

INVITATION TO BID
FOR
FABRICATION AND DELIVERY OF PRECAST CONCRETE BOAT
LAUNCH PANELS
FOR
BRANFORD RIVER STATE BOAT LAUNCH

March 15, 2016

Key Dates:

Bids Due – Tuesday, March 29, 2016 at 2pm local time.

The State is an Equal Opportunity and Affirmative Action employer and does not discriminate in its hiring, employment, or business practices. The State is committed to complying with the Americans with Disabilities Act of 1990 (ADA) and does not discriminate on the basis of disability, in admission to, access to or operation of its programs, services, or activities.

I. Introduction

Title: Fabrication and Delivery of Precast Concrete Boat Launch Panels

Issuing Agency, Address and Contact:

Department of Energy and Environmental Protection (DEEP)
Bureau of Central Services
Engineering & Field Support Services Division
Engineering Unit
163 Great Hill Road
Portland, Connecticut 06480
Attention: William Coleman, Civil Engineer 3
Phone: (860) 342-2215/ Fax: (860) 344-2560

Delivery Location:

Branford River State Boat Launch, 30 Goodsell Point Road, Branford, CT.

Purpose:

The purpose of this Invitation to Bid (ITB) is to solicit a bid for fabrication and delivery services from a manufacturer with experience in the fabrication of precast concrete panels. The manufacturer shall possess no less than 10 years of experience and be regularly engaged in the design, fabrication and delivery of precast concrete panels for use at boat launches in Connecticut.

Background:

The precast concrete panels will be installed by a contractor at the above mentioned State Boat Launch as a portion of a renovation project starting in the summer of 2016.

Attachments:

DEEP Fabrication Details For Precast Concrete Boat Launch Panels (1 sheet)
Site Location Schematics (1 sheet)
Technical Specifications

II. Project Scope

Refer to the Section 03400 of the technical specification attached for the project scope.

III. Bid Requirements

Project Approach:

The Manufacturer shall clearly outline the firm's understanding of the project including inspection, testing, manufacturing, and delivery required.

Experience and References:

The Manufacturer shall demonstrate experience with projects similar in scope and adhering to all the quality assurance and qualification requirements of this ITB. Include specific references with contact information.

Time and Cost:

Provide detailed cost and time breakdown. Provide a timeline/schedule for the manufacturing process and for delivery. Include three (3) weeks review time for each submittal.

IV. Bid and Selection Process

All submissions to the ITB for Fabrication and Delivery of the Precast Concrete Boat Launch Panels must be in the possession of the DEEP Engineering Unit no later than **2:00pm on Tuesday, March 29, 2016**. Bidders must submit one (1) copy of their bid submittal.

No submissions will be accepted after this date and time.

Method of Evaluation:

An evaluation panel composed of DEEP representatives will review the bid submittals. The criteria requested under **Section III Bid Requirements** will be used to evaluate the submittals.

Interviews, if required, will be held on a mutually agreed upon date. Candidates must be represented in interviews by managers and senior staff that will be responsible for the project, if applicable.

Upon selection of a Manufacturer, a Purchase Order and Project Agreement outlining roles and responsibilities and financial terms and other conditions shall be negotiated between the selected Manufacturer and the DEEP.

The following represents the timeline for the ITB and the final selection of the Manufacturer for this work:

ITB and Selection Timeline:

ITB Formally Announced	March 15, 2016
Bids Due at 163 Great Hill Road, Portland, Connecticut	March 29, 2016 no later than 2:00PM local time

V. General Conditions

All bidders shall be willing to adhere to the following conditions and shall positively state this in the bid:

1. All bids in response to this Invitation to Bid are to be the property of the DEEP. All materials associated with this procurement process are subject to the terms of state laws defining freedom of information and privacy and all rules, regulations and interpretations resulting from those laws.

2. Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of the ITB is to be the sole property of the DEEP.
3. Timing and sequence of events resulting from this ITB will ultimately be determined by the DEEP.
4. The bidder agrees that the bid will remain valid for a period of 90 days after the closing date for the submission and may be extended beyond that time by mutual agreement.
5. The DEEP may amend or cancel this ITB, prior to the due date and time, if the DEEP deems it to be necessary, appropriate or otherwise in the best interests of the DEEP. Failure to acknowledge receipt of amendments, in accordance with the instructions contained in the amendments, may result in a firm's bid not being considered.
6. The bidder must certify that the personnel identified in its response to this ITB will be the persons actually assigned to the project. Any additions, deletions or changes in personnel from the bid during the course of the project must be approved by the DEEP, with the exception of personnel who have terminated employment. Replacements for personnel who have terminated employment are subject to approval by the DEEP. At its discretion, DEEP may require the removal and replacement of any of the bidder's personnel who do not perform adequately, regardless of whether they were previously approved by the DEEP.
7. Any costs and expenses incurred by bidders in preparing or submitting bids are the sole responsibility of the bidder.
8. A bidder, if requested, must be prepared to present evidence of experience, ability, service facilities, and financial standing necessary to satisfactorily meet the requirements set forth or implied in the bid.
9. No additions or changes to the original bid will be allowed after submittal. While changes are not permitted, clarification of bids may be required by the DEEP at the bidder's sole cost and expense.
10. In some cases, bidders may have to give presentations or further explanation to the ITB screening committee.
11. The bidder represents and warrants that the bid is not made in connection with any other bidder and is in all respects fair and without collusion or fraud. The bidder further represents and warrants that they did not participate in any part of the ITB development process, had no knowledge of the specific contents of the ITB prior to its issuance, and that no agent, representative or employee of the DEEP participated directly in the bidder's submittal preparation.
12. All Responses to the ITB must conform to instruction. Failure to answer all questions or to follow the requested format may be considered appropriate cause for rejection of the response.
13. The DEEP shall assume no liability for payment of services under the terms of the contract until the successful bidder is notified that the contract has been accepted and approved by the DEEP. The contract may be amended only by means of a written instrument signed by the DEEP and the bidder.