

**STATE OF CONNECTICUT
OFFICE OF THE HEALTHCARE ADVOCATE
STATE INNOVATION MODEL PROGRAM MANAGEMENT OFFICE**

REQUEST FOR PROPOSAL (RFP) FOR CCIP TRANSFORMATION AWARDS

FIFTH Addendum

RELEASE DATE – 08-8-2016

The SIM PMO's official responses to questions submitted as of noon, August 8, 2016 are as follows:

1. **Question:** On page 5 of the CCIP RFP, it states that "CCIP transformation vendors will guide CCIP participants through a gap analysis and the development of a transformation plan tailored to the needs of the network."

- A. **How soon after the start date of Jan. 1, 2017, will a vendor meet with a transformation awardee to begin this analysis and plan development?**

Response: Please refer to the sample [Transformation Services Agreement](#). **Section C. Timeline**, on page 6, which lays out the timeline of core activities. We anticipate that the vendor will begin the readiness assessment and gap analysis 1-2 months prior to January 1st, however, this is not a requirement. We encourage Participating Entities to work with the vendor to complete this assessment as early as possible to ensure adequate time for transformation work. Please note that the assessment process is part of the CCIP technical assistance process, the timeframe for which may not align precisely with the CCIP Transformation Awards.

- B. **How much time is the vendor expected to spend with the awardee?**

Response: We envision that the gap analysis and transformation planning will take approximately 2 months, however, this is not final. We will consider the input of awardees in defining the time frame as well as the vendor that is awarded the CCIP vendor contract. In addition, the time spent may vary across Participating Entities based on activities the Participating Entities have taken to analyze gaps and formulate a transformation plan in advance of the engagement with the CCIP Transformation Vendor.

- C. **Over what period of time is this vendor/awardee process expected to occur? The answers to each of these questions will impact our 15-month implementation plan and our ability to achieve the targets outlined in our CCIP application.**

Response: Per 1.A. above, the readiness assessment and gap analysis may be undertaken by the CCIP Transformation Vendor 1-2 months prior to January 1st. We anticipate that the Transformation Award funding will extend from January 1st, 2017, to March 31st, 2018, unless the contract is amended. The PMO may consider an earlier start date on a case-by-case basis.

2. **Question:**

- A. **Given the potential differences in perspective between the CCIP transformation vendors and local CCIP awardees, to what extent will an awardee be able to define the transformation plan they have to implement?**

Response: The CCIP Transformation Vendor is required to work with each Participating Entity to develop a Transformation Plan that is customized to their needs, strengths, and priorities. We anticipate that the Participating Entity will have considerable influence in defining the Transformation Plan. The CCIP Transformation Vendor is intended to provide support to the Participating Entity in its efforts to achieve the CCIP standards, recognizing that it is the Participating Entity that is ultimately accountable for demonstrating achievement.

B. How will a resolution be reached if the vendor and the awardee do not agree on elements of the plan or activities needed to implement the plan?

Response: The relationship between the Participating Entity and the Transformation Vendor is intended to be collaborative, leveraging the expertise, perspective and skillsets of both parties. In the event of a disagreement that cannot be resolved by the parties, the PMO will be available to facilitate resolution.

C. If the vendor is doing a gap analysis and then will work with the awardee on a transformation plan, how will the content provided in the CCIP application, including the project management plan, be integrated into the vendor-awardee transformation plan?

Response: The work done by the Participating Entity in developing a project management plan, which may also have included a gap analysis, will be used to inform the development of the Transformation Plan. We will further consider this question and an approach to integrating the work of the Participating Entity when we begin our contract with the CCIP Transformation Vendor, which has yet to be selected.

3. Question: The Consulting Agreement Affidavit is required for CCIP. We had the affidavit signed and notarized for our MQISSP application. May we submit a copy of that signed and notarized form for CCIP?

Response: The applicant may submit the same Consulting Agreement Affidavit that was submitted for the MQISSP application if the form includes reference to all consulting agreements that the applicant has entered into in connection with the Contract that will result from the CCIP Transformation Awards RFP.

4. Question: Similarly, an MOU is required for CCIP since we have a participating entity that is separate from our leading entity's organization. May we submit a copy of the MOU these two organizations signed for MQISSP?

Response: It is not necessary to submit a different or separate MOU to fulfill the CCIP RFP requirement if the MOU serves the purpose specified in the CCIP RFP. At the discretion of the PMO, the applicant may be permitted the opportunity to remediate an MOU submission that is found to be deficient.