

DISTRICT STUDENT TRANSPORTATION SERVICES

ADDENDUM #1

August 9, 2016

Include are responses to requests for information and answers to questions. Responses to requests for information will include directions for downloading the information from a website.

1. Please provide a copy of the existing contract(s) for transportation services with your current vendor, and any amendments or addenda

Response: A copy of the existing contract in its entirety can be downloaded for the State of CT Department of Administrative Services; State Contracting Portal by clicking on the link provided http://www.biznet.ct.gov/scp_search/BidDetail.aspx?CID=40656 . The document is titled First Student Contract 2014-2017.

2. Please provide transportation invoices from the most recent school year, preferable September 2015, October 2015, November 2015, March 2016, and May 2016.

Response: A copy of the requested invoices can be downloaded for the State of CT Department of Administrative Services, State Contracting Portal by clicking on the link provided. http://www.biznet.ct.gov/scp_search/BidDetail.aspx?CID=40656 .The document is titled Invoices.

3. Please provide a copy of the most recent school bus routes

Response: A copy of the requested bus routes can be downloaded for the State of CT Department of Administrative Services, State Contracting Portal by clicking on the link provided. http://www.biznet.ct.gov/scp_search/BidDetail.aspx?CID=40656 . The document is titled 2015-16 School Year Routes.

4. If the current labor force is represented by a collective bargaining agreement, please provide a copy of that agreement, or contacts from which this can be attained, along with a seniority list of current drivers

Response: It is believed that there is a collective bargaining agreement between the employees and First Student. Bloomfield Public Schools does not have a copy of that agreement and cannot provide it.

5. Please verify the date the RFP submission is due.

Response: Monday August 22, 2016 by 11:00 AM.

6. Page 3, Article 1, 3rd paragraph requires five years of pricing to be submitted, however the initial contract term is for three years. How will the Board determine the lowest responding submission, using 3 years of pricing or five?

Response: The initial determination will be based on three years however, years four and five will be scrutinized for any substantial increase.

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7. Page 4: Where are vehicles fueled at this time? Will the successful bidder be required to supply fueling facility(s) for either diesel or propane options?

Response: Buses are currently fueled at the Public Works garage however, DPW will be replacing their tanks and have indicated that they will be downsizing and no longer have enough fuel capacity for bus fueling. The successful bidder will need to either provide a fueling facility or other fueling alternative.

8. Page 6: please clarify if the pre bid conference is mandatory or not. If mandatory, then will bids be allowed from a company that does not attend the pre bid meeting?

Response: It is NOT a mandatory meeting.

9. Page 7 paragraph E, is a statement indicating that the company does not have any lawsuits of a material nature pending suffice?

Response: A company may provide a notarized statement that there is no pending or threatened litigation in which such Bidder is named either suing or being sued.

10. On pricing pages, please define what "shuttles" are in terms of time, need, frequency, etc.

Response: Shuttles are non-routine trips between schools or to in-town locations. Number and frequency varies greatly and are scheduled in advance.

11. Please define what "designated PM Field and sport buses are?

Response: Designated PM Field and sport buses are for afternoon Field Trips and Sport events that may conflict with the afternoon bus runs.

12. Does the Board employ bus monitors now, or does the contractor employ them?

Response: The contractor employed four monitors for the Wintonbury Early Childhood buses. The Board provided 8 - 10 bus monitors for some of the elementary buses.

13. How many monitors are currently in use on a daily basis?

Response: See response to question 12.

14. Section 2, Paragraph D, does the Board own Versatrans, and does the Board actually develop the routes, or does the contractor, using the board's software?

The Board owns the Verstrans software and it is maintained on the district servers. The contractor is responsible for developing the routes subject to approval by the Board.

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15. Section 2, Paragraph J, please define the size and scope of summer routes, and how many vehicles are used.

Response: A copy of the summer bus routes can be downloaded for the State of CT Department of Administrative Services, State Contracting Portal by clicking on the link provided.

http://www.biznet.ct.gov/scp_search/BidDetail.aspx?CID=40656. The document is titled Summer School Routes.

16. Section 2, Paragraph J: are there runs or routes between the AM and PM runs, for any purpose, and if so, how many, how long are they, and how are they to be compensated?

The only routine runs were from Wintonbury Early Childhood Magnet School (WECMS) and Auer Farm three days a week except for the first and last week of school. The only other scheduled runs were early dismissals on Tuesday from Global Experience Magnet School (GEMS) and Wednesdays from Bloomfield High School (BHS). The WECMS to Auer Farm were compensated as 6 hour buses on those days. The BHS and GEMS early dismissal buses were compensated at the additional hourly rate.

17. Section 2, paragraph O: last paragraph refers to a document from March or 2014. Is this a typo?

That was a typo and a corrected version was redistributed and posted. The date should read August 1, 2016.

18. Section 3, Payment and compensation, please supply a list of all liquidated damages assessed in against the current contracted vendor(s) during the most recent contracted periods.

Response: A copy of the summer bus routes can be downloaded for the State of CT Department of Administrative Services, State Contracting Portal by clicking on the link provided.

http://www.biznet.ct.gov/scp_search/BidDetail.aspx?CID=40656. The document is titled Late Arrival Log.

19. Item 15: requires contractor to supply a parking lot for the vehicles. Is the lot required to be in Bloomfield, as is specified in the RFP document?

Response: It is preferred that the lot be located within Bloomfield or as close to Bloomfield as possible. It is not required to be within the Town however please note that Section 3 Item B indicates that no more than ten minutes of pre-trip time is compensated and daily usage time does not include travel to and from location outside of Bloomfield.

20. Copy of the vehicle list provided by the vendor to the district for the 20-15-2016 school year.

Response: A copy of the summer bus routes can be downloaded for the State of CT Department of Administrative Services, State Contracting Portal by clicking on the link provided.

http://www.biznet.ct.gov/scp_search/BidDetail.aspx?CID=40656. The document is titled List of Buses.