

### INSURANCE CERTIFICATES REQUIRED:

Before any contract is executed, the successful contractor(s) should file with the Department of Transportation, within twenty (20) days from the date of notification, a Certificate of Insurance (Con 32). A company authorized to write such business in the State of Connecticut must execute the certificate and the company must be authorized to underwrite the specific line coverage as designated below. The Department of Transportation will provide its standard insurance certificate form; contractors are cautioned that only this form is acceptable. The insurance certificate and coverage requested must be updated and kept current throughout the life of the contract, including any extensions. Failure to submit proof of insurance coverage within twenty (20) days of request may result in the State to re-award the contract or re-bid the project as it deems necessary. Insurance certificates must document that the firm has valuable papers and records, commercial general liability, automotive liability, workers compensation insurance.

With respect to the operations performed by the Proposer under the terms of this Agreement and also those performed for the Proposer by its subcontractors, the Proposer will be required to carry for the duration of this Agreement, and any supplements thereto, with the State being named as an additional insured party for paragraphs (A) and (B) below, the following minimum insurance coverage's at no direct cost to the State. In the event the Proposer secures excess/umbrella liability insurance to meet the minimum requirements specified in paragraphs (A) and/or (B) below, the State of Connecticut shall be named as an additional insured.

#### A. COMMERCIAL GENERAL LIABILITY

The Proposer shall carry Commercial General Liability Insurance, including Contractual Liability Insurance, providing for a total limit of One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence, and, subject to that limit per accident, a total (or aggregate) limit of Two Million Dollars (\$2,000,000) for all damages arising out of bodily injuries to or death of all persons in all accidents or occurrences and out of injury to or destruction of property during the policy period.

#### B. VALUABLE PAPERS AND RECORDS

The Proposer shall secure and maintain a Valuable Papers Insurance Policy at no direct cost to the State, until the complete design has been accepted by the State, and all original tracings, highway and bridge design computations, survey data, documents or data will have been returned to the State. This will assure the State that all records, papers, maps, statistics, survey notes, all tracings, highway and bridge design and other data or documents will be reestablished, recreated or restored if made unavailable by fire, theft, or any other cause. When survey data is furnished by the State it shall retain in its possession duplications of all survey plans and field notes. The Proposer shall retain in its possession duplications of all products of its work under this Agreement, if and when it is necessary for the originals to be removed from its possession during the time that this policy is in force. This policy shall provide coverage in the amount of Seventy-five Thousand Dollars (\$75,000) when the insured items are in its possession and in the amount of Twenty Thousand Dollars (\$20,000) regardless of the physical location of the insured items.

### C. AUTOMOBILE LIABILITY

The operation of all motor vehicles, including those hired or borrowed, used in connection with the Agreement shall be covered by Automobile Liability Insurance providing for a total limit of One Million Dollars (\$1,000,000) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence. In cases where an insurance policy shows an aggregate limit as part of the automobile liability coverage, the aggregate limit must be at least Two Million Dollars (\$2,000,000).

### D. WORKERS' COMPENSATION

With respect to all operations the Proposer performs and all those performed for the Proposer by subcontractors, the Proposer and subcontractor(s) shall carry Workers' Compensation Insurance and, as applicable, insurance required in accordance with the U.S. Longshore and Harbor Workers' Compensation Act, in accordance with the requirements of the laws of the State of Connecticut, and of the laws of the United States respectively.

In conjunction with the above, the Proposer agrees to furnish to the State on the form or forms supplied by the State, a Certificate of Insurance, CON 32, fully executed by an insurance company or companies satisfactory to the State for the insurance policy or policies required hereinabove, which policy or policies shall be in accordance with the terms of said Certificate of Insurance. For the Workers' Compensation Insurance and, as applicable, U.S. Longshore and Harbor Workers' Compensation Act coverage, the policy number(s) and term of the policy(ies) shall be indicated on the CON 32. Each insurance policy shall state that the insurance company agrees to investigate and defend the insured against all claims for damages, even if groundless.

Updates to the insurance coverage are the responsibility of the contractors. Insurance requirements will be strictly enforced. Contractors should hand carry or mail Insurance Certificates to the Department of Transportation, Transportation Safety Section.

Please mail or hand carry certificates to:

Department of Transportation  
Bureau of Policy and Planning  
Highway Safety Office  
Attn: Aaron Swanson  
P.O. Box 317546  
2800 Berlin Turnpike  
Newington, CT 06131-7546

Purchase orders WILL NOT be issued without receipt of properly completed Insurance Certificates.