

**INVITATION FOR BIDS**  
**BLOOMFIELD PUBLIC SCHOOLS**  
**BOARD OF EDUCATION OFFICES**  
**1133 BLUE HILLS AVENUE**  
**BLOOMFIELD, CT 06002**

**SPECIFICATIONS AND BID FORM**  
**FOR**  
**CISCO EQUIPMENT REPLACEMENT PARTS**

**ANY INQUIRIES CONCERNING THE SPECIFICATIONS**

**SHOULD BE DIRECTED IN WRITING TO:**

**John Robinson**  
**Email: [jdrobinson@blmfld.org](mailto:jdrobinson@blmfld.org)**

**NO LATER THAN Friday, August 5, 2016**

**SEALED BIDS WILL BE RECEIVED NO LATER THAN**

**4:00 PM FRIDAY, AUGUST 12, 2016**

**MARK SEALED PROPOSAL ENVELOPE CLEARLY:**

**TECHNOLOGY: CISCO EQUIPMENT REPLACEMENT PARTS**

## INTRODUCTION

These specifications are for bids from firms or individuals (Vendor) for the following technology equipment the Bloomfield Schools in Bloomfield Connecticut:

### **Cisco Switch Replacement Parts and Upgrades**

All bids shall be submitted to Bloomfield Public Schools in accordance with these specifications and the conditions as set forth in the proposal request documents. The successful respondent will be required to sign a contract with the School District, which will comply with the terms and conditions hereof.

It is the intention of Bloomfield Public Schools to select a Vendor to provide this equipment based on factors which include the comprehensiveness and quality of the proposal, the experience of the Vendor, the costs submitted by the Vendor, and factors which, in the opinion of Bloomfield Public Schools, will lead to efficient and cost effective project completion. Price will be the primary factor, but it will not necessarily be the deciding factor in awarding the contract.

## SPECIFICATIONS AND INSTRUCTIONS

- A. **Purpose:** The Vendor will deliver equipment listed (attached as Exhibit A) for upgrading Cisco equipment.
- B. **Contract:** A contract in the form of a Purchase Order issued to the Vendor. The contract shall include the Vendor's proposal as finally accepted and the districts approved purchase order.
- C. **Vendor Eligibility:** The Vendor must submit appropriate evidence demonstrating the ability and the resources to provide the specified equipment.
- D. **Discounts:** Buying and purchasing procedures will be according to state statutes and Bloomfield policy and the Vendor will make every effort to take advantage of all trade discounts and rebates which shall be credited to the cost of operations.
- E. **Award:** Award of contract will be to the Vendor that submits a proposal that is determined to be responsive to the invitation and most advantageous to Bloomfield. Such determination will be based upon, but not limited to, the following criteria:
  - a. The cost of the proposed equipment.
  - b. Ability of the vendor to provide all required equipment.
  - c. Equipment condition, warranties, and software versions.
  - d. Ability of the vendor to provide ongoing customer support.

It is the responsibility of the Vendor to submit with their proposal, information regarding the above criteria.

**Miscellaneous:**

- A. The submission of a proposal will be construed to mean that the respondent is fully informed as to the extent and character of Bloomfield's requirements, and the respondent represents that it is willing and able to furnish the equipment requested in a satisfactory manner in complete compliance with the specifications.
- B. Once submitted, all proposals become the property of Bloomfield, which reserves the right to reject any and all proposals. Proposals must be firm and may not be withdrawn for 90 days, or until Bloomfield awards the contract, whichever comes first.
- C. Bloomfield shall not be liable for any costs incurred by respondents in preparing or submitting proposals.
- D. Bloomfield reserves the right to accept any item or group of items proposed in any proposal, unless the respondent qualifies its offer by specific limitation. Bloomfield reserves the right to select a respondent who is not the lowest priced respondent as it deems in its best interest.
- E. Bloomfield reserves the right to reject any proposal, in whole or in part, and to waive technical defects, qualifications, irregularities, and omissions, if, in its sole judgment, the best interests of Bloomfield will be served. Each proposal received within the required time frame will be evaluated individually by Bloomfield. Each evaluation will come of necessity, consistent subjective judgments concerning each proposal.
- F. Bloomfield reserves the right to negotiate with any respondent regarding changes to the original proposal which may be deemed to be in the best interests of Bloomfield.
- G. Bloomfield shall consider the successful Vendor to be the sole point of contact with regard to contractual matters including payment to performance of service by the Vendor, its agents and employees.

If it becomes necessary to revise any part of this Request for Proposal or otherwise provide additional information, an addendum will be issued by Bloomfield and furnished to all prospective respondents who have received copies of this original Request for Proposal.

## **Exhibit A – Equipment List**

<b><u>Qty.</u></b>	<b><u>Description</u></b>
1	Cisco Systems, Inc. WS-C4507-E 7 slot switch
2	Cisco Systems, Inc. WS-C4503-E 3 slot switch
1	Supervisor 8E (8 SFP+ ports)
8	Supervisor 7E (4 SFP+ Ports)
1	SFP+ 12 Port 10GB Linecard
34	10GB MM SFP+ Tranceiver P/N SFP-10Gbase-LRM
1	10GB Single Mode SFP+ Tranceiver P/N SFP-10Gbase-LR
10	10/100/1000BaseT (RJ45) with 48 POE ports
19	10/100/1000BaseT (RJ45) with 48 ports
4	Power Supply ( AC 2800W )
32	Multi Mode (50/125 OM3) Patch Cable with SC>LC Connectors
20	Multi Mode (50/125 OM3) Patch Cable with ST>LC Connectors
1	Single Mode (9/125 OS1) Patch Cable with SC>LC Connectors
1	6 Port Fiber Work Box with LC Connectors