

Town of Clinton



INVITATION TO BID

**NEW MORGAN SCHOOL
FURNITURE, FIXTURE & EQUIPMENT – PHASE 3
Clinton, CT**

Bid Opening: Thursday, May 10, 2016 2:00 PM

Bid Number: FF&E-1

State Project No. 027-0061 N/PS

1. Separate, sealed bids for the following bid package for the New Morgan School in Clinton, Connecticut, shall be received at the First Selectman’s Office in the Clinton Town Hall, located at 54 East Main Street, Clinton, Connecticut 06413. **All Bid Packages are due May 17, 2016 at 2:00 PM**, and then, at said office, be publicly opened by the Town of Clinton. Bid packages may be hand delivered or sent via registered courier.
 - a. **Deadline for Request For Information May 12, 2016 at 4:00 PM**
 - b. **Last Date for Addenda May 16, 2016 at 4:00 PM**
2. Each bid must be submitted with (1) original and (2) copies.
3. Late bids or bids received at any other location will not be accepted.
4. Bids not in conformance with instructions to dealers as indicated on bid form F501-F507.

Packages include, but are not limited to:

<u>Bid Package Categories</u>	<u>DAS Pre-Qualification Necessary</u>	<u>Description</u>
BC to T	No	Furniture, Fixture & Equipment

The Town of Clinton reserves the right to award based upon the evaluation of the bid package in the best interest of the Town. The Town of Clinton reserves the right to waive any formalities, irregularities, or technical defects in the Bids and award based upon the evaluation of the bid package in the best interest of the Town.

Non-Mandatory Pre Bid Conference

A Non Mandatory Pre-Bid Conference will be held on **Thursday May 12, 2016 beginning promptly at 9:00 AM** at the New Morgan School project site located at 81 Killingworth Turnpike, Clinton, CT 06413.

With respect to this project, the Owner’s Representative is the representative of the Town of Clinton and shall have full authority to carry out all the terms and conditions of each and every completely executed contract.

For further information please contact:

Joseph E. Crouse, P.E.
Town of Clinton Project Manager
81 Killingworth Turnpike
Clinton, Connecticut 06413
Program Management Group
Cell: (860) 942-1727
Email: jcrouse@wesleyan.edu

The information to bidders, form of bid, form of contract, plans, specifications, performance bond, payment bond, and all other contract documents may be examined at First Selectman’s Office, Clinton Town Hall, located at 54 Main Street, Clinton, Connecticut 06413. Documents may be downloaded at the town of Clinton website at www.clinton.org

No hard copy documents will be provided.

Plans and specifications may be purchased at the cost of printing, which is non refundable.

It is the Bidder’s responsibility to register with the office of the First Selectman to receive important addenda, changes and responses to questions submitted by other prospective Bidders. The Town of Clinton assumes no responsibilities for errors or omission in responses due to failure to register with the Office of the First Selectman.

It is strongly recommended that you e-mail the following information to mschettino@clintonct.org.

Company Name: _____

Representative: _____

e-mail Address: _____

Phone Number: _____

Addenda will be issued only to bidders who have registered with the First Selectman’s Office as noted above.

Prospective bidders shall examine the "Instructions to Bidders" and comply and conform strictly to the conditions and instructions contained therein.

Bidders are advised to be familiar with the requirements of the bid, including but not limited to, wages, insurance, bond form requirements and contract compliance issues.

Prevailing wages are required on this project. All bidders shall be fully informed of the State of Connecticut requirements for Wage Rates including the certified Statement of Compliance and required documentation.

Bid Bonds are not required for this bid package.

Bids Proposals shall be submitted in triplicate (1) original (2) copies - and shall be considered valid and stand available for acceptance for a period of one hundred twenty (120) days from the date the proposals are received. No bidder may withdraw their bid during this one hundred and twenty day (120) period.

Please mark you bid envelopes as follows:

**New Morgan School
Bid Number FF&E-1 SDE Project # 027-0061 N/PS
Sealed Bid Enclosed
(Indicate Bid Package for which the bids are enclosed)**

Individual bids must be sent in separately sealed envelopes.

Bidders shall **submit along with their Bid Proposal**, the following forms, properly executed with all answers and statements complete and signed by an authorized representative of the Bidder:

(A) Bidders shall submit with their bid, the following forms, properly executed with all answers and statements complete and signed by an authorized representative of the Bidder:

1. Bid Proposal Form (Spec. Section 00300)
2. COMPLETE Category Summary Sheet(s) vendor is bidding on ONLY (Spec. Section 00305)
3. Non-Collusion Affidavit (Spec. Section 000320)
4. Statement of Bidder's Qualifications (Spec. Section 000412C)
5. State of Connecticut General Statutes required forms:
 - a. Notification to Bidders (Spec. Section 000330)
 - b. Certification of Bidder EEO Form (Spec. Section 000360)
 - c. Bidder Information (Spec Section 000412D)

The Town of Clinton reserves the right to reject any and all bids in whole or in part or to waive any informality in bidding if it is determined to be in the best interest of the Town of Clinton.

Bidders are hereby instructed to **not include any taxes** in your Bid Proposal, **for which the Town is not liable**, as tax exemption certificates will be furnished upon request. The bidder is to include any Federal, State or Town taxes that do not fall under the above said tax exempt certificates.

The bidder must not be discriminate, nor permit discrimination against any person on the grounds of race, national origin, religion, sex, handicap, sexual orientation, or veteran status, in their employment practices, in any of their contractual arrangements, in all services and accommodations they offer the public or in this or their business operations.

Any other mention of bid dates or plan availability locations is hereby rescinded.

NOTES:

All applicable laws, ordinances, rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout.

Late Bids or any Bid or Bids received at any other locations, other than the First Selectman's Office, Clinton Town Hall, located at 54 Main Street, Clinton, Connecticut 06413 will not be accepted. Your Bid and supporting required documents must be submitted in a sealed envelope.

The successful bidder shall be required to sign the Town of Clinton "Contract Agreement" contained within the bidding documents with **no exceptions**. In addition to the above, this contractor shall formally agree to the "Safety and Health Program" contained in these bidding documents. Further, this contractor shall be held to all of the same schedule constraints and penalties that have been agreed to and have been stipulated in the agreement between Construction Manager and the Owner as contained in these bidding documents.

END OF SECTION

SECTION 00100
INSTRUCTIONS TO BIDDERS

1. Description and Location of Work:

New Morgan School – Furniture, Fixtures, and Equipment
81 Killingworth Turnpike
Clinton, Connecticut 06413

2. Working Hours:

The normal project working hours will be 7a.m. to 5:00 PM Monday - Friday.

3. Time and Place for Receipt of Bids:

See Invitation to Bid - Section 00010

4. Definitions:

The definitions set forth below shall apply to this Invitation to Bid.

- (A) A Bid is a complete and properly executed proposal to do the work as set forth in the requirements of the Contract Documents, for the sum stipulated therein. All Bids must be submitted in accordance with the Bidding Requirements.
- (B) The Base Bid is the sum stated in the Bid for which the Bidder agrees to perform the work described in the Contract Documents as the base to which work may be added to or deleted from for sums indicated in Alternate Bids.
- (C) An Alternate Bid (or Alternate) is an amount stated in the Bid for which work is to be added to or deleted from the Base Bid if the corresponding change in the work as described in the Contract Documents is accepted.
- (D) A Bidder is a person or entity who submits a Bid and meets the requirements set forth in the Bidding Requirements.

5. Bidding Requirements and Contract Documents:

Contracts for the work being bid will be with the Town of Clinton'. An example of the Town of Clinton' - Contractor Agreement is included in the bidding documents.

- (A) Except for titles, sub-titles, headings, running headlines, tables of contents and indices (all of which are printed herein merely for convenience) the following, except for such portions thereof as may be specifically excluded, shall be deemed to be part of the Contract and the Invitation to Bid.
 - (1) The Invitation to Bid
 - (2) The Instructions to Bidders.
 - (3) The Bid Form.
 - (4) Non-Collusion Affidavit

- (5) Notification to Bidders.
 - (6) Certification of Bidder Regarding EEO
 - (8) Statement of Bidders Qualifications
 - (9) Calculation Bid Sheets/Forms
 - (10) General Conditions
 - (11) The Furniture Specifications
 - (12) The FF&E Drawings (furniture & technology)
 - (13) All addenda issued by the Town prior to the receipt of bids.
 - (14) All provisions required by law to be inserted in this Contract whether actually inserted or not.
 - (15) The Notice of Award.
 - (16) Performance and Payment Bonds.
 - (17) Notice to Proceed with Work
- (B) Bidders may obtain a set of the Bid Documents, consisting of written specifications and drawings package as indicated in the Invitation to Bid, Section 00010. Bidders are responsible to verify the completeness of all bidding documents.
- (C) Addenda will be issued no later than one calendar day prior to the bid date except an addendum withdrawing the Advertisement or Invitation to Bid or one that includes postponement of the bid date.
- (D) Not Used
- (E) Bidders shall use complete sets of Bid Documents in preparing Bids. Neither the Town, nor the Architect assumes responsibility for errors or misrepresentations resulting from use of incomplete sets of Bid Documents. Complete sets may be viewed at the First Selectman's office in the Clinton Town Hall, located at 54 East Main Street, Clinton, Connecticut 06413. Hard copies will not be provided.
- (F) This project is exempt from State of Connecticut Sales Tax. A Tax Exemption Certificate will be issued to all contractors and material suppliers. If a contract is issued to a "non-resident contractor", as that term is used in C.G.S. 12-430(7), it shall provide the Town with a certificate from the Commissioner of Revenue Services showing that the conditions of the statute have been met by the contractor.
- (G) The submission of a bid or proposal by a contractor for the whole or any part of the work of this project shall constitute an acceptance by such contractor of the terms and conditions of all duly promulgated ordinances and regulations of the Town of Clinton' to the extent the same are applicable; and a contract awarded in response to such bid or proposal shall be deemed to incorporate all such pertinent ordinances and regulations.
- (H) Within 15 days after submitting a bid proposal and prior to the award of a contract, each vendor or contractor shall submit to the Project Manager a list of the proposed subcontractors, which the trade contractor intends on using for the project.

6. Pre-Bid Conference:

A pre-bid conference shall be held as set forth in the Invitation to Bid.

- (A) Nothing stated at the pre-bid conference shall change the terms or conditions of the Invitation to Bid or the Bid Documents unless a change is made by written amendment as provided in Section 9, below.
- (B) Prior to bidding, it is recommended that each Bidder visit the site and examine the existing conditions. All bidders are encouraged to visit and examine the site. While a site visit is not mandatory, by submitting a bid, the bidder agrees that he or she has accepts the existing conditions and has included costs associated with all existing conditions. All visits must be arranged through the Project Manager.
- (C) Bidders should carefully view and examine the site of the proposed work, as well as its adjacent area, and seek other usual sources of information. Bidders will be conclusively presumed to have full knowledge of any and all conditions on, about or above the site relating to or affecting in any way the performance of the work to be done under the contract, which were or should have been indicated to a reasonably prudent bidder. To arrange dates for visiting the work site, bidders are to contact the Project Manager. Contact information is included in the Invitation to bid.
- (D) To ensure proper attachment of FF&E and Technology items, be advised where “items” are attached to wall, ceiling, and/or floor, specifications shall require Contractor to provide information adequate for architect to verify that fixtures, furnishings & equipment, including technology equipment, attached to wall, ceiling, and/or floor are attached securely. Review may be implemented during submittal process.

7. Point of Contact:

Any questions or correspondence relating to this bid solicitation shall be addressed to the Project Manager as specified in the Advertisement or Invitation to Bid.

8. Bidder's Representations:

The Bidder, by providing a Bid Proposal, represents that:

- (A) The Bidder has read and understands the Bidding Requirements and Contract Documents to the extent that such documentation relates to the work for which the Bid is submitted and other portions of the project, if any, being bid concurrently or presently under construction.
- (B) The bid submitted is in complete compliance with all requirements of the Contract Documents; that the bid is based upon the materials, equipment, and systems required, without exception.
- (C) An authorized representative of the Bidder has properly signed the bid and verifies by written oath, that the several matters stated and information furnished therein is, in all aspects, true. A materially false statement willfully or fraudulently made in connection with the bid or any of the forms completed and submitted with the bid may result in the termination of any contract between the Town and the Bidder. In addition, the Bidder may be barred from participating in future Town contracts as well as be subject to possible criminal prosecution.

9. Bidder Responsibilities and Qualifications:

Bidders must include with their bids all information necessary for a determination of bidder responsibility, as set forth in the Bidding Documents.

- (A) **Bidders shall submit with their bid, the following forms, properly executed with all answers and statements complete and signed by an authorized representative of the Bidder:**
1. **Statement of Bidder's Qualifications (Spec. Section 00412C)**
 2. **Non-Collusion Affidavit (Spec. Section 00320)**
 3. **State of Connecticut General Statutes required forms:**
 - a. **Notification to Bidders (Spec. Section 00330)**
 - b. **Certification of Bidder EEO Form (Spec. Section 00360)**
 - c. **Bidder Information (Spec. Section 00412D)**
- (B) The Town may require any Bidder or prospective Bidder to furnish all books of account, records, vouchers, statements or other information concerning the Bidder's financial status for examination as deemed necessary by the Town to ascertain the Bidder's responsibility and capability to perform the contract. If required, a Bidder must also submit a sworn statement providing such information as the Town may require concerning present and proposed plant and equipment, the personnel and qualifications of his working organizations, prior experience and performance record. The Town reserves the right to disqualify or refuse to award a contract to any individual, partnership, firm or corporation for reasons including but not limited to any of the following:
1. For having defaulted on a previous contract;
 2. For having failed, without acceptable justification, to complete a contract within the contract period;
 3. For having failed to prosecute the work in accordance with contract requirements;
 4. For having performed contract work in an unsatisfactory manner;
 5. For having failed to prosecute work continuously, diligently and cooperatively in an orderly sequence;
 6. For providing a sworn statement, if required, regarding plant and equipment, personnel, qualifications, experience, capitalization and performance record which, in the Town's judgment, indicates the bidder does not have the required experience in the class of work to be bid on, does not have the proper labor and equipment to prosecute the work within the time allowed, or does not have sufficient capital and liquid assets to finance the work.
- (C) If the bidder fails or refuses to supply any of the documents or information set forth in this section or fails to comply with any of the requirements thereof, the Town may reject the bid.
- (E) In accordance with Public Act 03-215 (an act concerning State construction contracts) and

Public Act 04-141, for any contracts estimated in value to be greater than \$500,000, bidders must be pre-qualified for the classification of work that they are bidding on. Each bidder shall provide a pre-qualification certificate issued by the State of Connecticut, Department of Administrative Services, which clearly shows their pre-qualification status. On the Form of Proposal, each bidder shall fill in the items in the qualification section pertaining to pre-qualification status. Each bidder shall also include the Department of Administrative Services Contractor Pre-qualification Update Statement, a copy of which is found in the bid documents as Attachment A to Section 00300 – Form of Proposal. If the bidder fails to supply this documentation, their bid proposal will be rejected.

10. Examination of Proposed Contract Documents:

Bidders shall carefully study and compare the Bidding Documents with each other, and with other work being bid concurrently or presently under construction to the extent that it relates to the work for which the bid is submitted and shall examine the site and local conditions. Bidders shall at once report to the Town errors, omissions, inconsistencies or ambiguities discovered.

- (A) Request for Interpretation or Correction – Bidders, upon discovering any patent ambiguity, inconsistency or error, which should have been discovered by a reasonably prudent bidder, must request, in writing, an interpretation or correction from the Town. Such interpretation or correction, as well as any additional contract provisions the Town may decide to include, will be issued in writing by the Town as an addendum to the contract, sent by mail, facsimile or delivered to each Bidder recorded as having received a copy of the Contract Documents. The addendum will also be posted at the place where the contract documents are available for the inspection of prospective bidders. Upon such mailing or delivery and posting, such addendum shall become a part of the Contract Documents, and binding on all bidders, whether or not actual notice of such addendum is shown.
- (B) Only Town’s Interpretation or Correction Binding - Only the written interpretation or correction so given by the Town shall be binding, and prospective bidders are warned that no other person, firm or corporation is authorized to give information concerning, or to explain or interpret, the contract.
- (C) Time Limit on Requests – The Town shall not consider any requests for interpretation or correction within ten days of the date specified for receipt of bids. No addenda will be issued within three days of the date specified for receipt of bids.

11. Preparation of Bid:

Each bid must be submitted upon the prescribed Bid Form, in triplicate. All blanks on the Bid Form shall be executed, either typewritten or written legibly in ink, and shall be signed in ink. The signer shall initial erasures, interlineations, or alterations in ink. Sums shall be expressed in figures; **ALL REQUESTED ALTERNATES SHALL BE BID, IF NO CHANGE IN BASE BID, ENTER “NO CHANGE.” FAILURE TO CONFORM TO THE REQUIREMENTS SHALL RESULT IN THE REJECTION OF THE BID.**

The bid must contain:

- (A) The name, residence and place of business of the person or persons making the same;
- (B) The names of all persons interested therein, and if no other person is so interested, such fact must be distinctly stated;
- (C) A statement to the effect that it is made without any connection with any other person

making a bid for the same purpose and that it is in all respects fair and without collusion or fraud;

- (D) A statement that no Council member or other officer or employee or person whose salary is payable in whole or part from the Town Treasury is directly or indirectly interested therein or in the supplies, materials or equipment and work or labor to which it relates, or in any portion of the profits thereof;
- (E) A statement that the bidder is not in arrears to the Town or to any agency upon a debt or contract or taxes, and is not a defaulter as surety or otherwise upon any obligation to the Town to any agency thereof, except as set forth in the bid.

12. Modification or Withdrawal of Bid:

The prices set forth in the bid cannot be revoked and shall be effective until the award of the contract, unless the bid is withdrawn as provided for herein.

- (A) Bids may be modified or withdrawn by written notice received in the office designated in the Advertisement or Invitation to Bid, before the time and date set for the bid opening. Written confirmation over the signature of the Bidder shall be received, and date- and time-stamped by the receiving party on or before the date and time set for receipt of bids
- (B) Withdrawn bids may be resubmitted up to the date and time designated for receipt of bids provided they are fully in conformance with this Instruction to Bidders.
- (C) If a bid is withdrawn in accordance with this document, the bid security, if any, shall be returned to the bidder.
- (D) Except as provided for above, a Bidder may not withdraw its bid before the expiration of one hundred twenty (120) days after the date of the opening of bids; thereafter, a Bidder may withdraw its bid only in writing and in advance of an actual award. If within sixty (60) days after the execution of the contract, the Town fails to fix the date for commencement of work by written notice to the Bidder, the Bidder, at his option, may ask to be relieved of his obligation to perform the work called for by written notice to the Town. If such notice is given to the Town, and the request to withdraw is granted, the Bidder waives all claims in connection with this contract. Each Bidder so agrees to this stipulation in submitting a Bid.

13. Acknowledgment of Amendments:

The Bidder, in his submission, shall acknowledge the receipt of any amendment to the contract documents. Failure to do so may be cause for rejection of the bid.

14. Bid Evaluation and Award:

In accordance with the Town of Clinton' Ordinances, and the terms and conditions of this Instruction to Bidders, this contract shall be awarded, if at all, to the responsible Bidder whose bid meets the requirements and evaluation criteria set forth in the Advertisement and the Invitation to Bid and who submits the bid most favorable and in the best interest of the Town. However, the Town shall have the discretion to reject any or all bids.

- (A) No negotiations with any Bidder shall be allowed to take place except under the

circumstances and in the manner set forth in section 17.

- (B) Nothing in this section shall be deemed to permit a contract award to a bidder submitting a higher quality item than that designated in the Bidding Documents, if that bid is not also the most favorable bid.

15. Late Bids, Late Withdrawals and Late Modifications:

All bids are due at the location designated in the Advertisement and Invitation to Bid by the specified date and time. Bids must be complete and comply with all requirements set forth in the Bid Documents.

- (A) Any bid received at the place designated in the solicitation after the time and date set for receipt of bids is late and shall not be considered.
- (B) Bids received at any other location than that designated shall not be considered.
- (C) Any request for withdrawal or modification received at the place designated in the solicitation after the time and date set for receipt of bids is late and shall not be considered.
- (D) The exception to this provision is that a late modification of a successful bid that makes the bid terms more favorable to the Town shall be considered at any time it is received.

16. Mistake in Bids:

- (A) Mistakes Discovered Before Bid Opening - A Bidder may correct mistakes discovered before the time and date set for bid opening by withdrawing or correcting the bid as provided in Section 11, above.
- (B) Mistakes Discovered Before Award
 1. Where a unilateral error or mistake is discovered in a bid, such bid may be withdrawn upon written approval of the Town, if the following conditions are met:
 - a) The mistake is known or made known to the Town prior to the awarding of the contract or within three days after the opening of the bid, whichever period is shorter; and
 - b) The price bid was based upon an error of such magnitude that enforcement would be unconscionable; and
 - c) The bid was submitted in good faith and the bidder submits credible evidence that the mistake was a clerical error as opposed to a judgment error; and
 - d) The error in the bid is actually due to an unintentional and substantial arithmetic error or an unintentional omission of a substantial quantity of work, labor, material or services made directly in the compilation of the bid, which unintentional arithmetic error or unintentional omission can be clearly shown by objective evidence drawn from inspection of the original work paper, documents, or materials used in the preparation of the bid sought to be withdrawn; and
 - e) It is possible to place the Town in the same position as existed prior to the bid.

3. Unless otherwise required by law, the sole remedy for a bid mistake in accordance with this Section shall be withdrawal of the bid, and the return of the bid bond or other security, if any, to the Bidder. Thereafter, the Town may, in its discretion, award the contract to the next lowest Bidder or re-bid the contract. Any amendment to or reformation of a bid or a contract to rectify such an error or mistake therein is strictly prohibited.

17. Low Tie Bids:

- (A) When two or more low responsive bids from responsible bidders are identical in price and meet all the requirements and criteria set forth in the Advertisement and Invitation to Bid, the Town will break the tie in the following manner and **order of priority**:
 1. Award to a responsible, certified Town of Clinton' Minority or Woman Business Enterprise (MBE) Bidder;
 2. Award to a certified State of Connecticut Minority or Woman-owned Business Enterprise (MBE/WBE);
 3. Bidder Award to a responsible Town-based Bidder;
 4. Award to a State of Connecticut Bidder.
- (B) If two or more bidders still remain equally eligible after application of paragraph (A) above, the Town shall award by drawing from a lot limited to those bidders. The bidders involved shall be invited to attend the drawing. A witness shall be present to verify the drawing and shall certify the results on the bid tabulation sheet.

18. Rejection of Bids:

- (A) Rejection of Individual Bids - The Town may reject a bid if:
 1. The bidder fails to furnish any of the information required; or if
 2. The bidder is determined to be not responsible; or if
 3. The bid is determined to be non-responsive; or if
 4. The bid, in the opinion of the Town, contains unbalanced bid prices and is thus non-responsive.
- (B) Rejection of All Bids - The Town may reject all bids and may elect to re-solicit bids if in its sole opinion it shall deem it in the best interest of the Town to do so.
- (C) Rejection of All Bids and Summary Bid Process With All Responsible Bidders - In the event all bids submitted by responsive, responsible and qualified bidders exceed the Town's budget for such purchase, the Town may determine that it is appropriate reject all bids after bid opening and before award and to complete the acquisition by Summary Bid Process open only to such responsible, qualified bidders that originally submitted a bid.

Such Summary Bid Process may include a post-bid conference, shall permit resubmission of such original bids or the submission of new bids in not less than three days from the mailing of notice to the original bidders, and may provide for the deletion or modification of one or more alternates or change in the specifications provided in the original bid package.

19. Affirmative Action and Equal Employment Opportunity:

This Advertisement and Invitation to Bid is subject to applicable provisions of Federal, State and Local Laws and executive orders requiring affirmative action and equal employment opportunity. Please read all specifications related to the above and follow and submit all required information.

20. Participation by Minority Business Enterprises (MBE) – NOT APPLICABLE

21. Performance and Payment Bonds

(A) Bid Security – Not Required

(B) Performance and Payment Security – **For Bids in excess of \$100,000 only**, Each Bidder shall submit a letter from a surety acceptable to the Town stating that the Bidder, if awarded this contract, will be able to obtain the Performance Bond and the Payment Bond required.

1. **For Bids in excess of \$100,000 only**, The Performance Bond and Payment Bond shall be delivered by the Contractor prior to or at the time of execution of the contract.
2. **For Bids in excess of \$100,000 only**, The Contractor will be required to provide such bonds for this project in an amount equal to 100% of the contract sum for each bond. Cost of providing such bonds shall be included in the bid.
3. If a contractor fails to deliver the required performance and payment security, an award of contract may be made to the next lowest responsible and responsive bidder, or the contract may be re-bid.
4. **For Bids in excess of \$100,000 only**, It is a requirement that all Contractors must show evidence to verify bonds, insurance and any other line item in the schedule of values.

(C) Acceptable Types of Security - Acceptable types of security for bids, performance, and payment shall be limited to the following:

1. A one-time bond in a form satisfactory to the Town;
2. A bank certified check or money order;
3. Obligations of the Town of Clinton'; or
4. Other financial instruments as determined by the Town.

(D) Whenever the successful Bidder deposits obligations of the Town of Clinton' as performance and payment security, the Town may sell and use the proceeds thereof for any purpose for which the principal or surety on such bond would be liable under the terms of the contract. If money is deposited with the Town, the successful Bidder shall not be

entitled to receive interest on such money from the Town.

- (E) Form of Bonds - Security provided in the form of bonds must be prepared on the form of bonds authorized by the Town of Clinton'. Forms for bid, performance, and payment bonds are listed in the Bidding Documents. Such bonds must have as surety hereunder such surety company or companies as are approved by the Town of Clinton' and authorized to do business in the State of Connecticut. Premiums for any required bonds must be included in the Bid Calculation Form.
- (F) Power of Attorney - Attorneys in fact who sign bid, performance, or payment bonds must file with each bond a certified copy of their power of attorney to sign said bonds.

22. Failure to Execute Contract:

In the event of failure of the successful Bidder to execute the contract and furnish the required security within five (5) days (if no bond is required) and ten (10) days (if bond is required) after notice of the award of the contract, such bidder may be deemed non-responsive. The deposit of the successful Bidder or so much thereof as shall be applicable to the amount of the award made shall be retained by the Town, and the successful Bidder shall be liable for and hereby agrees to pay on demand the difference between the price bid and the price for which such contract shall be subsequently awarded, including the cost of any required re-bidding and less the amount of such deposit. No plea of mistake in such accepted bid shall be available to the Bidder for the recovery of the deposit or as a defense to any action based upon such accepted bid. Further, should the Bidder's failure to comply with this Section cause any funding agency, body or group (Federal, State, Town, Public, Private, etc.) to terminate, cancel or reduce the funding on this project, the Bidder in such event shall be liable also to the Town for the amount of actual funding withdrawn by such agency on this project, less the amount of the forfeited deposit.

23. Labor Law Requirements:

- (A) General - The successful Technology bidder will be required to comply strictly with all Federal, State and local labor laws and regulations.
- (B) Minimum Wages – The Technology contract is subject to the State of Connecticut Labor Law Section 31-53 and Town Ordinance Section 3.08.120, which require that all laborers and mechanics on the site be paid no less than the wage rates contained in the determination by the U.S. Secretary of Labor and the Connecticut Department of Labor attached as part of the Contract Documents. The Contractor is reminded that all wage provisions of this contract will be enforced strictly and failure to comply will be considered when evaluating performance. Noncompliance may result in the contractor being fined and debarred by the Town from future contracts. Complaints filed with the Comptroller may result in decisions that may debar a contractor from bidding contracts with any state governmental entity and other political subdivisions.
- (C) Records – The Technology Contractor will be required to submit accurate payroll reports and other required documents and verify attendance and job classifications being utilized in compliance with the law.
- (D) Any questions regarding project labor agreements or contract compliance, please contact the State.

24. Contractor Insurance Requirements:

Bidders are advised that the insurance requirements contained herein will be regarded as a material term of this contract. During performance and up to the date of final acceptance, the Contractor must effect and maintain, with companies authorized to do business in the State of Connecticut, the types and amounts of insurance specified in the Contract Documents.

25. Lump Sum Contracts:

- (A) Comparison of bids on Lump Sum Contracts will be compared on the basis of the lump sum price bid, adjusted for alternate prices bid, if any.

26. Unit Price Contracts:

- (A) Comparison of Bids - Bids on Unit Price Contracts will be compared on the basis of a total estimated price, arrived at by taking the sum of the estimated quantities of such items, in accordance with the Consultant's Estimate of Quantities set forth in the Bid Form, multiplied by the corresponding unit prices, and including any lump sum bids on individual items.
- (B) Variations from Consultant's Estimate - Bidders are warned that the Consultant's Estimate of Quantities on the various items of work and materials is approximate only, given solely to be used as a uniform basis for the comparison of bids, and is not be considered part of this contract. The quantities actually required to complete the contract work may be less or more than so estimated, and if so, no action for damages or for loss of profits shall accrue to the contractor by reason thereof. Bidders shall compare consultants estimated quantities with quantities shown on plans, where applicable discrepancies shall be brought to the attention of the consultant as an RFI.
- (E) Overruns
1. The contractor shall not be compensated for work performed in excess of one hundred twenty five (125) percent of the estimate quantities in the bid schedule without written authorization from the Project Manager.
 2. The contractor will be paid at the unit price bid for quantities up to one hundred twenty five (125) percent of the estimated quantities listed in the bid schedule. If quantities on any item exceed one hundred twenty five (125) percent of the estimate, the Owner reserves the right and the Contractor agrees to re-negotiate the unit price bid to a new unit price for such quantities. If the Town requires additional units of the item and the Town and Contractor cannot agree on a new price then the Town shall order the Contractor to perform the additional work. The Contractor agrees to perform the additional work on a time and material basis for the actual and reasonable cost as determined under the Contract, but in no event at a cost exceeding the bid price.

27. License and Permits:

The successful Bidder will be required to obtain all necessary licenses and permits necessary to perform the work. The cost of obtaining such licenses shall be the responsibility of the Contractor. The General Building permit will be obtained by the Construction Manager.

28. Sales Tax

This project is exempt from State of Connecticut Sales Tax. A Tax Exemption Certificate will be issued to all contractors and material suppliers.

End of Instructions to Bidders

SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

ARTICLE 0; SUCSESFUL BIDDER'S SCOPE OF SUPPLY

The successful bidder shall upon execution of a formal written contract or purchase order:

- a) Deliver to a specified indoor location at the School acceptable to the Town [tailgate delivery shall not be permitted]; and (b) uncrate, unpack or otherwise remove from all shipping containers, pallets, etc. outside of the facility; and (c) provide all required handyman/laborer tools for, and fully assemble all furniture and equipment per manufacturer recommendations and instructions including all wall mounting, etc.; and (d) move and position all furniture and equipment to locations set forth in the "Furniture Plan" drawings; and (e) perform utility connections and hookups; and (f) remove all crates, packing materials, shipping containers, pallets, etc. from the School property and dispose of said items in a proper and acceptable manner. The above tasks are collectively referred to in the bid documents and herein as the "delivery".

ARTICLE 1; CONTRACT DOCUMENTS

- 1.1 A Contract if awarded shall include without limitation the Invitation to Bid, Bid Form, The Statement of Bidder's Qualifications, Bid Specifications, Drawings, Quantity/Specification Matrix and Location Requirements (collectively the "Contract Documents").
- 1.2 The Contract Documents are to be considered as one, and whatever is called for by one shall be as binding as if called for by all. Any discrepancies or questions as to quantities of any items listed in the Specifications and/or shown on the Drawings shall be immediately brought to the attention of the Architect for correction. Any such discrepancies, not corrected by Addenda, shall be resolved on the basis of furnishing the greater quantity and/or quality without change in contract price.
- 1.3 **CODE COMPLIANCE REQUIREMENTS**
 - A. In order to meet the needs of persons with disabilities, when applicable all items shall comply with the current Connecticut Basis Building Bode including ICC/ANSI A117.1-1998, Section 504 Rehabilitation Act 1973 including the Uniform Federal Accessibility Standards (UFAS) and 504 Regulations, and the Americans with Disabilities Act Title II including the Americans with Disabilities Act Accessibility Guidelines (ADAAG) and ADA Regulations.
 - B. Accessible knee clearances shall be a minimum of: 30" wide, 27" high (24"child), and 19" deep.
 - C. Compliance with the current Connecticut Fire Safety Code and current O.S.H.A. – Title 29/Labor is also required when applicable.
 - D. The "items" shall include, but are not limited to fixtures, furnishings, equipment, workstations (including built-ins), welding stations, shop equipment, etc.

ARTICLE 2; AWARDING OF CONTRACTS AND PAYMENTS

- 2.1 **Not Used**
- 2.2 **For contracts in excess of \$100,000**, the successful Bidder, within ten days after the award of the Contract, will be required to furnish a Performance Bond and a Labor and Materials Bond, each in the amount of 100% of the Contract price payable to the Owner. A Surety Company or

Companies that are authorized to do business in the State of Connecticut and who are acceptable to the Owner will execute the Bonds. **The cost of these Bonds is to be paid for by the contractor and is included in his bid.**

- 2.3 The successful bidder shall execute a written contract solely and directly with the Town of Clinton.
- 2.4 The Bid Documents have been organized by bid package categories for quantities indicated. .
- 2.5 **Each supplier's invoices for payments for materials delivered or work completed shall be e-mailed to Mary Schettino mschettino@clintonct.org. Invoices shall be addressed to The Town of Clinton, New Morgan School, 54 East Main, Clinton, Connecticut 06604, Attention Mary Schettino. The Town will not be responsible for any delays in payment if invoices are not submitted to the correct address.**
- 2.6 The Owner may approve invoices for payments of materials delivered and work completed to ninety-five percent (95%) of the contract, the balance of five (5%) being withheld until final written acceptance and receipt of a signed & notarized Lien Waiver. Invoices are due by the 25th of the month and no later. All invoices are submitted as indicated above for review and approval once a month. Upon approval, the check cutting process will take approximately 2-3 weeks.
- 2.7 Stored Materials: Invoicing for materials or equipment purchased or fabricated and stored off-site but not yet installed (phasing delivery only) must be submitted with the following documentation:
1. Copies of all invoices from your supplier showing the total value of the material that is being stored off site.
 2. An Insurance Certificate from your agent showing full value of items plus 10% stating specifically what the material is and where it is stored.
 3. An executed Security Agreement (copy can be provided)
 4. An executed Bill of Sale (copy can be provided)
 5. UCC1 Form must be filled out (copy can be provide) and mailed with fee to the Secretary of State. A copy should be returned to Project Manager.

When the above (1-5) have been compiled, submit to The Town of Clinton with your completed Invoice. A physical inspection of the Stored Materials should be arranged with the Project Manager. All expenses for physical inspection shall be paid by the party requesting payment for materials stored off site.

- 2.8 To be eligible for payment of stored materials the materials must be stored at the Contractors place of business or a pre-approved location, be segregated from other materials and clearly marked with the project name.
- 2.9 Each Bidder shall submit with its bid, a project schedule indicating, for each manufacturer, critical deadlines required for the Bidder to guarantee the installation dates noted in the Invitation to Bid, including such items as receipt of purchase orders or contract, selection of colors and fabrics, shipping dates, delivery dates, installation durations, etc.
- 2.10 In accordance with applicable laws, certified payrolls and compliance statements are required to be submitted weekly to the contracting agency. Each Trade Contractor shall submit certified payrolls (one (1) original and two (2) copies) and compliance statements for all of their work force, including subcontractors, each week to the Project Manager. Monthly Pay Applications will not be processed or approved unless certified payrolls and compliance statements are current.

ARTICLE 3; PREORDERING MEETING, INSPECTION & EXAMINATION OF THE SITE

- 3.1 Before ordering any furniture and/or equipment, the successful bidder shall send the Owner's Representative, Joe Crouse, (2) submittal binders of all awarded items. Upon receipt the submittal binder will be given to the architect for review and final approval. Allow ten (10) business days for review of each submittal.
- 3.2 Submittal Binder format: Documents should be in order by group and item number and clearly marked accordingly. Fabric & colors samples should also be submitted for final review and approval.
- 3.3 The supplier shall be solely responsible for the accuracy of field dimensions. Any differences found shall be submitted to Owner's Representative for review and approval before proceeding. No extra compensation will be permitted because of differences between actual dimensions and measurements indicated on the Project Drawings.

ARTICLE 4; FIELD DIMENSIONS AND PRODUCT HANDLING

- 4.1 The successful bidder is required to uncrate and assemble furniture and equipment outside the new school building. Removal of packaging and packing materials will **NOT** be permitted within spaces of the new school facility per order of the Town's Fire Marshal. It will be the successful bidder's responsibility to provide temporary protection facilities in case of inclement weather during furniture or equipment packing material removal and assembly. Under no circumstances will unpacking or assembly be permitted inside the new school.
- 4.2 The successful bidder is responsible for details and dimensions not controlled by job conditions. All required field dimensions beyond his control should be communicated to the Architect through either Shop Drawings or other method. The successful bidder shall cooperate to establish and maintain these field dimensions.
- 4.3 Each sheet of Shop Drawings or Product Data shall identify the Project, Supplier and Fabricator or Manufacturer and the date of the Drawing. All Shop Drawings shall be numbered in consecutive sequence and each sheet shall indicate the total number of sheets in a set.
- 4.4 The Product Data which consists of manufacturer's or fabricator's pre-printed product literature and data sheets and which are usually transmitted in booklet or brochure form, shall be submitted in unbound indexed brochures, grouped together only by spring clips. No product data may be submitted in a format larger than 11" x 17". Four sets of the product data shall be submitted to the Architect to allow for distribution by the Architect.
- 4.5 Any furniture and/or equipment not approved by the Architect and scheduled, and any tailgate deliveries to the site shall be rejected and the cost of all expenses connected with such rejections shall be the sole responsibility of the successful bidder.
- 4.6 The successful bidder shall take all required precautions to protect furniture and equipment against damage, theft and deterioration on the site and shall respect the work of others. Any additional damage incurred to the work of others shall be promptly repaired or replaced at the expense of the successful bidder. All items shall be left in the proper location within the building and completely assembled, polished, cleaned, and in proper operating condition, inclusive of utility connections and hookups.
- 4.7 Storage of Furniture, and/or Equipment prior to installation is the sole responsibility of this supplier as on-site storage is minimal.
- 4.7 All items specified herein shall be delivered in an undamaged condition as packaged by the manufacturer, with the manufacturer's seal and label intact.
- 4.8 All vendors are to provide cardboard and/or Masonite to protect the floor during assembly or installation.

ARTICLE 5; PRODUCTS AND MATERIALS

- 5.1 All materials furnished shall be provided by a manufacturer regularly engaged in the manufacture or production of these products.
- 5.2 Materials shall conform to all applicable and current specific local, state and federal regulatory safety codes and Specifications.
- 5.3 Product & Manufacturer:
- a. Standard: Where specifications include a list of manufacturers' names, provide **only** a product by one of the manufacturers listed that complies with the requirements. Other Manufacturer's will not be considered.
 - Mixing approved manufacturers within a category will not be permitted.
 - b. Non-Standard: Where Specifications only list one manufacturer, provide a product by the manufacturer listed or a product that is equal in value & quality and meet the specs listed. **Must provide adequate information on the proposed substitution such as pictures, specifications and actual color/material samples with your bid in order to be considered.**

IF YOU ARE BIDDING SOMETHING OTHER THEN THE BASE MODEL LISTED, YOU MUST PROVIDE WITH YOUR BIDS, SPECIFICATION SHEETS FOR THE ARCHITECT TO REVIEW.

- 5.4 This successful bidder shall furnish for approval, as required by the Architect, all samples of construction, finish and colors. Items shall be offered in colors or combinations of colors. All items shall be furnished in accordance with such approved samples. Written approval of finishes must be obtained from the Owner.
- 5.6 The intent of this Specification is to insure the installation of a quality of furniture and/or equipment as listed. The Owner shall be the judge as to the acceptability of any other than that specified.
- 5.7 **The successful bidder(s) shall coordinate delivery with the Owner's Project Manager. The successful bidder(s) shall notify the Project Manager in writing of the items ready and scheduled for shipment. The successful bidder's delivery schedule must be approved by the Project Manager, otherwise your delivery may be denied. If necessary, the vendor will be required to meet with the FF&E coordinator on site to discuss delivery & installation scheduled. All Furniture Delivery shall be completed between June 20, 2016 and August 12, 2016 and shall be coordinated with the Project Manager.**
- 5.8 **The successful bidder(s) shall coordinate delivery with the Project Manager. The successful bidder(s) shall notify the Project Manager in writing of the items ready and scheduled for shipment. The successful bidder's delivery schedule must be approved by the Project Manager; otherwise your delivery will be rejected.**
- 5.9 The vendor and/or installers are to report to the FF&E Coordinator prior to unloading or installing any furniture or equipment. Construction personnel, School Department personnel, and the Architect will not be authorized to receive product.
- 5.10 The vendor and/or installer shall provide moving equipment appropriate for the floor finishes encountered. The vendor shall provide protection of all finished surfaces including protection of

all FF&E. Payment for repairs required for damages caused by the Vendor and/or installers is the responsibility of the vendor.

- 5.11 Partial Owner Occupancy: Owner will occupy the premises during the installation period, with the exception of areas under construction. Cooperate with Owner during installation to minimize conflicts and facilitate Owner usage. Perform the work so as not to interfere with Owner's operations. Maintain existing exits, unless otherwise indicated.

Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.

Provide no less than 72 hours' notice to Project Manager of activities that will affect Owner's operations.

ARTICLE 6; INSTALLATION AND ASSEMBLY

- 6.1 Install all items in accordance with the Furniture Drawings and/or FF&E & technology Coordinators based on owners direction.
- 6.2 All freight claims will be the responsibility of the installer. All delivery receipts must be marked on arrival for any concealed damage claims to be effective. Any damages after the seven day period will be the sole responsibility of the installer. Notice of any damaged items must be determined as replaceable at 100% as new.
- 6.3 All Equipment having accessories (i.e. shelving, etc.) shall be unfastened from shipping position and placed as appropriate for their use. All Keys for locks shall be placed in individual bags and clearly marked with room numbers and given to the Project Manager.
- 6.4 The Furniture and Technology Contractors are responsible for supplying the **installation crew with plans** for correct placement. The use of the Owner's documents will not be permitted.
- 6.5 All delivery shall be performed in a workman like manner with skilled labor in accordance with manufacturer's instructions.
- 6.6 The successful bidder shall be required to demonstrate & provide BOE Staff with training session(s) on all equipment furnished at times and places scheduled through the PM. More Than one session or several hours will be required.
- 6.7 It shall be the responsibility of the successful bidder to adjust all furniture equipped with adjustable glides or leveling devices such that they are level and true. All height adjustable furniture and equipment is to be installed at the set height at the direction of the designer. All furniture and equipment having height adjustment devices requiring Allen, Hex-Head, or Set Screw Wrenches, or other special tools, are to be provided with such tools.
- 6.8 **Elevator or other equipment will be made available to move furniture or equipment to upper levels for installation. Elevator shall be protected by installers.**

ARTICLE 7; CLEANING, MAINTENANCE AND ACCEPTANCE

- 7.1 All wrapping, scrap and debris resulting from this work shall be removed from the premises by this Supplier on a **daily basis**. Use of the General Contractor's or Owner's dumpsters is not permitted. The successful bidder shall then carefully and thoroughly clean, to Owner's approval, the entire installation.

- 7.2 The successful bidder shall be responsible for furnishing the services of a competent representative to demonstrate and instruct the Owner's representative of the proper operating and maintenance procedures.
- 7.3 Provide, three bound copies of an operation and maintenance manuals that includes the following in order by category & item number: emergency instructions, spare part list, copies of all warranties and bonds, wiring diagrams, and shop drawings & product data on each item.
- 7.4 Final review for written acceptance of the delivery will commence subsequent to written request by the successful bidder to the Architect stating bidder's completion of its work in compliance with the drawings and specifications. **See Section 01700**

ARTICLE 8; CORRECTIONS AND GUARANTEES

- 8.1 All work and equipment and any items found not in conformance with the contract documents shall be repaired or replaced promptly without additional charge.
- 8.2 Defective or rejected equipment shall be temporarily repaired by the successful bidder to permit use until suitable replacement is replaced.
- 8.3 All products shall be guaranteed, for a period of one (1) year from date of written acceptance by the Town of Clinton.
- 8.4 Guarantee(s) shall be submitted in writing with the Bid response and shall cover both material and installation.
- 8.5 Each Trade Contractor agrees to remedy all punch list items within 30 days of issuance of said list. If this contractor is unable to remedy any item due to occupancy, then this contractor agrees to perform the work during non-occupancy hours, including, but not limited to 2nd shift, 3rd shift, weekends and holidays. If the punch list work remains incomplete at the end of said 30-day period, the Project Manager will have those items remedied at the expense of this contractor.

ARTICLE 9; CONTRACT CLOSEOUT

- 9.1 **Please refer to Section 01770**

ARTICLE 10; SCHEDULE CONSTRAINTS

- 10.1 **June 20, 2016 – August 12, 2016 (dates subject to change based on construction schedule). Must confirm delivery dates with FF&E Coordinator.**
- 10.2 All work can be conducted during normal business hours and during all school holidays and vacations, or on weekends or weeknights from 7:00am to 3:30pm., with the Project Manager's prior consent.
- 10.3 All premium costs required by the Supplier to perform the work that is required during the non-school hours and/or to comply with the completion dates on the construction schedule are to be included in the Supplier's base bid. Additional Supplier costs related to the use of overtime or additional personnel necessary to complete the work within the stated time completion will not be considered after the award of Contract.
- 10.4 **LIQUIDATED DAMAGES FOR FAILURE TO COMPLETE ON SCHEDULE**

- A. The Owner and the Trade Contractor agree that time is of the essence to the Contract Documents and all obligations there under. The Trade Contractor acknowledges and agrees that the Owner will sustain extensive damage and serious loss as a result of the Trade Contractor's failure to

meet the time schedule established herein. The exact amount of such damages and loss will be extremely difficult to ascertain. Therefore, the Owner and the Trade Contractor agree that in the event the Trade Contractor fails to meet the time schedule set forth in the Contract Documents, the Owner shall be entitled to retain or recover from the Trade Contractor, as liquidated damages and not as a penalty the per diem amounts set forth in Paragraph B. It is expressly agreed such liquidated damages are a reasonable pre-estimate of damages the Owner will incur as a result of the Trade Contractor failing to meet the schedule.

- B. The Trade Contractor is responsible for scheduling its labor and material procurement so as to complete its work within the time periods set forth in the Contract Documents. The Trade Contractor is also required to perform its work in such a manner so as not to interfere with or prohibit other Trade Contractors from completing their work within the time periods set forth in the contract Documents. In the event the Trade Contractor does not complete its work within the time periods specified and/or if in the opinion of the Project Manager, interferes with other Trade Contractors completing their work within the time specified and the completion of the project is thus delayed, the Trade Contractor will be assessed Liquidated Damages at the rate of **\$750.00 a day** for each day completion is delayed. Notwithstanding the foregoing and as consequence of special circumstances reference is made to the Special Instructions for per diem liquidated damage amounts that shall be applicable to specific work tasks. The Owner may deduct liquidated damages not so deducted from any unpaid amounts due the Trade Contractor shall be payable to the Owner and the demand of the Owner, together with interest from the date of the demand plus costs including Attorney's Fees if enforcement proceedings are necessary to collect such amounts.
- C. Specified milestone dates must be met. These are listed in the Special Instruction. Liquidated damages will be assessed against any trade contractor(s) who cause these dates not to be met.

10.5 ADDITIONAL DAMAGES FOR FAILURE TO COMPLETE ON SCHEDULE

- A. In the event the non-performance or under-performance of the Trade Contractor causes the Project Manager to increase its staffing over the levels set forth in the Contract between the Owner and the Project Manager, the Project Manager may back charge by Change Order the cost of the additional staffing to the Trade Contractor whose under or non-performance caused the staffing increase.

These damages shall be in addition to any liquidated damages assessed due to the non-performance or under-performance of the Trade Contractor provided for in 10.4 above.

SECTION 00300
BID PROPOSAL FORM

For the
Morgan School
Clinton, CT
FURNITURE, FIXTURE & EQUIPMENT
SDE#027-0061 N/PS, Phase III

Date _____

Town of Clinton

Gentlemen:

1. Pursuant to and in compliance with your Invitation to Bid relating thereto, the Undersigned,

(Company Name)

having visited the site, familiarized himself with the conditions present, and carefully examined the Contract Documents consisting of Project Manual: entitled Morgan School, Clinton, Connecticut, Phase III. State Department of Education Project no. 027-0061 N/PS and the Drawings: as contained in the Contract Furniture, Fixture & Equipment Drawings Phase III dated December 7, 2015, along with any and all Addenda(s) issued and received prior to closing time for receipt of Bids as prepared by Newman Architects and the Town of Clinton, hereby offers and agrees as follows:

To provide all materials, all labor and all else whatsoever necessary to erect and properly finish all work in connection with the Morgan School, to the satisfaction of the Architect, Owner's Representative, and Owner for the lump sum as follows:

BID CATEGORY	DESCRIPTION	LUMP SUM PRICE (NUMBERS)
BC thru T	Furniture, Fixture & Equipment	Complete Bid Form Sheets F501 through F507 as included in the contract drawing.

UNIT PRICES

The undersigned further proposes and agrees that should the amount of work required be increased or decreased, as directed by the Architect/OR, the following supplemental Unit Prices will be the basic price in place for computing changes in cost. The stated costs are to be for "Additions" or "Deletions" of work to the Trade Contractor's Contract. All Unit Prices shall include all cost of work to the representative contractor, including all charges for materials, labor, plant, equipment, overhead, profit, additional insurance, taxes, and all charges of whatever kind.

CHANGE ORDERS

For work performed by a Contractor the cost to the Owner may include an Allowance for overhead and profit not to exceed fifteen (15) percent on the contractors own labor and equipment and ten (10) percent on materials, supplies, rental equipment and subcontractor work.

If the net value of a change results in a credit from the contractor, the credit shall be the net cost without overhead or profit.

ADDENDA

Acknowledgment is hereby made of the following addenda supplements to the Drawings and Specifications:

Addendum No. _____ Dated _____	Addendum No. _____ Dated _____
Addendum No. _____ Dated _____	Addendum No. _____ Dated _____
Addendum No. _____ Dated _____	Addendum No. _____ Dated _____

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition. The foregoing statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury and is made pursuant to the applicable section of the General Laws of the State of Connecticut as most recently amended.

CONTRACTOR QUALIFICATIONS

1. The undersigned company has been in business under its present name for ____ years.
2. The undersigned company has had ____ years experience in FF&E work similar to that described in the bid documents for this project.
3. List below the FF&E Installation projects the undersigned company currently has under contract as of this date:

Contract Sum	Class of Work	% Complete	Name & Address of Owner

4. List below a minimum of three (3) projects the undersigned company has performed in the past five (5) years which are representative of this project and would qualify you for this work:

Contract Sum	Class of Work	% Complete	Name & Address of Owner

5. If applicable complete the follow; **if not applicable state N/A:**
 - a. Has the undersigned company ever failed to complete awarded work. (If the answer is yes, please provide location(s), date(s) and reason(s) below)
 - b. Has any officer or partner of the undersigned company, while performing in the capacity of an officer, partner, or individual owner of another organization, ever failed to complete a construction contract. (If yes, please state below the following information: name of individual(s), name(s) of organization and reason(s))
6. List the number of all litigation or arbitration proceedings, including out-of-court settlements initiated by or against you within the past three (3) years, including all pending cases.
7. Has your Company or a subcontractor to and through you within the past 5 years been subject of a claim file formally or informally by an Owner, Construction Manager, or General Contractor

for failure to meet a deadline, a milestone, a schedule, or the completion of a project? Please *circle* the appropriate response. **YES** _____ **NO** _____

If yes, state the project, location, Owner, subcontractor (if applicable) and by whom the claim was filed.

8. Has your Company or a subcontractor to and through you within the past 5 years paid liquidated damages or a penalty for failing to meet a deadline, a milestone, a schedule, or the completion of the project? Please *circle* the appropriate response **YES** _____ **NO** _____

9. Has your Company or a subcontractor to and through you ever filed within the past 5 years a formal or informal claim to an Owner, Construction manager or General Contractor for acceleration, delay, and/or other types of recovery costs? Please *circle* the appropriate response: **YES** _____ **NO** _____

If yes, state the project, location, and to whom the claim was filed and the dollar amount.

10. In accordance with Public Act 03-215 (an act concerning State construction contracts), complete the following items if your bid is in excess of \$500,000:

a. Do you have a DAS Pre-Qualification Certificate: **YES** _____ **NO** _____

b. List classifications that you are pre-qualified for:

11. Per Section 10 of the instruction to bidders, the bid must list and contain the following:

- (a) The name, title and place of business of the person or persons making the same as stated below (List Below):
- (b) the names of all persons interested therein, and if no other person is so interested, such fact must be distinctly stated below:
- (c) By submitting this proposal, this bidder states and testifies that he or she has made no connection with any other person making a bid for the same purpose and that it is in all respects fair and without collusion or fraud.
- (d) By submitting this proposal, this bidder states and testifies that no Council member or other officer or employee or person whose salary is payable in whole or part from the City Treasury is directly or indirectly interested therein or in the supplies, materials or equipment and work or labor to which it relates, or in any portion of the profits thereof.

- (e) By submitting this proposal, this bidder states and testifies that he or she is not in arrears to the Town or to any agency upon a debt or contract or taxes, and is not a defaulter as surety or otherwise upon any obligation to the Town to any agency thereof, except as set forth in the bid.

12. Proposed Subcontractor Listing

This below **must** be filled out by each bidder. Attach additional sheets if necessary.

<u>Subcontractor Name</u>	<u>Address</u>	<u>Trade</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

13. **OTHER REQUIREMENTS**

It is understood that the Owner reserves the right to accept or reject any and all bids that the Owner deems to be in his best interest.

Upon notification of acceptance of this proposal, the undersigned agrees to execute a contract in the form as stated within these contract documents for the amount stated.

Prices quoted shall be guaranteed for one hundred twenty (120) days after date of proposal. If written notice of award is received within one hundred twenty (120) calendar days after the opening of bids, the undersigned agrees to execute said contract and furnish to the Owner within ten (10) days after receipt of said notice of award, the executed Contract, together with the Performance Bond, Labor and Material. Individual bids must be sent in separately sealed envelopes with accompanying bid security for each bid package. **If submitting a combination bid, the combination bid must be sent separately from the individual bid packages in a separately sealed envelope marked as such, with accompanying bid security.**

Bonds and Insurance Certificates required herein.

The undersigned agrees that the Bid Security payable to Owner accompanying this proposal is left in escrow with the Owner; that its amount is the measure of liquidated damages which the Owner will sustain by the failure of the undersigned to execute and deliver the above-named Bonds and Contract; and that if the undersigned defaults in furnishing said bonds or in executing and delivering said Contract within ten (10) days of written notification of award of the Contract to him/her, then said Security shall be payable to the Owner for its own account; but if this proposal is not accepted within said one hundred twenty (120) days of the time set for submission of bids, or if the undersigned executes and delivers said bonds and Contract, the Bid Security shall be returned to the undersigned.

The undersigned hereby certifies that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

By submission of this proposal, the undersigned acknowledges that they have visited the site, informed themselves of the existing conditions, and have included in the proposal a sum to cover the costs of all

items in the contracts.

By submission of this proposal, the undersigned acknowledges that they have read the job narrative and schedule requirements and agrees to provide sufficient staff and organization and to select subcontractors and suppliers to comply with the requirements for submittals, delivery dates, work periods, and completion dates as specified.

Respectfully submitted,

By: _____

Title: _____

Business Name: _____

Address: _____

Telephone Number & Fax Number: _____

E-MAIL: _____
(required)

END OF SECTION

(To be included with bid)

**SECTION 00320
NON-COLLUSION AFFIDAVIT OF PRIME BIDDER**

State of.....)

County of.....)

_____, being first duly sworn, deposes and says that:

(1) He is _____ of _____, the Bidder that has submitted the attached Bid;

(2) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said Bidder nor any of its officers, partners, owners, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Town of Clinton, owner, or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed)

(Title)

Subscribed and sworn to before me this _____ day of _____, 20_____.

_____(Title)

My Commission Expires:

END OF SECTION

To be included with bid

**SECTION 00330
NOTIFICATION TO BIDDERS**

This contract to be awarded is subject to contract compliance requirements mandated by Section 4-11a of the Connecticut General Statutes and, when the awarding agency is the state, Section 46a-71(d) of the Connecticut General Statutes. There are Contract Compliance Regulations codified at Section 4-11a-1 et seq. of the Regulations of the Connecticut State Agencies which establish a procedure for the awarding of all contracts covered by Section 4-11a and 46a-71(d) of the Connecticut General Statutes.

According to Section 4-11a-3(9) of the Regulations of Connecticut State Agencies regarding Contract Compliance, every agency awarding a contract subject to the contract compliance requirements has an obligation to "aggressively solicit the participation of legitimate minority business enterprises as bidders, contractors, subcontractors and suppliers of materials." "Minority business enterprise" is defined in Section 4-11a of the Connecticut General Statutes as a business wherein fifty-one percent or more of the capital stock, or assets belong to a person or persons: "(1) Who are active in the daily affairs of the enterprise; (2) who have the power to direct the management and policies of the enterprise; and (3) who are members of a minority, as such term is defined in Section 3-9n(a)." "minority" groups are defined in Section 32-9n(a) of the Connecticut General Statutes as "(1) Black Americans (2) Hispanic Americans... (3) Women... (4) Asian Pacific Americans and Pacific Island or (5) American Indians..." The above definitions apply to the contract compliance requirements by virtue of Section 4-11a-1(1) of the Regulations of Connecticut State Agencies regarding Contract Compliance. The awarding agency will consider the following factors when reviewing the bidder's qualifications under the contract compliance requirements:

- a) the bidder's success in implementing an affirmative action plan:
- b) the bidder's success in developing an apprenticeship program complying with Section 46a-68-1 to 46a-68-17 inclusive, of the Regulations of Connecticut State Agencies:
- c) the bidder's promise to develop and implement a successful affirmative action plan:
- d) the bidder's submission of EEO-1 data indicating that the composition of its work force is at or near parity when compared to the racial and sexual composition of the work force in the relevant labor market area: and
- e) the bidder's promise to set aside a portion of the contract for legitimate minority business enterprises. See Section 4-11a-3(10) of the Regulations of Connecticut State Agencies regarding Contract Compliance

INSTRUCTION: Bidder must sign acknowledgement below, detach along dotted line, and return acknowledgement to Awarding Agency along with bid proposal.

The undersigned acknowledges receiving and reading a copy of the "Notification to Bidders."

Signature

Date

On behalf of: _____

END OF SECTION

(To be included with bid)

**SECTION 00360
CERTIFICATION OF BIDDER REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven calendar days after bid opening. No contract shall be awarded unless such report is submitted.

CERTIFICATION BY BIDDER

Bidder's Name:

Address and Zip Code:

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause.

Yes [] No [] (If answer yes, identify the most recent contract.)

2. Compliance reports were required to be filed in connection with such contract or subcontract.

Yes [] No [] (If answer yes, identify the most recent contract.)

3. Bidder has filed all compliance reports due under applicable instructions, including SF-100.

Yes [] No [] None Required []

4. If answer to Item 3 is "No", please explain in detail on reverse side of this certification.

Certification - The information above is true and complete to the best of my knowledge and belief.

Name and Title of Signer (Please Type)

Signature

Date

END OF SECTION 00360

**SECTION 000412B
BID BOND**

AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

(Here insert full name and address or legal title of Contractor)

as Principal, hereinafter called Principal, and,

(Here insert full name and address or legal title of Surety)

a corporation duly organized under the laws of the State of
as Surety, hereinafter called the Surety, are held and firmly bound unto

(Here insert full name and address or legal title of Corporation)

as Obligee, hereinafter called the Obligee, in the sum of

Dollars (\$ _____)

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

(Here insert full name and address description of project)

NOW THEREFORE, if the obligee shall accept the bid of the principal and the principal shall enter into Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this _____ day of _____, 19____

(Witness)

(Principal) *(Seal)*

(Title)

(Witness)

(Surety) *(Seal)*

TO BE INCLUDED WITH BID

**SECTION 00412C
STATEMENT OF BIDDER'S QUALIFICATIONS**

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

Date: _____ Year Present Business Started _____

Company Name: _____

Street Address: _____ Phone:(_____) _____

Mailing Address: _____ Facsimile:(_____) _____ - _____

City: _____ State: _____ Zip: _____

Contact: _____ Contact: _____

Federal ID #: _____ Dun & Bradstreet Rating: _____

Trade Work: _____

Annual construction for the last four years:

2008 \$ _____ 2006 \$ _____

2007 \$ _____ 2005 \$ _____

Bank Name: _____ Branch: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____ Phone: (_____) _____ - _____

Financial Statement:

Current Assets: \$ _____ Current Liabilities: \$ _____

Fixed Assets: \$ _____ Long Term Liabilities: \$ _____

Other Assets: \$ _____ Total Liabilities: \$ _____

Total Assets: \$ _____ Net Worth: \$ _____

Note: More detailed financial information may be requested prior to award of a Contract.

Bonding Company: _____

Agent: _____ Phone:(_____) _____ - _____

Bonding Capacity: _____ per job _____ aggregate

Value of work presently bonded: _____

Insurance Company: _____

Agent: _____ Phone:(_____) _____ - _____

List the firm's insurance "Experience Modification Rate" (EMR) for the three most recent years.

2008__ _____

2007__ _____

2006__ _____

Union Affiliations

None: _____

Local: _____ Union #'s: _____

National: _____ Union #'s: _____

Is Firm Certified as:

() MBE () WBE () African American

Cities and States certified in:

Has Company ever failed to complete a Contract? () Yes () No

Has Company ever filed for Bankruptcy? () Yes () No

Does Company have any judgments, claims, arbitration, proceedings or suits pending or outstanding?

If yes, please explain: _____

Number of employees:

Office: _____ Supervisory: _____ Field: _____ Total Employees: _____

Value of Work Presently Under Contract % Work Performed by Own Forces Shop Fabrication Footage

License Nos. and State Issued in:

Present or Previous City of Bridgeport Projects:

Project Name: _____ Contract Amount: _____

Project Name: _____ Contract Amount: _____

Project Name: _____ Contract Amount: _____

Current Projects Under Contract:

Project Name: _____ Project Type: _____

GC/CM: _____ Owner: _____

Location: _____ Contract Value: _____ % Complete: _____

Bonded: _____

Project Name: _____ Project Type: _____

GC/CM: _____ Owner: _____

Location: _____ Contract Value: _____ % Complete: _____

Bonded: _____

Project Name: _____ Project Type: _____

GC/CM: _____ Owner: _____

Location: _____ Contract Value: _____ % Complete: _____

Bonded: _____

Project Name: _____ Project Type: _____

GC/CM: _____ Owner: _____

Location: _____ Contract Value: _____ % Complete: _____

Bonded: _____

Relevant Contracts Recently Completed (Last Four Years)

Project Name: _____ Project Type: _____

GC/CM: _____ Owner: _____

Location: _____ Contract Value: _____

Project Name: _____ Project Type: _____

GC/CM: _____ Owner: _____

Location: _____ Contract Value: _____

Project Name: _____ Project Type: _____

GC/CM: _____ Owner: _____

Location: _____ Contract Value: _____

If more space is needed, please attach separate sheets.

Client References (Provide 2 Project Owners)

Client: _____

Contact: _____ Phone:(_____) _____ - _____

Client: _____

Contact: _____ Phone:(_____) _____ - _____

Supplier References (Provide 2 Major Suppliers)

Supplier: _____ City: _____

Contact: _____ Phone:(_____) _____ - _____

Supplier: _____ City: _____

Contact: _____ Phone:(_____) _____ - _____

Trade References (Provide 3 general contractors or sub-contractors)

Company: _____ City: _____

Contact: _____ Phone:(_____) _____ - _____

Company: _____ City: _____

Contact: _____ Phone:(_____) _____ - _____

Company: _____ City: _____

Contact: _____ Phone:(_____) _____ - _____

If a Corporation please list:

State of Incorporation: _____ President's Name _____

Vice President's Names: _____

Secretary's Name: _____ Treasurer's Name: _____

If a sole proprietorship or partnership, please list the names of all parties:

The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Town of Clinton in verification of the recitals comprising this Statement of Bidder's Qualifications.

Dated: this _____ day of _____, 20__.

(Name of Bidder)

By: _____

Title: _____

STATE OF CONNECTICUT, COUNTY OF

ss:

_____ being duly sworn, deposes and says
that he is _____ of _____
(Name of Organization)

and that the answers to the foregoing questions are and all statements therein contained are true and correct.

Subscribed and sworn to before me this

_____ day of _____, 20__.

Notary Public

My Commission Expires:

END OF SECTION 00412C

<u>Name</u>	<u>Address</u>	<u>Title</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(b) Identify owners of 5% or more interest in the Business:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. Identify all subcontractors to which the Business intends to give 5% or more of its total, sub-contractor work on this contract.

<u>Name of subcontractor</u>	<u>Contact</u>
_____	_____
_____	_____
_____	_____

7. Identify any parent organization of the Business.

Parent's name _____, a

- | | |
|---------------------------------|-----------------------|
| a corporation | a general partnership |
| a limited liability company | a sole proprietorship |
| a limited liability partnership | other _____. |

State of Incorporation or organization: _____

8. Has the Business, any Parent, or any of their respective officers, directors, owners, general partners, managing members, employees, or agents ever been convicted of, entered a plea of guilty, entered a plea of *nolo contendere*, or otherwise admitted to:

- a) the commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract?

Yes No

- b) the violation of any state or federal law for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property or any other offense indicating a lack of business integrity or business honesty which affects responsibility as a municipal contractor?
- c) to a violation of any state or federal antitrust, collusion or conspiracy law arising out of the submission of bids or proposals to a public or private contract or subcontract?
- d) the fraudulent, criminal or other seriously improper conduct while participating in a joint venture or similar arrangement.
- e) willfully failed to perform in accordance with the terms of one or more public contracts, agreements or transactions?
- f) had a history of failure to perform or a history of unsatisfactory performance of one or more public contracts, agreements or transactions?
- g) willfully violated a statutory or regulatory provision or requirement applicable to a public contract, agreement or transaction?

EXPLAIN ANY "YES" ANSWER TO QUESTION 8 ON AN ATTACHED SHEET.

9. Read and initial as true at the end of the following paragraph:

BY INITIALING BELOW, THE UNDERSIGNED REPRESENTS THAT THERE TOWN OF CLINTON.
_____ (*Initial*)

10. Read and initial as true at end of the following paragraph:

BY INITIALING BELOW, THE UNDERSIGNED UNDERSTANDS THAT THE DUTY TO PROVIDE THE INFORMATION REQUESTED IN THIS FORM IS A CONTINUING OBLIGATION AND THAT THE INFORMATION REQUIRED BY THIS FORM MUST AND WILL BE UPDATED UPON ANY CHANGE.
_____ (*Initial*)

Dated: _____
Name:
Title:
duly-authorized

STATE OF _____ }

Instruction to Dealers:

- Pricing must be based on the exact specification. See specification sheets for all pertinent information.
- Substitutions are not allowed for Connecticut State Contract items.
- Substitutions will be considered for the public bid items only & will be based on the quality (equal to or higher). Substitutions must include all the following information to be considered: manufacturer, model number, description, cut sheet, size, color & other quatifiable information. All information requested must be submitted or will be disqualified. Interior Designer reserves the right to deem a substituion acceptable or not.
- Installers to assemble, on site, locate & mount items are required.
- Dealer/installers are responsible to field measure. Any ydiscrepancies to be brought to the Owner's attention immediately.
- Installers to provide all blocking, if required and coordinate with Owner.
- Installers are responsible for the remoa of trash, packing material cardboard boxes, etc....NO DUMPSTERS WILL BE PROVIDED.
- Installers to use rubber glides/wheels on all their moving equipment. Installers must protect furniture, equipment, walls, corners & floors.
- Provide Connecticut State Contract Agreement for items being provided for Morgan School.
- Contact Owner if there are any discrepancies including discontinued items.
- Awarded bidders to provide warantees for items they are providing.
- All quotes submitted must be prevailing wage.
- Provide warranty information for all products being submitted.

Public Bid Form-1

Type Mark	Manufacturer	Model	Description	Count	Warranty	Unit Cost	Total
E1	Colter & Peterson	27i	Prism PC	1			
E2	Ryonet	KDXL	Screen Printing Washout Booth	1			
E3	Ryonet	SCSL-21X24K2	Solid Loc System	1			
E5	Stahls	HTEQ-MAXX1115	Heat Transfer Press	1			
E7	Riley Hopkins	PRAC-NPRESSCART	Screen Printing Press Cart	2			
E8	Gagne Porta	GAG1824-3C	Trace Light Boxes	1			
EA1	INTEGRITY	CLSX	Cross Trainer	2			
EA2	INTEGRITY	CLSR	Bike	1			
EA3	INTEGRITY	CLST	Treadmill	2			
EA4	INTEGRITY	CLSC	Upright Bike	1			
EA5	HAMMER	FW-DR2	Dumbell Rack	1			
EA6	HD ELITE	HDLADJN	Adjustable Bench	2			
EA7	HD ELITE	HDLPR	Power Rack	2			
EA8	HAMMER	GB-J	Ground Base Jumper	1			
EA9	HAMMER	IL-PD	Front Lateral Pulldown	1			
EA10	SIGNATURE OLYMPIC	SOWT	Weight Tree	1			
EA11	INTEK	INTEK	5 LB	24			
EA12	INTEK	INTEK	10 LB	24			
EA13	INTEK	INTEK	25 LB	16			
EA14	INTEK	INTEK	35 LB	12			
EA15	INTEK	INTEK	45 LB	18			
EA16	OLYMPIC	INTEK	EZ Curl Bar	5			

Public Bid Form- 2

Type Mark	Manufacturer	Model	Description	Count	Warranty	Unit Cost	Total
EB2	Savage	46-1253	Background Paper- Green	1			
EB3	Impact	BGDS-K3	Backdrop Mounting Kit	1			
EB4	Savage	1-1253	Background Paper- White	1			
EB5	Savage	20-1253	Background Paper- Black	1			
EB6	SP Studio Systems	SPDST	Desktop Shooting Table	1			
EB7	Davis & Sanford	W4DX	Deluxe Dolly	3			
EB8	Vanguard	ABEO PLUS 323AV	Tripod with Pan Head	3			
EB9	Rosco	110110120001	Lighting Filter Kit	1			
EB10	Manfrotto	FF3043	Rail System	3			
EB11	LiteMod	LMBD4	Barn Doors	1			
EB12	LiteMod	LMSNT	Snoot	1			
EB13	Paul C. Buff Inc.	LSCA25MM	Light Stand Casters	2			
EB14	Paul C. Buff Inc.	FSB1036	Foldable Stripbox Grids	1			
EB15	Paul C. Buff Inc.	FSB1036	Giant Stripbox	1			
EB16	Paul C. Buff Inc.	FSB3240	Large Softbox	1			
EB17	CyberSync	CSR	Receivers	1			
EB18	Paul C. Buff Inc.	HG10	Honeycomb Grids	1			
EB19	LiteMod	UMF	Unit Mainframe	1			
EB20	LiteMod	GELH	Set of 6 Holding Masks for Gels & Filters	1			
EB21	AlienBees	B400	Flash Unit	1			
EB22	Paul C. Buff Inc.	22HOBD	Reflectors Silver High Output Beauty Dish	1			
EC1	Vestil	VBR-9	Vertical Bar Rack	1			
EC2	Sawstop	Professional PCS31230-TGP2 36	Table Saw	1			
EC3	Dewalt	DWS780 + DWX723	Chop Saw	1			
EC4	Dewalt	DW788 + DW7880	Scroll Saw	1			
EC5	Laguana	MBAND1412	Band Saw	1			
EC6	Kreg	PRS1045	Router Table	1			
EC7	Jet	708598K JSG-6CS	Hoz/Vert Sander	1			
EC8	Jet	J-A5816	Drill Press	1			
EC9	Jet	SBR-30	Sheet Metal Shear	1			
EC10	Porter Cable	PC160JTR	Joiner	1			
EC11	Jorgensen	41012	Woodworker's Vise	4			
EC12	Wilton	1745	Vise	4			

12/7/2015

F502

Public Bid Form- 3

Type Mark	Manufacturer	Model	Description	Count	Warranty	Unit Cost	Total
EC14	ShopBot	10159	CNC Router	1			
EC15	Universal Laser	VLS3.6	Laser	1			
EC16	MakerGear	M2	3D Printer	2			
EC17	Dewalt	DW735 + DW7350	Planer	1			
EC18	Byrd Tool	Shelix DW735	Cutter for Planer	1			
EC19	Markforge3D	Mark One	3D Printer	1			
EC20	Milwaukee	6480-20	Panel Saw	1			
EC21	Ameriflame	T100	Torch	1			
EC22	Baileigh	HSP-10H	Hydraulic Press	1			
EC24	Craftsman	44711	Roll Away Cabinet	2			
EC25	Hakko	FX888D-23BY	Soldering Stations	9			
EC26	Craftsman	35299	299 Piece Ultimate Socket Set	1			
EC27	Innova	3320	Multimeter Auto Ranging	10			
EC28	Sellstrom	90494	Sterilization Glasses Cabinet	1			
EC29	Milwaukee	2896-26	Combo Tools	1			
EC30	Milwaukee	2763-20	Impact Wrench	1			
EC31	Starrett	3202-6	6" Dial Caliper	16			
EC32	Kreg	K5	Pocket Hole Jig	1			
EC33	Weldcote Metals	wdc-klearviewplus	Welding Helmet	6			
EC34	GearWrench	80933	Mechanics Tool Set	1			
EC35	Milwaukee	48-59-1850	Battery	6			
EC36	Sperian Protection	S8500	Face Shield	6			
EC37	Sellstrom	81200	Goggles	30			
EC38	Sellstrom	70701	Glasses	20			
EC39	Sunpro	OTC 4579 9-way	Hammer Puller Set	1			
EC40	Dremel	8220-1/28	Dremel	3			
EC41	Fuji Spray	Fuji 2203G Semi-PRO 2	Gravity HVLP Spray System	1			
EC42	GearWrench	81919	44 pc wrench	1			
EC43	GearWrench	39327	Ratcheting wrench 32pc	1			
EC44	GearWrench	82303D	5 piece	1			
EC45	GearWrench	890040	9 piece bit socekt set	1			
EC46	GearWrench	80066	Screwdriver Set	1			
EC47	GearWrench	81270	Pliers Master Set	1			
EC48	GearWrench	81270	Gimbal Ratchet	3			
EC49	GearWrench	81206P & 81230F	Full Polish Mixed Ratchet	1			
EC50	Irwin Tools	1078Tray	Vise-grip locking plier	2			

01/08/16

F503

Public Bid Form- 4

Type Mark	Manufacturer	Model	Description	Count	Warranty	Unit Cost	Total
EC52	Knipex	9K008094 & 00 20 04	Pliers	1			
EC53	Alltrade	648611	Puller	1			
EC54	Surebonder	Pro2-100	Glue Gun	4			
EC55	Irwin Tools	224134	Pipe Clamp	16			
EC56	Tekton	91809 & 4027	C-Clamps	4			
EC57	Hobart	770617	Welding Clamps	1			
EC58	Wiss	M1R, M2R, M3R, M5R, M6R, M7R, WS3, M300	Sheet Metal Shears	1			
EC59	Estwing	B3-3LB, E3-16C, EB-19S, E3-WC & E3-28SM	Hammer	1			
EC60	Stabila	78", 59", 32", 24" & 16"	196 Level Set Kit	1			
F7	Safco Products	4986 & 4997	Flat File Large with Base	3			
M1	Wenger	250A053.112	Instrument Storage Cabinet 53	12			
M2	Wenger	252A053.116	Instrument Cabinet	6			
M3	Wenger	252A003.101	Cabinet	2			
M4	Wenger	252A004.101	Cabinet	3			
M5	Wenger	250A005.100	Cabinet	3			
M6	Wenger	252A008.103	Cabinet	1			
M7	Wenger	250A011.100	Cabinet	1			
M8	Wenger	250A912.111	Cabinet	1			
M9	Wenger	250A014.101	Cabinet	2			
M10	Wenger	250A022.100	Cabinet	2			
M11	Wenger	250A018.100	Cabinet	1			
M12	Wenger	252A023.114	CAB 23N,ASM,OYS,PB,CMP,GR,HL	1			
M13	Wenger	250A934.100	Cabinet	2			
M14	Wenger	250A941.129	Cabinet	2			
M15	Wenger	173G700.144	Storage	1			
M16	Wenger	173G700.438	Storage	1			
M17	Wenger	186J054.101	Acoustical Shell	13			
M18	Wenger	236C001.102	Conductor's Stand	1			
M19	Wenger	146M023.129	Three-column Choral folio cabinet	1			
M20	Wenger	256A001.267	Lab Workstation- 32"	6			
M21	Wenger	236C001.137	Conductor's Stand	1			
M23	Wenger	147G001.103	Percussion Workstation	1			
M24	Wenger	146M033.117	Three column band/orchestra folio cabinet	1			

MORGAN SCHOOL

SDE #027-0061 N/PS

Bid Bid Form- Public Bid Page 4 of 7

12/7/2015

F504

Public Bid Form-5

Type Mark	Manufacturer	Model	Description	Count	Warranty	Unit Cost	Total
M26	Wenger	258A012.952	Storage	1			
M27	Wenger	0939020	Tablet	20			
M28	Wenger	258A011.571	Mobile Media Cabinet	1			
M29	Yamaha	UI 48" Upright	upright piano with bench and dolly	1			
M30	Onboard	210A003	Cargo Cart	6			
M31	Valiant	9-53115	Folio Folder	75			
M32	Adams	870012	Drums	1			
M33	Yamaha	YBB-321WC	Tuba	3			
M34	Selmer	66AFJ	Saxophone	1			
M35	Yamaha	YEP-321	YEP-321 Series 4-valve Euphonium Lacquer	3			
M36	Wenger	256A001.267w4 2	Lab Workstation- 42"	1			
MIS2	BSN SPorts	1307290 & 1307306	Sideline Chair Caddie and Cover	1			
MIS4	Clinton INdustries	CLN-3627	Resting Cot	3			
MIS7	Epson	B11B223201	Epson Perfection V800 Photo Scanner	1			
MIS8	Steelmaster	2019075S89	Narcotic Cabinet	1			
MISA20	Continental 9326	2749326	Mobile Ingredient Bins	1			
MISA 1	Nasco	WA31219H	Cookware Set	4			
MISA 2	Rubbermaid	9722594H	Serving Cart	2			
MISA 3	Corelle	wa19660h	Dinnerware Set	5			
MISA 5	Webstaurant Store	item #40711824	Wood Cut/Prep Boards	5			
MISA 6	Nasco	WA21472H	Plastic Cutting Boards	10			
MISA 7	Nasco	WA28217H	12" Electric Skillet	5			
MISA 8	Black & Decker	WA32022H	Hand Mixer	3			
MISA 9	Webstaurant Store	#694DS63	Metal Bench Scraper	5			
MISA 10	Nasco	WA29649H	Biscuit Cutter	5			
MISA 11	Nasco	W08070H	Whisk	5			
MISA 12	Nasco	WA30073H	Strainer	5			
MISA 13	Nasco	WA18867H	Pastry Blender	5			
MISA 14	Nasco	WA32182H	Mixing Bowl Set	10			
MISA 15	Wilton	WA26437H	Loaf Pan	8			
MISA 16	Nasco	WA20341H	Wok	4			
MISA 17	Nasco	WA12634H	Food Processor	2			
MISA 21	Nasco	WA18866H	Beverage Cups	1			
MISA 22	Nasco	9712967H	Easel	1			

12/7/2015

F505

Public Bid Form-6

Type Mark	Manufacturer	Model	Description	Count	Warranty	Unit Cost	Total
MISB 2	School Specialty	247590	Professional H-Frame	6			
MISC 1	Resilite	RSP600	Wrestling Mat	1			
MISC 2	Resilite	FLR42139b	Gymnastic/Cheerleading Surface	1			
MISC 3	VolleyballUSA.com	VBUSA-DBI	Volleyball Cart	1			
MISC 4	BSN SPorts	1162608	Monster Ball Cart	2			
MISC 5	Everbrite	1237283	Scorers Table	1			
MISD 1	Dodge	Tradesman	Truck	1			
MISD 2	Dodge	Tradesman-Crew	Truck	1			
MISD 4	John Deere	T Series	Gator TX 4x2 T Series with electric Dump	1			
MISE 1	Carolina	591150	Microscope	26			
MISE 2	Carolina	591976	Steromicroscopes	8			
MISF 1	Lakeshore	WB885	Dress Up Center	1			
MISF 2	Lakeshore	HH919	Shopping Set	1			
MISF 3	Lakeshore	PP723	Cash Register	1			
MISF 4	Lakeshore	RR919	Extra Basket	1			
MISF 5	Lakeshore	HH817	Giant Treehouse Dollhouse	1			
MISF 6	Lakeshore	HH818	Treehouse Furniture Set	1			
MISF 7	Lakeshore	TT904	Circle Carpet for 4	1			
MISF 8	Lakeshore	LC652	Mobile Drying Rack	1			
MISF 9	Lakeshore	EE365	Mobile Art Center	2			
MISF 10	Lakeshore	TA9	Newsprint Easel Paper	2			
MISF 11	Lakeshore	FF725	Bucket of Beanbags	1			
MISF 12	Lakeshore	RR748	Hold a Ring Walking Rope	1			
MISF 13	Lakeshore	LA585	Magnest Design Shapes	1			
MISF 14	Lakeshore	LC890X	Dramatic Play Costumes	1			
MISF 15	Lakeshore	LA427	Best Buy Kitchen Set	1			
MISF 16	Lakeshore	LM366	Play Food	1			
MISF 17	Lakeshore	AA824	Garage	1			
MISF 18	Lakeshore	GG932	Community Car Set	1			
MISF 19	Nasco	EL10823J	Doll Clothes	1			
MISF 20	Lakeshore	LM773	Teaching Easel with casters	1			
MISF 21	Lakeshore	LC653	Paper Roll	1			
MISF 22	Lakeshore	BK3313	Book	1			
MISF 23	Lakeshore	BK536	Book	1			
MISF 24	Lakeshore	BK3311	Book	1			
MISF 25	Lakeshore	JJ968	Storage Units (Cubby)	3			
MISF 26	Lakeshore	Lm121	Bins	3			
MISF 27	Lakeshore	JJ128	Storage Center	2			
MISF 28	Kaplan	19690	Carolina Kitchen Set	1			
MISF 29	Kaplan	89365	Sand and Water Activity Center	1			

12/7/2015

F506

Public Bid Form-7

Type Mark	Manufacturer	Model	Description	Count	Warranty	Unit Cost	Total
MISF 31	Kaplan	31441	Bright and Bold Table and Chair set	1			
MISF 32	Nasco	SN36153C	16" Doll	1			
MISF 33	Nasco	SB13105	13" Doll	1			
MISF 34	Nasco	EL10628J	Doll Clothes	1			
MISF 35	Lakeshore	LA154	Trike	5			
S6	National Public Seating Corp	6218H	Metal Stool	96			
S7	National Public Seating	6218H	Metal Stool	1			
S14	Wenger	0936121	Music Chair with Tablet	20			
S15	Wenger	0936121	Music Chair	7			
S16	Kaplan	7113-DB	Stackable 13-1/2" chair - Blue	20			
S19	BNS Sports	1307269 & 1325928	Sideline Chair with Ganging Devise	50			
SS1	Global Industrial	A865PW	Wire Shelving	27			
SS2	Global Industrial	C5S189516	Wire Storage Shelving	7			
SS3	Global Industrial	T9CB1137186	Wire Shelving 2 shelf	5			
T30	Global Industrial	WR066976BL	Industrial Table	1			
T31	Kaplan	35384	Golden Oak Rectangle Table	2			
T32	Kaplan	35381-24	48" Round Golden Oak Adjustable Table	3			
T34	Diversified	PT-7248M 72X48X34H	Art Table 34"h	6			

Sub Total = _____

Total = _____

MORGAN SCHOOL
SDE #027-0061 N/PS

Bid Form- Public Bid Page 7 of 7

12/7/2015

F507

