



Date: October 12, 2016

To: Prospective Bidders

RE: Addendum #1 - RFP MF100716 - Print Nutmeg Yearbook

The following questions and answers are clarifications to this bid and should be considered an integral part of the bid.

Q1. Does the staff wish to use Adobe Indesign software to create the publication or would they prefer to use an online program? If the staff wishes to use Adobe Indesign, how many licenses of Adobe Suites are required?

A1. Yes, the staff wishes to continue to use Adobe Indesign. They would need 2 licenses.

Q2. Historically when have the books shipped in past years? Is this a fall of 2017 delivery?

A2. Historically, books have been shipped around November/December to provide time to assemble the book. Nutmeg would like to continue the same time frame for the 2017 book.

Q3. Are all student books to be mailed from the printing facility to the family home?

A3. Yes, all books should be shipped directly from the facility to students' homes.

THE INQUIRY PERIOD FOR THIS RFP IS NOW CLOSED.

Proposal Due Date

October 24, 2016 @ 2:00 PM (EDT)

All other terms, conditions and specifications remain as per original bid.

Please acknowledge receipt of this addendum prior to the due date and time via email to michael.franklin@uconn.edu.