

## INVITATION TO BID

Sealed bids for furnishing all labor, materials, tools, services and equipment necessary to complete the **“Upgrades at Essex Court”** will be received by the Town of Essex First Selectman’s Office, 29 West Ave, Essex, CT 06426, until 2:00 PM on Monday, June 27, 2016, at which time they will be publicly opened and read aloud. Bids received after the Bid Opening will be returned unopened.

The proposed upgrades at Essex Court include but are not limited to kitchen upgrades consisting of new cabinets, countertops and appliances as well as electrical upgrades; bathroom upgrades include new power-flush toilets and associated plumbing.

The successful bidder will be required to furnish and pay for 100% Performance and Payment Bonds. The successful bidder must have the minimum insurance coverage required by the CT Department of Housing.

Proposed forms of Contract Documents, including Plans and Specifications dated April 2016 as prepared by Quisenberry Arcari Architects, LLC, will be on file and available to contractors at the Town of Essex First Selectman’s Office, 29 West Ave, Essex, CT 06426, as of 11:00 AM on Friday, May 27, 2016, and available after that date and time Monday – Friday 9:00 AM to 4:00 PM.

Contractors may each obtain sets of plans and specifications from the Town of Essex First Selectman’s Office, 29 West Ave, Essex, CT 06426 for a non-refundable purchase price of \$75.00 for each set purchased, in the form of a check or money order made payable to Essex Housing Authority.

A mandatory pre-bid walk through will be held at 10:00 AM on Monday, June 6, 2016. All interested parties are to meet at the project site, Essex Court, 16 Main Street, Centerbrook, CT 06409.

A satisfactory Bid Bond or Certified Check, in an amount equal to five percent (5%) of the base bid, shall be submitted with each bid. The Bid Bond shall be made payable to Essex Housing Authority and shall be properly executed by the Bidder and acceptable sureties. All bonds must be from sureties registered in the State of Connecticut.

This project is funded by the CT Department of Housing and requires compliance with the Equal Employment Opportunity provisions of Executive Order 11246; Non Discrimination Provisions of Title VI of the Civil Rights Act of 1964; labor Standards Provision of the Davis- Bacon Act and related acts and Contract Work Hours Standards Act; Section 3 Contractor Requirements; DOH Program Requirements; Prevailing Wage determinations as issued by the Connecticut Department of Labor; and Prevailing Wage determinations as issued by the United States Department of Labor, and other provisions outlined in the bid documents.

Bids, to receive consideration, must be in the hands of the authorized representative no later than the day and hour mentioned above. No bids shall be withdrawn for a period of sixty (60) days after the opening of bids, without the consent of the Essex Housing Authority.

The Town of Essex and the Essex Housing Authority reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Essex and the Essex Housing Authority.

The Town of Essex and the Essex Housing Authority are Affirmative Action/Equal Opportunity Employers, and encourages bid submissions from Section 3 firms, MBE’s, WBE’s and SBE’s.

Dated this 25<sup>th</sup> day of May, 2016  
Norman Needleman, First Selectman