

PROJECT SPECIFICATIONS
for
Curbside Leaf Collection



Garry Brumback, Town Manager

April, 2016

By
Town of Southington
Engineering Department

196 North Main Street
Southington, CT 06489
(860) 276-6231

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Curbside Leaf Collection
SOUTHINGTON, CONNECTICUT
LEGAL NOTICE
INVITATION TO BID

Sealed bids for Curbside Leaf Collection will be received at the Southington Town Hall, Office of the Town Manager, 75 Main Street, until **Monday, May 2, 2016 at 2:00 p.m.** after which time they will be publicly opened and read aloud.

The work will consist of curbside leaf collection and leaf disposal at a designated dump site.

The work described above includes furnishing all materials, labor, equipment and supplies necessary to provide curbside leaf collection services for the Town of Southington's Highway Department.

The Town of Southington hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation, and that they will not be discriminated against on the grounds of race, color, national origin or sex, in consideration for this award.

Contract documents for the above project may be *reviewed* at the Southington Engineering Office located at the Municipal Center, 196 North Main Street Southington. Copies of the contract documents may be obtained on the Town of Southington's website, www.southington.org as well as on the State of Connecticut Portal.

All bidders are required to inform themselves fully of the conditions relating to the construction and labor under which the work will be or is now being performed and the Contractor shall employ, as far as possible, such methods and means in the carrying out of this work as will not cause interruption or interference with any other contractor.

The Town of Southington reserves the right to reject any and all bids.

TOWN OF SOUTHINGTON, CONNECTICUT
Keith Hayden, P.E.
Director of Public Works

BID INSTRUCTIONS AND GENERAL CONDITIONS

1. "Town" refers to the Town of Southington. "Town Engineer" refers to the Town Engineer or his representative. "Contractor" refers to successful bidder (company contracted by Town to perform work under this contract).
2. Bids must be made on the attached bid form and shall be enclosed in a sealed envelope which shall be labeled with the bidder's name and address in the upper left-hand corner and which shall be entitled "**Curbside Leaf Collection**". Sets may be obtained at the Town of Southington's website at www.southington.org. as well as the State Portal. Any addenda will be available on the State of Connecticut Portal.
3. Bids shall be received at the office of the Southington Town Manager at the Southington Town Hall, 75 Main Street, Southington, Connecticut, until Monday, May 2, 2016 at 2:00 p.m. and then at said office publicly opened and read aloud. The award shall be made at a later date by the Town.
4. Each bidder's proposal shall include, completed in full, ***the Bid Proposal Form, the bidder's Project References, the Equipment List, the Non Collusion Affidavit, and the New Vendor Disclosure Statement*** and any other specifications pages requiring vendor response shall be enclosed in an envelope which shall be sealed and clearly labeled with the words "**Curbside Leaf Collection**", **the Bidder's Name, and the Date and Time of the Bid Opening,**" in order to guard against premature opening of the bid.
5. Bids must be made out and signed in the name of the person or business entity which shall perform the work, and if a corporation, it must be fully and properly executed by a person authorized to act on behalf of the corporation.
6. Bids received later than the time and date specified shall not be considered. Bidders are cautioned that it is the responsibility of each individual bidder to assure that his bid is in the possession of the responsible official or his designated alternate prior to the stated time and at the place of the Bid Opening. Owner is not responsible for bids delayed by mail and/or delivery services, of any nature.
7. Bids may be withdrawn prior to the time set for opening bids, but bids may not be re-filed after they have been withdrawn.
8. Unbalanced bids shall not be considered in awarding contract.
9. The successful bidders will be determined from the lowest, qualified, reasonable, and responsible base bid amount for each of the four zones. The Town of Southington shall determine what constitutes qualified, reasonable, and responsible. This contract will be awarded by zones. Contractors may bid on multiple zones.
10. The Town of Southington reserves the right to reject any or all bids, and to waive informalities or technical defects.
11. Goods and services provided to the Town of Southington are exempt from Federal Excise Taxes and the Sale and Use Tax of the State of Connecticut.
12. The term of this contract shall be one (1) year, renewable up to 3 years by mutual agreement,

subject to COLA not to exceed 3% annually.

13. The bidder agrees that this bid shall remain open for acceptance for sixty (60) days after the opening and no bidder may withdraw his bid within said time period.
14. The successful bidder must furnish a New Vendor Form and W-9 form.
15. The successful bidder shall secure and maintain such insurance as shall protect him from claims under Workers' Compensation Acts. He shall secure and maintain general liability injury, death or property damage, which may arise from the performance of his service under this contract in the amounts specified in the Special Provisions. He shall designate the Town as an additional named insured in his general liability policy, and shall furnish the Town with a certificate or other proof of insurance which he, as part of this contract, must carry. The provisions of this paragraph shall apply to and be incorporated into any subcontracts regarding this project between the successful bidder and his subcontractors.
16. The Town shall not award this contract unless the Contractor furnishes satisfactory evidence of his/her ability and experience to perform this work and to complete it within the time specified in the contract. As part of this proposal, the Contractor and Subcontractors shall complete the attached Statement of Bidders Qualifications, which shall describe similar and successfully completed jobs. Relevance to the proposed job shall be determined by the Town. The name, address and telephone number of a contact person involved with each of these projects must be included so that they can be contacted prior to executing a contract.
17. The successful bidder shall indemnify and hold harmless the Town against any liability arising out of negligent acts, errors, or omissions of the bidder, his employees or agents.
18. The successful bidder must be prepared to execute the contract within fourteen (14) calendar days after receipt of notice of the award of the contract.
19. The successful bidder must be capable of collecting all leaves placed curbside by residents within the four-week period of November 7, 2016 to December 2, 2016 for their respective zone. In the event that the Contractor, through no fault of their own, fails to complete the leaf collection for a zone within the time allowed, the Town will notify the Contractor to allow them the opportunity to complete the work. If the contractor fails to complete the work within 5 business days, the Town may elect to hire a third party to complete the work and subtract the cost thereof from any monies due the Contractor.
20. If the contractor is delayed in the completion of the work by changes ordered in the work, or by weather conditions, strikes, lockouts, fire, unusual delay by common carriers or other causes beyond the contractor's control, he shall make a written request for an extension of time within which the contract may be completed. Such request shall be submitted to the Town not less than ten (10) days before the date on which the work described in the contract is to be completed. Any such extension shall be in writing, and signed by the Town's representative.
21. Upon completion of the project, the contractor shall submit a statement for payment which shall be paid within fifteen (15) days after approval of same by the Town Manager and following receipt of all lien waivers. Acceptance of such payment by the contractor shall constitute a release of all claims against the Town arising under or by virtue of this contract except such claims, if any, as may be specifically exempted from the operations of the release by the contractor in his statement for payment.

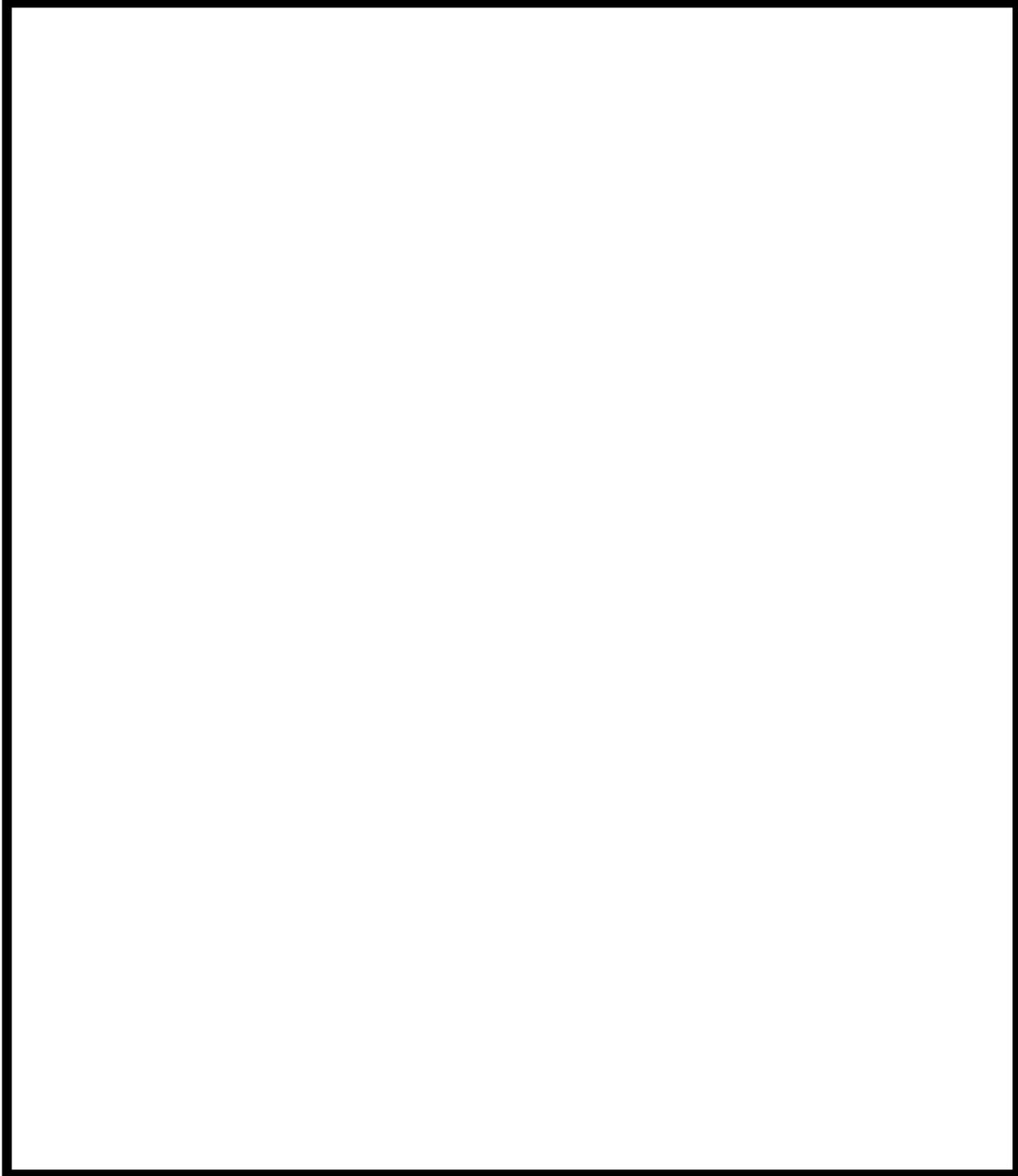
22. Prior to final payment, the contractor shall provide the Town with lien waivers verifying payment to all subcontractors for amounts due, whether for labor performed or materials furnished, when either is associated with this contract.
23. The General Contractor shall include in each of its subcontracts a provision requiring each subcontractor to pay any amounts due any of its subcontractors, whether for labor performed or materials furnished, within 30 days after such labor performed or for materials furnished.
24. Maintenance and protection of traffic is the Contractor's responsibility. The contractor must meet with the Town Engineer or his/her representative prior to the start of any leaf collection activity associated with this project in order to discuss procedures concerning maintenance and protection of traffic and collection sequencing. While working on State roads, the Contractor shall work within a movable sign pattern not to exceed one mile in length consisting of the signs in Appendix A.
25. The Contractor shall satisfy all the requirements and conditions as listed in the Specifications section of this Invitation to bid.
26. The Contractor shall assume all liability for claims resulting from damage or injury associated with this project including the maintenance and protection of traffic.
27. Should a dangerous or potentially unsafe condition arise affecting pedestrian or vehicular traffic, the Contractor shall immediately stop work, make every reasonable effort to correct the situation, and notify the Town Engineer or the police if warranted.
28. The cost of the Southington Police used for traffic control shall be paid for by the Town if the Southington Police Department requires uniformed officers be used for a specific street.
29. The Contractor shall not discriminate against or exclude any person from participation herein on grounds of race, religion, color, sex, age, or national origin; and that it shall take affirmative actions to insure that applicants are employed, and that employees are treated during their employment, without regard to race, religion, color, sex, age, handicapped status, or national origin.
30. Title VI requirements necessitate the availability of translators for those with limited English proficiency. All contractors who have contracted with the Town of Southington shall be responsible to maintain this policy during the contractual relationship. The contractor shall also maintain this policy in dealing with its subcontractors and the Town Attorney's Office has the right to review with any contractor the adherence to this policy whether through the master contract or a subcontractor. If any prospective contractor requires any assistance for language purposes, please contact:

Spanish:	Ralph/Aida Diaz at 860-276-8875
Polish:	Walter Kizilski at 860-621-2155
Italian:	Tina Riccio at 860-621-9148

END OF INSTRUCTIONS AND GENERAL CONDITIONS

EQUIPMENT LIST

List below all equipment that shall be used to complete the project described in this price proposal form. This list must be complete; describe all equipment as to type and size. The following forms must be submitted with the Price Proposal Form.

A large, empty rectangular box with a thick black border, intended for the user to list all equipment to be used for the project. The box is currently blank.

PROJECT REFERENCES

(Please attach additional sheets if necessary.)

SWORN STATEMENT BY SUCCESSFUL BIDDER

Title 23. United States Code, Section 112 (f)

Each bidder shall file a statement executed by, or on behalf of the person, firm, association, or corporation submitting the bid certifying that such person, firm, association, or corporation has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action, in restraint of free competitive bidding in connection with the submitted bid. Failure to submit the executed statement as part of the bidding documents will make the bid non-responsive and not eligible for award consideration.

NON COLLUSION AFFIDAVIT

This entire document must be completed, notarized and attached to your bid proposal. Failure to do so will result in the rejection of your Bid.

A separate affidavit must be submitted by each principal of a Joint Venture.

**TOWN OF SOUTHTON
CURBSIDE LEAF COLLECTION**

I, _____, acting in behalf of

(Name of Person Signing Affidavit)

_____ of which I am (the) (a)

(Name of Bidder i.e. Person or Organization)

_____, submitting a bid for the above project, certify and affirm in accordance

(Title)

with Part 635.112 of Title 23, U.S. Code of Federal Regulations, that the

_____ has neither directly or indirectly entered into

(Name of Bidder i.e. Person or Organization)

any agreements, participated in any collusion nor otherwise taken any action in restraint of free competitive bidding in connection with such bid. False statement made herein may be the subject of criminal prosecution.

(Name of Bidder i.e. Person or Organization)

Signature and Title of Official

Subscribed and sworn to before me, this _____ day of _____, _____

Notary Public/Commissioner of the Superior Court

My Commission Expires _____.

Certificate of Authority

I, _____, certify that I am (the) (a) _____ of the

(Name)

(Title)

organization named in the foregoing instrument; that I have the authority to affix the seal of the Organization to such papers

that require the seal; that _____, who signed said

(Name)

instrument on behalf of the Organization was then (the) (a) _____

(Title)

of said Organization; that said instrument was duly signed for and in behalf of said Organization by authority of its governing body and is within the scope of its organizational powers.

_____ (Corporate Seal, if applicable)

Signature of Certifying Person

The person signing the Certificate of Authority portion of this form cannot execute the upper portion of this Affidavit.

INSURANCE REQUIREMENTS

The successful bidder shall secure and maintain such insurance as follows:

Workers' Compensation

- | | |
|--------------------------|---|
| 1. Workers' Compensation | as required by the laws of the State of Connecticut |
| 2. Employer's Liability | \$1,000,000 |

Contractor's Liability

- | | |
|--|-------------|
| 1. General Aggregate
<i>Except products-completed operations</i> | \$3,000,000 |
| 2. Products-Completed Operations
<i>Aggregate</i> | \$1,500,000 |
| 3. Personal and Advertising Injury
<i>Per person/organization</i> | \$1,500,000 |
| 4. Each Occurrence
<i>Bodily injury and property damage</i> | \$1,500,000 |
| 5. Property Damage Liability
<i>Including collapse and underground coverages. If blasting is to be used, also include explosion coverage.</i> | \$1,500,000 |

Automobile Liability

- | | |
|-------------------|-------------|
| 1. Bodily Injury: | |
| Each Person | \$1,000,000 |
| Each Accident | \$1,000,000 |
| Property Damage: | |
| Each Accident: | \$1,000,000 |

Or

- | | |
|---|-------------|
| 2. Combined Single Limit
<i>Bodily injury and property damage:</i> | |
| Each Accident | \$2,000,000 |

Contractual Liability

- | | |
|--|-------------|
| 1. General Aggregate | \$3,000,000 |
| 2. Each Occurrence
<i>Bodily injury and property damage</i> | \$1,500,000 |

The CONTRACTOR shall also provide:

1. CONTRACTOR shall, as a minimum, purchase and maintain excess liability insurance in the umbrella form with a combined single limit of not less than \$5,000,000 per claim and in the aggregate. Evidence of such excess liability shall be delivered to OWNER in accordance with 2.05C in the form of a certificate indicating the policy numbers and limits of liability of all underlying insurance.
2. If the aggregate limits of liability indicated in CONTRACTOR insurance provided herein are not sufficient to cover all claims for damages arising from his operations under this Contract and from any other work performed by him or if policies of insurance do not provide that the aggregate limits of liability for bodily injury and property damage apply to each contract or project separately, CONTRACTOR shall have such policies amended so that the aggregate limits of liability required by this Contract will be available to cover all claims for damages due to operations under this contract.
3. CONTRACTOR shall purchase and maintain a separate Owner's Protective Liability policy, issued to OWNER at the expense of CONTRACTOR, including OWNER and ENGINEER as named "additional insured". This insurance shall provide coverage for not less than the following amounts:

Bodily Injury:

Each Occurrence	\$1,000,000
-----------------	-------------

Property Damage:

Each Occurrence	\$1,000,000
-----------------	-------------

Annual Aggregate	\$3,000,000
------------------	-------------

- A. CONTRACTOR shall purchase and maintain property insurance upon the Work at the site in the amount of the total insurable value of all structures, materials, and equipment to be built and installed. This insurance shall:
 1. Include the interests of OWNER, CONTRACTOR, Subcontractors, ENGINEER, and ENGINEER'S Consultants, each of whom is deemed to have an insurable interest and shall be listed as an insured or additional insured;
 2. Be written as Builder's Risk Insurance with an "All Risk" Installation Floater that shall at least include insurance for physical loss and damage to the Work, temporary buildings, false work and Work in transit and shall insure against at least the following perils: fire, lightning, extended coverage, theft, vandalism and malicious mischief, earthquake, collapse, debris removal, demolition occasioned by enforcement of Laws and Regulations, and water damage and be written in the completed value form.
 3. Include expenses incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers and architects);
 4. Cover materials and equipment in transit for incorporation in the Work or stored at the site or at another location that was agreed to in writing by OWNER prior to being incorporated in the

Work, provided that such materials and equipment have been included in an Application for payment recommended by ENGINEER; and

5. Be maintained in effect until final payment is made unless otherwise agreed to in writing by OWNER, CONTRACTOR, and ENGINEER with thirty days written notice to each other additional insured to whom a certificate of insurance has been issued.

The policies of insurance required to be purchased and maintained by CONTRACTOR in accordance with this section shall comply with requirements of GC-5.06C.

BID PROPOSAL FORM

The Town of Southington, herein called the Owner, acting by and through its Town Manager, for Proposed **“Curbside Leaf Collection”**.

The Undersigned, as bidder, herein referred to as singular and masculine, declares as follows:

The only parties interested in this BID as Principals are named herein;

this bid is made without collusion: with any other person, firm, or corporation;

no officer, agent, or employee of the Owner is directly or indirectly interested in this BID;

he has carefully examined the site of the proposed Work and fully informed and satisfied himself as to the conditions there existing, the character and requirements of the proposed Work, and he has carefully read and examined the proposed AGREEMENT and the Specifications and other Contract Documents therein referred to and knows and understands the terms and provisions thereof;

and he agrees that, if this bid is accepted he will contract with the Owner, as provided in the copy of the Contract Documents deposited in the office of the Engineer, this BID form being part of said Contract Documents, and that he will perform all the work and furnish all the materials and equipment, and provide all labor, services, plant, machinery, apparatus, appliances, tools, supplies and all other things required by the Contract Documents in the manner and within the time therein prescribed and according to the requirements of the Engineer as therein set forth, and that he will take in full payment therefore the lump sum applicable to each item of the Work as stated in the schedule below.

(Note: All entries in the entire BID must be made clearly and in ink; price bid must be written in both words and figures.)

(Note: Bidders may bid on one or more zones. All entries in the entire BID must be made clearly and in ink; prices bid must be written in both words and figures.)

Zone # (see attached maps & zone road lists)	Description of Work	Lump Sum Price
Zone #1	Curbside Leaf Collection Zone #1 and Leaf Disposal at the Southington Transfer Station, 617 Old Turnpike Road, Plantsville, CT	\$ LS
Zone #2	Curbside Leaf Collection Zone #2 and Leaf Disposal at 49 DePaolo Drive, Southington, CT	\$ LS
Zone #3	Curbside Leaf Collection Zone #3 and Leaf Disposal at 49 DePaolo Drive, Southington, CT	\$ LS
Zone #4	Curbside Leaf Collection Zone #4 and Leaf Disposal at 49 DePaolo Drive, Southington, CT	\$ LS
Bid Alternate Zone 1	Curbside Leaf Collection Zone #1 and Leaf Disposal at 49 DePaolo Drive, Southington, CT	\$ LS

TOTAL BID IN WORDS:

ZONE 1: _____ dollars
and _____ cents

ZONE 2: _____ dollars
and _____ cents

ZONE 3: _____ dollars
and _____ cents

ZONE 4: _____ dollars
and _____ cents

BID ALTERNATE

ZONE 1: _____ dollars
and _____ cents

BIDDER NAME: _____

If this BID is accepted by the Owner, the undersigned agrees to complete the entire work provided to be done under the Contract within the time stipulated in the AGREEMENT.

As provided in the INSTRUCTION TO BIDDERS, the bidder hereby agrees that he will not withdraw his BID within 60 consecutive calendar days after the actual date of the opening of BIDS and that, if the Owner shall accept this BID, the bidder will duly execute and acknowledge the AGREEMENT within ten (10) days after notification that the AGREEMENT and other Contract Documents are ready for signature.

This BID includes Addenda number _____(To be filled in by Bidder if Addenda is issued.)

(SEAL)_____ L.S.
(Name of Bidder)

By _____
(Signature and title of authorized representative)

(Business address)

(City and State)

Date

The bidder is a corporation incorporated in the State (or Commonwealth) of _____ - a partnership- an individual. (Bidder must add and delete as necessary to make this sentence read correctly.)

The required names and addresses of all persons interested in the foregoing BID, as Principals, are as follows:

The bidder is requested to state below what leaf collection work of a similar character to that included in the proposed Contract he has done and to give references that will enable the Owner to judge his experienced, skill, and business standing (provide contact name for project and telephone number).

(Add supplementary page if necessary.)

END OF SECTION

- 6.3 CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
- 6.4 CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the site that relates to the Work as indicated in the Contract Documents.
- 6.5 CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 7 CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 7.1 Invitation to Bid.
- 7.2 Instructions to Bidders.
- 7.3 CONTRACTOR's Bid.
- 7.4 This Agreement.
- 7.5 Details and Specification Sheets herein.
- 7.6 Addenda numbers ____ to ____, inclusive.
- 7.7 The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents.

ARTICLE 8 MISCELLANEOUS

- 8.1 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment with release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 8.2 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.
- 8.3 Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

- 8.4 The Contractor shall not discriminate against or exclude any person from participation herein on grounds of race, religion, color, sex, age, or national origin; and that it shall take affirmative actions to insure that applicants are employed, and that employees are treated during their employment, without regard to race, religion, color, sex, age, handicapped status, or national origin.
- 8.5 Title VI requirements necessitate the availability of translators for those with limited English proficiency. All contractors who have contracted with the Town of Southington shall be responsible to maintain this policy during the contractual relationship. The contractor shall also maintain this policy in dealing with its subcontractors and the Town Attorney's Office has the right to review with any contractor the adherence to this policy whether through the master contract or a subcontractor. If any prospective contractor requires any assistance for language purposes, please contact:

Spanish:	Ralph/Aida Diaz at 860-276-8875
Polish:	Walter Kizilski at 860-621-2155
Italian:	Tina Riccio at 860-621-9148

IN WITNESS WHEREOF, OWNER AND CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed, initialed or identified by OWNER and CONTRACTOR or identified by ENGINEER on their behalf.

This Agreement will be effective on April , 2016, which is the Effective Date of the Agreement).

OWNER – TOWN OF SOUTHINGTON

Garry Brumback, Town Manager

CONTRACTOR

By_____

(CORPORATE SEAL)

Attest:_____

Address for giving notices:

(If CONTRACTOR is a corporation,
attach evidence of authority to sign.)

Approved as to Form

Mark Sciota
Deputy Town Manager/Town Attorney

TOWN OF SOUTHLINGTON

NEW VENDOR DISCLOSURE STATEMENT

Required within Bid (For Bidders who have not worked with the Town of Southington within the last three years).

(Please provide additional sheets as necessary to answer any of the following questions.)

APPLICANT: _____

ADDRESS: _____

PRINCIPAL OFFICE: _____ PHONE: _____ FAX: _____

1. Please check appropriate organizational structure:

_____ Corporation _____ Other
_____ Partnership _____ Sole Proprietorship

2. If a corporation, answer the following:

a. Date of incorporation _____
b. State of incorporation _____
c. List Board of Directors and Titles: _____

3. If a sole proprietorship or partnership, answer the following:

a. Date of organization: _____
b. Name and address of all partners: _____

c. If partnership (state whether general or limited): _____

4. How many years has your organization been in business? _____

5. How many years has your organization been in business under it's present business name? _____

6. Under what other, or former, names has your organization operated?

7. If other than a corporation, sole proprietorship, or partnership describe organization and name principals:

TOWN OF SOUTHTON
NEW VENDOR FORM

For Finance Department Use

Vendor #: _____
Date set up in system: _____

Vendor Name: _____

Business Address:

Remit To (if different than *Business Address*)

Street _____

Street _____

City _____

City _____

State/Zip _____

State/Zip _____

Phone _____

Fax _____

Attached W-9

Vendor Number Requested By: _____

General Description of items/services being purchased: _____

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

State Of Connecticut
By His Excellency
Thomas J. Meskill
Governor

Executive Order No. Three

WHEREAS, sections 4-61d(b) and 4-114a of the 1969 supplement to the general statutes require nondiscrimination clauses in state contracts and subcontracts for construction on public buildings, other public works and goods and services, and

WHEREAS, section 4-61e(c) of the 1969 supplement to the general statutes requires the labor department to encourage and enforce compliance with this policy by both employers and labor unions, and to promote equal employment opportunities, and

WHEREAS, the government of this state recognizes the duty and desirability of its leadership in providing equal employment opportunity, by implementing these laws,

NOW, THEREFORE, I, THOMAS J. MESKILL, Governor of the State of Connecticut, acting by virtue of the authority vested in me under section twelve of article fourth of the constitution of the state, as supplemented by section 3-1 of the general statutes, do hereby ORDER and DIRECT, as follows, by this Executive Order:

I. The labor commissioner shall be responsible for the administration of this Order and shall adopt such regulations as he deems necessary and appropriate to achieve the purposes of this Order. Upon the promulgation of this Order, the commissioner of finance and control shall issue a directive forthwith to all state agencies, that henceforth all state contracts and subcontracts for construction on public buildings, other public works and goods and services shall contain a provision rendering such contract or subcontract subject to this Order, and that such contract or subcontract may be cancelled, terminated or suspended by the labor commissioner for violation of or noncompliance with this Order or state or federal laws concerning nondiscrimination, notwithstanding that the labor commissioner is not a party to such contract or subcontract.

II. Each contractor having a contract containing the provisions prescribed in section 4-114a of the 1969 supplement to the general statutes, shall file, and shall cause each of his subcontractors to file, compliance reports with the contracting agency or the labor commissioner, as may be directed. Such reports shall be filed within such times and shall contain such information as to employment policies and statistics of the contractor and each subcontractor, and shall be in such form as the labor commissioner may prescribe. Bidders or prospective contractors or subcontractors may be required to state whether they have participated in any previous contract subject to the provisions of this Order or any preceding similar Order, and in that event to submit on behalf of themselves and their proposed subcontractors compliance reports prior to or as an initial part of their bid or negotiation of a contract.

III. Whenever the contractor or subcontractor has a collective bargaining agreement or other contract or understanding with a labor organization or employment agency as defined in section 31-122 of the general statutes, the compliance report shall identify the said organization or agency and the contracting agency or the labor commissioner may require a compliance report to be filed with the contracting agency or the labor commissioner, as may be directed, by such organization or agency, signed by an authorized officer or agent of such organization or agency, with supporting information, to the effect that the signer's practices and policies, including but not limited to matters concerning personnel, training, apprenticeship, membership, grievance and representation, and upgrading, do not discriminate on grounds of race, color, religious creed, age, sex or national origin, or ancestry of any individual, and that the signer will either affirmatively cooperate in the implementation of the policy and provisions of this Order, or that it consents and agrees that recruitment, employment and the terms and conditions of employment under the proposed contract shall be in accordance with the purposes and provisions of the Order.

IV. The labor commissioner may by regulation exempt certain classes of contracts, subcontracts or purchase orders from the implementation of this Order, for standard commercial supplies or raw materials, for less than specified amounts of money or numbers of workers or for subcontractors below a specified tier. The labor commissioner may also provide by regulation for the exemption of facilities of a contractor which are in all respects separate and distinct from activities of the contractor related to the performance of the state contract, provided only that such exemption will not interfere with or impede the implementation of this Order, and provided further, that in the absence of such an exemption, all facilities shall be covered by the provisions of this Order.

V. Each contracting agency shall be primarily responsible for obtaining compliance with the regulations of the labor commissioner with respect to contracts entered into by such agency or its contractors. All contracting agencies shall comply with the regulations of the labor commissioner in discharging their primary responsibility for securing compliance with the provisions of contracts and otherwise with the terms of this Order and of the regulations of the labor commissioner issued pursuant to this Order. They are directed to cooperate with the labor commissioner and to furnish the labor commissioner such information and assistance as he may require in the performance of his functions under this Order. They are further directed to appoint or designate from among the personnel of each agency, compliance officers, whose duty shall be to seek compliance with the objectives of this Order by conference, conciliation, mediation, or persuasion.

VI. The labor commissioner may investigate the employment practices and procedures of any state contractor or subcontractor and the practices and policies of any labor organization or employment agency hereinabove described, relating to employment under the state contract, as concerns nondiscrimination by such organization or agency as hereinabove described, or the labor commissioner may initiate such investigation by the appropriate contract agency, to determine whether or not the contractual provisions hereinabove specified or statutes of the state respecting them have been violated. Such investigation shall be conducted in accordance with the procedures established by the labor commissioner and the investigating agency shall report to the labor commissioner any action taken or recommended.

VII. The labor commissioner shall receive and investigate or cause to be investigated complaints

by employees or prospective employees of a state contractor or subcontractor or members or applicants for membership or apprenticeship or training in a labor organization or employment agency hereinabove described, which allege discrimination contrary to the contractual provisions specified hereinabove or state statutes requiring nondiscrimination in employment opportunity. If this investigation is conducted for the labor commissioner by a contracting agency, that agency shall report to the labor commissioner what action has been taken or is recommended with regard to such complaints.

VIII. The labor commissioner shall use his best efforts, directly and through contracting agencies, other interested federal, state and local agencies, contractors and all other available instrumentalities, including the commission on human rights and opportunities, the executive committee on human rights and opportunities, and the apprenticeship council under its mandate to provide advice and counsel to the labor commissioner in providing equal employment opportunities to all apprentices and to provide training, employment and upgrading opportunities for disadvantaged workers, in accordance with section 31-51(d) of the 1969 supplement to the general statutes, to cause any labor organization or any employment agency whose members are engaged in work under government contracts or referring workers or providing supervising apprenticeship or training for or in the course of work under a state contract or subcontract to cooperate in the implementation of the purposes of this Order. The labor commissioner shall in appropriate cases notify the commission on human rights and opportunities or other appropriate state or federal agencies whenever it has reason to believe that the practices of any such organization or agency violate equal employment opportunity requirements of state or federal law.

IX. The labor commissioner or any agency officer or employee in the executive branch designated by regulation of the labor commissioner may hold such hearings, public or private, as the labor commissioner may deem advisable for compliance, enforcement or educational purposes under this Order.

X. (a) The labor commissioner may hold or cause to be held hearings, prior to imposing ordering or recommending the imposition of penalties and sanctions under this Order. No order for disbarment of any contractor from further state contracts shall be made without affording the contractor an opportunity for a hearing. In accordance with such regulations as the labor commissioner may adopt, the commissioner or the appropriate contracting agency may

1. Publish or cause to be published the names of contractors or labor organizations or employment agencies as hereinabove described which it has concluded have complied or failed to comply with the provisions of this Order or the regulations of the labor commissioner in implementing this Order.

2. Recommend to the commission on human rights and opportunities that in cases in which there is substantial or material violation or threat thereof of the contractual provision or related state statutes concerned herein, appropriate proceedings be brought to enforce them, including proceedings by the commission on its own motion under chapter 563 of the general statutes and the enjoining, within the limitations of applicable law, of organizations, individuals or groups who prevent directly or indirectly compliance with the provisions of this Order.

3. Recommend that criminal proceedings be brought under chapter 939 of the general statutes.
4. Cancel, terminate, suspend or cause to be cancelled, terminated, or suspended in accordance with law any contract or any portion or portions thereof for failure of the contractor or subcontractor to comply with the nondiscrimination provisions of the contract. Contracts may be cancelled, terminated, suspended absolutely or their continuance conditioned upon a program for future compliance approved by the contracting agency.
5. Provide that any contracting agency shall refrain from entering into any further contracts or extensions or modifications of existing contracts with any contractor until he has satisfied the labor commissioner that he has established and will carry out personnel and employment policies compliant with this Order.
6. Under regulations prescribed by the labor commissioner each contracting agency shall make reasonable efforts with a reasonable period of time to secure compliance with the contract provisions of this Order by methods of conference, conciliation, mediation or persuasion, before other proceedings shall be instituted under this Order or before a state contract shall be cancelled or terminated in whole or in part for failure of the contractor or subcontractor to comply with the contract provisions of state statute and this Order.

(b) Any contracting agency taking any action authorized by this Order, whether on its own motion or as directed by the labor commissioner or pursuant to his regulations shall promptly notify him of such action. Whenever the labor commissioner makes a determination under this Order, he shall promptly notify the appropriate contracting agency and other interested federal, state and local agencies of the action recommended. The state and local agency or agencies shall take such action and shall report the results thereof to the labor commissioner within such time as he shall specify.

XI. If the labor commissioner shall so direct, contracting agencies shall not enter into contracts with any bidder or prospective contractor unless he has satisfactorily complied with the provisions of this Order, or submits a program for compliance acceptable to the labor commissioner, or if the labor commissioner so authorizes, to the contracting agency.

XII. Whenever a contracting agency cancels or terminates a contract, or a contractor has been disbarred from further government contracts because of noncompliance with the contract provisions with regard to nondiscrimination, the labor commissioner or the contracting agency shall rescind such disbarment, upon the satisfaction of the labor commissioner that the contractor has purged himself of such noncompliance and will thenceforth carry out personnel and employment policies of nondiscrimination in compliance with the provision of this Order.

XIII. The labor commissioner may delegate to any officer; agency or employee in the executive branch any function or duty of the labor commissioner under this Order except authority to promulgate regulations of a general nature.

XIV. This Executive Order supplements the Executive Order issued on September 28, 1967. All regulations, orders, instructions, designations and other directives issued heretofore in these premises, including those issued by the heads of various departments or agencies under or pursuant to

prior order or statute, shall remain in full force and effect, unless and until revoked or superceded by appropriate authority, to the extent that they are not inconsistent with this Order.

This Order shall become effective thirty days after the date of this Order.

Dated at Hartford, Connecticut, this 16th day of June, 1971

Thomas J. Meskill

Governor

Filed this 16th day of
June, 1971.

Harry Hammer

Secretary Of The State

State Of Connecticut
By His Excellency
Thomas J. Meskill
Governor

Executive Order No. Seventeen

WHEREAS, Section 31-237 of the General Statutes of Connecticut as amended requires the maintaining of the established free services of the Connecticut State Employment Service to both employers and prospective employees and

WHEREAS, Section 31-5 of the General Statutes of Connecticut requires that no compensation or fee shall be charged or received directly or indirectly for the services of the Connecticut State Employment Service and

WHEREAS, large numbers of our citizens who have served in the Armed Forces of our nation are returning to civilian life in our state and seeking employment in civilian occupations and

WHEREAS, we owe a duty as well as gratitude to these returning veterans including the duty to find suitable employment for them and

WHEREAS, many of our handicapped citizens are fully capable of employment and are entitled to be placed in suitable employment and

WHEREAS, many of the citizens of our state who are unemployed are unaware of the job openings and employment opportunities which do in fact exist in our state and

WHEREAS, notwithstanding the free services of the Connecticut State Employment Service, many of our Connecticut employers do not use its free services or do not avail themselves fully of all the services offered,

NOW, THEREFORE, I, THOMAS J. MESKILL, Governor of the State of Connecticut, acting by virtue of the authority vested in me under the fourth article of the Constitution of the State and in accordance with Section 3-1 of the General Statutes, do hereby ORDER and direct, as follows, by this Executive Order:

I. The Labor Commissioner shall be responsible for the administration of this Order and shall do all acts necessary and appropriate to achieve its purpose. Upon promulgation of this Order, the Commissioner of Finance and Control shall issue a directive forthwith to all state agencies, that henceforth all state contracts and subcontracts for construction on public buildings, other public works and goods and services shall contain a provision rendering such contract or subcontract subject to this Order, and that such contract or subcontract may be cancelled, terminated or suspended by the Labor Commissioner for violation of or noncompliance with this Order, notwithstanding that the Labor Commissioner is not a party to such contract or subcontract.

II. Every contractor and subcontractor having a contract with the state or any of its agencies,

boards, commissions, or departments, every individual partnership, corporation, or business entity having business with the state or who or which seeks to do business with the state, and every bidder or prospective bidder who submits a bid or replies to an invitation to bid on any state contract shall list all employment openings with the office of the Connecticut State Employment Service in the area where the work is to be performed or where the services are to be rendered.

III. All state contracts shall contain a clause which shall be a condition of the contract that the contractor and any subcontractor holding a contract directly under the contractor shall list all employment openings with the Connecticut State Employment Service. The Labor Commissioner may allow exceptions to listings of employment openings which the contractor proposes to fill from within its organization from employees on the rolls of the contractor on the date of publication of the invitation to bid or the date on which the public announcement was published or promulgated advising of the program concerned.

IV. Each contracting agency of the state shall be primarily responsible for obtaining compliance with this Executive Order. Each contracting agency shall appoint or designate from among its personnel one or more persons who shall be responsible for compliance with the objectives of this Order.

V. The Labor Commissioner shall be and is hereby empowered to inspect the books, records, payroll and personnel data of each individual or business entity subject to this Executive Order and may hold hearings or conferences, formal or informal, in pursuance of the duties and responsibilities hereunto delegated to the Labor Commissioner.

VI. The Labor Commissioner or any agency officer or employee in the executive branch designated by regulation of the Labor Commissioner may hold such hearings, public or private, as the Labor Commissioner may deem advisable for compliance, enforcement or educational purposes under this Order.

VII. (a) The Labor Commissioner may hold or cause to be held hearings, prior to imposing, ordering, or recommending the imposition of penalties and sanctions under this Order. In accordance herewith, the Commissioner or the appropriate contracting agency may suspend, cancel, terminate, or cause to be suspended, cancelled, or terminated in accordance with law any contract or portion or portions thereof for failure of the contractor or subcontractor to comply with the listing provisions of the contract. Contracts may be cancelled, terminated, suspended absolutely or their continuance conditioned upon a program for future compliance approved by the contracting agency.

(b) Any contracting agency taking any action authorized by this Order, whether on its own motion or as directed by the Labor Commissioner, shall promptly notify him of such action. Whenever the Labor Commissioner makes a determination under this Order, he shall promptly notify the appropriate contracting agency of the action recommended. The agency shall report the results to the Labor Commissioner promptly.

VIII. If the Labor Commissioner shall so direct, contracting agencies shall not enter into contracts with any bidder or prospective contractor unless he has satisfactorily complied with the provisions of this Order.

This Order shall become effective sixty days after the date of this Order. Dated at Hartford, Connecticut, this 15th day of February 1973. *Thomas J. Meskill*, Governor

SUMMARY OF WORK

1. Location of Work

- A. The work of this Contract is located in the Town of Southington, Connecticut along and within paved Town roadways and rights-of-way.

2. General Requirements

- A. The work of this contract includes furnishing of all tools, materials, equipment, labor, and supervision required to complete the scheduled curbside leaf collection and disposal, as specified herein, and as evidently required to complete the work.
- B. The Contractor shall visit the work and fully inform himself of all existing and controlling conditions with respect to his work, the limitations of space in the work area, and the accessibility to and from the work site.
- C. The Contractor shall develop a plan of operations and a sequence of construction that will address, provide, and maintain an orderly, safe flow of traffic.
- D. The Contractor is solely responsible for means and methods in performance of the work.
- E. The lump sum bid price for each leaf collection zone listed on the bid proposal will be used to determine the lowest qualified bidder for each zone.

3. Scope of Work

- A. The Work includes, but is not necessarily limited to, the following:
 - a. Curbside collection of leaves on all roads within the designated leaf collection zone. The Contractor shall remove all leaves placed curbside within 10' of the curb.
 - b. Multiple passes through the zone to ensure that all leaves placed curbside by residents are picked up within the time period beginning on November 7, 2016 and ending at the close of business on December 2, 2016.
 - c. The leaves from Zones 2, 3, and 4 shall be delivered to Supreme Industries, 49 DePaolo Drive, Southington, Connecticut (860-863-5165) Mark Vigneault between 7 a.m. and 4:30 p.m..
 - d. The leaves from Zone 1 may be delivered to the Southington Transfer Station, 617 Old Turnpike Road, Plantsville, Connecticut.
 - e. Bid Alternate #1 - The contractor may elect to deliver the leaves from Zone 1 to Supreme Industries, 49 DePaolo Drive, Southington, Connecticut and bid this work accordingly. The Town may elect to accept either the low bid for Zone 1 (delivery to Transfer Station) or the Bid Alternate 1 (delivery to Supreme Industries), whichever is in the best interest of the Town.

- f. The contractor shall provide an adequate number of workmen, properly equipped to ensure that all the leaves are removed from curbside. Sticks, grass clippings, shrubs or other non-leaf materials shall be left in a neat pile and not picked up.
- g. The Contractor shall give the Director of Public Works and Town Engineer a daily report via e-mail consisting of the names of the streets completed, the volume of leaves picked up each day, and the streets scheduled for the next work day.

4. Contractor's Use of Premises

- A. The Contractor shall not park or store any equipment within any travel lane while not actively working, nights, or weekends.
- B. Contractor shall assume full responsibility for security of all his and his subcontractors' materials and equipment.

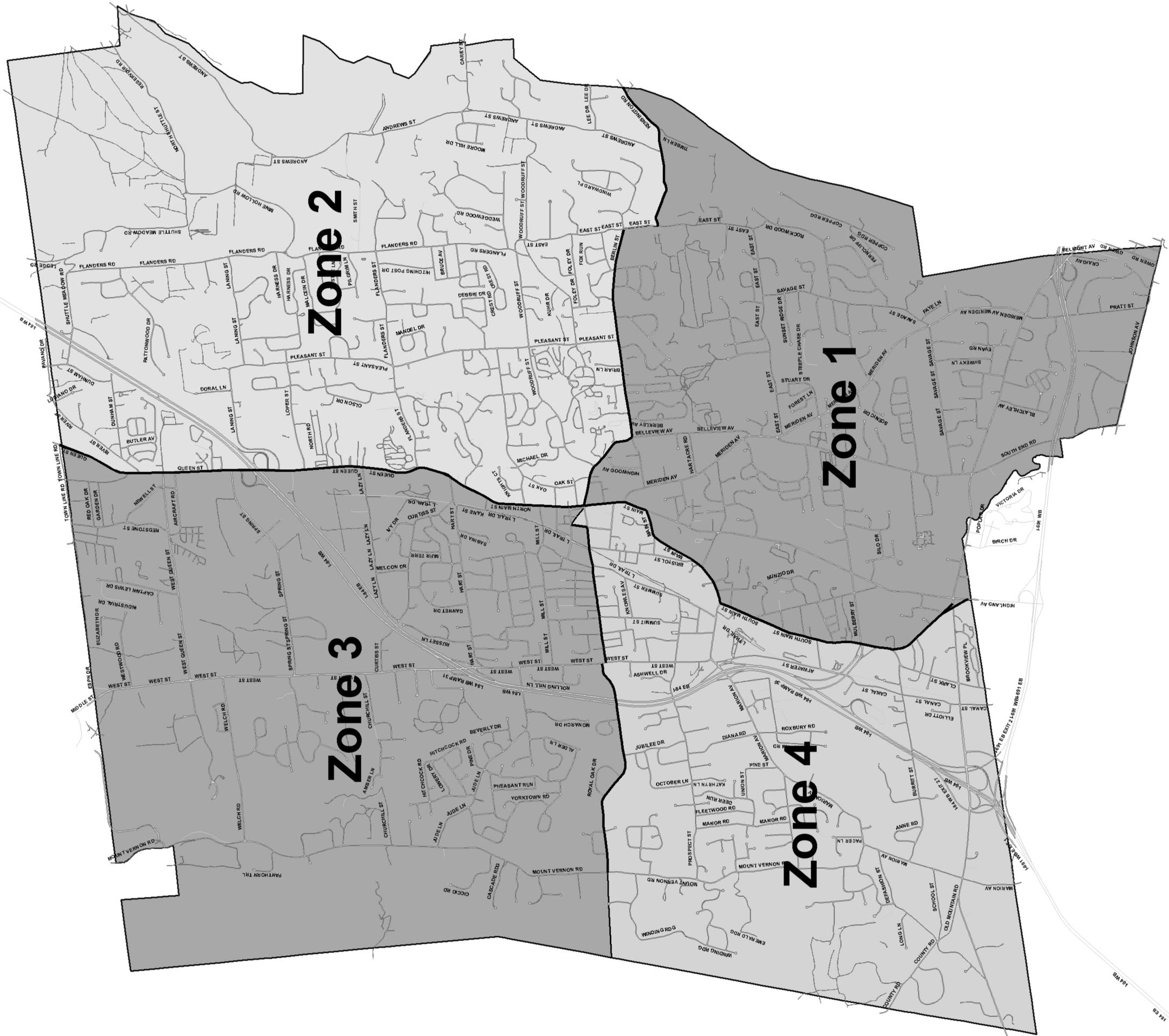
6. Hours of Work and Limits of Operations

- A. For scheduled work, the Contractor is permitted to work Monday through Friday between the hours of 7:00 a.m. and 5:00 p.m. Emergency work shall be performed on an as-needed on-call basis.

END OF SECTION



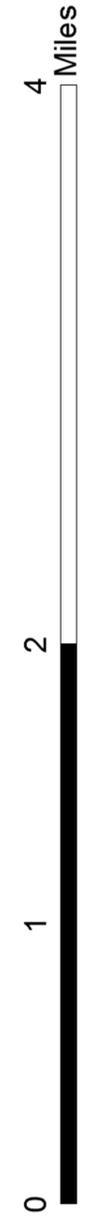
Leaf Zones



Legend

- Divisions
- Roads
- Zone

Zone	1	2	3	4
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Leaf Zone 1-Leaves must be at the curb on Nov 14, 2016

South of Berlin St and East of Rt 10

LEAF ZONE 1			
STREET NAME	STREET NAME	STREET NAME	STREET NAME
Amanda Ln	Della Bitta Dr	McKenzie Dr	Silo Dr
Arrow Head Ln	Devonshire Dr	Meadow Ln	Silver Oak Cir
Atkins Way	Dorio Dr	Meriden Ave	South Borough Rd
Bagley Rd	E Johnson Ave	Metacomet View	South End Rd
Barbara Ln	East St	Milldale Ave	South End Rd Ext
Barr St	Evan Rd	Mountain Edge Dr	South Plains Rd
Beechwood Dr	Faye Ln	Mulberry St	South Woods Dr
Belleview Ave	Fern Dr	Nicolo Way	Southington Ave
Belrose Ave	Ferncliff Dr	Nunzio Dr	Southshire Dr
Benny Dr	Fieldstone Ln	Oakland Rd	Steeple Chase Dr
Berkley Ave	Florence Ln	Old Turnpike Rd	Stonegate Rd
Berkley Ct	Forest Ln	Orchard Ln	Strawberry Ln
Berlin Ave/Berlin St¹	Franklin St	Page Farm Rd	Stuart Dr
Birchcrest Dr	Glenn Dr	Pamela Ct	Sultana Terr
Blatchley Ave	Glenwood Park Rd	Panorama Dr	Sunset Ridge Dr
Blocher Farm Way	Greenwood Dr	Parkview Dr	Tanya Ct
Blue Hills Dr	Greystone Dr	Partridge Dr	Taunton St
Blueberry Ln	Grove St	Paul Hieghts	Tridell Dr
Bridle Path Dr	Gwen Pl	Paul Terr	Turnberry Ct
Brooklane Rd	Gwen Rd	Peters Cir	Undermountain Xing
Brownstone Dr	Hacienda Cir	Pinecrest Dr	Valley View Ct
Buckland St	Hamilton Ave	Plum Orchard Rd	Vermont Ave
Budding Ridge Rd	Hart Acre Rd	Pond Mill Rd	Vermont Ct
Buena Vista Dr	Hemlock Dr	Pondview Dr	Vermont Terr
Burwell Ave	Heritage Dr	Porriello Dr	Village Gate Dr
Butternut Ln	Highwood Ave	Pratt St	Visconti Ln
Cambridge Dr	Hillside Ave	Putnam Pl	Webster Park Rd
Candlewood Ln	Homestead Ln	Quaker Ln	Weiss Way
Canterbury Ln	Honey Ln	Rahlene Dr	Werking St
Carter Ln	Jade Cir	Rejean Rd	White Oak Dr
Ceella Dr	Jeffrey Ln	Richmond Ct	Whitlock Ave
Chapel Hill	Jeremy Woods Dr	Rochela Dr	Wilbur St
Charles St	Kensington Rd	Rockwood Ct	Williams St
Christine Dr	Kiefer Rd	Rockwood Dr	Windsor Way
Claudia Dr	Kingswood Dr	Roosevelt St	Winterwood Rd
Coolidge St	Laurel Ln	Round Hill Rd	Woodland Dr
Copper Ridge	Lawncrest Dr	Rt 10²	Zwicks Farm Rd
Country Club Cir	Lepage Dr	Rt 322³	
Craig Ln	Lois Ave	Rustic Oak Dr	¹ South Side of
Crescent St	Luty Dr	Ruy Ln	Street Only
Crystal Farms Ct	Lynn Ave	Salem Way	
Cummings St	Madalyn Ln	Savage St	² From W Center St
Curtiss Farm Ct	Maple St	Scarano Rd	South, East Side of ³⁶
Cushing Ln	Marboy Dr	Scenic Dr	Street Only

Leaf Zone 1-Leaves must be at the curb on Nov 14, 2016

South of Berlin St and East of Rt 10

Dale Dr	Marguerite St	Schlayer Farm Rd	
Deckert Dr	Mark Dr	Shetland Dr	³ From Rt 10 to
Delahunty Dr	Maxwell Noble Dr	Shweky Ln	Meriden

Leaf Zone 2-Leaves must be at the curb on Nov 14, 2016

North of Berlin St and East of Rt 10

LEAF ZONE 2			
STREET NAME	STREET NAME	STREET NAME	STREET NAME
Academy Ln	Fenwood Rd	Mine Hollow Rd	Surrey Cir
Academy St	Fieldcrest Dr	Minthal Dr	Tallwood Dr
Alice Ln	Flanders Rd	Moore Hill Dr	Tanglewood Dr
Alyssa Ct	Flanders St	Mooreland Dr	Taylor Ln
Andrews St	Foley Dr	Mountain View Rd	Teri Ct
Annelise Ave	Fox Run	N shuttle St	Thistle Ln
Apple Gate	Friar Ln	N Stonegate Rd	Thunderbird Dr
Applewood Dr	Glen Eagles Dr	North Star Dr	Upton Dr
Arlington Dr	Greeley Ln	Oak St	Victoria Dr
Baldwin Cir	Harness Dr	Old Cider Mill Rd	Vineyard Ln
Beacon St	Hawks Nest Dr	Old Farm Rd	Virginia Dr
Berlin Ave/Berlin St¹	Hawthorne Dr	Old State Rd	Wedgewood Rd
Blossom Way	Hazel Ct	Olsen Dr	Whippoorwill Rd
Briar Ln	Hazelwood Dr	Orchard Hill Rd	White Sail Dr
Brightwood Ln	Heather Ln	Pattonwood Dr	Whitney Ave
Brookwood Dr	Hidden Hills Dr	Pepperidge Dr	Wild Oak Dr
Bruce Ave	Highridge Rd	Petula Ct	Williamsburg Dr
Burning Tree Dr	Hitching Post Dr	Pilgrim Ln	Willow Ct
Butler Ave	Hobart St	Pleasant St	Willowdale Dr
Carey St	Holland View Dr	Prosperity Ave	Wilton Rd
Cathy Dr	Hunting Hill Dr	Prosperity Ct	Windermere Ridge Dr
Cedar Dr	Interstate Park Dr	Quail Hollow Dr	Windham Dr
Cedar Post Dr	Johanna Cir	Reservoir Ridge Dr	Windward Pl
Chaffee Ln	Jordan Ct	Rethal St	Woodberry Hill Rd
Chesterwood Terr	Knights Ct	Reussner Rd	Woodfield Dr
Cianci Dr	Kuhr Dr	River St	Woodruff St
Ciccolella Ct	Lacey Dr	Rosemont Ave	
Clover Meadow Ct	Laning St	Rt 10²	
College Ave	Laurel St	Rye Hill Dr	¹ North Side of Street Only
Crest Rd	Ledge Rd	Saddlebrook Path	
Crestview Dr	Lee Dr	Shagbark Dr	
Darling St	Lincoln Dr	Sheffield Pl	²From W Center St North, East Side of Street Only
David Dr	Long Bottom Rd	Sheldon Rd	
Dawn Ln	Loper St	Sherry Dr	
Day Spring Ct	Luciano Dr	Shuttle Meadow Pl	
Debbie Dr	Macintosh Way	Shuttle Meadow Rd	
Dogwood Dr	Malcein Dr	Skipper Ln	
Doral Ln	Mandel Dr	Skyline Dr	
Dunham Pl	Marcy Dr	Smith St	
Dunham St	Masters Dr	Spring Lake Rd	
East Mountain Dr	Melissa Ct	Squires Dr	

Leaf Zone 2-Leaves must be at the curb on Nov 14, 2016

North of Berlin St and East of Rt 10

Erica Ct	Memorial Dr	Stakey Farm Rd	
Evergreen Ln	Merrell Ave	Stoughton Rd	
February Dr	Michael Dr	Sun Valley Dr	

Leaf Zone 3-Leaves must be at the curb on Nov 14, 2016

North of W Center and West of Rt 10

LEAF ZONE 3			
STREET NAME	STREET NAME	STREET NAME	STREET NAME
Acre Way	Executive Blvd	Newell St	West Pines Dr
Aircraft Rd	Factory Sq	Norwood Dr	West St¹
Alder Ln	Farmstead Rd	Panthorn Trl	Westover Ln
Amato Cir	Foxcroft Ct	Pebble Dr	Westwood Rd
Amber Ln	Francis St	Pheasant Run	Winter Park Dr
Apple Alley	Gannet Dr	Pine Dr	Yorktown Rd
Autran Ave	Garden Gate Rd	Pine Hollow Dr	
Autumn Dr	Graham Pl	Potomac Ln	
Beal Dr	Hart St	Preli Ct	
Beecher St	Hightower Rd	Princess Pine Path	¹From W Center St
Beverly Dr	High St	Raynor St	North
Birch St	Hill St	Redstone St	
Birmingham Dr	Hilltop Dr	Regency Ct	²North Side of
Bishop Ave	Hitchcock Rd	Ridgewood Rd	Street Only
Boulder Ridge	Holly Hill Dr	Riverside Ct	
Brandywine Pl	Horne Cir	Roaring Brook Dr	³From W Center St
Brentwood Dr	Howard Ave	Robert Porter Rd	North, West Side of
Brookfield Ct	Huckleberry Ln	Rolling Hill Ln	Street Only
Brothers Way	Huntington Cir	Rourke Ave	
Burr Ct	Industrial Dr	Royal Oak	
Captain Lewis Dr	Ivy Dr	Rt 10³	
Carol Ct	James Ave	Russet Ln	
Carrier Ct	John St	Rustlewood Dr	
Cascade Ridge	Jude Ln	S Center St	
Castleman Dr	Juniper Rd	Sabina Dr	
Center Ct	Kane St	Sandy Pine Dr	
Center Pl	Knollwood Rd	Smoron Dr	
Center St	Lady Slipper Ln	Sommers Hill Dr	
Chapman St	Lazy Ln	Spring Hill Rd	
Churchill St	Liberty Pl	Spring St	
Ciccio Rd	Little Fawn Rd	Stacy Cate Dr	
Cloverdale Rd	Lowery Dr	Summit Farms Rd	
Commission St	Lucy Ct	Sunnybrook Hill Rd	
Corporate Dr	Maplewood Rd	Susan Ln	
Cortland Way	Matthews St	Triano Dr	
Crissey Ln	Meander Ln	Valley Forge Ct	
Curtiss St	Meeker Rd	Verderame Ct	
Dayton Dr	Melcon Dr	Vernondale Ct	
Deacon Cir	Merriman Cir	Vernondale Dr	
Deerbrooke Cir	Mill St	Vicki Ln	
Depaolo Dr	Monarch Dr	W Queen St	
DeSorbo Dr	Morningside Ln	Walkley Dr	
Douglas St	Mountain Pond Rd	Warfield Rd	40
Eastview Rd	Mt Vernon Rd¹	Washington Dr	

Leaf Zone 3-Leaves must be at the curb on Nov 14, 2016

North of W Center and West of Rt 10

Elizabeth Dr	Muir Terr	Water St	
Emma's Way	N Liberty St	Welch Rd	
Empress Dr	N Summit St	<i>W Center St</i> ²	

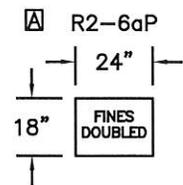
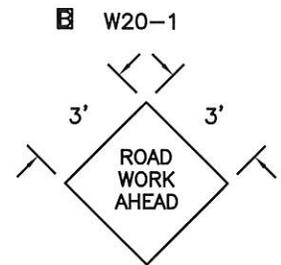
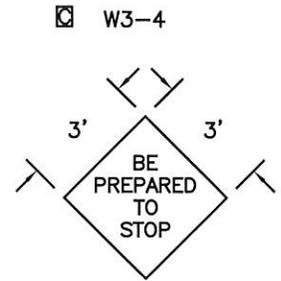
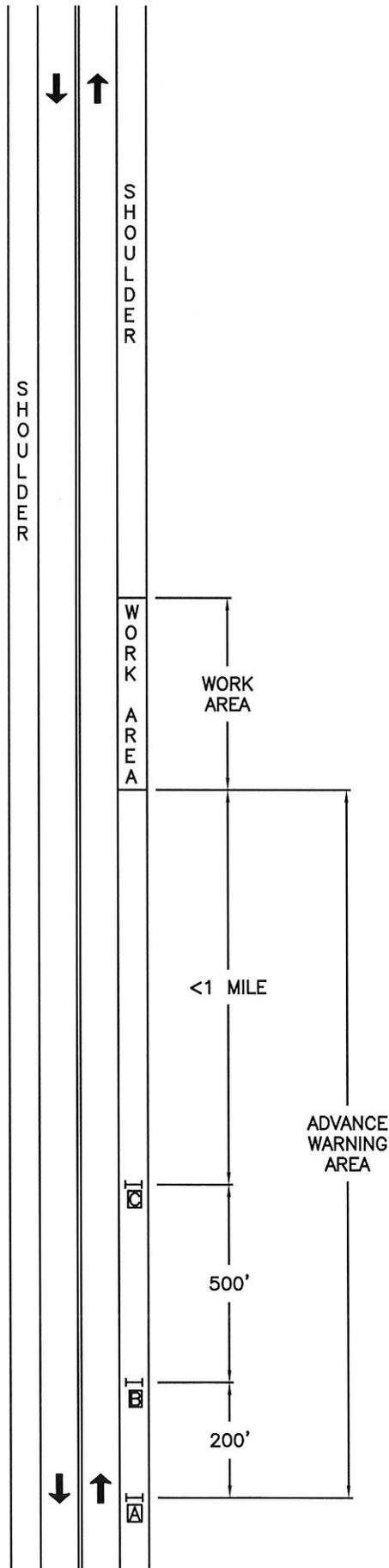
Leaf Zone 4-Leaves must be at the curb on Nov 14, 2016
South of W Center and West of Rt 10

LEAF ZONE 4			
STREET NAME	STREET NAME	STREET NAME	STREET NAME
Alex Ct	Hamlin Brook Pass	Plaza Ave	
Alpine Trail	Harvest Ln	Prospect St	
Anne Rd	Hearthstone Ct	Railroad Ave	
April Ln	Hickory Hill Rd	Ridge Dr	
Ashwell Dr	Hubeny Dr	Robindale Dr	
Atwater St	Hull Dr	Roseanna Rd	¹ From W Center St
Bristol St	Humiston Brook Dr	Roxbury Rd	South
Brooks St	Jacob Ln	Rt 10³	
Burritt St	Jeanette Ct	Rt 322⁴	² South Side of
Canal St	Jennifer Lynn Dr	Russell Rd	Street Only
Cardinal Dr	Jody Ln	S Vernondale Dr	
Cherry St	Jubilee Dr	Sandra Ln	³ From W Center St
Chestnut St	Kathryn Ln	Saw Mill Ln	South, West Side of
Church St	Knotter Dr	School St	Street Only
Clark St	Knowles Ave	Skiview Dr	
Clearwood Pl	Knox Dr	Southfork Cir	⁴ Wolcott Line To
Cobblestone Dr	Lagana Ave	Speechley Ave	Rt 10
Connecticut Ave	Laurelwood Dr	Spring Glen Rd	
Cornerstone Ct	Liberty St	Summer St	
County Rd	Lombardo Ct	Summit St	
Cowles Ave	Long Ln	Sunnyridge Dr	
Crispino Dr	Longo Dr	Sunnyslope Dr	
Crown Ridge Dr	Lovley Dr	Sylvia Ct	
Deer Run	Lynwood Dr	Timberwood Dr	
Defashion St	Manor Rd	Todd Rd	
Diana Rd	Marion Ave	Trotters Ln	
Duck Pond Xing	Mariondale Dr	Tunxis Path	
E Summer St	Mastrianni Pl	Twin Pond Terr	
Eastwood Dr	Maxwell Dr	Union St	
Echo Valley Rd	McArthur Dr	Upton Pl	
Eden Ave	Mt Carmel St	W Center St²	
Eden Pl	Mt Vernon Rd¹	W Main St	
Edgewood Cir	Nathan Ct	Walnut St	
Elliott Dr	Nosahogan Dr	West St¹	
Elm St	November Ln	Westbrook Rd	
Fleetwood Rd	Nutmeg Dr	Westfield Dr	
Ford St	October Ln	Whispering Pines Dr	
Forgione Dr	Old Mill Rd	White Deer Path	
Frost St	Old Mountain Rd	Winding Ridge	
Gallant Dr	Oriole Ln	Wolcott St	

Leaf Zone 4-Leaves must be at the curb on Nov 14, 2016
South of W Center and West of Rt 10

George St	Pacer Ln	Wonx Spring Rd	
Germania St	Panthorn Park	Woodridge Ct	
Great Pine Path	Pennywise Ln	Wyndcrest Ct	
Green Valley Dr	Pine St		

APPENDIX A



TOWN OF SOUTHWINGTON			
LEAF PICKUP WORK IN SHOULDER TWO LANE STATE HIGHWAY			
MO. MARCH	YR. 2016	SCALE HORIZ. N.T.S. VERT. N/A	SHEET NO.
DESIGNED BY	A.S. TURNQUIST	44	1
DRAWN BY	DFN		
CHECKED BY	KFH		
APPROVED BY	KFH	DATE 03/15/16	

APPENDIX B

Historical Leaf Quantities by Zone

	2014	2015
Zone 1	9,312 CY	10,768 CY
Zone 2	10,048 CY	12,896 CY
Zone 3	9,168 CY	13,232 CY
Zone 4	6,160 CY	9,616 CY