

TOWN OF ENFIELD  
OFFICE OF COMMUNITY DEVELOPMENT  
NOTICE TO CONTRACTORS

RE: 5 Morgan Place, Enfield

The owner of the above-referenced property has applied for assistance through the Town of Enfield's Housing Rehabilitation Program. On behalf of the owner, the Office of Community Development is seeking bids for work based on the attached Work Specifications. Please contact the owner, Anita Rushlow, at (860)749-2994 to arrange for an inspection of the property.

Bids are due by 12:00 Noon on Monday, November 14, 2016 to the Office of Community Development, 820 Enfield Street, Enfield, CT 06082 or electronically to [dhunt@enfield.org](mailto:dhunt@enfield.org). Faxed bids will not be accepted. Please submit your bid in accordance with the "Instructions To Bidders".

Should you have any questions please contact Jim Hallisey @ (860)253-6389 or via email at [jhallisey@enfield.org](mailto:jhallisey@enfield.org).

## INSTRUCTIONS TO BIDDERS

TOWN OF ENFIELD  
HOUSING REHABILITATION PROGRAM  
PROPERTY OF ANITA RUSHLOW  
5 MORGAN PLACE  
PHONE # (860)749-2994

All bidders shall have a current registration as Home Improvement Contractor with the State of Connecticut Department of Consumer Protection and provide the Office of Community Development with a documentation of same.

Bidders shall provide the Office of Community Development with documentation of:

Comprehensive General Liability insurance in the amount of \$500,000; and  
Workmen's Compensation insurance per the Connecticut General Statutes.

All bids shall be based on products specified. Any requests for product substitutions must be submitted in writing to the Office of Community Development along with manufacturer's specifications.

The project shall commence within **FIFTEEN (15) CALENDAR DAYS** from the time a "Notice To Proceed" is issued and be completed within **FIVE (5) CALENDAR DAYS** thereafter.

The contractor shall be responsible for securing all necessary permits and shall assume the cost of same.

Payments will be issued in accordance with the Town of Enfield's schedule of vendor payments. Payments are generally issued within fifteen days of receipt of invoice.

Direct any and all questions to Jim Hallisey at (860)253-6389.

*THE TOWN OF ENFIELD ENCOURAGES PARTICIPATION BY WOMEN/MINORITY AND SECTION 3 CONTRACTORS*

11/1/2016

TOWN OF ENFIELD, CONNECTICUT  
HOUSING REHABILITATION PROGRAM  
PROPERTY OF ANITA RUSHLOW  
5 MORGAN PLACE, ENFIELD  
PHONE #(860)749-2994

WORK SPECIFICATIONS

**ROOF**

Strip roof at the entire structure (i.e. garage). Remove existing antennae tower. Legally dispose of all debris.

Replace all rotted/deteriorated sheathing to match existing dimensionally.\*

Provide and install a waterproof membrane – 2 courses along the fascia, 1 course along the gable ends, in all valleys and around roof penetrations. Membrane shall be **Ice & Water Shield** as manufactured by **W. R. Grace Building Products**, or approved equal.

Provide and install a breathable roof underlayment (**Deckarmor**, as manufactured by **GAF** or approved equal).

Provide and install aluminum drip/rake edge at fascia and gable ends. Material shall be .019 gauge aluminum as manufactured by **Alcoa**, or approved equal.

Replace flashing at chimney with new lead flashing let into existing mortar joints.

Replace flashing between the roof and adjacent sidewall with aluminum flashing.

Provide and install fiberglass/asphalt architectural shingles (**GAF – Timberline** or approved equal). Shingles shall carry a 30 year warrantee and a Class A (U.L) fire rating. Color selection per owner. Valleys shall be “closed cut”.

Prior to the commencement of work the contractor shall take all reasonable precautions to protect the property from damage. The contractor shall maintain the site during the course of construction and, upon completion, dispose of all construction debris.

\*The contract price will be increased at a fixed cost of \$50 per sheet of ½” plywood and \$60 per sheet of ¾” plywood.

TOWN OF ENFIELD, CONNECTICUT  
HOUSING REHABILITATION PROGRAM  
PROPERTY OF ANITA RUSHLOW  
5 MORGAN PLACE, ENFIELD, CONNECTICUT

BID FORM

I have familiarized myself with the Instructions To Bidders, Work Specifications and actual field conditions for the property located at 5 Morgan Place and offer to provide all material labor to complete the work detailed for the priced quoted below. My price includes all material, labor, taxes, permit fees, overhead and profit.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Town, State

\_\_\_\_\_  
Home Improvement Reg. #

\_\_\_\_\_  
Price

\_\_\_\_\_  
e-mail address (if applicable)