



DATE: Friday, February 16, 2018

TO: Prospective Respondents

FROM: Joseph Lastrina, Purchasing Agent II

RE: Addendum #1, RFP # JL020118, Intellectual Property Management Solution

All Respondents are hereby advised of the following amendments to the Request for Proposal document(s) which are made an integral part of the bid documents. Respondents are required to acknowledge receipt of this addendum in their proposal response, as well as include a signed copy of this addendum with their RFP response.

Item 1: Change in RFP Timeline

PLEASE DELETE RFP SECTION 4.1 IN ITS ENTIRETY AND REPLACE WITH THE BELOW:

RFP SCHEDULE	DUE DATES*
RFP Issue/Release	February 2, 2018
Deadline for Written Inquiries	February 9, 2018
Response to Proposer Inquiries	February 23, 2018
Proposal Due Date & Time	March 9, 2018
Presentations/Demonstration, <i>if required</i>	To Be Determined
Anticipated Award Date	March - April 2018
Target Contract Service Commencement	Upon contract execution
*Subject to change as deemed necessary by the University.	

BIDDER NOTE: This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the RFP number, response date, and return address. This will be accepted as part of your proposal response, PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN THE ORIGINAL RFP DOCUMENT, OR AS AMENDED BY THIS DOCUMENT. Please acknowledge receipt of this addendum by email to joseph.lastrina@uconn.edu.

Name: _____

Title: _____

Company: _____

Date: _____

Office of the Executive Vice President for
Administration and Chief Financial Officer

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