

**LEGAL NOTICE**

**TOWN OF VERNON**

**CONTRACT #1091-05/19/16**

**RFP**

**FACADE RESTORATION AT THE CITIZEN'S BLOCK**  
**LOCATED AT 28-34 PARK PLACE, VERNON, CT**

**INVITATION TO BID**

The Town of Vernon, Connecticut is seeking qualified, licensed contractors to perform façade restoration work at the Citizen's Block, 28-34 Park Place, Vernon, Connecticut. A firm must have demonstrated experience in providing such service and adhere to standards and requirements typical for such service. Further, all bidders must have demonstrated experience with projects in which the Secretary of the Interior's Standards for the Treatment of Historic Buildings governed the work.

**There will be a mandatory walk-through at the project site, 28-34 Park Place, Vernon, CT on Thursday, May 5, 2016 at 9:00 AM.**

A certified check or bid bond in the amount of five percent (5%) of the total bid must accompany each proposal. Copies of the RFP are available from the office of the Town Administrator from 9:00 AM until 4:30 PM, Monday through Wednesday, 9:00 AM until 7:00 PM on Thursday, and 9:00 AM until 1:00 PM on Friday; or anytime online at <http://www.vernon-ct.gov/legal-notices> with reference to Contract #1091-05/19/16.

All questions about the proposals should be directed to John D. Ward, Town Administrator, by e-mail at [jward@vernon-ct.gov](mailto:jward@vernon-ct.gov), with copies to Robert Kleinhans, Director of Public Works, by e-mail at [rkleinhans@vernon-ct.gov](mailto:rkleinhans@vernon-ct.gov), no later than 3:30 PM on May 13, 2016. Answers to all so received questions shall be posted by May 17, 2016 on the Town's website under the bid section at <http://www.vernon-ct.gov/legal-notices> with reference to Contract #1091-05/19/16.

Two (2) copies of all proposals should be submitted in a sealed envelope, with "**BID DOCUMENT – DO NOT OPEN – CONTRACT #1091-05/19/16**" clearly marked on the outside of the envelope, to: John D. Ward, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3<sup>rd</sup> Floor, Vernon, Connecticut 06066 by **2:00 PM on May 19, 2016**; at which time proposals shall be opened and read aloud publicly. E-mailed bids will not be accepted.

This contract is subject to state contract compliance requirements, including non-discrimination statutes and set-aside requirements. State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract be set aside for award to subcontractors holding current certification from the Connecticut Department of Administrative Services. The Contractor must demonstrate good faith effort to meet the 25% set-aside goals. The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBEs/WBEs/SBEs are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

**Confidentiality:** If Respondent believes that any information in its proposal should be treated as confidential, that material shall be clearly marked. The Town shall endeavor to protect confidential materials from disclosure to non-Town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

John D. Ward  
Town Administrator