

Margaret Gilbert  
*Buyer*  
860-679-1988  
*Telephone Number*  
mgilbert@uchc.edu  
*E-mail Address*  
860-284-5873  
*Fax Number*

**UNIVERSITY OF CONNECTICUT HEALTH CENTER**  
**Procurement Operations & Contracts**  
**263 Farmington Avenue, MC4036**  
**Farmington, CT 06032-4036**

RFP NUMBER:	PROPOSAL DUE DATE:	PROPOSAL DUE TIME:	RFP SURETY:
4-2778	June 20, 2016	2:00 PM EST	NA
RFP TITLE: Third Party Equipment SM and Repair Services			

ADDENDUM NUMBER: 1

DATE ADDENDUM ISSUED: June 10, 2016

FOR: The University of Connecticut Health Center

NOTE: Please see the attached responses to supplier questions. This addendum shall become part of the RFP documents, Proposer response and any resulting contract. This addendum is 6 pages in length, the remainder of pages included herein by reference. All other terms and conditions, including due date and time for response, remain unchanged.

This Addendum must be *Signed & Returned* with your proposal.

\_\_\_\_\_  
*Authorized Signature of Proposer*

\_\_\_\_\_  
*Company Name*

Approved By: \_\_\_\_\_

[ Margaret Gilbert  
Buyer ]

*(Original Signature on Document in Procurement Files)*

<p><b>QUESTION #1:</b></p>	<p>Can you provide the addresses to the offsite facilities?</p>
<p><b>UCONN HEALTH RESPONSE:</b></p>	<p>Addresses for current locations are available on the UConn Health website: <a href="http://health.uconn.edu/plan-your-visit/locations-and-directions/">http://health.uconn.edu/plan-your-visit/locations-and-directions/</a></p>
<p><b>QUESTION #2:</b></p>	<p>On the pricing form, you have one cell that indicates you want us to provide the list price per until. Each item will vary in price; can we provide an attachment with the breakdown? Do you want an average?</p>
<p><b>UCONN HEALTH RESPONSE:</b></p>	<p>Please see item 14 of the Scope of Work/Requirements section of the Excel spreadsheet. <i>Contractor shall provide an estimated fixed annual cost for the 2600 pieces of equipment listed in the RFP for the purposes of response evaluation. The goal will be to execute a contract with the qualified company who offers the most competitive and most flexible solution for third party service maintenance and repairs.</i></p>
<p><b>QUESTION #3:</b></p>	<p>Will current agreement with other vendors be canceled upon the start of the new program coverage or will they be carried out until their contract end?</p>

# UCONN HEALTH

<p><b>UCONN HEALTH RESPONSE:</b></p>	<p>Please see item 13 of the Scope of Work/Requirements section of the Excel Spreadsheet: <u>Contractor must cooperate with any service transition of equipment with current equipment maintenance agreements/contracts. All current service provider contracts remain in effect with UConn Health remain in effect throughout the evaluation process and said providers may be considered in the RFP process.</u></p>
<p><b>QUESTION #4:</b></p>	<p>Date of tentative bid winner choice?</p>
<p><b>UCONN HEALTH RESPONSE:</b></p>	<p>To be determined. The estimated contract start date is September 1, 2016. This date is an estimate only.</p>
<p><b>QUESTION #5:</b></p>	<p>In regard to the BMET qualification requirements, are you looking for technical competency or employment resumes?</p>
<p><b>UCONN HEALTH RESPONSE:</b></p>	<p>Job descriptions and resumes for each individual identified in the response as a resource who will be assigned to fulfill the requirements of the RFP, if Proposer is selected, must be included in the response. Certificates, licenses, etc. showing technical competency must also be included. Any changes to assigned personnel following successful contract execution will need to be approved by UConn Health.</p>

<p><b>QUESTION #6:</b></p>	<p>According to this RFP, there is a standard contract that is supposed to be signed or red-lined and submitted with the response. Can you provide a copy of the contract?</p>
<p><i>UCONN HEALTH RESPONSE:</i></p>	<p>The Standard Contract is available on the State of CT DAS Solicitations page - <a href="http://www.biznet.ct.gov/SCP_Search/BidDetail.aspx?CID=39738">http://www.biznet.ct.gov/SCP_Search/BidDetail.aspx?CID=39738</a>.</p>
<p><b>QUESTION #7:</b></p>	<p>Is an unlocked version of the excel documents available?</p>
<p><i>UCONN HEALTH RESPONSE:</i></p>	<p>No, we do not allow proposers to have unlocked versions of the Excel response spreadsheet.</p>
<p><b>QUESTION #8:</b></p>	<p>On the Excel spreadsheet can you supply the model name for each piece of equipment?</p>
<p><i>UCONN HEALTH RESPONSE:</i></p>	<p>We do not have the requested information. Per the scope of work information, this is a compiled list from an asset inventory and is not a defined or complete list. The successful bidder will be</p>

	<p>required to perform their own inventory to develop a final complete listing</p>
<p><b>QUESTION #9:</b></p>	<p>Please clarify – billable time commences on arrival to physical address, my understanding, labor charged only, no travel charges for Time and Material work, is this correct?</p>
<p><i>UCONN HEALTH RESPONSE:</i></p>	<p>Billable time commences at the arrival of Contractor staff to the UConn Health location and terminates at the departure from the location. If the Proposer customarily includes a travel or mileage cost as part of the Time and Material services, please note in Section 6. Proposer Comments/Additional Information of the Excel Bidder Response Spreadsheet for UConn Health consideration.</p>
<p><b>QUESTION #10:</b></p>	<p>Contractor shall not be reimbursed for travel, mileage, meals and lodging. All service costs shall be portal to portal. Please explain portal to portal. Does this mean labor charges and no travel charges?</p>
<p><i>UCONN HEALTH RESPONSE:</i></p>	<p>Please amend item 17 of the Scope of Work/Requirements to read: Contractor shall not be reimbursed for travel, mileage, meals or lodging. Contractor shall not be reimbursed for any additional service charges not included in the original approved schedule of service charges for time and material based repairs. If the Proposer customarily includes a travel or mileage cost as part of the Time and Material services, please note in Section 6. Proposer Comments/Additional</p>

Information of the Excel Bidder Response Spreadsheet for UConn Health consideration.