



WESTERLY PUBLIC SCHOOLS

**REQUEST FOR PROPOSAL**

**2016-005**

**DELL EQUIPMENT**

January 2016

**Request for Proposal**  
**2016-005**  
**Dell Equipment**

Separate sealed proposals will be received by Westerly Public Schools, Westerly, RI for Dell Equipment on or before **2:00 p.m. on February 12, 2016** at the office of the Purchasing Agent, Westerly Public Schools, 23 Highland Ave., Westerly, RI 02891 and at that time will be opened and read in public.

Specifications may be obtained online at the Westerly Public School's website [www.westerly.k12.ri.us](http://www.westerly.k12.ri.us) or by contacting the Purchasing Office, Westerly Public Schools, 23 Highland Ave., Westerly, RI 02891 at 401-348-2625 between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday. Questions are due no later than January 29, 2016 at 12:00 p.m. by emailing Eileen Cardillo at [ecardillo@westerly.k12.ri.us](mailto:ecardillo@westerly.k12.ri.us). All bids must be submitted on the bid form provided, in duplicate and clearly marked:

(Sealed Bid)  
**RFP 2016-005**  
**DELL EQUIPMENT**

Bids must be enclosed in an opaque envelope addressed to "Purchasing Agent, Westerly Public Schools, 23 Highland Ave., Westerly, RI 028891" bearing the name and address of the bidder. No bidder may withdraw his/her bid within ninety (90) days after the scheduled closing time for receipt of bid.

The Westerly Public School reserves the right to reject any/all bids, waive any informalities in the bids received and to accept and award the bid to the lowest qualified bid deemed most favorable to the interest of the Westerly Public Schools.

Individuals requesting interpreter services for the hearing impaired or other individuals requiring special accommodations should call 401-348-2500 or 401-596-2022 (v/tdd) 72 hours in advance of the opening date.

# Request for Proposal 2016-005 Dell Equipment

Westerly Public Schools is seeking proposals for a vendor to supply Dell computer equipment for a term of three (3) years with the option to renew of two (2) additional one year terms for a total of five (5) years. Standard Configurations will be established by IT with each vendor. IT and the Purchasing Agent must approve any change to the standard configurations. (See Standard and future Configurations)

## **Contract Duration**

The initial term of this contract will be for three (3) years, with options for two (2) additional annual extensions at the discretion of the School contingent upon availability of funds.

## **Quotations**

Vendors will supply quotations for the configurations, quotations must be attached to the Purchase Order for verification of pricing.

## **Price Schedules**

A list of discounts for Desktops, Laptops and Servers is attached as **Cost Proposal** page.

## I. TERMS AND CONDITIONS/SPECIFICATIONS

**Equipment Condition:** All Equipment to be supplied by the Contractor(s) must be new Equipment. No discontinued, refurbished, rebuilt, or remanufactured computers will be accepted.

**Access Numbers:** Contractor(s) should maintain a live twenty-four (24) hour toll-free or local access telephone number for all Contract-Users to solicit information and place service calls. Contractor should also maintain a toll-free or local facsimile number for all equipment orders and service calls placed via fax. Prior to award, successful Contractors will be required to identify/establish one or more local or toll-free access numbers allowing long distance free calls from all School Office locations.

**Online Ordering (preferred):** The School requires that the Contractor(s) must implement a Contractor-managed online ordering system, including:

- Customized Westerly specific web page
- Ability to review product availability and purchase Computer Hardware
- Ability to perform secure transactions
- Ability to report and schedule service calls
- Ability to display and lock in the Standard configuration models available along with available upgrade options
- Full product descriptions, list prices, Westerly prices, discounts and units of measure for all items
- Multiple User IDs and logins for authorized Contract Users
- Compliance controls (including restricted access to Contract Users to a limited set of items and/or end-user supervisory approvals)
- Ability to track order status
- Ability for invoice management

**Fill-Rate Requirements:** Contractor(s) should maintain a fill rate of 99% for standard configuration items. The selected Contractor(s) should also maintain a 98% fill rate on the off spec items. (Fill rate is deemed as the total number of requisition lines filled divided by the number of lines requested over a given period. The difference, therefore, would be items on backorder).

**Customer Service:** Contractor(s) should provide a single, local point of contact (and a backup) to handle questions and resolve problems that arise. At least one Customer Service Representative should be

available during Contractors operating hours. All service representatives should have on-line access to information to provide immediate response to inquiries concerning the status of Orders (shipped or pending), delivery information, back-order information, Contract pricing; contracted product offerings/exclusions, billing questions or issues, Contract compliance requirements, and general product information. Representatives should be available by phone, fax, or email (local or toll free number preferred).

**Product Availability:** Contractor(s) must agree that there will be no cancellation of standard configuration products used without an equal and acceptable replacement approved by the designated Westerly Public School representative during the term of the Contract. Contractor(s) must communicate manufacturer's discontinuation of any standard configuration products to the Contract officer/Purchasing Agent in writing within five (5) business days; In such instances, Contractor(s) must work with Purchasing Department to identify and implement alternative options that shall maintain or reduce costs associated with replacement SKUs. Contractor(s) will be prepared to offer detailed quarterly reports, if requested by the School, displaying removed SKUs off the standard configuration products and suggested replacements. Contractor(s) shall offer suggested replacements of discontinued products at least 30 days prior to discontinuation, including replacement part number, description, list price, applicable discount, and final price.

**Standard and Future Configurations:** The Contractor must allow the School to update standard configurations at will to keep up with evolving technology. Standard configurations will be reviewed periodically and updated on a mutually agreed upon basis. Recommended: additions and deletions will be reviewed with Purchasing and revisions to the standard configuration may follow, if agreed to by the Purchasing Agent. Contractor must agree to update these standard configurations periodically as determined by the School. Preferred: standard configurations and pricing will appear on each vendor website.

**Product Acceptance:** Contractor(s) must allow the School to "Acceptance Test" the equipment for functional and technical compatibility to the School's IT environment. If incompatibilities are found at any time within 30 days of delivery, the School will return the equipment to the Contractor at no charge.

**Equipment Returns:** Any materials delivered in poor condition, in excess of the amount authorized by the ordering customer or not ordered by the ordering customer may, at the discretion of the ordering customer, be returned to the Contractor's warehouse at the Contractor's expense within 30 days. Credit for returned goods should be made within two (2) business days once Contractor receives returned goods. A returned goods authorization procedure shall be agreed upon prior to award.

**Quality Assurance Guarantees:** Contractor(s) shall guarantee that its products will be free from defects in materials and workmanship, given normal use and care, over the period of the manufacturers' warranties. The Contractor should guarantee that all components of the products are OEM components and are covered by OEM warranties, and that no additional replacement parts have been installed into or removed from the computer hardware system after it has left the factory. The Contractor(s) shall agree to repair and/or replace immediately without charge (including freight both ways) to Contract Users, any product or part thereof; which proves to be defective or fails within the warranty period as specified. In the event that the standard configuration SKU's are discontinued, Contractor(s) should provide quality assurance documentation that are acceptable to the School. This quality assurance documentation should detail the testing performed on the performance and continuity of the system.

**Site Delivery:** Contractor(s) or assignee should make delivery of each order to an inside location (e.g.: warehouse, Desktop; etc.) as directed by the ordering customer. Contractor(s) must comply with parking

and delivery requirements (times, locations, permits, etc.) of the ordering customer. Contractor will obtain "ship to" information from each participating customer.

**Delivery Date:** The Contractor(s) must deliver the Products, and Software ready for testing, by the delivery date specified in any executed Attachment or Order referencing the Contract, or within fourteen (14) days After Receipt of the Order (ARO) if no date is specified. If delivery of all Products and Software is not completed within the time specified, the School may cancel the Contract or any individual Order without further obligation. The School may postpone any delivery date by notifying the Contractor at least seven (7) days prior to the delivery date. The Contractor must also provide rush deliveries as required by the School. Additionally, the Contractor must also provide staggered deliveries for larger orders as required by the School.

**Shipping:** A packing label must be on each box and should include the following items, visible on the outside of the box:

- Contractor order number
- School personnel customer contact person
- Ordering customer's name and unit (department, division, etc)
- Delivery address (with floor and room number, where appropriate)
- Telephone number
- Westerly purchase order number

A packing slip must also be included with each shipment, and should include at least the following information in no particular order:

- Westerly purchase order number
- Line item description(s)
- Product item number(s)
- Quantity ordered
- Quantity included in shipment
- Status of back order items
- Unit Price
- Number of parcels
- All information contained on the packing label

**Warranty:** In this Contract, the standard "Warranty" of Equipment will mean: (1) parts necessary to keep the Equipment in good operating condition and preserve its operating efficiency in accordance with its technical specifications; and (2) Any necessary shipment and insurance costs; and (3) Any Software and Firmware maintenance costs.

All Desktops and Laptops purchased under this Contract will include a three (3) year NBD parts Warranty, while Servers will have a 4 Hour Parts-in-hand Warranty. Warranties will commence after equipment acceptance, except as otherwise agreed upon as part of an upgrade option on the original purchase of the product.

Where On-Site Warranty is specified, the upgrade price will also include all labor, travel, factory overhaul, rehabilitation as well as any substitute equipment. The Principal Period of Maintenance (PPM), for Desktops and Laptops will be from 8:00a.m. to 5:00 p.m., Monday through Friday, excluding School holidays. PPM for Servers will be 24x7. Warranties with longer PPM's may be purchased. The Contractor will provide the School with designated points-of-contact and make arrangements to enable its Warranty representative to receive such notification or other continuous telephone coverage to permit the School to make such contract.

If it is necessary to remove any Equipment from a School location where On-site Warranty is specified, the Contractor will provide substitute Equipment at the time of removal. Substitute Equipment will be

comparable to the Equipment removed. In instances where it is necessary for the Contractor to return the Equipment to the factory, the Contractor will be responsible for all costs of the Equipment from the time it leaves the School site until it is returned to the School site in good operating condition,. Only new standard parts or parts equal in performance to new parts will be used in effecting repairs. Parts that have been replaced will become the property of the Contractor. In the case of School owned computer hardware, replacement parts installed will become the property of the School.

All software and firmware will be considered an integral Component of the equipment and the Contractor will respond to all requests for warranty service for any failure of said Equipment. The Contractors responsibility will be limited to hardware/software that was sold to the customer by the Contractor.

**Invoicing:** The Contractor should remit each invoice to the ordering entity, or Contract User. The Contractor will issue invoices, identifying at a minimum, the components listed below.

- 1) Manufacturer's product number
- 2) Product description and specifications
- 3) Price per unit
- 4) Quantities of merchandise
- 5) PO#
- 6) Extended price
- 7) Date ordered
- 8) Date delivered
- 9) Listing of returns

**Mercury:** In accordance with the Rhode Island Mercury Reduction and Education Act (Rhode Island General Law Chapter 23-24.9), the goal of which is the virtual elimination of both the use and the release of mercury, the State of Rhode Island has determined that any Contract resulting from this RFP must meet the following requirements:

- Contractor(s) must, upon the purchase of any item known to contain mercury, advise purchasers that mercury items must be disposed of properly, and include relevant information on appropriate School Contracts for the collection and recycling of mercury items.
- Contractor(s) must agree to work with the School at any time during the Contract term to otherwise limit or eliminate the sale of mercury-containing products or other toxic products based on mutual agreement between the School and the Contractor.
- Contractor(s), in their reports to the School must identify all products sold through this Contract known to contain mercury as well as other information as required by the School. It is desirable that Contractors notify manufacturers and suppliers of Rhode Islands' mercury elimination goal, request that manufacturers and suppliers identify all mercury containing products sold by the Contractor, and work with manufacturers and suppliers to develop non-mercury alternative products.

**Title (Equipment/Software/Firmware):** Clear and unrestricted title to all equipment purchased under this Contract will pass to the School upon payment of the purchase price. The Contractor represents and warrants that it is the sole owner of the software/firmware product or, if not the owner, has received all proper authorizations from the owner to license the software/firmware product, and has the full right and power to grant the rights contained in this Contract. Contractor further warrants and represents that the software/firmware product is of original development, and that the package and its use will not violate or infringe upon any patent, copyright, trade secret or other property right of any other person.

**Term of License:** All licenses granted under this Contract are purchased on a nonexclusive, irrevocable perpetual license basis and will commence upon the acceptance of the software product

by the School. Notwithstanding the foregoing, the School may terminate the license at anytime. All licenses granted to the School are for the use of the software product at the School's computing facilities at the sites identified in any executed Attachment or Order referencing this Contract. This license is perpetual and in no event will Contractor's remedies for any breach of this Contract include the right to terminate any license or support services hereunder.

**Test Samples:** When requested, Contractors will be required to supply sample products in sufficient quantities for testing purposes when requested. Samples should be provided within four (4) days of request by Contract Users.

**Reporting Requirements:** Contractors must provide quarterly and annual reporting on Westerly, RI spending. Reporting is due within ten (10) working days after the close of the respective billing period. Late delivery or non-delivery of required reports may result in cancellation of the award and in preclusion from bidding on any future requirements. Reporting must be provided in an electronic spreadsheet or database format (such as Microsoft Excel) both at the Agency/Institution/Municipality level, as well as System level.

Usage Reporting should capture the following detail for each Computer Hardware product purchased or leased:

- PO#
- Order#
- Invoice Date
- Order Date
- Agency/Institution/Municipality
- Product Type
- Product Line
- Model Number
- Standard Configuration #
- Component Type
- SKU#
- SKU Description
- Quantity
- Unit Index Price on order date
- Discount
- Unit extended price on order date

Contractor will also provide Service Reporting on a quarterly and annual basis that captures the following detail:

- Service Calls per Computer Hardware type
- Average Service Call Response Time
- Customer Satisfaction
- Hardware Failures

In addition to these standard reports, Contractor(s) is required to provide, at no additional cost to Westerly, RI, supplemental reports related to Westerly, RI spending on an as-needed basis.

**Product Promotions:** Contractor(s), at his/her discretion, is allowed to sponsor product/service promotions during the Contract term or any extensions thereof under the following conditions:

1) The Contractor is required to provide in writing to the School, at least 5 days prior to the promotion, the dates of the promotion or the duration of the promotion to include the commencement date and the ending date; the acceptable writing may be e-mail, or correspondence via USPS or other; and

- 2) The Contractor is required to identify in writing, the exact products/services covered in the promotion, and
- 3) The Contractor is required to identify in writing, the pricing during the promotion or the percentage discount, and
- 4) In the event that the promotional product discount is higher than the Contract discount for the same product, the Contractor is required to extend the higher discount to the School.

## II. TERMS AND CONDITIONS GOVERNING PRICING

**Term of Pricing:** Westerly Public Schools is requesting a discount-off-list pricing methodology. The Westerly price will be calculated by applying a discount percentage to prices listed on the Contractor's website, the manufacturer's suggested retail price (MSRP); or a referenced, publicly available price list. While price adjustments will be allowed as the referenced price list changes on any selected item, or as configurations are updated to keep up with evolving technology, the percentage discount rate will not change during the life of the Contract.

Pricing will reflect the DELIVERED Price: All items will be priced inclusive of any packaging, shipping and delivery charges. Size of order and/or delivery location will have no impact on pricing. Standard delivery and shipping requirements are outlined in RFP Section: I. TERMS AND CONDITIONS/SPECIFICATIONS.

**Taxes:** All pricing proposed will be exclusive of any taxes charged to the Westerly Public Schools. Sales to the Westerly Public Schools are exempt from State sales tax. School sales and use tax certificates of exemption will be issued upon request. Deliveries pursuant to this Contract will be free of Federal excise and transportation tax charges. Contractor is subject to all Federal, State and Local taxes, as applicable.

**Term of Contract:** It is the intention of the School to establish (a) Contract(s) with an initial term of three (3) years, with options for two (2) additional annual one year extensions. All unit pricing should be based upon a three (3) year Contract term.

**Additional Charges:** Service fees or additional costs not covered in this RFP will not be invoiced to Contract Users during the term of this Contract. There will be no "small order", "minimum order", or "special order" charges or surcharges.

**No Return Fee For Errors:** There will be no return fees for inaccuracies or other errors on the part of the Contractor or the School.

**Rush Charges Due to Errors:** Any Contractor's error (e.g., stock-outs, etc.) resulting in a rush delivery requirement will not incur additional rush charges.

**Date used for Discounted Price Calculations:** The date of index pricing with respect to discounts will be order date and NOT the quote date.

**Future Configuration Pricing:** The percentage discount off index for each of the standard configurations will be applicable to all future configurations that replace current ones, as stipulated in I. TERMS AND CONDITIONS/SPECIFICATIONS Section of RFP#2016-005.

## III. ADDITIONAL TERMS AND CONDITIONS

The Contract will be bound by the above terms and any written responses submitted to the Westerly Public School as a result of RFP#2016-005. The above Terms and Conditions, Attached Schedules, RFP responses, Clarification responses, and all written negotiation material related to RFP#2016-005 will

collectively constitute a contract with the Westerly Public Schools. This award and resulting contract are issued in accordance with the specific requirements described herein and the State's Municipal Purchasing Law and Regulations and General Conditions of Purchase, copies of which are available by contacting the Purchasing Agent.

## Equipment Specifications

### Item 1.

Estimated

Quantity      Description

2              PowerEdge R730

Module	Description	Product Code	SKU	ID
PowerEdge R730	PowerEdge R730 Server, No TPM	R730	210-ACXU 591-BBCH	1
Chassis Configuration	Chassis with up to 8, 2.5" Hard Drives	258HD	350-BBEN	1530
Processor	Intel Xeon E5-2687W v3 3.1GHz, 25M Cache, 9.60GT/s, Turbo, HT, 10C/20T (160W) Max Mem 2133MHz	16031	338-BFFK	1550
Additional Processor	Upgrade to Two Intel Xeon E5-2687W v3Upgrade to Two Intel Xeon E5-2687W v3.1GHz, 25M Cache, 9.60GT/s QPI, Turbo, HT, 10C/20T (160W)	A16031	374-BBGR	1551
PCIe Riser	Risers with up to 4, x8 PCIe Slots + 2, x16 PCIe Slots	RSR42	330-BBCO 330-BBCP 330-BBCR	1510
Memory DIMM Type and Speed	2133MT/s RDIMMs	R2133	370-ABUF	1561
Memory Configuration Type	Performance Optimized	PEOPT	370-AAIP	1562
Memory Capacity	(16) 32GB RDIMM, 2133MT/s, Dual Rank, x4 Data Width	32G2R	370-ABVW	1560
RAID Configuration	No RAID for H330/H730/H730P (1-16 HDDs or SSDs)	NRH330	780-BBJS	1540
RAID Controller	PERC H330 RAID Controller	H330	405-AAEF	1541
Hard Drives	(2) 120GB Solid State Drive SATA Boot MLC 6Gbps 2.5in Hot-plug Drive	120HP	400-AEIB	1570
Network Daughter Card	Broadcom 5720 QP 1Gb Network Daughter Card	5720QP	540-BBBW	1518
Additional Network Cards	(2) Intel X710 Dual Port 10Gb Direct Attach, SFP+, Converged Network Adapter	X710DA	540-BBHP	1514
Internal SD Module	Internal SD Module with 1x 16GB SD Card	16GSD	330-BBCL 385-BBII	1640

Internal Optical Drive	DVD ROM, SATA, Internal	DVDSA	429-AAPU	1600
Bezel	No Bezel	NOBEZL	350-BBBW	1532
Rack Rails	ReadyRails™ Sliding Rails Without Cable Management Arm	RNOCMA	770-BBBQ	1610
Power Management BIOS Settings	Power Saving Dell Active Power Controller	DAPC	750-AABF	1533
Power Supply	Dual, Hot-plug, Redundant Power Supply (1+1), 1100W	1100R	450-ADWM	1620
Power Cords	(2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	125V10	450-AALV	1621
System Documentation	Electronic System Documentation and OpenManage DVD Kit	DOC	631-AAJG	1590
Operating System	No Operating System	NOOS	619-ABVR	1650
OS Media Kits	No Media Required	NOMED	421-5736	1652
Virtualization Software	VMware ESXi 6.0 Embedded Image on Flash Media	VMESI	634-BDXD	1656
Processor Thermal Configuration	2 CPU Standard	2CPU	370-ABWE 374-BBHM 374-BBHM	1697
Embedded Systems Management	iDRAC8, Enterprise with vFlash 16GB SD	VI16EN	385-BBCC 385-BBHO	1520
Hardware Support Services	ProSupport Plus: 7 Year Next Business Day Onsite Service	PSP7YNB	951-2015 976-8706 976-8754 976-8755	29
Deployment Services	No Installation	NOINSTL	900-9997	714

**Item 2.**

Estimated

Quantity      Description

1                  PowerEdge R530

Module	Description	Product Code	SKU	ID
PowerEdge R530	PowerEdge R530 Server, No TPM	R530	210-ADLM 384-BBHT	1

Chassis Configuration	3.5" Chassis with up to 8 Hot Plug Hard Drives	8HDHPH	321-BBOO	1530
Processor	Intel® Xeon® E5-2623 v3 3.0GHz,10M Cache,8.00GT/s QPI,Turbo,HT,4C/8T (105W) Max Mem 1866MHz	10533	338-BFMR	1550
Additional Processor	Upgrade to Two Intel® Xeon® E5-2623 v3 3.0GHz,10M Cache,8.00GT/s QPI,Turbo,HT,4C/8T (105W)	A10533	374-BBHU	1551
Processor Thermal Configuration	2 CPU Standard	2CPU	412-AAFF 412-AAFF 750-AAGH	1697
PCIe Riser	No PCIe Riser	NOPCIE	330-BBEB	1510
Memory DIMM Type and Speed	2133MT/s RDIMMs	R2133	370-ABUF	1561
Memory Configuration Type	Performance Optimized	PEOPT	370-AAIP	1562
Memory Capacity	(2) 16GB RDIMM, 2133MT/s, Dual Rank, x4 Data Width	16G2R	370-ABUG	1560
RAID Configuration	RAID 1+RAID 5 for H330/H730/H730P (2 + 3-6 HDDs or SSDs)	R1R5H	780-BBOV	1540
RAID Controller	PERC H730 RAID Controller, 1GB NV Cache	H7301G	405-AAEG	1541
Hard Drives	(6) 8TB 7.2K RPM NLSAS 12Gbps 512e 3.5in Hot-plug Hard Drive	8TBHP	400-AHJB	1570
Hard Drives	(2) 300GB 15K RPM SAS 12Gbps 2.5in Hot-plug Hard Drive,3.5in HYB CARR	300GB5	400-AJRZ	1570
Additional Network Cards	On-Board Broadcom 5720 Quad Port 1Gb LOM	OBNICQ	542-BBCO	1514
Additional Network Cards	Intel X710 Dual Port 10Gb Direct Attach, SFP+, Converged Network Adapter, Low Profile	X710FP	555-BCKN	1514
Internal Optical Drive	No Internal Optical Drive	NODVD	429-AAIQ 429-AAOJ	1600
Bezel	No Bezel	NOBEZL	350-BBBW	1532
Rack Rails	ReadyRails™ Sliding Rails Without Cable Management Arm	RNOCMA	770-BBBQ	1610
Power Management BIOS Settings	Power Saving Dell Active Power Controller	DAPC	750-AABF	1533
Power Supply	Dual, Hot-plug, Redundant Power Supply (1+1), 1100W	1100R	450-AEHD	1620
Power Cords	(2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	125V10	450-AALV	1621
System Documentation	Electronic System Documentation and OpenManage DVD Kit for R530	EDOCS	430-XYJR	1590

Operating System	No Operating System	NOOS	619-ABVR	1650
OS Media Kits	No Media Required	NOMED	421-5736	1652
Advanced System Configurations	UEFI BIOS Setting	UEFIB	800-BBDM	1534
Embedded Systems Management	iDRAC8, Enterprise with vFlash 16GB SD	VI16EN	330-BBDX 385-BBHO 385-BBHY	1520
Hardware Support Services	5 Year ProSupport and NBD On-site Service	U5IP	989-3439 997-1979 997-1986 997-1987	29
Deployment Services	No Installation	NOINSTL	900-9997	714

### Item 3.

Estimated

Quantity      Description

350              Dell Chromebook 11

Module	Description	Product Code	Sku	ID
Processor Branding	Intel(R) Celeron(R) CPU Label	INCLBK	340-AQVB	749
Chromebook 11	Dell Chromebook 11	C3120X	210-ADWO	1
Base Options	Chrome OS, Intel® Celeron-N2840 Proc, 4GB RAM DDR3L Memory, 16GB eMMC SSD Storage Wifi	4GBN	329-BCLO	146
Keyboard	Internal English Chrome Keyboard - Black	BLKUS	580-AEEO	4
Wireless	Intel® Dual Band Wireless-AC 7260 802.11AC Wi-Fi + BT 4.0 LE Wireless Card	7260AC	555-BBRS	19
Power Supply	65W AC Adapter, 3-pin	65W	492-BBDD 537-BBBL	1015
FGA Module	Chrome_11_4GB_003/US/BTO	FG0003	998-BJLF	572
UPC Labels	No UPC Label	NONE	389-BCGW	14
Documentation/Disks	System Documentation, Multi Language	DOCENG	340-AGYZ	21
Placemat	Placemat	PLCMAT	340-ANMZ	60
Primary Battery	3 cell Battery (43 WHr)	43WHR	451-BBNH	112
Color Choice	Touch LCD Back Cover ( Black )	TBLKCV	320-BBNE	380
Retail Software	Non-Retail Order	NORTL	332-0550	61
Packaging Label	Non-Retail Order	NORTL	332-1530	292

Packaging	Ship Material - Non Retail	SHIP	328-BCBH 340-ABFC	465
Labels	No Labels	NONE	817-BBBC	750
LCD	11.6" HD Touch LCD	TOUCH	391-BBYJ	760
Service	3 Year ProSupport with Next Business Day Onsite Service	PN3	801-5338 802-0969 802-0973 802-0987 975-3461 989-3449	29
Accidental Damage	3 Year Accidental Damage Service	AD3	801-5268	33
Carts	Dell Mobile Computing Cart -Unmanaged	DMCCUCC		8038
Carts	Dell Mobile Computing Cart - Upgrade Kit for Chromebook 11 (3120)	409-BBFB		8038

**Item 4.**

Estimated

Quantity      Description

4                  Dell Mobile Computing Cart Unmanaged

Module	Description	Product Code	Sku	ID
Dell Mobile Computing Cart Unmanaged	Dell Mobile Computing Cart Unmanaged	CARTUM	225-4432	1
Installation Services	NO HARDWARE SERVICE AVAILABLE	NOSVC	973-2746 973-2747	29

**Item 5.**

Estimated

Quantity      Description

4                  Dell Mobile Computing Cart - Upgrade Kit for Chromebook 11 (3120)

70                Chromebox

Module	Description	Product Code	Sku	ID
Base Options	Chromebox Intel I3 Base Assembly	4GBI3	329-BCBH	149
Service	3 Year Basic Hardware Service with 3 Year Mail-in Service	S3OSMI	976-7322 976-7324 976-7403 976-7407	29
Cables	Dell DisplayPort to VGA Adapter	470-AANJ		7875
FGA Module	Chromebox_2H_002/US/BTO	FG0002	998-BIBO	572
Chromebox	Chromebox	CRXBTX	210-ADJO	1
Memory	4GB (2X2GB) 2 DIMM DDR3L 1600Mhz	4G162D	370-ABBN	3
Wireless	Intel 7260AC HMC network card	7260AC	555-BCEJ	19
Power Supply	Chromebox 3010 Power Cord for North America	USPCAD	450-AEDW	1015
Documentation/Disks	Chromebox Safety, Environmental and Regulatory Information for US and Canada	CMBDAO	340-AMBX	21
UPC Label	No UPC Label	NOLBL	389-BCGW	292

**Item 6.**

Estimated

Quantity      Description

70              Dell DisplayPort to VGA Adapter

120             Dell Chromebook 11

Module	Description	Product Code	Sku	ID
Processor Branding	Intel(R) Celeron(R) CPU Label	INCLBK	340-AQVB	749
Chromebook 11	Dell Chromebook 11	C3120X	210-ADWO	1
Base Options	Chrome OS, Intel® Celeron-N2840 Proc, 4GB RAM DDR3L Memory, 16GB eMMC SSD Storage Wifi	4GBN	329-BCLO	146
Keyboard	Internal English Chrome Keyboard - Black	BLKUS	580-AEEO	4
Wireless	Intel® Dual Band Wireless-AC 7260 802.11AC Wi-Fi + BT 4.0 LE Wireless Card	7260AC	555-BBRS	19
Power Supply	65W AC Adapter, 3-pin	65W	492-BBDD 537-BBBL	1015
FGA Module	Chrome_11_4GB_002/US/BTS	FG0007	998-BLXY	572
UPC Labels	UPC Label UPC884116176541	UPC541	389-BFZY	14
Documentation/Disks	System Documentation, Multi Language	DOCENG	340-AGYZ	21
Placemat	Placemat	PLCMAT	340-ANMZ	60

Primary Battery	3 cell Battery (43 WHr)	43WHR	451-BBNH	112
Color Choice	Non- Touch LCD Back Cover ( Black )	NTBLK	320-BBND	380
Retail Software	Non-Retail Order	NORTL	332-0550	61
Packaging Label	Non-Retail Order	NORTL	332-1530	292
Packaging	Ship Material - Non Retail	SHIP	328-BCBH 340-ABFC	465
Labels	No Labels	NONE	817-BBBC	750
LCD	11.6" Anti-Glare HD Non-Touch LCD	NTOUCH	391-BBYI	760
Service	3 Year ProSupport with Next Business Day Onsite Service	PN3	801-5338 802-0969 802-0973 802-0987 975-3461 989-3449	29
Accidental Damage	3 Year Accidental Damage Service	AD3	801-5268	33
Carts	Dell Mobile Computing Cart -Unmanaged	DMCCUCC		8038
Carts	Dell Mobile Computing Cart - Upgrade Kit for Chromebook 11 (3120)	409-BBFB		8038

**Item 7.**

Estimated

Quantity      Description

4                      Dell Mobile Computing Cart Unmanaged

Module	Description	Product Code	Sku	ID
Dell Mobile Computing Cart Unmanaged	Dell Mobile Computing Cart Unmanaged	CARTUM	225-4432	1
Installation Services	NO HARDWARE SERVICE AVAILABLE	NOSVC	973-2746 973-2747	29

**Item 8.**

Estimated  
Quantity

Description

4	Dell Mobile Computing Cart - Upgrade Kit for Chromebook 11 (3120)
310	Google Chrome Os Management Console License, Education

**The Google Chrome OS Management Console License, Education would need to match the number of devices that we order.**

3	PernixData FVP Cluster Licenses
3	Enterprise Grade SSD Drives 1 GB, PCI – Express x8
3	Enterprise Grade SSD Drives 2 GB, PCI – Express x8

**Request for Proposal  
2016-005  
Dell Equipment  
Cost Proposal**

**Current Pricing**

Item Number	Description	Index	\$	% Discount off Index
1.	PowerEdge R730			
2	PowerEdge R530			
3	Dell Chromebook 11			
4	Dell Mobile Computing Cart Unmanaged			
5	Dell Mobile Computing Cart - Upgrade Kit for Chromebook 11 (3120)			
5	Chromebox			
6	Dell DisplayPort to VGA Adapter			
6	Dell Chromebook 11			
7	Dell Mobile Computing Cart Unmanaged			
8	Dell Mobile Computing Cart - Upgrade Kit for Chromebook 11 (3120)			
8	Google Chrome Os Management Console License, Education			
8	PernixData FVP Cluster Licenses			
8	Enterprise Grade SSD Drives 1 GB, PCI – Express x8			
8	Enterprise Grade SSD Drives 2 GB, PCI – Express x8			

Receipt of Addendum(s) \_\_\_\_\_

Completed & Submitted Appendix A    Yes/No

Bidder

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

## Appendix A

### Bidder Certification Form

ALL OFFERS ARE SUBJECT TO THE REQUIREMENTS, PROVISIONS AND PROCEDURES CONTAINED IN THIS CERTIFICATION FORM. Offerors are expected to read, sign and comply with all requirements. Failure to do so may be grounds for disqualification of the offer contained herein.

#### Rules for Submitting Offers

This Certification Form must be attached in its entirety to the front of the offer and shall be considered an integral part of each offer made by a vendor to enter into a contract with the Town of Westerly/Westerly Public Schools. As such, submittal of the entire Bidder Certification Form, signed by a duly authorized representative of the offeror attesting that he/she {1} has read and agrees to comply with the requirements set forth herein and (2) to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award.

To assure that offers are considered on time, each offer must be submitted with the specific Bid/RFP/RFQ number, date and time of opening marked in the upper left hand corner of the envelope. Each bid/offer must be submitted in separate sealed envelopes. A complete signed (in ink) offer package must be delivered to the address indicated in the bid specifications by the time/date specified for the opening of responses in a sealed envelope.

Bids must be submitted on the bid solicitation forms provided, indicating brand and part numbers of items offered, as appropriate. Bidders must submit detailed cuts and specs on items offered as equivalent to brands requested WITH THE OFFER. Bidders must be able to submit samples if requested.

Documents misdirected to other than the Town/School location or which are not present in specified address at the time of opening for whatever cause will be deemed to be late and will not be considered. Postmarks shall not be considered proof of timely submission.

**SOLICITATIONS.** To assure maximum access opportunities for users, public bid/RFP solicitations shall be posted on the website for a minimum of seven days and no amendments shall be made within the last five days before the date an offer is due. Except when access to the website has been severely curtailed and it is determined by the Purchasing Agent that special circumstances preclude extending a solicitation due date, requests to mail or fax hard copies of solicitations will not be honored. When the result of an internet solicitation is unsuccessful, the Town of Westerly/Westerly Public Schools will cancel the original solicitation and resolicit the original offer directly from vendors.

**PRICING.** Offers are irrevocable for ninety (90) days from the opening date (or such other extended period set forth in the solicitation), and may not be withdrawn, except with the express permission of the Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. The Town of Westerly/Westerly Public Schools is exempt from Federal excise taxes and State Sales and Use Taxes. Such taxes shall not be included in the bid price. **PRICES QUOTED ARE FOB DESTINATION.**

**DELIVERY and PRODUCT QUALITY.** All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. The contractor will be responsible for delivery of materials in first class condition. Rejected materials will be at the vendor's expense.

**PREVAILING WAGE, OSHA SAFETY TRAINING and APPRENTICESHIP REQUIREMENTS.** Bidders must comply with the provisions of the Rhode Island labor laws, including R.I. Gen. Laws §§ 37-13-1 et seq. and occupational safety laws, including R.I. Gen. Laws §§ 28-20-1 et seq. These laws mandate *for* public works construction projects the payment of prevailing wage rates, the implementation and maintenance of occupational safety standards, and for projects with a minimum value of \$1 Million, the employment of apprentices. The successful Bidder must submit certifications of compliance with these laws from each of its subcontractors prior to their commencement of any work. Prevailing wage rates, apprenticeship requirements, and other workforce and safety regulations are accessible at [www.dlt.ri.gov](http://www.dlt.ri.gov).

**PUBLIC RECORDS.** Offerors are advised that all materials submitted to the School for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General laws, and will be released for inspection immediately upon request once an award has been made. Offerors are encouraged to attend public bid/RFP openings to obtain information; however, bid/RFP response summaries may be reviewed after award(s) have been made by visiting [www.westerly.govoffice.com](http://www.westerly.govoffice.com) or

appearing in person at the address indicated in the specifications Mondays through Fridays between 8:30am-4:30pm. Telephone requests for results will not be honored. Written requests for results will only be honored if the information is not available on the website.

Award will be made to the responsive and responsible offeror quoting the lowest net price in accordance with specifications, for any individual item(s), for major groupings of items, or for all items listed, at the School's sole option.

**BID SURETY.** Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Bids submitted without a required bid surety will not be considered.

**SPECIFICATIONS.** Unless specified "no substitute", product offerings equivalent in quality and performance will be considered (at the sole option of the School) on the condition that the offer is accompanied by detailed product specifications. Offers which fail to include alternate specifications may be deemed nonresponsive.

**VENDOR AUTHORIZATION TO PROCEED.** When a purchase order, change order, contract/agreement or contract/agreement amendment is issued by the Town of Westerly/Westerly Public Schools, no claim for payment for services rendered or goods delivered contrary to or in excess of the contract terms and scope shall be considered valid unless the vendor has obtained a written change order or contract amendment Issued by the Town/School PRIOR to delivery.

Any offer, whether in response to a solicitation for proposals or bids, or made without a solicitation, which is accepted in the form of an order OR pricing agreement made in writing by the Town of Westerly/Westerly Public Schools Finance Office, shall be considered a binding contract.

**GENERAL TERMS AND CONDITIONS OF CONTRACTS.** This solicitation and any contract or purchase order arising from it are issued in accordance with the specific requirements described herein, and the State's Purchasing Laws and Regulations and other applicable State Laws. The General Terms and Conditions are Incorporated into the Town of Westerly/Westerly Public Schools contracts.

**ARRA SUPPLEMENTAL TERMS AND CONDITIONS.** Contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions for Contracts and Sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub. L. No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

**EQUAL EMPLOYMENT OPPORTUNITY.** Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 or more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1 of the Rhode Island General Laws also apply.

**PERFORMANCE BONDS.** Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island. Performance bonds must be submitted within 10 calendar days of the notice of award.

**DEFAULT and NON-COMPLIANCE** Default and/or non-compliance with the requirements and any other aspects of the award may result in withholding of payment(s), contract termination, debarment, suspension, or any other remedy necessary that is in the best interest of the Town of Westerly/Westerly Public Schools.

**COMPLIANCE** Vendor must comply with all applicable federal, state and local laws, regulations and ordinances

**SPRINKLER IMPAIRMENT AND HOT WORK.** The Contractor agrees to comply with the practices of the School's Insurance carrier for sprinkler impairment and hot work. Prior to performing any work, the Contractor shall obtain the necessary information for compliance from the Risk Management Office at the Department of Administration or the Risk Manager at the Town of Westerly/Westerly Public Schools.

**PUBLIC COPY.** Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. Bid Proposals that do not include a copy for public inspection will be deemed nonresponsive.

For further information on how to comply with this statutory requirement, see R.I. Gen. Laws §§ 37-2-18(b) and (j). Also see State of Rhode Island Procurement Regulation 5.11 at <http://www.purchasing.ri.gov/rulesandregulations/rulesAndRegulations.aspx>

**ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS**

**Offerors must respond to every disclosure statement and submit with your proposal.** A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements.

**Indicate Yes (Y) or No (N):**

\_\_ 1 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been subject to suspension or debarment by any federal, state, or municipal government agency, or the subject of criminal prosecution, or convicted of a criminal offense with the previous five (5) years. If so, then provide details below.

\_\_ 2 State whether your company, or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has had any contracts with a federal, state or municipal government agency terminated for any reason within the previous five (5) years. If so, then provide details below.

\_\_ 3 State whether your company or any owner, stockholder, officer, director, member, partner, or principal thereof, or any subsidiary or affiliated company, has been fined more than \$5000 for violation(s) of Rhode Island environmental laws by the Rhode Island Department of Environmental Management within the previous five (5) years. If so, then provide details below.

\_\_ 4 I/we certify that I/ we will immediately disclose, in writing, to the Purchasing Agent any potential conflict of interest which may occur during the course of the engagement authorized pursuant to this contract.

\_\_ 5 I/we acknowledge that, in accordance with (1) Chapter §37-2-54(c) of the Rhode Island General Laws "no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department of Administration or made under general regulations which the Purchasing Agent may prescribe," including change orders and other types of contracts and under State Purchasing Regulation 8.2.1.1.2 any alleged oral agreement or arrangements made by a bidder or contractor with any department or an employee of the Town of Westerly/Westerly Public Schools may be disregarded and shall not be binding on the Town of Westerly/Westerly Public Schools.

\_\_ 6 I/we certify that I or my/our firm possesses all licenses required by Federal and State laws and regulations as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and, should my/our license lapse or be suspended, I/we shall immediately inform the Town of Westerly/Westerly Public Schools Purchasing Agent in writing of such circumstance.

\_\_ 7 I/we certify that I/ we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and, should my/our insurance lapse or be suspended, I/we shall immediately inform the Town of Westerly/Westerly Public Schools Purchasing Agent in writing of such circumstance.

\_\_ 8 I/we certify that I/we understand that falsification of any information herein or failure to notify the Town of Westerly/Westerly Public Schools Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for fraud.

\_\_ 9 I/we acknowledge that the provisions and procedures set forth in this form apply to any contract arising from this offer.

\_\_ 10 I/we acknowledge that I/we understand the State's Purchasing Laws (§37-2 of the General Laws of Rhode Island) and General Terms and Conditions available at the Rhode Island Division of Purchases Website (<http://www.purchasing.ri.gov>) apply as the governing conditions for any contract or purchase order I/we may receive from the Town of Westerly/Westerly Public Schools, including the offer contained herein.

\_\_ 11 I/we certify that the bidder: (i) is not identified on the General Treasurer's list, created pursuant to R.I. Gen. laws § 37-2.5-3, as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.

\_\_ 12 If the product is subject to Department of Commerce Export Administration Regulations {EAR} or International Traffic in Arms Regulations (ITAR), please provide the Export Control Classification Number (ECCN) or the US Munitions List (USML) Category: \_\_\_\_\_

\_\_ 13 I/we certify that the above information is correct and complete.

IF YOU HAVE ANSWERED "YES" TO QUESTIONS #- 3 OR IF YOU ARE UNABLE TO CERTIFY YES TO QUESTIONS #4 -11 and 13 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION IN AN ATTACHED STATEMENT.

INCOMPLETE CERTIFICATION FORMS SHALL BE GROUNDS FOR DISQUALIFICATION OF OFFER.

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate and that vendor understands and has complied with the requirements set forth herein.

Vendor's Signature: \_\_\_\_\_ Bid Number: \_\_\_\_\_ Date: \_\_\_\_\_

(Person Authorized to enter into contracts; signature must be in ink) (if applicable)

Print Name and Title of Company official signing offer Telephone Number

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