: 38-3/4"W x 23-1/2"D x 55"H  
Provide 4-drawer, fireproof lateral file cabinet to include all standard construction and features. Cabinet shall include interlock system that allows only one (1) open drawer at a time to prevent tipping; three-arm SwayGard suspension system that minimizes torque; one-hour fire-resistant rating and protection against explosions up to 2000 degrees F.; design that guards against water damage from fire hoses and sprinklers; gang lock, selective locking system, key

lock for privacy; steel-lined drawers to keep insulation out of sight; integral rails for left-to-right filing of hanging legal documents; with rail for better letter documents; cross rails for front-to-back filing of legal- or letter-size documents included; and Styronite insulation to ensure certification of Class 350-1 hour fire protection. All cabinets shall be keyed differently and masterkeyed. Provide two (2) keys per lock.

**Qty / item:** 1 -

**Locations:** 3-07-Sped Office (1 -)

BE-10-Records Storage (4 -)



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# Putnam

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**Stacking Side chair w/ USB & Ganging**

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**Tag: OF6-01**

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***This item includes the following components:***

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**Specification: OF6-01 - Stacking Side chair w/ USB & Ganging**

**Description:** Size: 25"D x 21"W x 18"H  
Provide UXL stack chair with high-density polypropylene back and fabric seat, 18"H. Chair available in 17 polypropylene or fabric seat colors with nylon glides. Features to include stacks (10) high and long chair ganging device (model 70861).

**Qty / item:** 1 -

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**Locations:** BE-12-Bd of Ed Meeting Room (75 -)



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# Putnam

UXL Stacking Chair

Tag: OF6-02



***This item includes the following components:***

**Specification:** OF6-02 - UXL Stacking Chair

**Description:** Size: 25D x 21W x 18H  
Provide UXL stack chair with high-density polypropylene seat and back, 18"H. Chair available in 17 polypropylene or fabric seat colors with nylon glides. Features to include stacks (10) high and long chair ganging device (model 70861).

Qty / item: 1 -

Locations: 6-05-Fitness Center (8 -)

8-02-Black Box Theater (168 -)



# Putnam

Chair dolly

Tag: OF6-03



***This item includes the following components:***

**Specification:** OF6-03 - Chair dolly

**Description:** Size: 29"D x 27"W x 10"H  
Provide premium stack chair dolly. Dolly features to provide stable, maneuverable transport of ten (10) Smith System UXL stacking chairs; 18"H only. Other features to include locking casters, padded handle that folds away for compact storage and four (4) anchoring cups; one for each chair leg. Color: Black.

Qty / item: 1 -

Locations: 8-02-Black Box Theater (6 -)



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# Putnam

Side Chair

Tag: OF7-01



***This item includes the following components:***

**Specification: OF7-01 - Side Chair**

Description: Size: 22.3"W x 22"D x 18.2"H x 33.9"H  
Dimensions: 22.3"W x 22"D x 18.2"H at seat and 33.9"H overall

Provide four-leg chair with all standard construction to include high-strength polymer back with flexing perforations; high-strength polymer seat; powder-coat finished frame; and plastic glides. Chairs shall stack 8-high on cart, or 5-high on floor.

Qty / item: 1 -

<b>Locations:</b>	1-13-Med. Path Conference (2 -)	2-01A-Office (4 -)
	2-01B-Office (4 -)	2-03A-Nurses Office (2 -)
	6-03-Teacher Planning (8 -)	6-04-Staff Lounge (20 -)
	7-08-Coaches Room (3 -)	8-04A-Office (2 -)



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# Putnam

Side Armchair w/ USB

Tag: OF7-02



***This item includes the following components:***

**Specification: OF7-02 - Side Armchair w/ USB**

Description: Size: 23.5"W x 22"D x 33.9"H x 18.2" seat  
Dimensions: 23.5"W x 22"D x 33.9"H overall with seat height of 18.2"

Provide side chair with all standard construction and features to include high-strength polymer seat and back

with 1" thick upholstered foam pad; arms with glass-filled polypropylene arm caps; painted frame; and plastic glides. All upholstery fabric shall be equal to Haworth Grade-B fabric, in conformance with all applicable Local and State Fire Code Regulations and shall meet CAL117 Flammability Rating.

Qty / item: 1 -

Locations: 7-04-Officials (2 -)  
BE-05-Business Office (6 -)

BE-02-Reception Waiting (3 -)



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# Putnam

Side Chair w/ US

Tag: OF7-03



***This item includes the following components:***

**Specification:** OF7-03 - Side Chair w/ US

**Description:** Size: 18.7"W x 26.7"D x 23" seat height  
Provide chair with all standard construction and features to include high strength polymer seat and back, with upholstered seat with 1" foam pad. All upholstery fabric shall be equal to Haworth Grade-B fabric, in conformance with all applicable Local and State Fire Code Regulations and shall meet CAL117 Flammability Rating.

**Qty / item:** 1 -

**Locations:** 2-03-Nurses Clinic & Resting (4 -)



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# Putnam

## Swivel Armchair

Tag: OF8-01



**This item includes the following components:**

**Specification: OF8-01 - Swivel Armchair**

Description: Size: 28"W x 24"D x 36" to 41"H  
Haworth Lively

Provide swivel armchair with all standard construction and features to include lumbar adjustment, tension back, forward tilt with back lock, and 4-D adjustable arms. Base shall be 5-star black plastic with casters.

Tension back fabric shall be suspended between perimeter frame. Pneumatic seat height adjustment shall adjust 5", from 16" to 21". All upholstery fabric shall be equal to Haworth Grade-D fabric, in conformance with all applicable Local and State Fire Code Regulations and shall meet CAL117 Flammability Rating.

Qty / item: 1 -

- Locations:**
- |                                     |                                     |
|-------------------------------------|-------------------------------------|
| 1-01-Main Office/Waiting (2 -)      | 1-01A-Assistant Principal (1 -)     |
| 1-02-Computer Lab (1 -)             | 1-03-English Classroom (1 -)        |
| 1-04-Social Studies Classroom (1 -) | 1-05-English Classroom (1 -)        |
| 1-06-Social Studies Classroom (1 -) | 1-07-English Classroom (1 -)        |
| 1-09-English Classroom (1 -)        | 1-10-Social Studies Classroom (1 -) |
| 1-12-Med. Path Classroom (1 -)      | 1-13-Med. Path Conference (1 -)     |
| 1-14-Med. Path Classroom (1 -)      | 2-01-Guidance (1 -)                 |
| 2-01A-Office (1 -)                  | 2-01B-Office (1 -)                  |
| 2-02-Media Center (1 -)             | 2-02A-M.C. Office (1 -)             |
| 2-05-School Psych (1 -)             | 2-07-Shared Conference (12 -)       |
| 2-09-Social Worker (1 -)            | 2-11-Emot. Dist. Classroom (1 -)    |
| 2-13-Emot. Dist. Classroom (1 -)    | 2-15-Sped (1 -)                     |
| 3-02-Academic Support (1 -)         | 3-03-Academic Support (1 -)         |
| 3-04-World Language Classroom (1 -) | 3-05-World Language Classroom (1 -) |
| 3-06-Math Classroom (1 -)           | 3-07-Sped Office (2 -)              |
| 3-10-Math Classroom (1 -)           | 3-12-Math Classroom (1 -)           |
| 4-01-Office (1 -)                   | 4-02-Math Classroom (1 -)           |
| 4-03-Science Lab (1 -)              | 4-04-Science Lab (1 -)              |
| 4-05-Small Group (1 -)              | 4-06-Small Group (1 -)              |
| 4-07-Science Lab (1 -)              | 4-08-Science Lab (1 -)              |



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5-05-Office (1 -)	5-06-Office (1 -)
6-01-CADD (1 -)	6-02-Business Classroom (1 -)
6-03-Teacher Planning (3 -)	7-03-Athletic Director Office (1 -)
7-04-Officials (1 -)	7-05-Phys Ed Office (1 -)
7-08-Coaches Room (3 -)	7-10-Phys Ed Office (1 -)
8-01-Art Classroom (1 -)	8-04-Band Room (1 -)
8-04A-Office (1 -)	8-06-In House Suspension (1 -)
8-08-IT Office/Workroom (2 -)	8-10-T.V. Studio (2 -)
9-01-PALS Classroom (1 -)	9-02-PALS Office (1 -)
9-03-PALS Classroom (1 -)	BE-01-Secretaries (2 -)
BE-02-Reception Waiting (1 -)	BE-03-Business Assistant (1 -)
BE-05-Business Office (1 -)	BE-07-Curriculum Office (1 -)
BE-09-Payroll Business Office (1 -)	BE-11-Sped Director (1 -)
BE-12-Bd of Ed Meeting Room (16 -)	BE-15-Superintendent Conference (12 -)



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# Putnam

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**Swivel armchair w/ high back**

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**Tag: OF8-02**

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***This item includes the following components:***

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**Specification:** OF8-02 - Swivel armchair w/ high back

**Description:** Size: 27"W x 26"D x 39" to 44"H and seat height 16" to 21"H

Provide high-back swivel armchair with all standard construction and features to include high back of flexible polymer with leather back jacket; seat with leather upholstery; 4-D arms; lumbar support; forward-tilt and back lock; and aluminum standard base with hard casters.

**Qty / item:** 1 -

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**Locations:** 1-01B-Principal (1 -)

BE-13-Superintendants Office (1 -)



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# Putnam

Teacher computer table Quattro-Teach

Tag: OF9-01



***This item includes the following components:***

**Specification:** OF9-01 - Teacher computer table Quattro-Teach

**Description:** Size: 51-1/8"W x 25-5/8"D x 30"H  
Kneespace: 27-1/64"H

Provide Quattro-Teach teacher's computer table with grommet and power cable channel. Table to not have storage.

Qty / item: 1 -

**Locations:** 1-12-Med. Path Classroom (1 -)  
2-15-Sped (1 -)

1-14-Med. Path Classroom (1 -)



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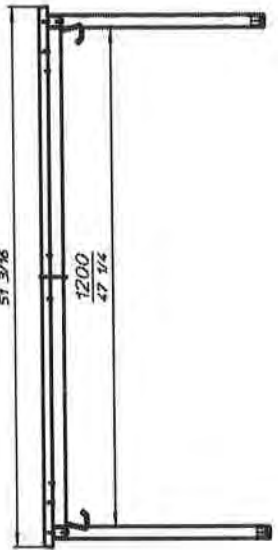
**Tavares Design Associates, Inc.**

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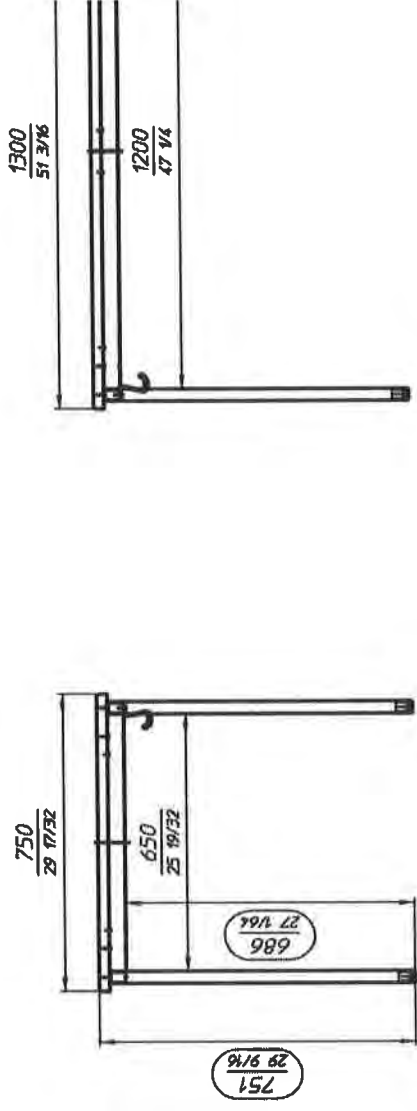
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1300  
51 3/16



1 1/2" DIA. ROLLER



NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

**SECTION 102**  
**OFFICE FURNITURE & EQUIPMENT**

**EQUIPMENT BID FORM**  
**LUMP SUM BID/ITEMIZED BID PRICES**

TO: TOWN OF PUTNAM  
 Office of the Director of Purchasing  
 Attn: Douglas M. Cutler  
**SCHOOL FURNITURE BIDS FOR THE PUTNAM HIGH SCHOOL**  
 152 Woodstock Ave.  
 Putnam, CT 06260

The undersigned Bidder shall furnish all labor and materials required for Section 105, entitled Cafeteria Furniture, for the Putnam High School, 152 Woodstock Ave., Putnam, Connecticut 06260, in accordance with Equipment Specifications prepared by Tavares Design Associates, Inc., 8 Winchester Place, Suite 301, Winchester, MA 01890.

Unit prices are also indicated for the above Lump Sum Bid to allow the Owner to delete certain items is necessary to meet budget allowance; or to vary quantities as may be required; in accordance with the following: (Unit Prices must be indicated hereon.)

**NOTE: PRICING, AS A PART OF THIS BID, SHALL BE VALID FOR 180 DAYS FROM DATE OF BID OPENING.**

Lump Sum Bid Price For Providing All Items Blow \_\_\_\_\_

Item No.	Description	Manufacturer	Model Number	QTY	Unit Price	Total Price
OF-25	<u>Secretarial chair</u>					
	<u>116-0019</u>	_____		<u>1</u>	_____	_____
OF1-01	<u>'U' Shape Desk, RR w/ Hutch**ADA Drawing</u>					
	<u>116-0019</u>	_____		<u>1</u>	_____	_____
OF1-01B	<u>'U' Shape Desk w/ LR</u>					
	<u>116-0019</u>	_____		<u>1</u>	_____	_____
OF1-02	<u>'L' Desk w/ RR **ADA Drawing</u>					
	<u>116-0019</u>	_____		<u>2</u>	_____	_____
	<u>116-0020</u>	_____		<u>3</u>	_____	_____
OF1-03	<u>L' Desk w/ LR **ADA Drawing</u>					
	<u>116-0019</u>	_____		<u>1</u>	_____	_____
	<u>116-0020</u>	_____		<u>2</u>	_____	_____

Section 102 - Bid Form

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

OF1-04	Reception Desk		1	
	116-0020			
OF1-08	Bookcase 54"H		4	
	116-0019			
	116-0020		1	
OF1-09	Table rectangular 72" x 30"***ADA Drawing		4	
	116-0019			
	116-0020		2	
OF1-10	Table rectangular 72" x 36"***ADA Drawing		2	
	116-0020			
OF1-11	Conference table 12'x 4"***ADA Drawing		1	
	116-0020			
OF1-12	Pedestal Table		8	
	116-0019			
OF2-01	Teacher Desk		27	
	116-0019			
OF3-01	Double Pedestal Desk		14	
	116-0019			
OF4-01	'L' Desk w/ Right Return		6	
	116-0019			
	116-0020		1	
OF4-02	'L' Desk w/ Left Return		9	
	116-0019			
OF4-03	Bookcase - 3 Shelf		5	
	116-0019			
OF4-04	Bookcase - 4 Shelf		3	
	116-0019			
OF4-05	'L' panel assembly 6' x 3' x 6'H		2	
	116-0020			

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

OF5-01	<u>File cabinet 2 Drawer Lateral</u>			
	<u>116-0019</u>		24	
OF5-02	<u>File Cabinet 3 Drawer Lateral</u>			
	<u>116-0019</u>		9	
	<u>116-0020</u>		2	
OF5-03	<u>File Cabinet 3 Drawer Vertical</u>			
	<u>116-0019</u>		1	
OF5-04	<u>File Cabinet 4 Drawer Lateral</u>			
	<u>116-0019</u>		18	
	<u>116-0020</u>		12	
OF5-05	<u>File Cabinet, Fireproof, 4-Dwr, Lateral</u>			
	<u>116-0019</u>		1	
	<u>116-0020</u>		4	
OF6-01	<u>Side chair w/ USB &amp; Ganging</u>			
	<u>116-0019</u>		8	
	<u>116-0020</u>		75	
OF6-02	<u>UXL Stacking Chair</u>			
	<u>116-0019</u>		208	
OF6-03	<u>Chair Dolly</u>			
	<u>116-0019</u>		6	
OF7-01	<u>Side Chair</u>			
	<u>116-0019</u>		45	
OF7-02	<u>Side Armchair w/ USB</u>			
	<u>116-0019</u>		2	
	<u>116-0020</u>		9	
OF7-03	<u>Side Chair w/ US</u>			
	<u>116-0019</u>		4	



NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

OF8-01	<u>Swivel Armchair</u>		
	<u>116-0019</u>	<u>78</u>	<u>          </u>
	<u>116-0020</u>	<u>36</u>	<u>          </u>
OF8-02	<u>Swivel Armchair w/ high back</u>		
	<u>116-0019</u>	<u>1</u>	<u>          </u>
	<u>116-0020</u>	<u>1</u>	<u>          </u>
OF9-01	<u>Teacher computer table Quattro-Teach</u>		
	<u>116-0019</u>	<u>3</u>	<u>          </u>

This Bid includes addenda numbers \_\_\_\_\_.

Bid Surety: Attached is Bid Bond \_\_\_\_\_, Certified Check \_\_\_\_\_, Cashier's Check \_\_\_\_\_, or Treasurer's Check \_\_\_\_\_, in the amount of five percent (5%) of the Bid Price for Section 104.

Amount of Bid Surety (\$ \_\_\_\_\_).

The undersigned agrees that if, within thirty (30) days after the date of receiving the equipment bids (Saturdays, Sundays and legal holidays excluded), the undersigned is selected, he will enter into a contract with the Owner. The Bid Surety of each Successful Bidder shall be retained by the Town of Putnam, Connecticut, until such time as fully executed contracts have been submitted. The Bid Surety will be returned within thirty (30) days to all Unsuccessful Bidders.

The undersigned further agrees that, if selected, he will within five (5) days, Saturday, Sundays and legal holidays excluded, after presentation of a Purchase Contract by the Owner, within the thirty (30) days stipulated above, execute with the Owner a Purchase Contract in accordance with the terms of the Equipment Bid Form and the contract documents. If the undersigned fails to execute a contract within this time limit, the amount received as Bid Surety will become the property of the Town of Putnam, Connecticut.

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Bidder attention is called to the fact that this project is required to comply with in addition to all other requirements of the Specification; Equal Employment Opportunity, Anti-Discrimination, Minority, and Affirmative Action regulations of the State of Connecticut.

Delivery: Each Bidder shall indicate his ability or inability to conform to the proposed Delivery and Completion Schedule indicated on the "Invitation for Bids". Refer to General Conditions regarding specific delivery and billing information.

\_\_\_\_\_  
\_\_\_\_\_

The name of manufacturer of the equipment is \_\_\_\_\_.

The equipment is as specified    Yes \_\_\_\_\_    No \_\_\_\_\_

Catalog cut sheets and/or specification sheets shall be submitted for each item of equipment for which a bid is being submitted. Such materials shall be identified with the Section Number and Item Number for each item and shall be attached to each of the duplicate copies of the bid.

Enclose Catalog of Equipment to be furnished

\_\_\_\_\_  
Social Security Number, or Federal I.D. Number of Bidder

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
By

\_\_\_\_\_  
Title

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Date

**BID FORMS SHALL BE SUBMITTED IN DUPLICATE. PLEASE FILL-IN ALL BLANKS ON THIS BID FORM. BIDS SHALL BE CLEARLY MARKED ON THE ENVELOPE WITH SECTION NUMBER, SECTION TITLE, TIME SPECIFIED FOR RECEIPT, AND THE BIDDER'S NAME AND ADDRESS.**

**SUBMIT SEPARATE ENVELOPES FOR EACH SECTION BEING BID.**

\_\_\_\_\_

# Putnam

Library chairs

Tag: LC-01



***This item includes the following components:***

**Specification:** LC-01 - Library chairs

Description: Size: 18.3"W x 22"D x 32"H overall with 17" seat height.

Provide wood seat and back chair which shall stack six (6) high on floor. Seat and back shall be of compound

curved plywood with finish to be selected by the Architect, from manufacturer's standards. Frames shall be of tubular steel with standard powder-coat paint with color to be selected by the Architect. Provide chairs with black plastic glides.

Qty / item: 1 -

Locations: 2-02-Media Center (32 -)

8-04-Band Room (1 -)



Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT

Tavares Design Associates, Inc.

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15

# Putnam

Library chair/stool

Tag: LC-02



***This item includes the following components:***

**Specification:** LC-02 - Library chair/stool

**Description:** Size: 18-1/2"W x 23"D x 29-1/2"H Seat Height and 43-1/2"H overall.

Provide cafe armless chair/stool with wood seat and back; standard back; standard wood finish to be as selected by Architect; powder coat finish to be as selected by the Architect; and black plastic glides.

**Qty / item:** 1 -

**Locations:** 2-02-Media Center (4 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
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# Putnam

Lounge Chairs

Tag: LC-03



***This item includes the following components:***

**Specification:** LC-03 - Lounge Chairs

Description: Size: 35-1/2"W x 29" D x 32"H

Provide lounge chair with upholstered arms complete with all standard construction and features to include frames constructed of kiln dried maple and plywood with spiral-grooved wood dowels, glue and screws. Seats shall be 8-1/2" thick, and backs shall be 7-1/2" thick

polyurethane foam. All upholstery fabric shall be equal to manufacturer's Grade-D Collection to be selected by the Architect. Leg style shall be column design with fixed height. All upholstery fabric shall conform to all Local and State Fire Code Regulations and meet CAL117 Flammability Rating.

Qty / item: 1 Each

Locations: 2-02-Media Center (3 -)



Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
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**This item includes the following components:**

**Specification:** LC-04 - Shift +

**Description:** Shift+ Landscape soft seating elements

Upholstered-element system consisting of carcass and seating elements.

Seating elements are linear or curved stools. Individual elements can be combined to form complete landscapes. Elements consisting of a floor plate with plastic or felt glide elements and a cushion of flame-retardant MVSS-302 foam with leatherette cover.

Seating heights in accordance with DIN EN 1729

Storage element body of melamine-resin-coated LIGNOpal

chipboards with glued-on plastic edge. With glued center wall for partitioning the body. With rows of holes (1") for adjustable shelf inserts and a perforated-plate back panel.

Function: Curved Landscape seating and cabinet elements can be combined linearly and, thanks to the matched inner and outer radii, back to back to create circular and serpentine seating/cabinet landscapes.

Following materials are available: Body made of LIGNOpal: L1,4,6; Perforated-plate: M2,3,10; Fabric cover: S40

Qty / item: 1 -

Locations: 1-L1-Lobby (4 -)





**This item includes the following components:**

**Specification: LF-02 - Library Tables - Square\*\*ADA Drawing**

Description: Size: 48" x 48" x 30"H  
Agati "Roland"

Top Panel: The top panel shall be 1-1/4" thick with three-ply construction using a 1-1/8" thick 45 lb. particleboard core. The top face shall be covered with high pressure plastic laminate and the bottom face has a phenolic backer for balanced construction.

Top Edgeband: The table top shall be externally edgebanded on all four (4) edges. The edgeband shall be machined from 5/4 solid wood stock to 1" thick x 3/4" wide with a continuous 1/2" radius cove shape along the bottom exterior edge. The edgeband shall be mitered at all four (4) corners of the top.

Square and rectangular table tops shall be externally edgebanded on all four (4) edges. The edgeband shall be machined from 6/4 solid wood stock to a 1-3/4" thick x 1-1/4" wide rectangular profile with a continuous 1/4" chamfer along the top outside edge and is mitered at all four (4) corners of the top. Round table tops shall be externally edgebanded around the circumference. The edgeband on round tables shall be machined from 8/4 solid wood stock to 1-3/4" thick x 1-1/4" wide with a continuous 1/4" chamfer along the top outside edge and shall be equally segmented around the perimeter of the top panel. The edgeband shall be tongue and grooved and glued to the top panel core

after lamination of the top and bottom face. The tongue and groove joints shall be continuous. All exposed corners shall be eased and sand softened to a 1/16" radius.

Metal Base: The metal base shall consist of a welded apron frame assembly, four (4) legs, and end stretchers. The legs, apron rails, and end stretchers shall be fabricated from 1-1/4" square x 14 gauge cold rolled steel tubing. The top of the legs are capped and ground flush. The apron rails shall be inset slightly from the outside face of the legs. The legs are mounted to the apron assembly with mechanical fasteners. The end stretchers shall be attached to the legs with blind fasteners. All corners of the apron assembly shall be braced with welded corner brackets. The top shall be braced with a welded cross stretcher located at the center of the apron assembly. There shall be top mounting tabs welded to the inside face of apron assembly. All weld joints shall be smooth and consistent.

Glides: Each leg shall have a flush 1-1/4" square black plastic plug in glide.

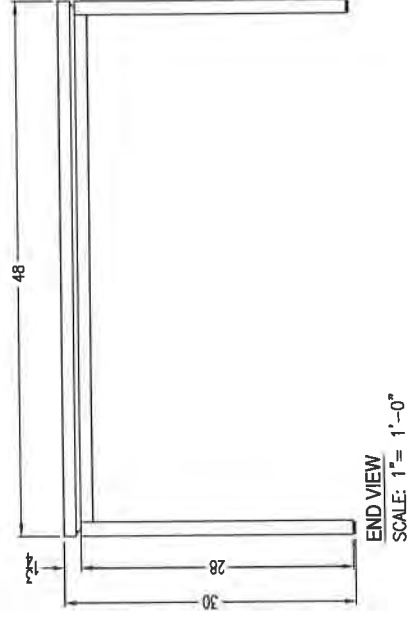
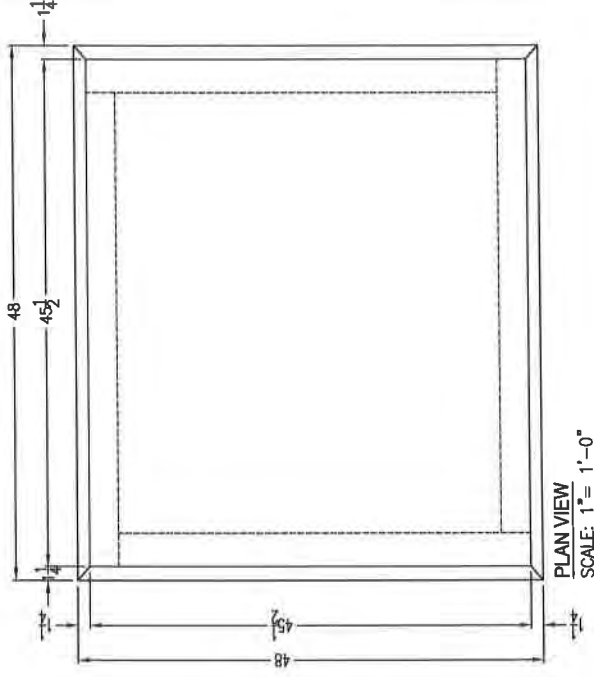
Finish: Top high-pressure plastic laminate and wood edge finish shall be as selected by the Architect.

Base shall be light brushed stainless steel.

Qty / item: 1 -

Locations: 2-02-Media Center (2 -)







# Putnam

Library Tables - Round\*\*ADA Drawing

Tag: LF-03



***This item includes the following components:***

**Specification:** LF-03 - Library Tables - Round\*\*ADA Drawing

**Description:** Size: 48"Dia x 30"H  
Refer to Item LF-02 for description.

**Qty / item:** 1 -

**Locations:** 2-02-Media Center (6 -)



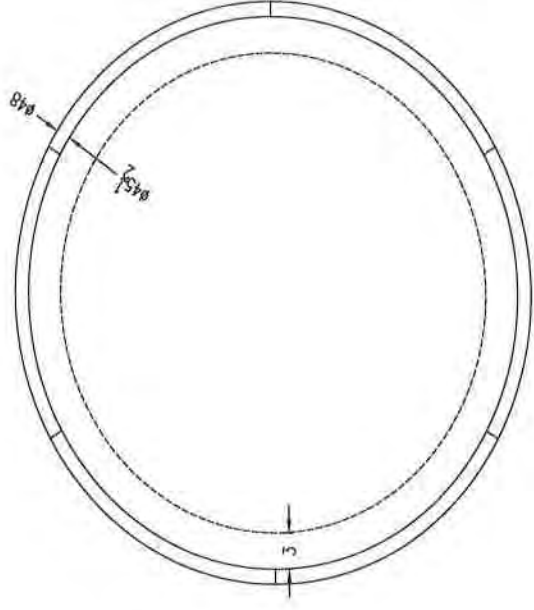
**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

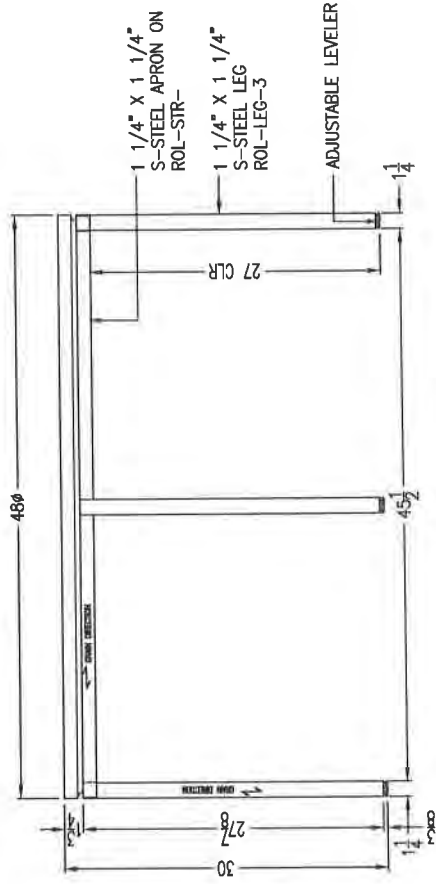
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PLAN VIEW  
SCALE: 1" = 1'-0"



SIDE VIEW  
SCALE: 1" = 1'-0"

# Putnam

Low Table 36"Dia

Tag: LF-04



*This item includes the following components:*

**Specification:** LF-04 - Low Table 36"Dia

**Description:** Size: 36"DIA x 16"H

Refer to Item LF-02 for description.

Qty / item: 1 -

Locations: 2-02-Media Center (1 -)

6-04-Staff Lounge (1 -)



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**This item includes the following components:**

**Specification: LF-05 - Media center Hampton**

Description: Size: 96"W x 48"D x 48"H x 19"SH  
Size:  
Width 96"  
Depth 49 3/4"  
O.A. Height 48 1/2"  
Seat Height 19"  
Seat Depth 18"  
Seat Back Height 35 1/2"

Description: Provide upholstered 180 degree curved banquette with a tight seat and back, and exposed round metal legs and a wood veneer faced curved screen back/privacy panel. The banquette shall be constructed in two (2) 90 degree sections to be joined in the field.

Note: Configurations of the banquettes as per the architectural floor plans provided per project.

**Material:**

Frame: Hardwood Plywood & Kerfcore  
1-3/8"dia. Metal Legs: Solid Aluminum  
Seat Fabric: COM 5 yds (54" wide plain fabric)  
Seat Back Fabric: COM 5 yds (54" wide plain fabric)  
Seat & Back Foam: Flexible High Density Flame Retardant Polyurethane Foam  
Screen Back Exterior: Plain Sliced Maple Veneer

**Finish:**

Metal Legs: Anodized Aluminum

Frame: The banquette frame shall be constructed with a combination of 1" thick Kerfcore panels on the front and back, and 1" thick hardwood plywood. All frame joints to have interlocking tenons glued and secured with mechanical fasteners. The seat frame joints are

Seat Back: The tight back is to be constructed with flexible high-density flame retardant polyurethane foam over a layer of polypropylene webbing attached to a 1" thick hardwood plywood frame. The 3" wide strips of webbing shall be interwoven, stretched, and tacked to the frame top to bottom and side to side.

Metal Legs: Each section of the banquette to have five (5) 1-3/8"dia round metal legs. The legs are fabricated from solid aluminum. There is a leg to be located at each corner of the base and one leg to be located at the center near the back. The legs to be attached to the bottom of the banquette with a threaded stud attached to the top of each leg and tightened into locking "T" nuts located in the bottom of the frame. Each leg to have a 2" diameter solid aluminum adjustable height leveler.

Wood Curved Screen Back/Privacy Panel: The back of the upholstered banquette shall have a curved wood veneer faced screen mounted with metal "Z" clips and flat metal plates located between the banquette and curved panel. The curved screen back/privacy panel shall be 1-3/4" thick and is constructed with 1/4" thick wood veneer faced bending ply panels glued to the exterior of a 1" thick hardwood plywood frame. The top and bottom of the frame shall have a wood veneer face. Hardwood blocking to be located in the interior of the frame to allow for the panel mounting clip attachment.

Ganging Hardware: Metal ganging plates shall be provided to join the banquette sections together in the field. The ganging hardware is located at the bottom of the banquette at each end and is mounted to the frame with cap screws threaded up into locking "T"



# Putnam

## Media center Hampton (Cont'd)

Tag: LF-05

to be reinforced with cornerblocks.

nuts.

Seat: The seat shall be constructed with flexible high-density flame retardant polyurethane foam over a layer of polypropylene webbing attached to a 1" thick hardwood plywood frame. The 3" wide strips of webbing shall be interwoven, stretched, and tacked to the frame front to back and side to side.

Upholstery: All upholstery to be COM. All seams to have a single or double needle top stitch. Please refer to the Hampton Collection COM Guidelines for further information.

Qty / item: 1 -

Locations: 2-02-Media Center (1 -)



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***This item includes the following components:***

**Specification: LF-08 - Book Cart**

Description: Size: 16"D x 30"W x 40"H  
Provide a display type truck with two double-faced canted book display shelves at top. Each shelf to have a book stop set at a 90 degree angle to shelf bottom.

The unit to be constructed of 3/4" thick, 3-ply particleboard. End panels to have 1/8" solid oak banding surrounding all four edges. Shelves are to be banded with 1/8" solid oak edge banding. The full depth bottom and all shelves are to have mortise and

tenon joined into end panels. A solid hardwood glue block is glued and screwed to the underside of each shelf and under bottom. Two 3/4" thick x 3" wide solid oak rails are mounted flat underneath the bottom panel edges and serve to reinforce bottom panel as well as for mounting for caster hangers. There shall be a clear space of 10-3/4" between shelves.

The truck shall be equipped with four 4" swivel twin wheel casters.

Qty / item: 1 -

Locations: 2-02-Media Center (1 -)





**This item includes the following components:**

**Specification: LS-01 - Perimeter shelving assem. 6' x 84" H**

**Description:** Size: 6'-2 1/2"L x 15"D x 84 1/4"H  
 2-36"W sections of perimeter shelving, each with six (6) adjustable shelves 10"D, over base shelf and a steel canopy top. Provide each shelf with a clip-on label holder, a book support and an adjustable backstop.

2-Endpanels shall project 1/4" above top surface of steel canopy tops.

**MATERIALS AND CONSTRUCTION**

A. Type of Equipment: Bookstacks shall be of genuine single-unit construction of the bracket type, with adjustable shelves of varying depth, where required, cantilevered from central columns by means of shelf brackets. Each unit or section shall be a complete unit in itself without the use of adjacent columns, stiffeners, sway braces, angle or gusset plates, or any other obstruction that may restrict the proper storage of books. Each and every unit or section must have a welded integral unit frame which will provide a completely closed flush interior. Base shelves and base shelf brackets shall be furnished as single-faced components to permit rearrangement from double face to single face and vice versa according to usage requirements. The typical bookstack herein specified, properly fastened in ranges of two or more units, and attached to the floor only, without end panel (double-faced units), shall withstand a pressure of one hundred pounds (100 lbs.) in any direction applied at a point four (4) feet up from the floor without deflecting more than 1/2 inch at the top.

B. Columns (or uprights): Shall be formed of 14 gauge

in a phosphatizing solution of chromatic acid to insure removal of oil, grease or other foreign material which in any way would interfere with the adhesion of the priming coat and, when dry, wiped thoroughly with clean wiping cloths as a further precaution against grit or oil being left on any part of any surface. Following the cleaning process, all parts shall be coated either by dipping or spraying, making certain every part is thoroughly and completely covered with fine baking enamel; and baked to the manufacturer's recommendations. The finish shall be a medium gloss, giving a reading of 40 to 60 degrees on a standard Gloss Meter and must be capable of withstanding severe hammer and bending test without flaking. Final finish shall be a minimum of 1.40 mils thickness capable of resisting acetic acid, household ammonia, 10% lye, alcohol, salt spray, abrasion and printing, and all normal usage resistant requirements of a good finish.

G. Book Supports: Wire book supports shall be formed of #6 gauge (.203) bright basis steel wire, plated, and shall be held in place by the front and rear flanges of the adjustable shelf above. Steel book supports shall be used on top shelves where wire supports cannot be attached above. Steel book supports shall hook-on to front flange of shelf.

H. Label Holder-Snap-On: Shall be #24 stain chrome steel (as manufactured by American Nickeloid Co.) x 5" wide, with a 3/4" high front flange. It shall be designed to fit snugly to the underside return of the adjustable shelves. The top edge of the front flange shall have a hem bend which serves as a label retainer, and provides a smooth clean seam.



## Perimeter shelving assem. 6' x 84" H (Cont'd)

Tag: LS-01

steel into a channel shape with no less than 1/2" stiffening flanges, the channel to measure 2" in web and 1-5/16" at the front and rear faces. They shall present a smooth, closed box shape 2" x 2-5/8" in cross section with no less than eight (8) right-angle bends when bolted to the adjoining column of the next unit, or bolted to an end cover. Each column shall be perforated full height on both faces with a row of slots spaced 1" on vertical centers to receive hooks and lugs of shelf brackets, thus permitting 1" adjustment of shelves. In adjoining columns, the rows of slots shall be approximately 5/8" on lateral centers. Columns shall be marked every three (3) inches to facilitate visual positioning and adjustment of shelves. Intermembering holes for bolting columns into range and for the attachment of base plates shall be provided.

C. Adjustable Shelves: Shall be formed of no less than 18 gauge steel with front and rear faces formed 3/4" high and box-formed with no less than four (4) 90 degree bends (i.e., down 3/4", return 1/2", return 3/8", and return 1/4"). Adjustable book shelves shall be designed to carry book loads of 40 lbs. per square foot without deflection in excess of 3/16".

D. Shelf Brackets: Shall be made of not less than #16 gauge steel with front and top faces flanged on a 5/16" radius and the exposed corner smoothly rounded. Brackets shall have three (3) projections at rear, two (2) hooks and one (1) safety lug, to engage the column slots and permit easy adjustment of shelves with maximum possible protection against accidental dislodgment. Brackets shall be fastened to the shelves with tabs, and in the upright position, the bottom flange of the bracket shall receive the entire weight of the shelf and its books, thus taking the weight off the tabs.

E. Closed Base Shelves: Shall be formed of no less than #18 gauge steel, with stiffening flanges at front and rear. The surface of the bottom shelf shall be flush with the top surface of the bottom spreader, presenting a neat continuous storage surface. Side flanges of the base shelf shall engage formed lugs in the base shelf support neatly and securely to render full support to the side surfaces of the shelf. Two (2) piece base shelves shall be used for double faced units to provide flexibility for future rearrangement from double face to single face. The face of the base shelf shall be 3" to permit maximum spacing for the adjustable shelves. All free-standing double faced shelving shall be securely fastened to the floor. Provide each shelf with an adjustable shelf backstop.

F. Finish: All steel parts shall be made smooth, and thoroughly cleaned by a process of completely washing

I. Endpanel Label Holder: Shall be polished aluminum designed to accept 5" x 3" cards. Provide label holder on all exposed endpanels (two (2) label holders per double endpanel).

J. Canopy Tops: All canopy tops shall be a minimum of 1-1/4" thick particle board core. Solid maple edge band shall be a Troy style, 1-1/2" x 1-1/2" radius knife edge, drop band attached to core with a spline joint. Edge band shall be applied the two (2) long sides of the double-faced canopies and to one (1) long side of single-faced canopies. Only the exposed ends of single and multi-piece assemblies shall be banded. A maximum length of 108-3/16" shall be available before the use of butt joints. These joints shall be traditional biscuit joints glued and attached in the field. Tops shall capture the end panels with an overhang equal to the edge band. Mounting or attachment shall be provided by the manufacturer.

K. Endpanels and Tops: Provide a wood endpanel for single or double face metal shelving with round vertical and horizontal reveal details. The horizontal reveals shall be fitted with recessed extruded aluminum trim. The endpanels shall extend above the top cap by 1/2". Double face endpanels shall extend past the shelving units by 1/2" on each side. Single face endpanels shall extend past the shelving units by 1/2" on the front side only. The standard panel offset dimensions may be altered as required. All endpanel dimensions to be verified prior to fabrication by manufacturer and specifier to the actual units being provided. Endpanels and tops shall be 1-3/16" thick with three-ply construction using a 1-1/8" thick 47.5 lb. medium density fiberboard core with wood veneer on both faces. All four (4) edges of the panel shall be banded with 1/4" thick x 1-3/16" wide solid wood Maple. The exterior face of the endpanel shall be routed vertical and horizontal reveal details. Single face endpanels shall have one (1) vertical located near the back of the endpanel running the full height. Double face endpanels shall have one (1) vertical reveal located at the centerline of the endpanel running the full height. There shall be two (2) horizontal reveals located near the top and two (2) horizontal reveals located near the bottom extending the width of the panel. The reveals shall be 3/16" deep. All exposed corners shall be eased and sand softened to a 1/16" radius. Maple wood veneer and Maple solid edgebanding finish shall be as selected by the Architect.

L. Adjustable Shelf Backstop: All shelves specified herein shall be provided with an adjustable shelf backstop; which shall move up and down independently of shelf end brackets, and may be used in same slots as brackets.





# Putnam

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**Perimeter shelving assem. 6' x 84" H (Cont'd)**

**Tag: LS-01**

Qty / item: 1 -

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**Locations:** 2-01C-College Research (2 -)

2-02A-M.C. Office (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

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Issued: 6/29/15

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# Putnam

Double Faced Shelving 15' x 2' x 43"H

Tag: LS-02



***This item includes the following components:***

**Specification: LS-02 - Double Faced Shelving 15' x 2' x 43"H**

Description: Size: 15'-2-1/2" x 25"D x 43-1/2"H  
Assembly shall consist of the following components:  
5-36"W sections of double-faced shelving, each with two (2) adjustable shelves 10"D, over base shelf 12"D on each face. Provide each shelf with a clip-on label holder, a book support and an adjustable backstop.  
2-Endpanels 25"D x 1-1/4" thick x 43-1/2"H, each with

two (2) card holders.  
1-Top 15'-0" x 24-1/2"D x 1-3/16" thick overall, per Paragraph K.  
Note: Endpanels shall project 1/4" above top surface.

Refer to LS-01 for description of materials and construction.

Qty / item: 1 -

Locations: 2-02-Media Center (6 -)



NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

**SECTION 103  
 LIBRARY FURNITURE & EQUIPMENT**

**EQUIPMENT BID FORM  
 LUMP SUM BID/ITEMIZED BID PRICES**

TO: TOWN OF PUTNAM  
 Office of the Director of Purchasing  
 Attn: Douglas M. Cutler  
**SCHOOL FURNITURE BIDS FOR THE PUTNAM HIGH SCHOOL**  
 152 Woodstock Ave.  
 Putnam, CT 06260

The undersigned Bidder shall furnish all labor and materials required for Section 105, entitled Cafeteria Furniture, for the Putnam High School, 152 Woodstock Ave., Putnam, Connecticut 06260, in accordance with Equipment Specifications prepared by Tavares Design Associates, Inc., 8 Winchester Place, Suite 301, Winchester, MA 01890.

Unit prices are also indicated for the above Lump Sum Bid to allow the Owner to delete certain items is necessary to meet budget allowance; or to vary quantities as may be required; in accordance with the following: (Unit Prices must be indicated hereon.)

**NOTE: PRICING, AS A PART OF THIS BID, SHALL BE VALID FOR 180 DAYS FROM DATE OF BID OPENING.**

Lump Sum Bid Price For Providing All Items Below \_\_\_\_\_

Item No.	Description	Manufacturer	Model Number	QTY	Unit Price	Total Price
LC-01	Library Chairs					
	116-0019			33		
LC-02	Library Chair/Stool					
	116-0019			4		
LC-03	Lounge Chairs					
	116-0019			3		
LC-04	Shift +					
	116-0019			4		
LF-02	Library Tables - Square					
	116-0019			2		

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

LF-03	<u>Library Tables - Round</u>		
	<u>116-0019</u>	<u>6</u>	<u>        </u>
LF-04	<u>Low Table 36"Dia</u>		
	<u>116-0019</u>	<u>2</u>	<u>        </u>
LF-05	<u>Media center Hampton</u>		
	<u>116-0019</u>	<u>1</u>	<u>        </u>
LF-06	<u>Dictionary Stand</u>		
	<u>116-0019</u>	<u>1</u>	<u>        </u>
LF-07	<u>Map Stand w/ Flat File</u>		
	<u>116-0019</u>	<u>1</u>	<u>        </u>
LF-08	<u>Book Cart</u>		
	<u>116-0019</u>	<u>1</u>	<u>        </u>
LS-01	<u>Perimeter shelving assem. 6' x 84" H</u>		
	<u>116-0019</u>	<u>3</u>	<u>        </u>
LS-02	<u>Double Faced Shelving 15' x 2' x 43"H</u>		
	<u>116-0019</u>	<u>6</u>	<u>        </u>

This Bid includes addenda numbers \_\_\_\_\_.

Bid Surety: Attached is Bid Bond \_\_\_\_\_, Certified Check \_\_\_\_\_, Cashier's Check \_\_\_\_\_, or Treasurer's Check \_\_\_\_\_, in the amount of five percent (5%) of the Bid Price for Section 104.  
 Amount of Bid Surety (\$ \_\_\_\_\_).

The undersigned agrees that if, within thirty (30) days after the date of receiving the equipment bids (Saturdays, Sundays and legal holidays excluded), the undersigned is selected, he will enter into a contract with the Owner. The Bid Surety of each Successful Bidder shall be retained by the Town of Putnam, Connecticut, until such time as fully executed contracts have been submitted. The Bid Surety will be returned within thirty (30) days to all Unsuccessful Bidders.

The undersigned further agrees that, if selected, he will within five (5) days, Saturday, Sundays and legal holidays excluded, after presentation of a Purchase Contract by the Owner, within the thirty (30) days stipulated above, execute with the Owner a Purchase Contract in accordance with the terms of the Equipment Bid Form and the contract documents. If the undersigned fails to execute a contract within this time limit, the amount received as Bid Surety will become the property of the Town of Putnam, Connecticut.

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Bidder attention is called to the fact that this project is required to comply with in addition to all other requirements of the Specification; Equal Employment Opportunity, Anti-Discrimination, Minority, and Affirmative Action regulations of the State of Connecticut.

Delivery: Each Bidder shall indicate his ability or inability to conform to the proposed Delivery and Completion Schedule indicated on the "Invitation for Bids". Refer to General Conditions regarding specific delivery and billing information.

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

\_\_\_\_\_  
The name of manufacturer of the equipment is \_\_\_\_\_.

The equipment is as specified Yes \_\_\_\_\_ No \_\_\_\_\_

Catalog cut sheets and/or specification sheets shall be submitted for each item of equipment for which a bid is being submitted. Such materials shall be identified with the Section Number and Item Number for each item and shall be attached to each of the duplicate copies of the bid.

Enclose Catalog of Equipment to be furnished

\_\_\_\_\_  
Social Security Number, or Federal I.D. Number of Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
By

\_\_\_\_\_  
Title

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Date

**BID FORMS SHALL BE SUBMITTED IN DUPLICATE. PLEASE FILL-IN ALL BLANKS ON THIS BID FORM. BIDS SHALL BE CLEARLY MARKED ON THE ENVELOPE WITH SECTION NUMBER, SECTION TITLE, TIME SPECIFIED FOR RECEIPT, AND THE BIDDER'S NAME AND ADDRESS.**

**SUBMIT SEPARATE ENVELOPES FOR EACH SECTION BEING BID.**

# Putnam

## Metal Storage Shelving Assembly 9'x18"D

Tag: MS-01



***This item includes the following components:***

**Specification: MS-01 - Metal Storage Shelving Assembly 9'x18"D**

Description: Dimensions 9'-0" x 18"D x 87"H  
Assembly shall consist of three (3) 36"W sections.

Shelving shall be clip-type adjustable steel shelving of first quality, with all metal components chemically cleaned prior to application of finish. Posts shall be of 1" x 1-13/16" -14 gauge angle steel punched 1" on centers; sway-braces shall be of 3/4" x 1/8" thick steel used on all backs and all intermediate posts and all end posts of all assemblies; shelves shall be formed of 18 gauge, cold rolled, commercial grade steel, with two (2) rows of holes on 2" centers for bin

dividers. All shelf corners shall be spot welded "wrap-around" design. All shelves shall be provided with "Class-2B" reinforcing consisting of 1-3/32" x 1/8" reinforcing bar in front and rear flanges. Each section of shelving shall be 87" H and be provided with seven (7) shelves, including top and bottom; bases, clips, feet, shims, sway-braces, angles, and caps required for a complete installation.

All steel shelving components shall be cleaned, phosphatized and etched prior to application of baked enamel finish.

Qty / item: 1 -

Locations: 1-01C-Storage (1 -)



Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT

Tavares Design Associates, Inc.

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

FF&EZ form ISM2 141031

Issued: 6/29/15  
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# Putnam

**Metal Storage Shelving Assembly 12'x18"D**

**Tag: MS-03**



***This item includes the following components:***

**Specification:** MS-03 - Metal Storage Shelving Assembly 12'x18"D

**Description:** Dimensions 12'-0" x 18"D x 87"H

Assembly shall consist of three (3) 48"W sections.

Refer to MS-01 for general description.

**Qty / item:** 1 -

**Locations:** 1-15-Med. Path Storage (1 -)  
5-08-Storage (1 -)

2-04A-PL Storage (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

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Issued: 6/29/15  
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# Putnam

**Metal Storage Shelving Assembly 5'x24"D**

**Tag: MS-04**



***This item includes the following components:***

**Specification:** MS-04 - Metal Storage Shelving Assembly 5'x24"D

**Description:** Dimensions 5'-0" x 24"D x 87"H

Assembly shall consist of two (2) 30"W sections.

Refer to MS-01 for general description.

**Qty / item:** 1 -

**Locations:** BE-04-Storage/Copier (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

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# Putnam

## Metal Storage Shelving Assembly 3'x18"D

Tag: MS-05



***This item includes the following components:***

**Specification:** MS-05 - Metal Storage Shelving Assembly 3'x18"D

**Description:** Dimensions 3'-0" x 18"D x 87"H

Assembly shall consist of one (1) 36"W section.

Refer to MS-01 for general description.

Qty / item: 1 -

**Locations:** 2-J1-Janitor (1 -)  
8-J1-Janitor (1 -)

3-J1-Janitor (1 -)  
BE-J1-Janitor (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

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Issued: 6/29/15  
Printed: 9/18/15

# Putnam

Metal Storage Shelving Assembly 8'x24"D

Tag: MS-06



*This item includes the following components:*

**Specification:** MS-06 - Metal Storage Shelving Assembly 8'x24"D

**Description:** Dimensions 8'-0" x 24"D x 87"H

Assembly shall consist of two (2) 48"W sections.

Refer to MS-01 for general description.

Qty / item: 1 -

**Locations:** 2-04A-PL Storage (1 -)  
5-09-Storage (1 -)

2-13A-Storage (1 -)



Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT

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FF&EZ form ISM2 141031

Issued: 6/29/15

Printed: 8/26/15

# Putnam

**Metal Storage Shelving Assembly 14'x24"D**

**Tag: MS-07**



***This item includes the following components:***

**Specification:** MS-07 - Metal Storage Shelving Assembly 14'x24"D

**Description:** Dimensions 14'-0" x 24"D x 87"H

Assembly shall consist of four (4) 42"W sections.

Refer to MS-01 for general description.

**Qty / item:** 1 -

**Locations:** 5-08-Storage (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
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Issued: 6/29/15  
Printed: 9/18/15

# Putnam

Metal Storage Shelving Assembly 4'x18"D

Tag: MS-08



***This item includes the following components:***

**Specification:** MS-08 - Metal Storage Shelving Assembly 4'x18"D

**Description:** Dimensions 4'-0" x 18"D x 87"H

Assembly shall consist of one (1) 48"W section.

Refer to MS-01 for general description.

**Qty / item:** 1 -

**Locations:** 2-03B-Storage (1 -)



# Putnam

**Metal Storage Shelving Assembly 6'x18"D**

**Tag: MS-09**



***This item includes the following components:***

**Specification: MS-09 - Metal Storage Shelving Assembly 6'x18"D**

Description: Dimensions 6'-0" x 18"D x 87"H

Assembly shall consist of two (2) 36"W sections.

Refer to MS-01 for general description.

Qty / item: 1 -

Locations: 2-05A-Storage (1 -)

2-09A-Storage (1 -)



# Putnam

**Metal Storage Shelving Assembly 7'x18"D**

**Tag: MS-10**



***This item includes the following components:***

**Specification:** MS-10 - Metal Storage Shelving Assembly 7'x18"D

**Description:** Dimensions 7'-0" x 18"D x 87"H

Assembly shall consist of two (2) 42"W sections.

Refer to MS-01 for general description.

**Qty / item:** 1 -

**Locations:** 2-05A-Storage (1 -)

2-09A-Storage (1 -)



# Putnam

**Metal Storage Shelving Assembly 7'x24"D**

**Tag: MS-11**



***This item includes the following components:***

**Specification: MS-11 - Metal Storage Shelving Assembly 7'x24"D**

Description: Dimensions 7'-0" x 24"D x 87"H

Assembly shall consist of two (2) 42"W sections.

Refer to MS-01 for general description.

Qty / item: 1 -

Locations: 8-03-Storage (1 -)



# Putnam

**Metal Storage Shelving Assembly 24'x24"D**

**Tag: MS-12**



***This item includes the following components:***

**Specification: MS-12 - Metal Storage Shelving Assembly 24'x24"D**

Description: Dimensions 24'-0" x 24"D x 87"H

Assembly shall consist of six (6) 48"W sections.

Refer to MS-01 for general description.

Qty / item: 1 -

Locations: 8-02A-Drama Storage (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

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Issued: 6/29/15  
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# Putnam

## Metal Storage Shelving Assembly 20'x24"D

Tag: MS-13



***This item includes the following components:***

**Specification:** MS-13 - Metal Storage Shelving Assembly 20'x24"D

**Description:** Dimensions 12'6"-0" x 24"D x 87"H

Assembly shall consist of five (5) 30"W sections.

Refer to MS-01 for general description.

Qty / item: 1 -

Locations: 7-02-Phys Ed Storage (1 -)

7-09-Athletic Storage (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

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Issued: 6/29/15  
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# Putnam

**Metal Storage Shelving Assembly 16'x24"D**

**Tag: MS-14**



***This item includes the following components:***

**Specification: MS-14 - Metal Storage Shelving Assembly 16'x24"D**

Description: Dimensions 16'-0" x 24"D x 87"H

Assembly shall consist of four (4) 48"W sections.

Refer to MS-01 for general description.

Qty / item: 1 -

Locations: 7-09-Athletic Storage (1 -)

8-01A-Art Storage (1 -)



# Putnam

**Metal Storage Shelving Assembly 13'-6x24**

**Tag: MS-15**



***This item includes the following components:***

**Specification:** MS-15 - Metal Storage Shelving Assembly 13'-6x24

**Description:** Dimensions 13'-6" x 24"D x 87"H

Assembly shall consist of three (3) 42"W and one (1) 36"W sections.

Refer to MS-01 for general description.

**Qty / item:** 1 -

**Locations:** 9-04-PALS Storage (1 -)

9-05A-PALS Project Storage (1 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

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Issued: 6/29/15  
Printed: 9/18/15

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

**SECTION 104  
 METAL STORAGE SHELVING**

**EQUIPMENT BID FORM  
 LUMP SUM BID/ITEMIZED BID PRICES**

TO: TOWN OF PUTNAM  
 Office of the Director of Purchasing  
 Attn: Douglas M. Cutler  
**SCHOOL FURNITURE BIDS FOR THE PUTNAM HIGH SCHOOL**  
 152 Woodstock Ave.  
 Putnam, CT 06260

The undersigned Bidder shall furnish all labor and materials required for Section 105, entitled Cafeteria Furniture, for the Putnam High School, 152 Woodstock Ave., Putnam, Connecticut 06260, in accordance with Equipment Specifications prepared by Tavares Design Associates, Inc., 8 Winchester Place, Suite 301, Winchester, MA 01890.

Unit prices are also indicated for the above Lump Sum Bid to allow the Owner to delete certain items is necessary to meet budget allowance; or to vary quantities as may be required; in accordance with the following: (Unit Prices must be indicated hereon.)

**NOTE: PRICING, AS A PART OF THIS BID, SHALL BE VALID FOR 180 DAYS FROM  
 DATE OF BID OPENING.**

Lump Sum Bid Price For Providing All Items Below \_\_\_\_\_

Item No.	Description	Manufacturer	Model Number	QTY	Unit Price	Total Price
MS-01	<u>Metal Storage Shelving Assembly 9'x18"D</u>					
	<u>116-0019</u>	_____	_____	1	_____	_____
MS-03	<u>Metal Storage Shelving Assembly 12'x24"D</u>					
	<u>116-0019</u>	_____	_____	3	_____	_____
MS-04	<u>Metal Storage Shelving Assembly 5'x24"D</u>					
	<u>116-0020</u>	_____	_____	1	_____	_____
MS-05	<u>Metal Storage Shelving Assembly 3'x18"D</u>					
	<u>116-0019</u>	_____	_____	1	_____	_____
	<u>116-0020</u>	_____	_____	3	_____	_____

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
 SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

MS-06	<u>Metal Storage Shelving Assembly 8'x24"D</u>			
	<u>116-0019</u>	_____	4	_____
MS-07	<u>Metal Storage Shelving Assembly 14'x24"D</u>			
	<u>116-0019</u>	_____	1	_____
MS-08	<u>Metal Storage Shelving Assembly 4'x18"D</u>			
	<u>116-0019</u>	_____	1	_____
MS-09	<u>Metal Storage Shelving Assembly 6'x18"D</u>			
	<u>116-0019</u>	_____	2	_____
MS-10	<u>Metal Storage Shelving Assembly 7'x18"D</u>			
	<u>116-0019</u>	_____	2	_____
MS-11	<u>Metal Storage Shelving Assembly 7'x24"D</u>			
	<u>116-0019</u>	_____	1	_____
MS-12	<u>Metal Storage Shelving Assembly 7'x24"D</u>			
	<u>116-0019</u>	_____	1	_____
MS-13	<u>Metal Storage Shelving Assembly 20'x24"D</u>			
	<u>116-0019</u>	_____	2	_____
MS-14	<u>Metal Storage Shelving Assembly 16'x24"D</u>			
	<u>116-0019</u>	_____	2	_____
MS-15	<u>Metal Storage Shelving Assembly 13'-6x24</u>			
	<u>116-0019</u>	_____	2	_____

This Bid includes addenda numbers \_\_\_\_\_.

Bid Surety: Attached is Bid Bond \_\_\_\_\_, Certified Check \_\_\_\_\_, Cashier's Check \_\_\_\_\_, or Treasurer's Check \_\_\_\_\_, in the amount of five percent (5%) of the Bid Price for Section 104.

Amount of Bid Surety (\$ \_\_\_\_\_).

The undersigned agrees that if, within thirty (30) days after the date of receiving the equipment bids (Saturdays, Sundays and legal holidays excluded), the undersigned is selected, he will enter into a contract with the Owner. The Bid Surety of each Successful Bidder shall be retained by the Town of Putnam, Connecticut, until such time as fully executed contracts have been submitted. The Bid Surety will be returned within thirty (30) days to all Unsuccessful Bidders.

The undersigned further agrees that, if selected, he will within five (5) days, Saturday, Sundays and legal holidays excluded, after presentation of a Purchase Contract by the Owner, within the thirty (30) days stipulated above, execute with the Owner a Purchase Contract in accordance with the terms of the Equipment Bid Form and the contract documents. If the undersigned fails to execute a contract within this time limit, the amount received as Bid Surety will become the property of the Town of Putnam, Connecticut.

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

Bidder attention is called to the fact that this project is required to comply with in addition to all other requirements of the Specification; Equal Employment Opportunity, Anti-Discrimination, Minority, and Affirmative Action regulations of the State of Connecticut.

Delivery: Each Bidder shall indicate his ability or inability to conform to the proposed Delivery and Completion Schedule indicated on the "Invitation for Bids". Refer to General Conditions regarding specific delivery and billing information.

\_\_\_\_\_

\_\_\_\_\_

The name of manufacturer of the equipment is \_\_\_\_\_.

The equipment is as specified    Yes \_\_\_\_\_    No \_\_\_\_\_

Catalog cut sheets and/or specification sheets shall be submitted for each item of equipment for which a bid is being submitted. Such materials shall be identified with the Section Number and Item Number for each item and shall be attached to each of the duplicate copies of the bid.

Enclose Catalog of Equipment to be furnished

\_\_\_\_\_

Social Security Number, or Federal I.D. Number of Bidder

\_\_\_\_\_

Name of Bidder

\_\_\_\_\_

By

\_\_\_\_\_

Title

\_\_\_\_\_

Business Address

\_\_\_\_\_

City/State/Zip

\_\_\_\_\_

Telephone

\_\_\_\_\_

E-Mail

\_\_\_\_\_

Date

**BID FORMS SHALL BE SUBMITTED IN DUPLICATE. PLEASE FILL-IN ALL BLANKS ON THIS BID FORM. BIDS SHALL BE CLEARLY MARKED ON THE ENVELOPE WITH SECTION NUMBER, SECTION TITLE, TIME SPECIFIED FOR RECEIPT, AND THE BIDDER'S NAME AND ADDRESS.**

**SUBMIT SEPARATE ENVELOPES FOR EACH SECTION BEING BID.**



***This item includes the following components:***

**Specification: CF1-01 - Oval roll fold table w/ 8 stools**

**Description:** Size: 60" x 54" x 29"H  
Tops shall be 27/32" thick consisting of high grade, high pressure melamine plastic laminated to a 3/4" one-piece core of resinwood with a density of at least 45 PCF. The laminate shall meet or exceed NEMA specifications. An .030" backing sheet shall be laminated to the back face of the core for balanced construction. Edges shall be finished with a urethane composition treatment "Armor-Edge" that bonds itself to the core, top and bottom surfaces, providing a sealed edge for sanitation and moisture control. Finish shall not chip nor be affected by modern cleaning solutions and must have a high resistance to abrasion. Edges shall be radiused to prevent damage to the plastic top surface. Corners of tops to be rounded for safety. Tops to be securely fastened to the unitized table frame by means of expansion rivets. Center hinges shall be designed vertically in order to self-clean and to minimize unsanitary trapping of food, and the possibility of finger pinching. All framing shall be 14 gauge structural steel electrically arc-welded or bolted together to form a one-piece construction for strength and rigidity and shall be operable with or without tops. All pivot points including center hinges shall be at least 3/4" diameter steel bolts with self-locking tamper-proof aircraft lock nuts. Torque to assist in control and easy operation of the unit shall be supplied by torsion bars mounted in the top frame and completely encased so that no maintenance, adjustment or lubrication is required. Torsion bars shall be 3/8" solid, heat-treated, alloy steel. Legs, crossbraces and tension bars shall be nickel chrome plated. The nickel and chrome shall be applied to plating quality steel for tight adhesion and a lustrous appearance. Top frame metal surfaces shall

Glides shall be a 2" base diameter non-marking neoprene with steel inserts to prevent tube cut-through. In the folded position, unit shall be mounted on 4" casters with ball bearing raceways. Wheels shall be a 4" diameter non-marking sanitized rubber. Mobile folding tables with attached seats shall open and close in one single operation. In the open position all legs, other than the end legs, shall have polyethylene terminals to lock units rigidly in position while in use. In the folded position end legs shall be on casters for ease of mobility.

Units shall be of such design that each seat has its own direct-to-the-floor load bearing column and provides its own strength without the need of tubes or cross members running between the seats. Each seat shall have its own place to enter and exit without having to step over or straddle supporting members that become tripping hazards. Units shall be designed in such a way to provide a uniform seating module at each seat. The unit shall be so designed that no locks, latches or hinges shall be required in the open or closed position. The torsion bars shall hold the unit in the closed position by requiring a degree of pressure to start rotation of bars. In the open position the center-to-end weight ration shall eliminate the necessity for an open position lock. Stool top shall be 14" in diameter. Stool shall be injection molded polypropylene. Stools shall be attached to their supporting structure with 1/4" diameter special fasteners designed for plastic use to resist loosening. Screw holding capability shall equal or exceed the strength of the plastic. Stool units shall be so designed that backrests can be added to any or all seats later as desired. Provide each table with eight (8) 14" diameter stools. Top colors shall



# Putnam

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## Oval roll fold table w/ 8 stools (Cont'd)

**Tag: CF1-01**

have black acrylic enamel applied to steel that has been properly cleaned and zinc phosphatized for proper paint adhesion. The high grade acrylic enamel shall be electrostatically applied for even thickness and appearance, then baked for durability.

be as selected by Architect from a full-range of Wilsonart, Formica, or Pionite high pressure plastic laminates. Color selections shall not be limited to the table manufacturer's standard offerings.

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Qty / item: 1 -

Locations: 5-01-Cafeteria (19 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

FF&EZ form ISM2 141031

Issued: 6/29/15  
Printed: 9/18/15





**This item includes the following components:**

**Specification:** CF1-02 - Round roll fold table ADA \*\*ADA Drawing

**Description:** Size: 74" x 29"H  
Table shall be ADA Handicap Accessible.

Tops shall be 27/32" thick consisting of high grade, high pressure melamine plastic laminated to a 3/4" one-piece core of resinwood with a density of at least 45 PCF. The laminate shall meet or exceed NEMA specifications. An .030" backing sheet shall be laminated to the back face of the core for balanced construction. Edges shall be finished with a urethane composition treatment "Armor-Edge" that bonds itself to the core, top and bottom surfaces, providing a sealed edge for sanitation and moisture control. Finish shall not chip nor be affected by modern cleaning solutions and must have a high resistance to abrasion. Edges shall be radiused to prevent damage to the plastic top surface. Corners of tops to be rounded for safety. Tops to be securely fastened to the unitized table frame by means of expansion rivets. Center hinges shall be designed vertically in order to self-clean and to minimize unsanitary trapping of food, and the possibility of finger pinching. All framing shall be 14 gauge structural steel electrically arc-welded or bolted together to form a one-piece construction for strength and rigidity and shall be operable with or without tops. All pivot points including center hinges shall be at least 3/4" diameter steel bolts with self-locking tamper-proof aircraft lock nuts. Torque to assist in control and easy operation of the unit shall be supplied by torsion bars mounted in the

top frame and completely encased so that no maintenance, adjustment or lubrication is required. Torsion bars shall be 3/8" solid, heat-treated, alloy steel. Legs, crossbraces and tension bars shall be nickel chrome plated. The nickel and chrome shall be applied to plating quality steel for tight adhesion and a lustrous appearance. Top frame metal surfaces shall have black acrylic enamel applied to steel that has been properly cleaned and zinc phosphatized for proper paint adhesion. The high grade acrylic enamel shall be electrostatically applied for even thickness and appearance, then baked for durability. Reinforced nylon glides to prevent floor damage. In the folded position, unit shall be mounted on 4" casters with ball bearing raceways. Wheels shall be a 3" diameter non-marking sanitized rubber. Mobile folding tables shall open and close in one single operation. In the folded position end legs shall be on casters for ease of mobility. Innovative lock bar prevents the center of table from being raised by anyone sitting on the table end. Releasing the lock allows for a gentle opening from either side of the table.

Top colors shall be as selected by Architect from a full-range of Wilsonart, Formica, or Pionite high pressure plastic laminates. Color selections shall not be limited to the table manufacturer's standard offerings.

Qty / item: 1 Each



# Putnam

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Round roll fold table ADA \*\*ADA Drawing (Cont'd)

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Tag: CF1-02

Locations: 5-01-Cafeteria (5 -)



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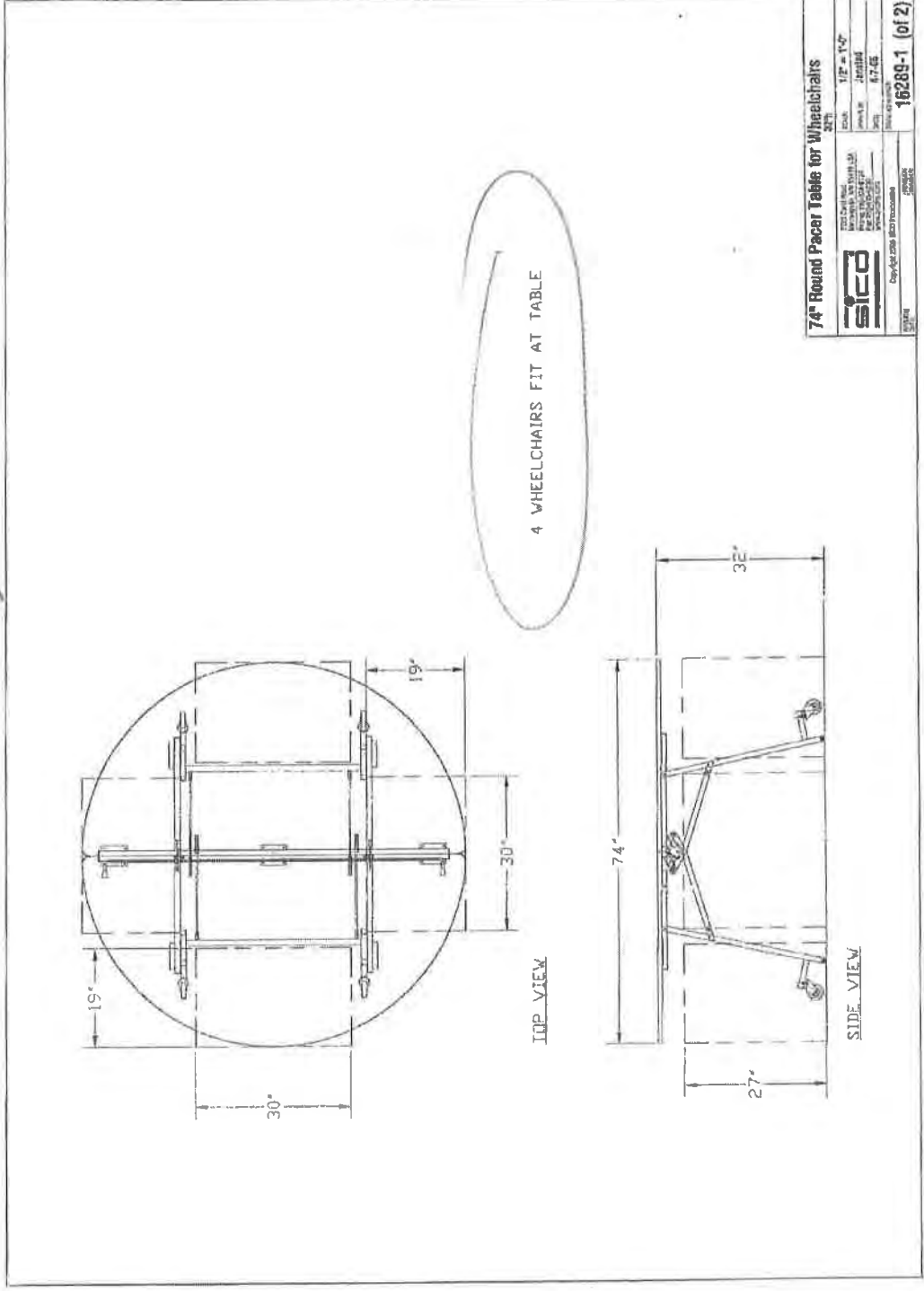
**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)**  
**Putnam, CT**

**Tavares Design Associates, Inc.**

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

*FF&EZ form ISM2 141031*

Issued: 6/29/15  
Printed: 9/18/15



State Project #: 116-0019  
 Phase: 3 of 3

(Print Date: June 29, 2015)

Item Code: CF1-02  
 Tavares Design Associates



***This item includes the following components:***

**Specification: CF2-01 - Hamilton Straight Booths**

Description: Size:  
Bench: 60" x 25"D x 36"H (2)  
Table: 48" x 30" x 29"H

Provide: "banquette" booth assembly with all standard construction and features to include "straight" design with seat and back, fully-upholstered with metal legs. Table shall be provided with disc metal base and top with "knife" edge to match tops specified under Paragraph 3.1. Booths shall be provided fully-upholstered using Stinson Grade-6 fabric to be selected by the Architect. Upholstery fabric shall conform to all applicable Local and State Fire Code Regulations and shall meet CAL117 Flammability Rating.

The banquette frame shall be constructed with 1" thick hardwood plywood. All frame joints shall have interlocking tenons glued and secured with mechanical fasteners.

The seat shall be constructed with flexible high-density flame retardant polyurethane foam over a layer of polypropylene webbing attached to a 1" thick hardwood plywood frame. The 3" wide strips of webbing shall be interwoven, stretched, and tacked into place front to back and side to side.

The tight back shall be constructed with flexible high-density flame retardant polyurethane foam over a layer of polypropylene webbing attached to a 1" thick hardwood plywood frame. The 3" wide strips of webbing shall be interwoven, stretched, and tacked into place

top to bottom and side to side.

The banquette shall have four (4) 2-1/4" diameter round metal legs. The legs shall be fabricated from 14 gauge cold rolled steel. There shall be a leg located at each corner of the base. The legs shall be attached to the bottom of the banquette with a threaded stud attached to the top of each leg and tightened into locking "T" nuts located in the bottom of the frame. Each leg shall have a 2-1/4" diameter adjustable height leveler.

The table column shall be fabricated from 4" diameter in section, 14 gauge cold rolled steel tubing. The pedestal base shall have a 1/4" thick x 28" diameter steel disc. The disc shall be bolted to the bottom of the column with two (2) flat head machine screws from the bottom side for extra strength and anti-rotation.

The column mounting plate shall be a 12" square x 4 gauge thickness cold rolled steel plate. The plate shall be welded to the top of the column. The mounting plate shall be attached to the top by means of eight (8) 5/16-18x1" pan head sheet metal screws inserted into holes bored into the plate and screwing into pilot holes located in the top core panel.

The disc shall have five (5) adjustable glides equal spaced around the bottom allowing the table to be leveled. The glides shall be 1" in diameter nickel plated. The stem threads into an internally threaded metal insert recessed welded to bottom of the disk.



# Putnam

**Hamilton Straight Booths (Cont'd)**

**Tag: CF2-01**

Qty / item: 1 -

**Locations:** 5-01-Cafeteria (2 -)



**Putnam High School 116-0019 and 116-0020 (PUTNAM, CT)  
Putnam, CT**

**Tavares Design Associates, Inc.**

8 Winchester Place | Suite 301 | Winchester, MA 01890 | Phone: 781-729-5541, Fax: 781-729-0041

*FF&EZ form ISM2 141031*

Issued: 6/29/15  
Printed: 9/18/15

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

**SECTION 105**  
**CAFETERIA FURNITURE**

**EQUIPMENT BID FORM**  
**LUMP SUM BID/ITEMIZED BID PRICES**

TO: TOWN OF PUTNAM  
Office of the Director of Purchasing  
Attn: Douglas M. Cutler  
**SCHOOL FURNITURE BIDS FOR THE PUTNAM HIGH SCHOOL**  
152 Woodstock Ave.  
Putnam, CT 06260

The undersigned Bidder shall furnish all labor and materials required for Section 105, entitled Cafeteria Furniture, for the Putnam High School, 152 Woodstock Ave., Putnam, Connecticut 06260, in accordance with Equipment Specifications prepared by Tavares Design Associates, Inc., 8 Winchester Place, Suite 301, Winchester, MA 01890.

Unit prices are also indicated for the above Lump Sum Bid to allow the Owner to delete certain items is necessary to meet budget allowance; or to vary quantities as may be required; in accordance with the following: (Unit Prices must be indicated hereon.)

**NOTE: PRICING, AS A PART OF THIS BID, SHALL BE VALID FOR 180 DAYS FROM DATE OF BID OPENING.**

Lump Sum Bid Price For Providing All Items Below \_\_\_\_\_

Item No.	Description	Manufacturer	Model Number	QTY	Unit Price	Total Price
CF1-01	<u>Oval roll fold table w/ 8 stools</u>					
	<u>116-0019</u>			19		
CF1-02	<u>Oval roll fold table ADA **ADA Drawing</u>					
	<u>116-0019</u>			5		
CF2-01	<u>Hamilton Straight Booths</u>					
	<u>116-0019</u>			2		

This Bid includes addenda numbers \_\_\_\_\_.

Bid Surety: Attached is Bid Bond \_\_\_\_\_, Certified Check \_\_\_\_\_, Cashier's Check \_\_\_\_\_, or Treasurer's Check \_\_\_\_\_, in the amount of five percent (5%) of the Bid Price for Section 104.

Amount of Bid Surety (\$ \_\_\_\_\_).

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

The undersigned agrees that if, within thirty (30) days after the date of receiving the equipment bids (Saturdays, Sundays and legal holidays excluded), the undersigned is selected, he will enter into a contract with the Owner. The Bid Surety of each Successful Bidder shall be retained by the Town of Putnam, Connecticut, until such time as fully executed contracts have been submitted. The Bid Surety will be returned within thirty (30) days to all Unsuccessful Bidders.

The undersigned further agrees that, if selected, he will within five (5) days, Saturday, Sundays and legal holidays excluded, after presentation of a Purchase Contract by the Owner, within the thirty (30) days stipulated above, execute with the Owner a Purchase Contract in accordance with the terms of the Equipment Bid Form and the contract documents. If the undersigned fails to execute a contract within this time limit, the amount received as Bid Surety will become the property of the Town of Putnam, Connecticut.

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Bidder attention is called to the fact that this project is required to comply with in addition to all other requirements of the Specification; Equal Employment Opportunity, Anti-Discrimination, Minority, and Affirmative Action regulations of the State of Connecticut.

Delivery: Each Bidder shall indicate his ability or inability to conform to the proposed Delivery and Completion Schedule indicated on the "Invitation for Bids". Refer to General Conditions regarding specific delivery and billing information.

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The name of manufacturer of the equipment is \_\_\_\_\_.

The equipment is as specified Yes \_\_\_\_\_ No \_\_\_\_\_

Catalog cut sheets and/or specification sheets shall be submitted for each item of equipment for which a bid is being submitted. Such materials shall be identified with the Section Number and Item Number for each item and shall be attached to each of the duplicate copies of the bid.

Enclose Catalog of Equipment to be furnished

\_\_\_\_\_  
Social Security Number, or Federal I.D. Number of Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
By

\_\_\_\_\_  
Title

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
City/State/Zip

NOTE: ALL BID FORMS SHALL BE SUBMITTED IN DUPLICATE.  
SUBMIT SEPARATE ENVELOPES FOR EACH SECTION.

COPY NO. \_\_\_\_\_

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Telephone

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E-Mail

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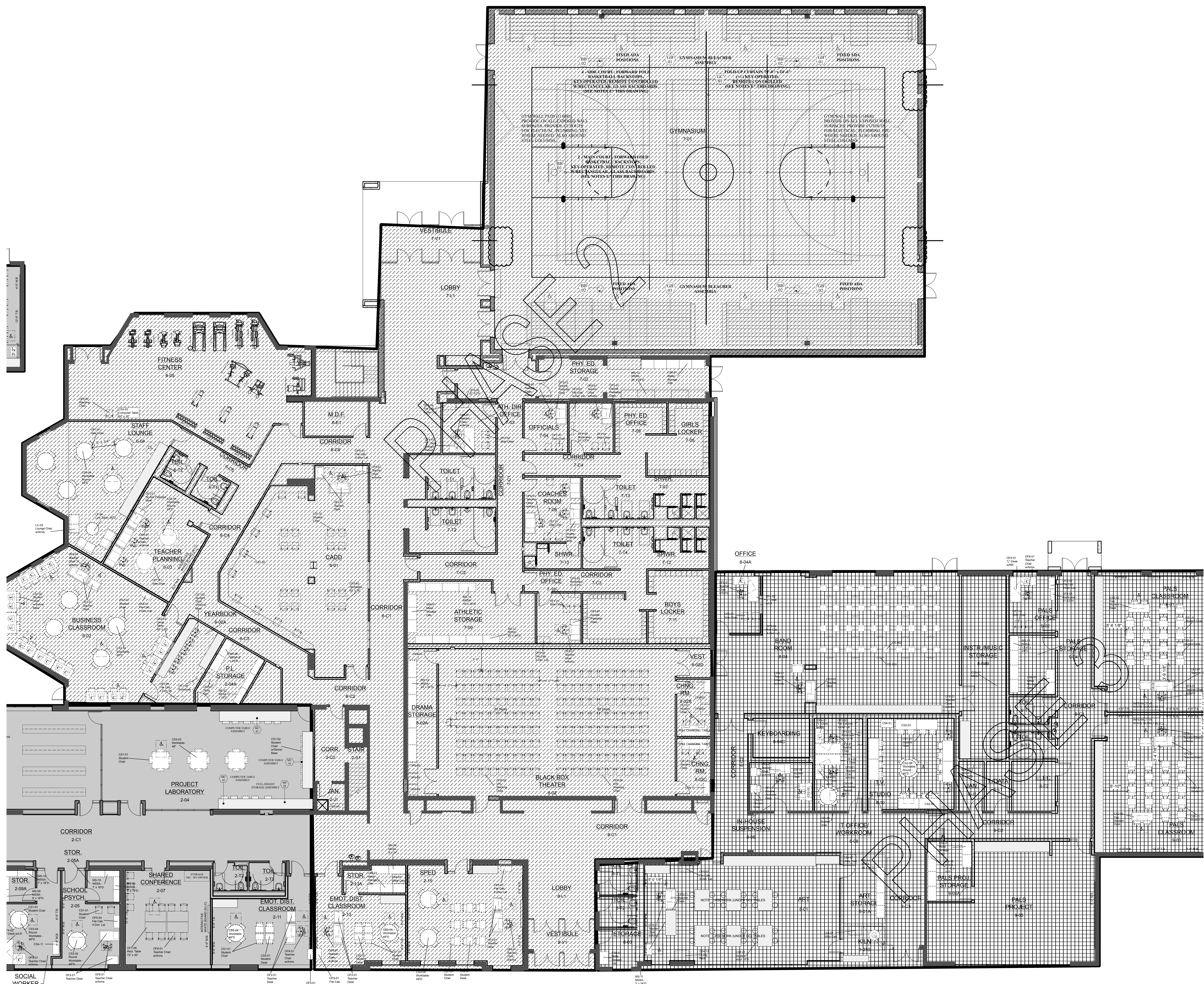
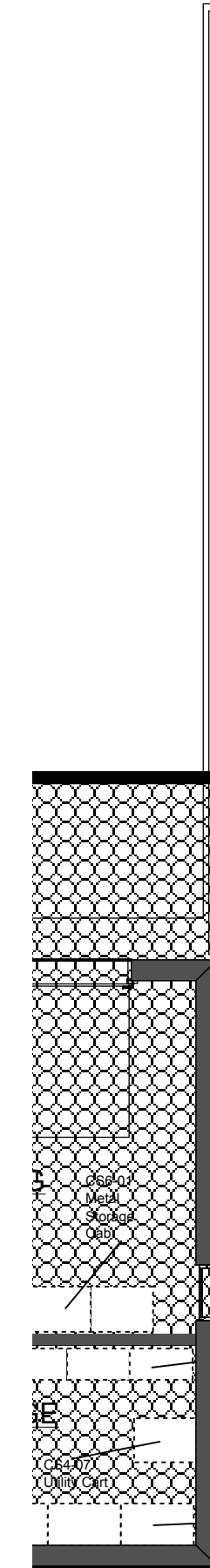
Date

**BID FORMS SHALL BE SUBMITTED IN DUPLICATE. PLEASE FILL-IN ALL BLANKS ON THIS BID FORM. BIDS SHALL BE CLEARLY MARKED ON THE ENVELOPE WITH SECTION NUMBER, SECTION TITLE, TIME SPECIFIED FOR RECEIPT, AND THE BIDDER'S NAME AND ADDRESS.**

**SUBMIT SEPARATE ENVELOPES FOR EACH SECTION BEING BID.**







CENTRAL ADMINISTRATION #016-0020



**CODE COMPLIANCE**

COMPLIANCE SHALL BE RELATED TO AND NOT LIMITED TO THE FOLLOWING: FIXTURES, FURNISHINGS, EQUIPMENT, WORKSTATIONS, FUME HOODS, DARKROOM EQUIPMENT, SHOP EQUIPMENT, ETC.

1. CURRENT CONNECTICUT STATE BUILDING CODE INCLUDING 2003 ICC/ANSI A117.1
2. SECTION 504 OF THE REHABILITATION ACT 1973 INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND SECTION 504 REGULATIONS
3. AMERICANS WITH DISABILITIES ACT TITLE II INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND ADA REGULATIONS
4. ACCESSIBLE KNEE AND TOE CLEARANCE SHALL COMPLY WITH 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN, SECTION 506
5. CURRENT CONNECTICUT STATE FIRE SAFETY CODE AND CURRENT O.S.H.A. TITLE 29 LABOR IS ALSO REQUIRED.

**SECURE ATTACHMENT OF FF&E ITEMS**

NOTE: TO ENSURE PROPER ATTACHMENT OF FF&E ITEMS, BE ADVISED WHERE "ITEMS" ARE ATTACHED TO WALL, CEILING, AND/OR FLOOR SPECIFICATIONS SHALL REQUIRE CONTRACTOR TO PROVIDE INFORMATION ADEQUATE FOR ARCHITECT TO VERIFY THAT FIXTURES, FURNISHINGS AND/OR EQUIPMENT ATTACHED TO WALL, CEILING AND/OR FLOOR ARE ATTACHED SECURELY. REVIEW MAY BE IMPLEMENTED DURING SUBMITTAL PROCESS.

**D·R·A**

Drumsey  
Rosane  
Anderson,  
Inc.

Studio 205  
225 Oakland Road  
South Windsor, CT  
06074

Planning  
Architecture  
Interior Design

860-644-8300  
fax 860-644-8301  
info@draws.com

**PUTNAM  
HIGH SCHOOL**

**RENOVATIONS  
& ADDITION**

PUTNAM,  
Connecticut

Tavares Design  
Associates, Inc.

8 Winchester Place Suite 301  
Winchester, MA 01890  
781-729-5541  
www.tavaresdesign.com

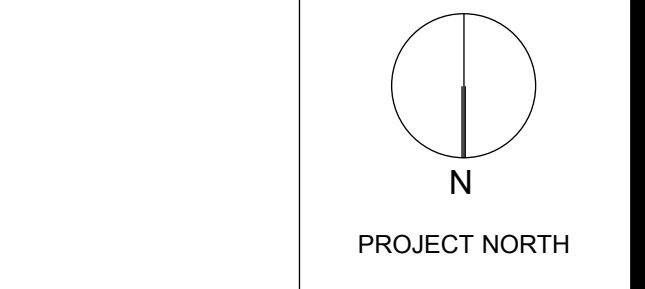
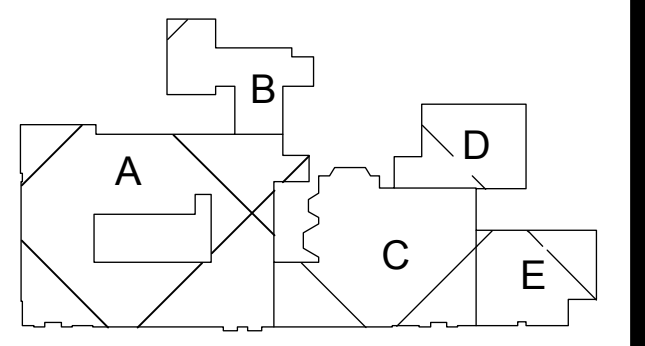
**PUTNAM  
HIGH SCHOOL  
#016-0019**

**CENTRAL  
ADMINISTRATION  
BUILDING  
#016-0020**

152 Woodstock Ave  
Putnam, CT 06260

Phase III of III

KEY  
PLAN



**FURNITURE  
PLAN  
Area A**

Scale: 1/8"  
Job No.: 13016.00  
Drawn By: RTF  
Date: 6/29/15  
Revised:

**FE-1**

## PUTNAM HIGH SCHOOL RENOVATIONS & ADDITION

PUTNAM,  
Connecticut

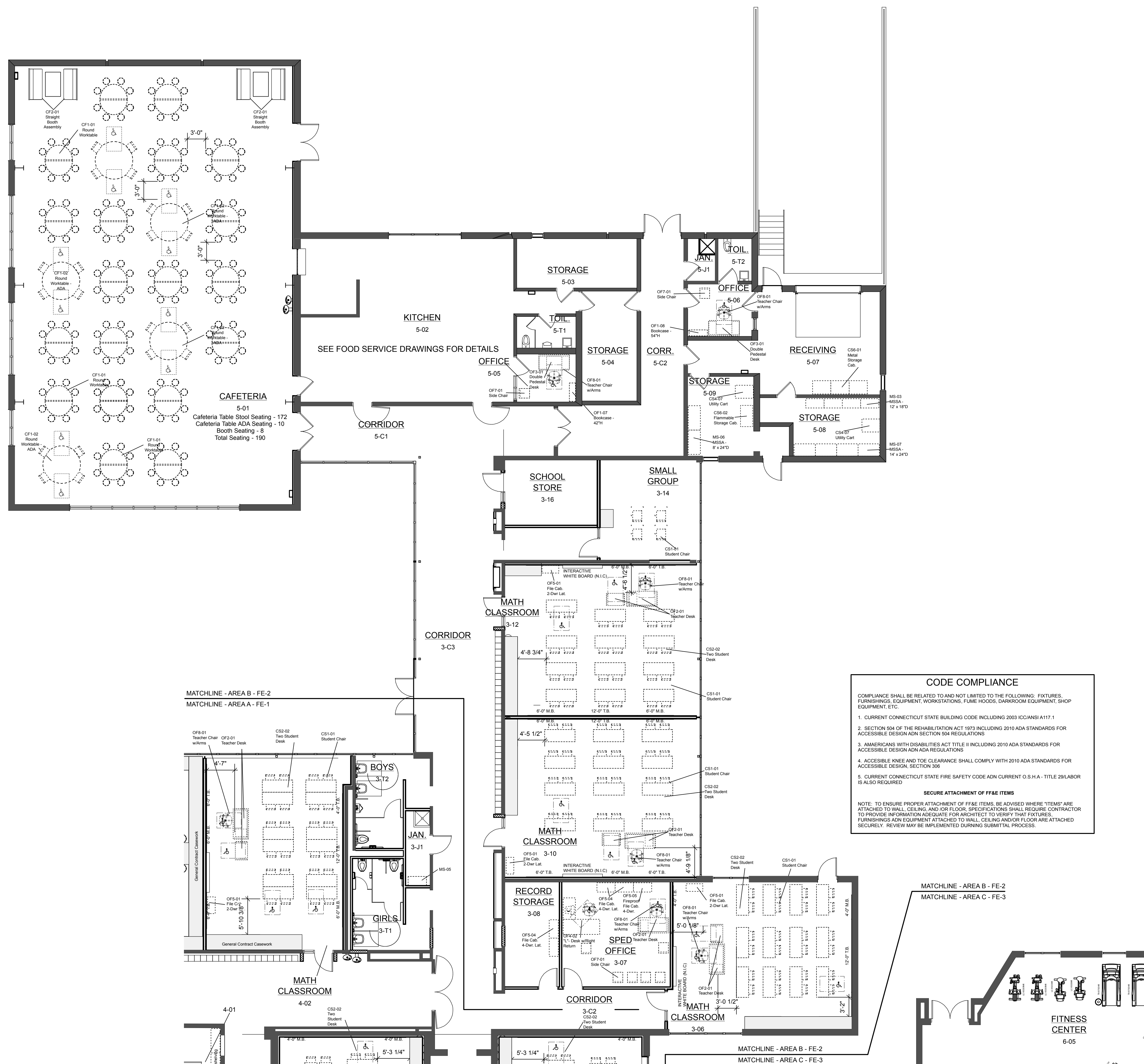


PUTNAM HIGH SCHOOL  
#016-0019

CENTRAL ADMINISTRATION BUILDING  
#016-0020

152 Woodstock Ave  
Putnam, CT 06260

Phase III of III



**CODE COMPLIANCE**

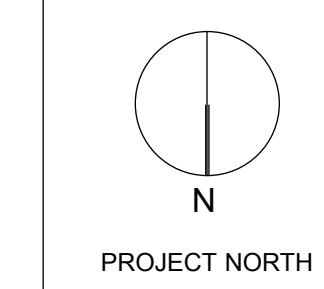
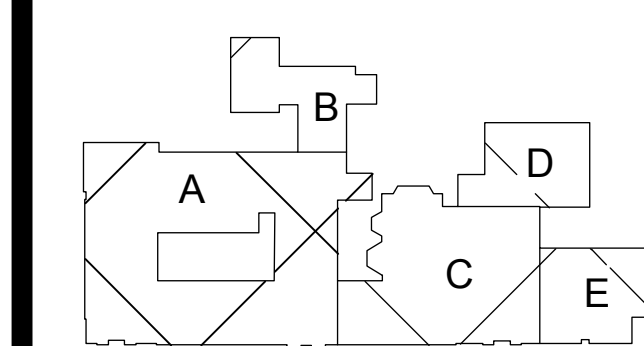
COMPLIANCE SHALL BE RELATED TO AND NOT LIMITED TO THE FOLLOWING: FIXTURES, FURNISHINGS, EQUIPMENT, WORKSTATIONS, FUME HOODS, DARKROOM EQUIPMENT, SHOP EQUIPMENT, ETC.

- CURRENT CONNECTICUT STATE BUILDING CODE INCLUDING 2003 ICC/ANSI A117.1
- SECTION 504 OF THE REHABILITATION ACT 1973 INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND SECTION 504 REGULATIONS
- AMERICANS WITH DISABILITIES ACT TITLE II INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND ADA REGULATIONS
- ACCESSIBLE KNEE AND TOE CLEARANCE SHALL COMPLY WITH 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN, SECTION 306
- CURRENT CONNECTICUT STATE FIRE SAFETY CODE AND CURRENT O.S.H.A. - TITLE 29 LABOR IS ALSO REQUIRED

**SECURE ATTACHMENT OF FF&E ITEMS**

NOTE: TO ENSURE PROPER ATTACHMENT OF FF&E ITEMS, BE ADVISED WHERE 'ITEMS' ARE ATTACHED TO WALL, CEILING, AND/OR FLOOR. SPECIFICATIONS SHALL REQUIRE CONTRACTOR TO PROVIDE INFORMATION NECESSARY FOR ARCHITECT TO VERIFY THAT FIXTURES, FURNISHINGS AND EQUIPMENT ATTACHED TO WALL, CEILING AND/OR FLOOR ARE ATTACHED SECURELY. REVIEW MAY BE IMPLEMENTED DURING SUBMITTAL PROCESS.

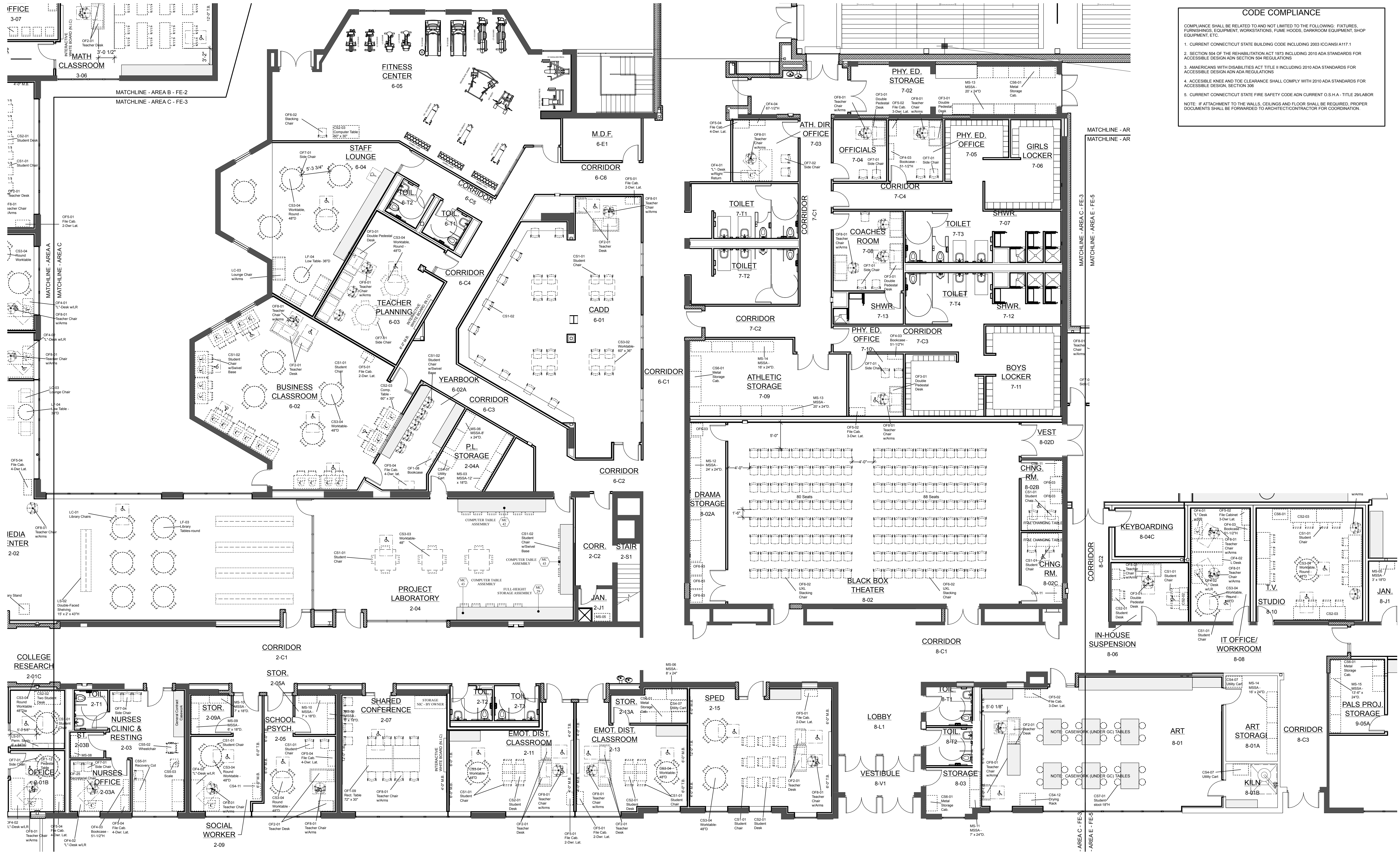
KEY PLAN



FURNITURE PLAN  
Area B

Scale: 1/8"  
Job No.: 13016.00  
DrawnBy:RTF  
Date: 6/29/15  
Revised:

FE-2



**CODE COMPLIANCE**

COMPLIANCE SHALL BE RELATED TO AND NOT LIMITED TO THE FOLLOWING: FIXTURES, FURNISHINGS, EQUIPMENT, WORKSTATIONS, FUME HOODS, DARRROOM EQUIPMENT, SHOP EQUIPMENT, ETC.

- CURRENT CONNECTICUT STATE BUILDING CODE INCLUDING 2003 ICC/ANSI A117.1
- SECTION 504 OF THE REHABILITATION ACT 1973 INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN SECTION 504 REGULATIONS
- AMENDMENTS WITH DISABILITIES ACT TITLE II INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN SECTION 504 REGULATIONS
- ACCESSIBLE KNEE AND TOE CLEARANCE SHALL COMPLY WITH 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN SECTION 504
- CURRENT CONNECTICUT STATE FIRE SAFETY CODE ADM CURRENT O.S.H.A. TITLE 29 LABOR

NOTE: IF ATTACHMENT TO THE WALLS, CEILINGS AND FLOOR SHALL BE REQUIRED, PROPER DOCUMENTS SHALL BE FORWARDED TO ARCHITECT/CONTRACTOR FOR COORDINATION.

**D·R·A**

Drumsey Studio 205  
Rosane 225 Oakland Road  
Anderson, South Windsor, CT  
Inc. 06074

Planning 860-644-8300  
Architecture fax 860-644-8301  
Interior Design info@draws.com

**PUTNAM  
HIGH SCHOOL**

**RENOVATIONS  
& ADDITION**

PUTNAM,  
Connecticut

Tavares Design  
Associates, Inc.

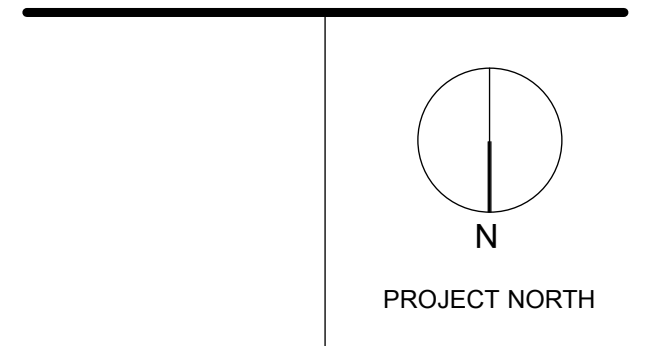
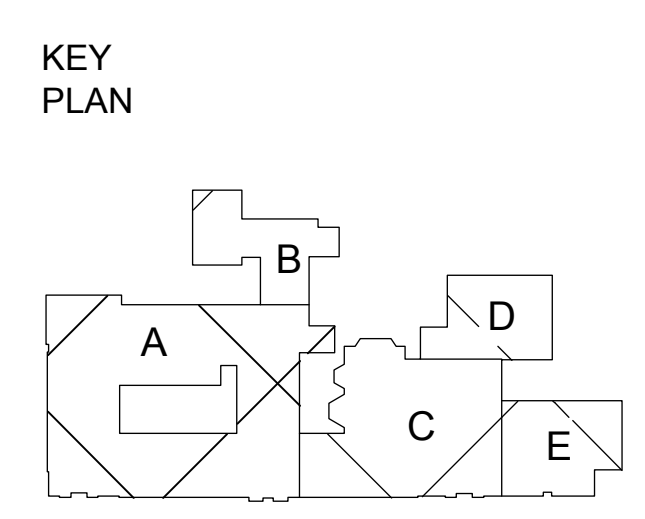
8 Winchester Place Suite 301  
Winchester, MA 01890  
781-729-5541  
www.tavaresdesign.com

**PUTNAM  
HIGH SCHOOL  
#016-0019**

**CENTRAL  
ADMINISTRATION  
BUILDING  
#016-0020**

152 Woodstock Ave  
Putnam, CT 06260

Phase III of III



**FURNITURE  
PLAN  
Area C**

Scale: 1/8" = 1'-0"

Job No.: 13016.00

Drawn By: RTF

Date: 6/29/2015

Revised:

**FE-3**

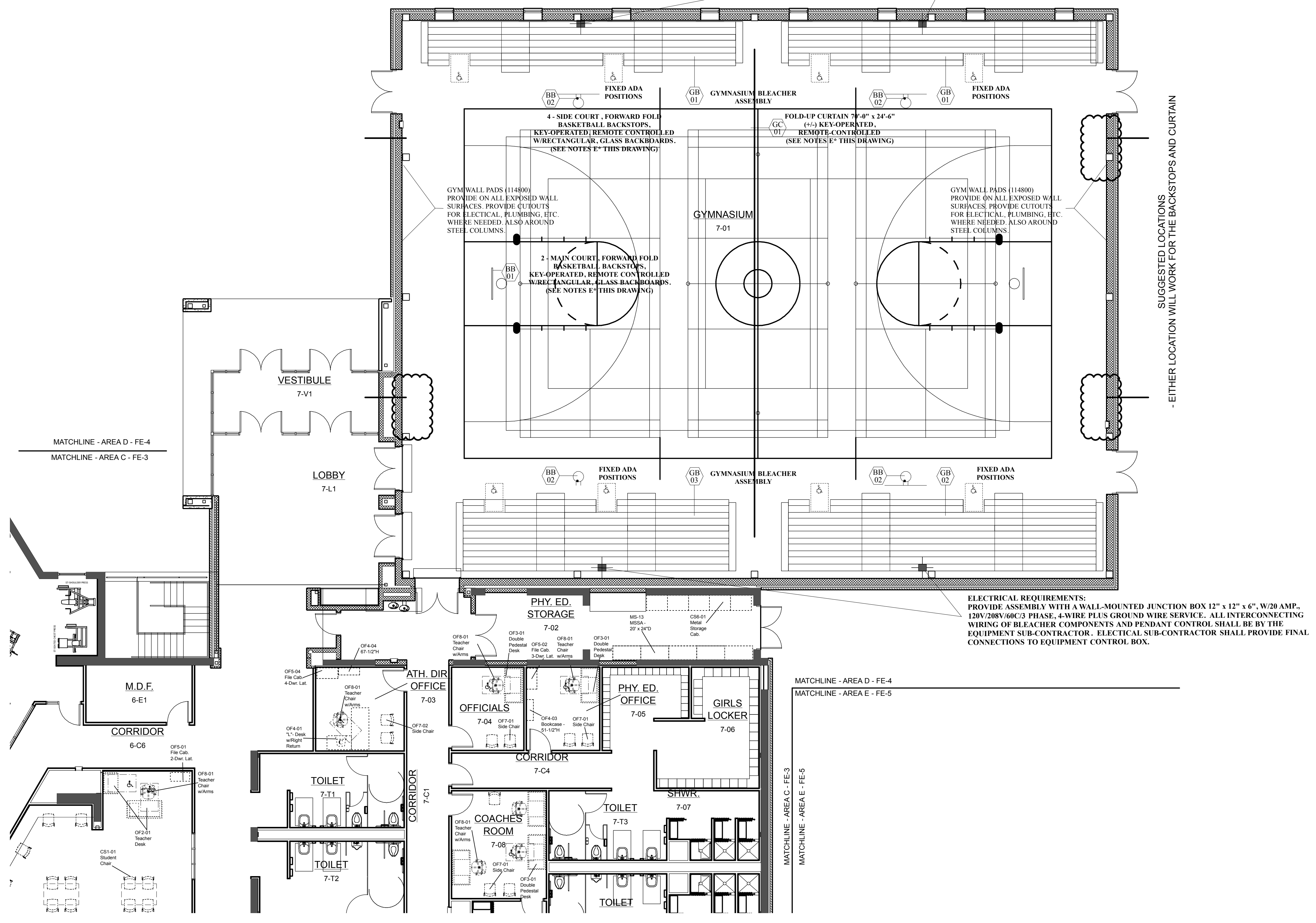
**PUTNAM HIGH SCHOOL  
 RENOVATIONS & ADDITION**  
 PUTNAM, Connecticut

Tavares Design Associates, Inc.  
 8 Winchester Place Suite 301  
 Winchester, MA 01890  
 781-729-5541  
 www.tavaresdesign.com

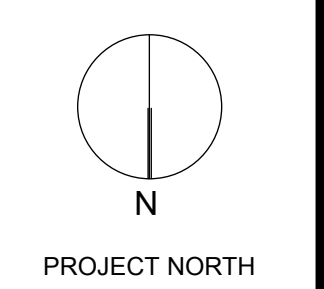
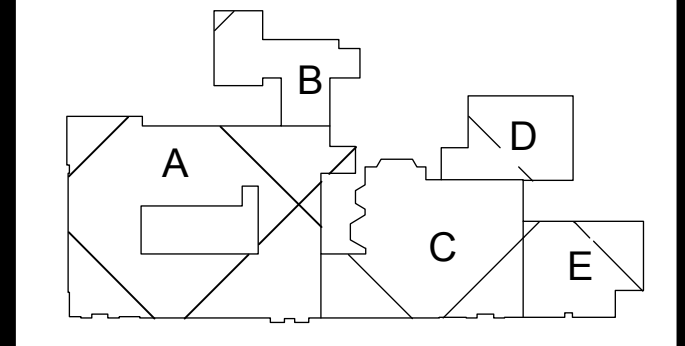
**PUTNAM HIGH SCHOOL  
 #016-0019**  
**CENTRAL ADMINISTRATION BUILDING  
 #016-0020**  
 152 Woodstock Ave  
 Putnam, CT 06260  
 Phase III of III

**CODE COMPLIANCE**  
 COMPLIANCE SHALL BE RELATED TO AND NOT LIMITED TO THE FOLLOWING: FIXTURES, FURNISHINGS, EQUIPMENT, WORKSTATIONS, FINE FIBERS, SHARPROOM EQUIPMENT SHOP EQUIPMENT, ETC.  
 1. CURRENT CONNECTICUT STATE BUILDING CODE INCLUDING 2003 ICDANSI A117.1  
 2. SECTION 904 OF THE REHABILITATION ACT 1973 INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND SECTION 504 REGULATIONS  
 3. AMERICANS WITH DISABILITIES ACT TITLE II INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND ADA REGULATIONS  
 4. ACCESSIBLE KNEE AND TOE CLEARANCE SHALL COMPLY WITH 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN, SECTION 308  
 5. CURRENT CONNECTICUT STATE FIRE SAFETY CODE ADM CURRENT O.S.H.A. - TITLE 29 LABOR IS ALSO REQUIRED  
**SECURE ATTACHMENT OF FF&E ITEMS**  
 NOTE: TO ENSURE PROPER ATTACHMENT OF FF&E ITEMS, BE ADVISED WHERE "ITEMS" ARE ATTACHED TO WALL, CEILING AND/OR FLOOR. SPECIFICATIONS SHALL REQUIRE CONTRACTOR TO PROVIDE INFORMATION ADEQUATE FOR ARCHITECT TO VERIFY THAT FIXTURES, FURNISHINGS AND EQUIPMENT ATTACHED TO WALL, CEILING AND/OR FLOOR ARE ATTACHED SECURELY. REVIEW MAY BE IMPLEMENTED DURING SUBMITTAL PROCESS.

**ELECTRICAL REQUIREMENTS:**  
 PROVIDE ASSEMBLY WITH A WALL-MOUNTED JUNCTION BOX 12" x 12" x 6", W/20 AMP, 120V/208V/60C3 PHASE, 4-WIRE PLUS GROUND WIRE SERVICE. ALL INTERCONNECTING WIRING OF BLEACHER COMPONENTS AND PENDANT CONTROL SHALL BE BY THE EQUIPMENT SUB-CONTRACTOR. ELECTRICAL SUB-CONTRACTOR SHALL PROVIDE FINAL CONNECTIONS TO EQUIPMENT CONTROL BOX.

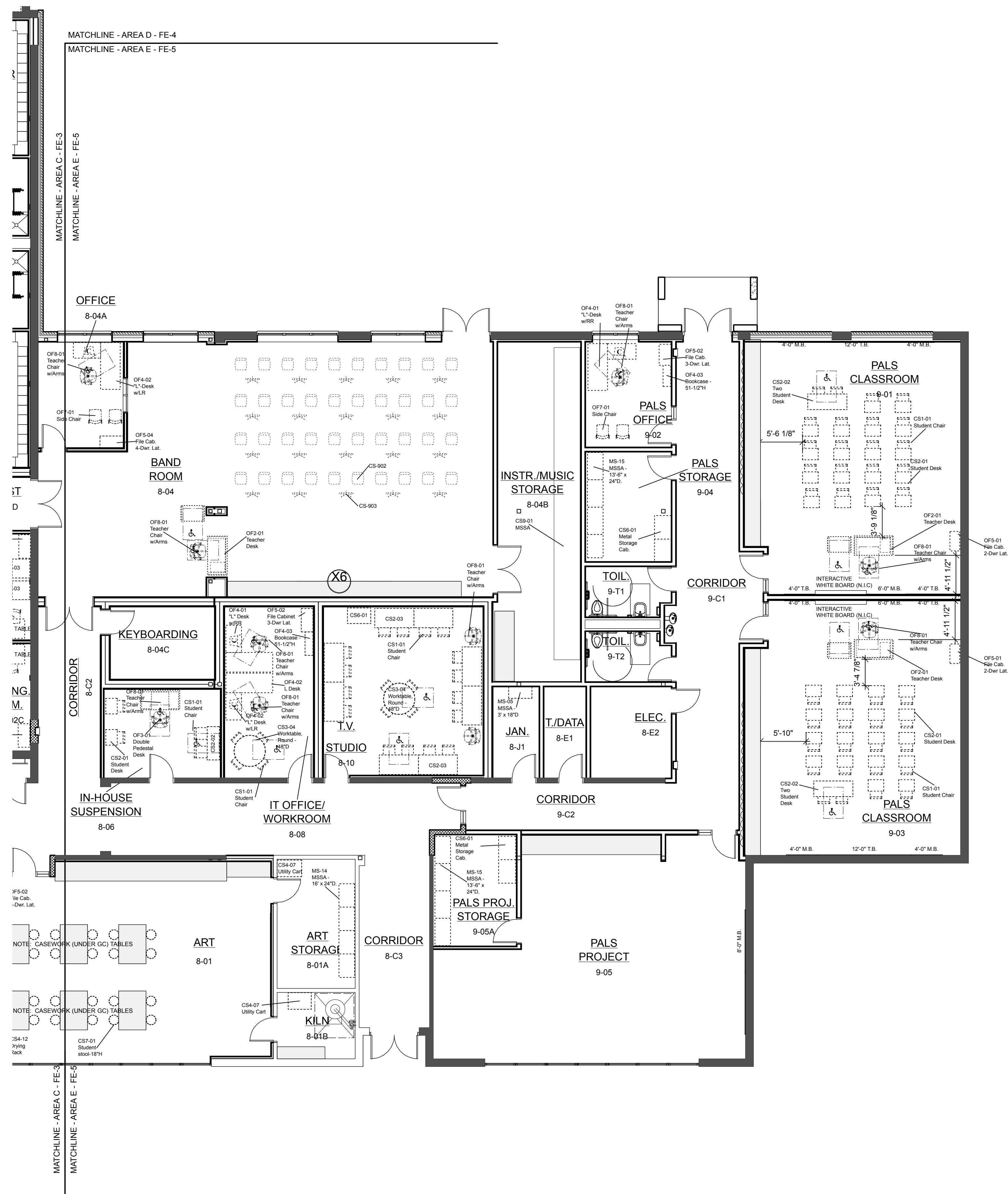


KEY PLAN



**FURNITURE PLAN  
 Area D**

Scale: 1/8"  
 Job No.: 13016.00  
 Drawn By: RTF  
 Date: 6/29/15  
 Revised:  
**FE-4**



**CODE COMPLIANCE**

COMPLIANCE SHALL BE RELATED TO AND NOT LIMITED TO THE FOLLOWING: FIXTURES, FURNISHINGS, EQUIPMENT, WORKSTATIONS, FUME HOODS, DARKROOM EQUIPMENT, SHOP EQUIPMENT, ETC.

1. CURRENT CONNECTICUT STATE BUILDING CODE INCLUDING 2003 ICGANSI A117.1
2. SECTION 504 OF THE REHABILITATION ACT 1973 INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND SECTION 504 REGULATIONS
3. AMERICANS WITH DISABILITIES ACT TITLE II INCLUDING 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN AND ADA REGULATIONS
4. ACCESSIBLE KNEE AND TOE CLEARANCE SHALL COMPLY WITH 2010 ADA STANDARDS FOR ACCESSIBLE DESIGN, SECTION 306
5. CURRENT CONNECTICUT STATE FIRE SAFETY CODE AND CURRENT O.S.H.A. - TITLE 29 LABOR IS ALSO REQUIRED

**SECURE ATTACHMENT OF FF&E ITEMS**

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**PUTNAM HIGH SCHOOL**

**RENOVATIONS & ADDITION**

PUTNAM, Connecticut

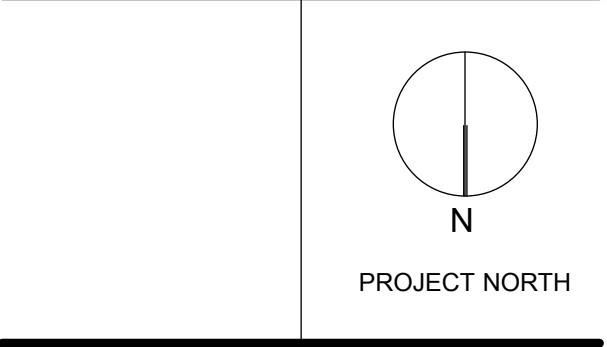
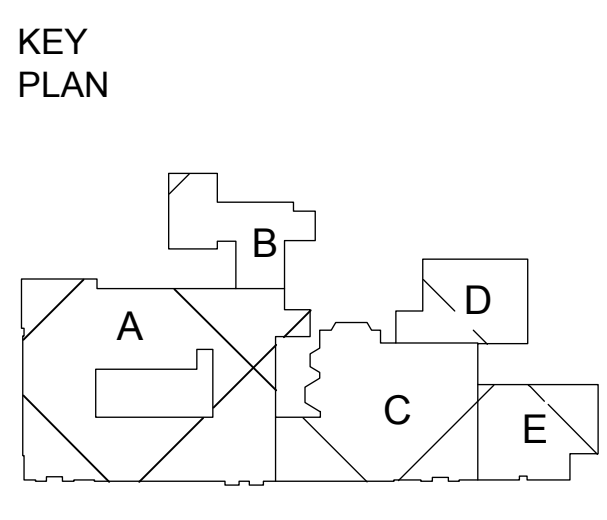


**PUTNAM HIGH SCHOOL #016-0019**

**CENTRAL ADMINISTRATION BUILDING #016-0020**

152 Woodstock Ave  
Putnam, CT 06260

Phase III of III



**FURNITURE PLAN Area E**

Scale: 1/8"  
Job No.: 13016.00  
DrawnBy:RTF  
Date: 6/29/15  
Revised:

**FE-5**