

REQUEST FOR QUALIFICATIONS

for
Architectural Services
for the

William H. Hall High School Science Classroom
State Project No. TMP-155-DVFC

Issue date: September 19, 2016

Pre-Proposal Meeting: September 28, 2016 at 2:30pm

Written Questions Due: October 3, 2016 at 12:00pm

Written Responses Due: October 11, 2016 at 2:00 pm

(Town Hall will be closed Monday, October 10, 2016 in Observance of Columbus Day.)

BID# 6538 RFQ



INFORMATION

REQUEST FOR QUALIFICATIONS

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Architectural Services
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William H. Hall High School Science Classroom
975 North Main Street
West Hartford, CT 06117

State Project No. TMP-155-DVFC

BID#6538 RFQ

ALL QUESTIONS TO

Contact Peter Privitera, in writing by e-mail Peter.Privitera@westhartfordct.gov
No questions will be accepted after October 3, 2016 at 12:00 pm

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I. INVITATION TO SUBMIT

The Town of West Hartford, Connecticut (the "Town") will be accepting Qualification packages of Architectural firms to provide services for the preparation of design plans and construction documents for The Expansion and Renovation of Science Classrooms at William H. Hall High School, 975 North Main Street, West Hartford, CT 06117.

Qualification packages should be addressed to Mr. Peter Privitera, Chief Financial Officer, and delivered to:

West Hartford Town Hall
Room 221 - Financial Services
50 South Main Street
West Hartford, CT 06107

All Qualifications Packages shall be delivered by Tuesday October 11, 2016 at 2:00 pm. Town Hall is closed Monday, October 10, 2016 in observance of Columbus Day.

The documents included as part of this RFQ are as follows:

- I. Educational Specifications entitled:
 - Educational Specifications for Science Classrooms at Hall High School

II. PROJECT DESCRIPTION

The purpose of this project is to meet education related space requirements per the attached Educational Specifications for the Science Classrooms at William H. Hall High School.

Connecticut State Department of Education funding assigned for the project is \$12,800,000. The Town has authorized the Chief Financial Officer to issue this RFQ to Architectural firms for the services of an architectural firm for the complete scope of work.

The project consists of the addition of science classrooms and renovations to existing science rooms of the existing William H. Hall High School. The approximate size of the addition is 16,720 sf and the renovation is approximately 9,280 sf.

It is anticipated the project will be structured into two phases including:

Phase 1 – Building Construction

Phase 2 – Fixtures, Furniture & Equipment

III. TIMELINE OF THE RFQ/RFP PROCESS

The following timeline will be followed:

- RFQ available for pick up September 19, 2016
- Pre Proposal Meeting September 28, 2016 at 2:30 pm
At Hall High Main Office
- Deadline for Questions October 3, 2016 at 12:00 pm
- Qualifications due October 11, 2016 at 2:00 pm
- Shortlisted firms (up to six) will be notified). October 18, 2016
- Interviews Week of October 24th, 2016 (Up to three firms will be invited to submit fee proposals).
- Fee proposals due from finalists November 2, 2016
- Final selection November 7, 2016

IV. QUALIFICATION PACKAGE

The written qualification package is due October 11, 2016 at 2:00 PM. Firms are required to submit one (5) hard copies and one (1) electronic on a USB drive to Mr. Peter Privitera, Chief Financial Officer, West Hartford Town Hall, Room 221 Financial Services, 50 South Main Street, West Hartford, CT 06107. Submissions are to be clearly identified with the title; **William H. Hall High School Science Classrooms Expansion** Attention: Mr. Peter Privitera

The submission must be organized with the following sections:

1. Minimum Requirements – This section will determine if a proposer will proceed further in the selection process (see Section VII).

A. In this section the proposer will include a completely filled in Exhibit "A". Note: please refer to the minimum requirements in Section VII for the particular minimum requirements for this project.

B. Copy of the firms Connecticut Architects License.

Absence of any of the above minimum requirements will deem the proposer unresponsive.

2. Cover Letter (no more than one page) – Letter of interest to Mr. Peter Privitera. Indicate your firm's commitment to the project and how it will meet or exceed expectations. Specifically, describe how your firm will maintain consistent leadership throughout the design and construction of the project and will meet the requirements set forth in this RFQ with regards to budget and schedule.

3. Project Team / Organization / Experience (no more than three pages not including resumes or consultant information) – Indicate how your firm will staff this project and provide the resumes for each member (no more than one page for each team member) of the team that will be assigned to this project. Indicate what each team member's role and responsibility will be for this project. Describe each team member's experience with public school construction in Connecticut. Indicate each member's time commitment to this project. It is a requirement of this submission that the assigned staff remains involved from design to completion of construction. Your response must include all consultants (1 page for each consultant) you intend to hire for this project including but not limited to civil, landscaping, structural, mechanical, and electrical, technology, security, etc. and your experience with each. Describe the role your consultants will have in the programming phase of this project.

This project is a science classroom addition and renovation, please include your firm's and or your assigned individuals experience with science classrooms.

4. Programming Phase (no more than one page) – In this section explain how your firm will work with the Town to authenticate the program. Demonstrate how your leadership and experience will manage this process effectively so the design schedule is maintained. An important project requirement is that a principal of the architectural firm be actively involved in this building project. Architectural firms must demonstrate experience, within the last ten years, of designing work within the size, scope and schedule of the proposed project.

5. Schedule (no more than one page) – In this section demonstrate your firm's approach to scheduling the tasks necessary to deliver a final set of documents for bidding. Describe your firm's knowledge and experience with the State of Connecticut Department of Administrative Services Office of School Construction Grants process. Indicate your knowledge and understanding of the approval process and how the leadership provided by your firm will ensure that deadlines will be met. Demonstrate how your firm will meet the design schedule and deadlines provided in this RFQ.

6. SD/DD/CD (no more than one page) - In this section demonstrate how your firm will successfully manage the phases of design to ensure the project is designed within the construction budget indicated in the Educational Specifications. **The design and construction of the project must be within the approved budget.** It will be the architect's responsibility and goal to maintain the design within budget from the beginning of the design process to avoid a significant value engineering effort during the design development and/or construction document phases.

7. Change Orders (no more than one page) – Provide information regarding your approach to the change order process and your firm's experience on previous school building projects. Describe the process that your firm will use to minimize the number of change orders and how it expects to manage the process effectively.

8. Building Information Modeling (BIM)(no more than one page) – Provide information of your firms experience with BIM, how long has the firm utilized the technology, list of projects that your firm has used this technology and how does your firm coordinate/share information with the construction manager

V. SELECTION

Selection will made after an evaluation of the firms qualifications package, on the basis of the criteria identified above and the proven ability of the respondent to meet the requirements of the RFQ.

Selection criteria:

1. Written submissions conforming to the requirements set forth in Section IV of this RFQ;
2. Firms must be a licensed architectural firm in the State of Connecticut;
3. Firms must have at least one principal of the firm dedicated to the oversight of the design and construction administration of the project;
4. Qualifications of the design team, including, without limitation, such member's experience with public school construction in Connecticut;
5. Qualifications and experience of consultants intended to be hired by submitting firm (civil, structural, mechanical, electrical, etc.) for services being provided to the project and the submitting firms experience with each consultant.
6. Experience planning/designing and managing construction of sustainable facilities including specific requirements of LEED Gold.
7. Experience planning/designing:
 - a. Science Classrooms
8. References; may or may not be limited to those the firm submits.

The Town nor any of their respective officers, directors, employees or authorized agents shall be liable for any claims or damages resulting from the selection, non-selection or rejection of any proposal submitted in response to this RFQ.

Selection Process

Selection will proceed in a four step process consistent with State of Connecticut Special Bill No. 402.

Step One: Submitted Qualifications Statements will be reviewed for adherence to the minimum requirements. If all of the minimum requirements are satisfied the qualification package will be reviewed and graded. If the minimum qualifications are not met the fee proposal will be returned unopened.

Step Two: Submitted Qualifications Statements will be reviewed and evaluated against Section IV of this RFQ and scored appropriately.

Step Three: Up to (6) firms will be selected to interview.

Step Four: (3) firms will be requested to submit proposals

Step Five: The proposals will be evaluated and a selection made by the Town.

The Town of West Hartford reserves their rights to modify the above process should the Town consider it to serve the best interests of the project and or maintain consistency with State of Connecticut Special Bill No. 402.

VI. GENERAL TERMS AND CONDITIONS

A prospective respondent must be willing to adhere to the following terms and conditions and by submitting a proposal hereby accepts and will comply with them in their response to this Request for Proposal.

1. **Acceptance or Rejection by The Town of West Hartford** –The Town of West Hartford reserves the right to accept and/or reject any or all proposals submitted for consideration to serve the best interests of The Town of West Hartford.
2. **Ownership of Documents** – All qualifications packages submitted in response to this RFQ are to be the sole property of the Town of West Hartford and subject to the provisions of Section 1-19 of the Connecticut General Statutes (re: Freedom of Information).
3. **Ownership of Subsequent Products** – Any product, whether acceptable or unacceptable, developed under a contract awarded as a result of this RFQ is to be the sole property of the Town of West Hartford unless stated otherwise in the RFQ or contract.
4. **Timing and Sequence** – Timing and sequence of events resulting from this RFQ will ultimately be determined by the Town of West Hartford.
5. **Oral Agreements** – Any alleged oral agreement or arrangement made by a respondent with any agency or employee will be superseded by the written agreement.
6. **Amending or Canceling Requests** – the Town of West Hartford reserves the right to amend or cancel this RFQ prior to the due date and time, if it is in the best interest of the Town of West Hartford to do so.
7. **Rejection for Default or Misrepresentation** – the Town of West Hartford reserves the right to reject the proposal of the consultant that is in default of any prior contract or for misrepresentation.
8. **Clerical Errors in Awards** – the Town of West Hartford reserves the right to correct inaccurate awards resulting from its clerical errors.

9. **Rejection of Submission** – Submissions will be rejected in whole or in part if they limit or modify any of the terms and conditions and/or specifications of the RFQ.

10. **Changes to Submissions**– No additions or changes to the original RFQ will be allowed after submittal.

11. **Rights Reserved to the Town of West Hartford** – the Town of West Hartford reserves the right to award in part, to reject any and all qualifications, in whole or in part, and to waive technical defects, irregularities and omissions if, in its judgment, the best interests of the Town of West Hartford will be served.

12. **Withdrawal of Submission** – Negligence on the part of the respondent in preparing the RFQ confers no right of withdrawal after the time fixed for the acceptance of the submission.

13. **Assigning, Transferring of Agreement** – The successful respondent is prohibited from assigning, transferring, conveying, subletting or otherwise disposing of the agreement, its rights, title or interest therein or its power to execute such agreement to any other person, company, or corporation without the prior consent and approval in writing by the Town of West Hartford.

14. **Cost of Preparing RFQ**– The Town of West Hartford shall not be responsible for any expenses incurred by the organization in preparing and submitting a RFQ. A RFQ shall provide a straightforward, concise delineation of the firm's capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.

15. **Definition of Terms** – For the purpose of this RFQ, whenever the word “respondent” appears, it shall refer to “Architect” and whenever the word “Architect” appears, it shall refer to “respondent.”

VII. MINIMUM REQUIREMENTS

Minimum Requirements for the William H. Hall High School Science Classrooms Expansion:

William H. Hall High School Science Classrooms Expansion – The firm or individual(s) that the firm commits to the project for its duration shall have designed one School with a budget no less than \$15 million dollars, which was a Connecticut Public School project that received a Certificate of Occupancy in last ten years and was funded by the State of Connecticut Office of Construction Grants.

Please note: when completing Exhibit A if a firm is identifying a project that a particular individual of the firm worked on while employed by another firm please identify that fact.

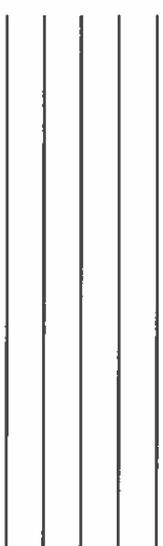
EXHIBIT A
List of Qualifying Projects

Architectural Firm Name _____

Note: Projects used to satisfy the minimum requirements of the RFQ shall be line item No.1 for the specific project you are submitting on please refer to Section VII Minimum Requirements. Additional projects to satisfy the additional criteria shall be listed in line items No. 2 through 10.

Line No.	Project Title	State of CT Project # (if applicable)	Owner	Owner Point of Contact Name/Phone #	Project Budget	Month/Year Of Occupancy
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						



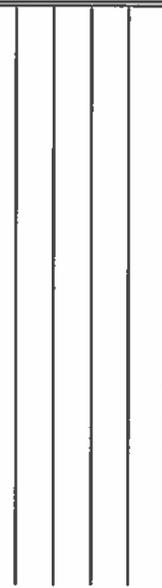


EDUCATIONAL SPECIFICATIONS

FOR SCIENCE CLASSROOMS

AT

HALL HIGH SCHOOL



JUNE 2016

**WEST HARTFORD PUBLIC SCHOOL
WEST HARTFORD, CONNECTICUT**

BOARD OF EDUCATION

Mark Overmyer-Velazquez, Chairperson

Tammy Exum, Vice Chairperson

Carol A. Blanks

Dave Pauluk

Jay Sarzen

Cheryl Greenberg

Mark Zydanowicz

ADMINISTRATION

Tom Moore, Superintendent

Andrew Morrow, Assistant Superintendent

Dan Zittoun, Principal

EDUCATIONAL SPECIFICATIONS FOR THE ADDITION OF SCIENCE CLASSROOMS AT HALL HIGH SCHOOL

SECTION I. DIRECTION

The Board of Education has directed its administration to initiate the steps necessary to add eight science classrooms and renovate six existing classrooms to Hall High School in the manner listed in this education specification.

SECTION II. PURPOSE

The educational specifications will provide the Hall High School architect, engineers and other interested parties with direction and insight concerning changes needed in the school building to support planned changes in the educational program. The purpose of adding additional science classrooms to Hall High School is to improve the quality and capacity of the instructional environment in the science classrooms.

SECTION III. LONG RANGE GOALS OF THE WEST HARTFORD PUBLIC SCHOOLS' INSTRUCTIONAL PROGRAM

The primary goal of the West Hartford Public Schools is the intellectual and personal development of each student. Intellectual development leads to excellence in an ability to analyze critically, reason and think independently, and acquire learning skills and bodies of knowledge. Personal development goals include continuing growth of students' understanding of themselves and the world in which they live, recognition of the contribution of varying career roles to society, a sustaining curiosity about life and respect for the diversity of other people and societies. Schools play a major role in helping students to appreciate culture, develop a sense of self-worth, personal initiative, social responsibility, develop the ability to be creative and flexible and to acquire a life-long appreciation of learning.

Educational experiences are organized into a curriculum that promotes these goals and recognizes individual differences. High expectations and equal educational opportunities are provided for all students. Instruction integrates content and process, concepts and attitudes, and reflects the understanding that students learn through active involvement.

A program description, including goals for each content area is provided below:

A. Visual Arts

The Visual Arts program is anchored by a Discipline-Based Art Education Curriculum. Students are engaged in art production while also developing the skills and knowledge necessary to understand the place of art in history and culture, employ art criticism and make informed aesthetic judgments.

B. Music

The Music Program focuses on development of musical skills and attitudes essential in effecting aesthetic knowledge and awareness. These skills are acquired sequentially through a planned program that includes a variety of experiences.

C. Physical Education

The Physical Education Program provides students with the opportunity to participate in a wide range of activities with emphasis on learning skills and concepts; promoting positive social interaction; and establishing an atmosphere of fun and success through movement.

D. Health

The goal of health education is to provide a planned program of learning experiences which motivates and prepares students to promote and insure the quality of individual, family, and community health.

E. Language Arts

The goals of the West Hartford Reading and Writing Programs reflect the district's commitment to helping each student become a literate, thinking citizen who uses reading and writing as means of gathering information and exploring different cultures, attitudes, and points of view, and as sources of enjoyment and relaxation. Therefore, the first goal of the West Hartford reading and writing programs is to help each student become a self-directed, strategic reader and writer who determines a purpose for reading a particular text, decides how to approach the reading or writing task, decides how to approach the task, monitors understanding, and regulates reading and writing behavior in order to guarantee understanding. The second goal is to help each student become a life-long reader and writer. Literacy learning is viewed as a developmental process that is supported and promoted in an environment that immerses students in oral language, that focuses on authentic purposes for reading and writing that highlights the best fiction and nonfiction materials available.

F. Mathematics

The West Hartford Mathematics Program encourages innovation, promotes instructional quality, and develops mathematical literacy and mathematical self-confidence in all our students. To achieve this, the student must view mathematics as a process of investigating, reasoning, and communicating as well as a set of concepts and skills. Therefore, problem solving is central to the curriculum. Students will explore and acquire clear and stable connections through real life situations.

G. Science

The science program will continue to shift our instructional practices toward the recommendations of the Next Generation Science Standards (inquiry-based instruction, problem solving, engineering practices, student research experiences) and will maintain our alignment with the State Science Frameworks and AP curriculum expectations.

H. Social Studies

The goal of Social Studies Program is to prepare all students to perform and understand their roles as effective citizens in a democratic society and global community in this nation and the world. Equal attention is given to the accumulation of specific knowledge, the development of skills that enable students to use that knowledge, and the opportunities to examine values in order to better understand themselves and contribute to society as individuals, family members, consumers, producers and citizens.

I. Technology Education

The goal of the Technology Education Program is to provide technology to help students to more efficiently and effectively solve problems, develop logical thinking, organize and process information, communicate ideas, accomplish tasks, learn new information, and apply technology to future life situations.

J. World Languages

World language study prepares students to communicate in languages other than English, gain knowledge and understanding of other cultures, connect with other disciplines and acquire new information, develop insight into one's own language and culture, and participate in multilingual communities and global societies.

SECTION IV. PROJECT RATIONALE AND EDUCATIONAL GOALS

The science program continues to innovate and modify curriculum and instructional practices to align with the recommendations in the Next Generation Science Standards, Advanced Placement College Board course requirements, and the West Hartford Public Schools Mission and Goals. Our current science facilities at Hall High School need significant improvements in order to meet the learning needs and opportunities for present and future generations of students in West Hartford.

Classroom size and laboratory safety is a primary concern for our science facilities. All but two of our current classrooms meet the recommended square footage requirements for safety (State of CT Safety Guidelines for high school science). The current science classrooms in the B-wing were built in 1970 (46 years old) and most of them have ongoing infrastructure problems (i.e. plumbing issues), outdated classroom footprints and all need upgraded cabinetry, eye-wash drains, fume hoods, sinks, and improved ventilation. The current portable science classrooms are undersized, need additional counter space, improved sink access, and improved shelving and storage. Our current science facilities limit our ability to safely implement a 21st century science program for students in West Hartford.

The State of Connecticut adopted the Next Generation Science Standards this year. Those standards require science facilities that are safe, fully equipped (lab equipment, safety equipment, technology connected) and flexible. Three years of science will be required for high school graduation in 2020 (currently two years are required), enrollment in AP science classes is increasing, additional full and half-year science elective classes are anticipated, improved chemical and equipment storage spaces are needed along with updated science classrooms (square footage, footprints, equipment, etc.). Classroom design with flexible space for whole class instruction and lab/engineering experimentation is critically important for the West Hartford students who will attend Hall High School in the future.

During our last NEASC visit, one of the committee's recommendations was that the science labs be upgraded. Not upgrading the science labs could potentially put the school's accreditation at risk.

SECTION V. CAPACITY DATA

Hall High School's enrollment for the next eight 8 years are listed below.

2015-16	1,463
2016-17	1,464
2017-18	1,489
2018-19	1,521
2019-20	1,511
2020-21	1,495
2021-22	1,449
2022-23	1,398
2023-24	1,323

SECTION VI. LEARNING ACTIVITIES

See Section II and IV.

SECTION VII. PROJECT OVERVIEW

When completed, this project will provide:

A. New Addition

The addition will include 8 new science classrooms of approximately 1,300 square feet each with appropriate hallways, preparation rooms and connection to the main school building. In addition, this project will renovate the existing 8 science classrooms into 6 1,300 square foot CLABS.

B. Site Improvements

Accessibility improvements, as necessary.

SECTION VIII. ORGANIZATION DESIGN

A. Classrooms

Each classroom will be equipped in the following manner:

1. A built-in storage cabinet, 24' long x 3' high.
2. Shelving and counter space for storage of instructional material.
3. A closet with lock for storage of teacher's coats, 2' wide x 7' high x 2' deep. This closet also may be incorporated with the shelving and cabinets itemized in paragraph 2 and 3.
4. One wall of each classroom will be equipped with 4' x 12' white writing board plus a 4' x 4' tack board on both sides of the writing board.
5. An audio visual screen.
6. Window blinds to provide room darkening capability.
7. A window in the corridor door.
8. Eye wash station and/or emergency shower
9. Teacher demonstration station equipped with water, gas turrets, electrical outlets and adequate demonstration space not less the 24" x 24".
10. Individual student work stations in the front of the classroom with lab stations equipped with water, gas turrets, and electrical outlets as needed for curriculum.
11. Flammables cabinet
12. Chemical Fume hood (only specified classrooms)
13. ADA Accessible workstations for teachers and students

B. Corridors

Corridors will be equipped with:

1. Exit doors.

2. Hard surface flooring
3. Sound absorbent ceilings.
4. Handicap accessibility.

SECTION IX. TECHNOLOGY

Necessary wiring, space, equipment areas and storage space to allow student and faculty use of today's technology and, as best we can plan by today's knowledge, provisions for future technology that is consistent with the Board's long range technology plan.

1. Full media delivery and retrieval in all teaching stations, including Internet.
2. Dual data networking of all teaching stations (Administration, Language and Student Accessed Language) and Internet connection.

SECTION X: OTHER BUILDING CONSIDERATIONS

Other considerations include:

1. Asbestos abatement, as necessary.
2. Code compliance, including provisions for ADA.

SECTION XI: COMMUNITY USES

The proposed addition and renovation to Hall High School is designed to accommodate projected enrollment; however, all facilities will be available for community use. The additional facilities will allow more and varied community use and greater availability of facilities. This school may be used for activities such as evening adult education classes, group meeting, and local government conferences.

SECTION XII: MECHANICAL/ELECTRICAL SYSTEMS

A. Electrical

1. Electrical requirements of the classroom addition will be met through the existing electrical service if possible.
 - a. Electrical control shall be through circuit breakers
 - b. All light fixtures to be LED.
 - c. Light levels to be:
 - (1) Regular classrooms - 50 foot candles
 - (2) Art & computer classrooms - 75 foot candles
 - (3) Corridors - 15 foot candles
 - (4) Toilet rooms - 15 foot candles
2. Clocks and bells -- Each room will have a clock system connected to the master clock and a bell system will be installed in each corridor again connected to the Simplex master clock.
3. Sound system -- A speaker will be installed in each classroom capable of one way communication from the office to the classroom. The sound system is to be connected to the existing sound console.
4. Telephones -- Each classroom will be equipped with a VOIP extension telephone from the office switchboard.
5. Emergency lighting -- Install emergency lighting powered from independent wall mounted self charging battery units in all corridors, stair towers and interior classrooms.
6. Fire alarm systems --
 - a. Fire pull stations, horns and flashing lights shall be connected to the present fire alarm panel.
 - b. Fire alarm system shall have a 48-hour emergency back-up power source.
 - c. Heat and smoke sensors shall be located in each stair tower, corridor, custodial room and storage room. Sensors to be connected to the internal fire alarm system.

B. Plumbing

1. Plumbing systems shall have separate sanitary and storm sewer systems.
2. Fixtures
 - a. Toilets shall be Kohler, American Standard or Eljer. Toilet bowls shall be elongated and operate by the use of a Sloan "Royal" flush valve. Seats shall be molded plastic.
 - b. Urinals shall be wall mounted and operate by use of a Sloan royal flush valve.
 - c. Lavatories shall be wall mounted and have a series of 1/4' holes drilled in the pop-up drain.
 - d. Laboratory demonstration tables will be equipped with water and gas turrets.
3. A minimum of one handicapped toilet and lavatory shall be installed in each toilet.

SECTION XIII. SITE DEVELOPMENT

A. Parking Facilities

1. Handicapped parking shall be provided close to the handicapped entrance.

B. Surface Water Drainage and Grading

1. At the completion of the project site grading shall be in a manner that allows smooth transition between new construction and present finished grades.
2. Swales, berms and contours will be designed to carry water away from the building into a storm sewer system.

C. Walkways

1. New sidewalk will be made of reinforced concrete.
2. The minimum width of all new sidewalks shall be 5 feet.

D. Lighting of Walks and Driveway

1. Pole lighting with vandal resistant fixtures shall be installed to allow safe walking and vision of parking lots and sidewalks.
2. Lighting will be controlled by time clocks located within the building. Time clocks will have manual override switches.
3. Light shall be provided by metal halide fixtures.

SECTION XIV. MOVABLE EQUIPMENT

This section outlines the movable equipment to be purchased as part of the financing for this project.

A. Classrooms shall consist of the following equipment:

1. Twenty-four (24) student desks and chairs
2. One (1) teacher's desk and chair
3. One (1) three-drawer file cabinet
4. Two (2) visitors' chairs
5. One (2) 36" wide x 42" high bookcase

FOOTNOTE TO SECTION XIV - This section contains only equipment. Supplies will be purchased from the Board of Education's operating budget.