



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

RFR #: 5742R	SOLICITATION DATE: 10/13/2016
SOLICITATION TITLE: SNOW PLOWING for HARTFORD PUBLIC SCHOOLS	
SOLICITATION DESCRIPTION: The City seeks competent and responsive contractors to provide snow plowing removal and sand & salt application services at various school locations within the City.	
SITE LOCATION (if applicable): Various City Schools	
RESPONSE DATE : October 21, 2016	RESPONSE TIME: 2:00 p.m.
DEPT. ASSIGNED CONTRACT #: n/a	EST. COST OF CONSTRUCTION: n/a

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR _____ n/a _____ AT _____ n/a _____
(Date / Time) (Location)

This pre-bid conference is: **Not Applicable**
 Mandatory (All prospective bidders are REQUIRED to attend to discuss specifications)
 Non-mandatory (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

Project Site Location – (for construction projects only)

Table of Contents – (for construction projects only)

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- Surety Bond Requirements Bid Bond Performance & Payment Bonds
- Insurance Requirements – see exhibits below
- Set Aside – Ord. Section 2-660 MWBE Small Contractor
- City-Based Small Business Bid Preference – Ord. Section 2-661
- 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- OSHA Compliance (Public Works Project > \$100,000)
- Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

1.4 Subcontractor Information

Section 2 – Specifications/Scope of Services

Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Insurance Requirements

Exhibits

- Section 2-559 Hartford Municipal Code / 2017 Living Wages Plans & Drawings included

Sincerely,

Bill Hutt

Procurement Specialist

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For more information or to respond, please visit www.hartford.gov/procurement/purchasing

You must register with the site in order to view the full solicitation.