

City of Bridgeport
Department of Public Purchases

INVITATION TO BID

**THOMAS HOOKER ELEMENTARY SCHOOL
PARTIAL ROOF REPLACEMENT
Bridgeport, CT
Bid Opening: August 24, 2016 @ 2:00 pm**

Bid Number: COB815178

STATE PROJECT #015-0178 RR

Kathryn Cullen, Buyer

Separate, sealed bids for the following bid package for the **Thomas Hooker Elementary School Partial Roof Replacement** in Bridgeport, Connecticut, will be received by the Department of Public Purchasing, 999 Broad Street, 2nd Floor, Bridgeport, Connecticut 06604. **All Bids are due August 24, 2016 @ 2:00 PM**, and then, at said office, be publicly opened by the Purchasing Agent.

Each bid must be submitted with three (3) copies. Late bids or bids received at any other location will not be accepted.

A non-mandatory pre-bid conference for all Bid Packages (1.01) will be held on Monday, August 15, 2016 @ 10:00 AM at Thomas Hooker Elementary School, 138 Roger Williams Road, Bridgeport, CT 06610 (Main Entrance).

Packages include, but are not limited to:

<u>Trade Package Number</u>	<u>Trade Package Description</u>	<u>DAS Pre-Qualification Necessary</u>	<u>Required DAS Prequalification Certificate</u>
1.01	Roofing	YES	Roofing

The City of Bridgeport reserves the right to award based upon the evaluation of the bid package in the best interest of the City. The City of Bridgeport reserves the right to waive any formalities, irregularities, or technical defects in the Bids and award based upon the evaluation of the bid package in the best interest of the City.

This project is being performed under the Lump Sum Contract form of project delivery under direction of the Construction Manager. With respect to this project, the Construction Manager is the representative of the City of Bridgeport and shall have full authority to carry out all the terms and conditions of each and every completely executed contract.

For further information, please contact:

Larry Schilling, Program Manager
c/o Bridgeport School Construction Program

999 Broad Street
Bridgeport, CT 06604
203-576-7984 *Phone*
203-576-3959 *Fax*
Larry.Schilling@Bridgeportct.gov

The information to bidders, form of bid, form of contract, plans, specifications, forms of bid bond, performance bond, payment bond, and all other contract documents may be examined at the following:

Bridgeport School Construction Office 999 Broad Street Bridgeport, CT	Dept. of Public Purchases 45 Lyon Terrace Rm. 324 Bridgeport, CT	www.bidsync.com
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Plans and specifications will be available August 8th, 2016 and may be purchased at the cost of printing, plus tax and shipping, made payable to **Technical Reproductions, Inc.** To obtain contract documents, contact Customer Service at: Technical Reproductions, Inc., 326 Main Street, Norwalk, CT 06851. Phone (203) 849-9100.

Addenda will be issued only to bidders who have requested and purchased a full set of documents and are thereby registered with **Technical Reproductions, Inc.**

Prospective bidders shall examine the "Instructions to Bidders" and comply and conform strictly to the conditions and instructions contained therein.

Bidders are advised to be familiar with the requirements of the bid, including but not limited to, wages, insurance, bond form requirements and contract compliance issues.

Attention to bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

To facilitate, strengthen and preserve disadvantaged, minority and women business enterprises, the City of Bridgeport Minority Business Enterprise Program will be strictly enforced (see Sections 000820-1 to -7).

Each bid shall be signed by the bidder and accompanied by a certified check or a bid bond in an amount equal to ten percent (10%) of the bid, payable to the Treasurer, City of Bridgeport.

Bids Proposals shall be submitted in triplicate and shall be considered valid and stand available for acceptance for a period of one hundred twenty (120) days from the date the proposals are received. No bidder may withdraw their bid during this one hundred and twenty day (120) period.

Please mark your bid envelopes as follows:

COB815178
Thomas Hooker Elementary School
Partial Roof Replacement

Should your envelope not be marked accordingly, the City will not assume responsibility. Bidders shall submit along with their Bid Proposal, the following forms, properly executed with all answers and statements complete and signed by an authorized representative of the Bidder:

(A) Bidders shall submit with their bid, the following forms, properly executed with all answers and statements complete and signed by an authorized representative of the Bidder:

1. Statement of Bidder's Qualifications (Section 000412c)
2. Non-Collusion Affidavit (Section 000320)
3. Bid Bond (Section 000412b – Also see Invitation to Bid for amount)
4. State of Connecticut General Statutes required forms:
 - a. Notification to Bidders (Section 000330)
 - b. Contract Compliance Data Form (Section 000340)
 - c. Contractors Minority Business Enterprises Utilization Form (Section 000350)
 - d. Certification of Bidder EEO Form (Section 000360)
 - e. Contractor Wage Certification Form (Section 000840)
 - f. Department of Administrative Services (DAS) Certificate
 - g. Department of Administrative Services (DAS) Update (If Required) Statement (Section 000412a)
 - h. Bidder Information (Section 000412d)

The City of Bridgeport reserves the right to reject any and all bids in whole or in part or to waive any informality in bidding if it is determined to be in the best interest of the City of Bridgeport.

Bidders are hereby instructed to not include in your Bid Proposal taxes, *for which the city is not liable*, as tax exemption certificates will be furnished upon request. The bidder is to include any Federal, State or City taxes that do not fall under the above said tax exempt certificates.

The bidder must not be discriminate, nor permit discrimination against any person on the grounds of race, national origin, religion, sex, handicap, sexual orientation, or veteran status, in their employment practices, in any of their contractual arrangements, in all services and accommodations they offer the public or in this or their business operations.

This contract is subject to utilization goals and requirements for participation of certified Minority Business Enterprises (MBE). The utilization requirement for certified African-American Owned Business Enterprises is six percent (6%) of the total contract sum. The overall utilization goal for Minority-Owned Business Enterprises is fifteen percent (15%) and for Women-Owned Business Enterprises is fifteen percent (15%). (See Ch. 3, Section 3.12.130, City Ordinances).

In order to receive recognition as a Minority Business Enterprise (See Ch. 3, Section 3.12.130, City Ordinances) for goods, materials and general services, all MBE firms must submit a true copy of their current (no older than two (2) years) State of Connecticut certification, ~~other government certification, or certification from a recognized independent organization as a minority-owned, woman-owned, or disadvantaged-owned business.~~ The City reserves the right to authenticate such certification.

Any other mention of bid dates or plan availability locations is hereby rescinded.

NOTES:

All applicable laws, ordinances, rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout.

Late Bids or any Bid or Bids received at any other locations, other than the Department of Public Purchasing, 999 Broad Street, 2nd Floor, Bridgeport, CT will not be accepted. Three (3) copies of your Bid and supporting required documents must be submitted in a sealed envelope.

Individual bids for each bid package must be sent in separately sealed envelopes with accompanying bid security for each bid package.

The successful bidder shall be required to sign the City of Bridgeport "Contract Agreement" contained within the bidding documents with no exceptions. In addition to the above, this contractor shall formally agree to the "Safety and Health Program" contained in these bidding documents.

END OF SECTION 000010