



PURCHASING AUTHORITY  
Town of New Milford, Connecticut  
**REQUEST FOR BIDS**

Sealed bids will be received at the Purchasing Office until 3 p.m., on Thursday, September 20, 2018. Bids must be in a sealed envelope, addressed to the Purchasing Authority, 10 Main Street, New Milford, CT 06776, and **clearly marked:** 23 Dean Road. Bids will be opened publicly in the E. Paul Martin Room by the Purchasing Authority, Thursday, September 20, 2018 at 3:30 p.m. Late bids will be considered informal and rejected.

**INTENT:** Bids are invited by the Owner for septic repair work on their property located at 23 Dean Road, New Milford, CT.

Specifications and bid forms may be obtained online at [www.newmilford.org](http://www.newmilford.org) or at the State of Conn. Dept. of Administrative Services (DAS) website, [www.das.ct.gov](http://www.das.ct.gov), State Contracting Portal, Town of New Milford Solicitation Number 097-PI-01.

Mandatory pre-bid conference: 9:00 a.m., September 13, 2018, 23 Dean Road, New Milford, CT. For information, contact Peter Testa, 203-518-2054 or [peter@aesgrpllc.com](mailto:peter@aesgrpllc.com).

The Purchasing Authority and/or the Owner reserve the right to reject any and all bids or any portion of any bid or to waive any technicality if deemed in their best interest.

  
\_\_\_\_\_  
Pete Bass, Mayor

THE TOWN OF NEW MILFORD IS AN AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY EMPLOYER,  
MBE/ WBE/ SBE AND SECTION 3 DESIGNATED CONTRACTORS, ARE ENCOURAGED TO APPLY

# TOWN OF NEW MILFORD

## BID SPECIFICATIONS

### Septic Repair – Dean Road

The Town of New Milford is soliciting competitive bids from qualified firms to supply all labor, material, taxes, insurance and permits required to abandon the existing septic system and install a new septic tank and leaching area at 23 Dean Road, New Milford, CT.

**There will be a mandatory pre-bid meeting held at the site at 9:00 a.m. on Thursday, September 13, 2018. Please meet at 23 Dean Road, New Milford, CT.**

Contractor is to submit the entire bid package and any addenda issued. All bids must be filled in COMPLETELY. It is suggested that the contractor retain a copy of the entire bid package.

All bids shall remain in effect for forty-five (45) calendar days after the bid opening.

The Town of New Milford is an Affirmative Action/Equal Opportunity Employer. WBE, SBE, MBE and Section 3 designated businesses are encouraged to apply.

The Town of New Milford and the Owner reserve the right to reject any and all bids, to waive technicalities, and to award the contract as will best serve public interest.

#### **A. RECEIPT AND OPENING OF BIDS:**

The Town of New Milford invites bids on the form attached hereto. All blanks must be appropriately filled in. Bids will be received by The Purchasing Authority at the Purchasing Office, Lower Level Town Hall, 10 Main Street, New Milford, Connecticut, until 3:00 p.m. on Thursday, September 20, 2018. The bids will be publicly opened and read aloud on that day at 3:30 p.m.

The envelopes containing the bids must be sealed, addressed to The Purchasing Authority, Town of New Milford, 10 Main Street, CT and designated as Bid for 23 Dean Road. The Town may consider informal any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or the authorized postponement thereof. Any bid received after the time and date specified shall not be considered. The Municipality may accept or reject any or all bids or any or all portions of bidders and take any action deemed to be in its best interest.

#### **B. PREPARATION OF BID:**

Each bid must be submitted on the prescribed form. All blank spaces for bid prices must be filled in, in ink or typewritten, in both words and figures. Each bid must be submitted in a sealed envelope bearing on the outside, the name of the bidder, his address, and the name of the project for which the bid is submitted.

If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the paragraph above. Only complete bids will be accepted.

**C. GENERAL CONDITIONS:**

Jose Gilberto Dias & Ana Margarita Escudero  
23 Dean Road  
New Milford, CT 06776

PROJECT: 096-PI-01

1. The Contractor, unless otherwise specified, shall provide all labor, materials, tools, equipment, and related items, and pay all necessary taxes, fees, and permits necessary to complete all of his work as detailed on the attached scope of work.
2. All rehabilitation, alterations, repairs, or extensions shall be performed in accordance to all applicable State Building codes. All electrical, heating, and plumbing work shall comply with the rules and regulations of the National, State and Local Codes. Before commencing work, contractors and/or subcontractors shall obtain all necessary permits. Contractor shall provide a copy of the permit to the Owner & Program Manager.
3. The Contractor certifies that he has familiarized himself with the requirements of the specifications and understands the extent and nature of the work to be performed. That he has inspected the premises and given full attention to all areas with which he might become specifically involved and has familiarize himself with all conditions relating to and affecting his work and his bid.
4. The selected Contractor must, prior to contract signing, supply the Town and the Owner & Program Manager with the original certificates of insurance for general liability, auto liability, and worker's compensation, as applicable. General liability insurance shall be a broad form contractual endorsement with minimum limits of one million (\$1,000,000.00) dollars per occurrence for bodily injury and five hundred thousand (\$500,000.00) dollars per occurrence for property damage. Auto Liability insurance shall cover hired and non-hired autos in accordance with State law. Workers' Compensation Insurance shall have a minimum limit of one hundred thousand (\$100,000.00) dollars for each accident. The Contractor shall indemnify and save harmless the Owner and the Town under these policies. The contractor shall name the Owner, the Town and It's Agents as additional insured as their interests may appear on the General Liability Insurance.
5. The Contractor agrees that all services offered by the Municipality through A&E Services Group, LLC. (hereinafter referred to as the "Program Manager"), which may affect the Contractor, are offered by the Municipality in to facilitate in the project implementation and the necessary program compliance. The Contractor agrees to, upon review and acceptance of such services provided, indemnify, defend, save and hold harmless the Municipality and Project Manager , their officers, agents and employees from and against any and all damage, liability, loss, expense, judgment or deficiency of

any nature whatsoever (including, without limitation, reasonable attorney's fees and other costs and expenses incident to any suit, action or proceeding) incurred or sustained by Municipality or Project Manager which shall arise out of or result from Project Manager 's performance in good faith of services pursuant to the Professional Services Contract. The Contractor agrees that the Project Manager shall not be liable to the Contractor, its heirs, successors or assigns, for any act performed within the duties and scope of employment pursuant to Professional Services Contract.

6. All materials shall be new and of acceptable quality. The property Owner shall select all colors, models, etc. All materials and work must be applied in accordance with the applicable manufacturer's latest instructions and specifications, and in accordance with Federal prohibitions against the use of lead paint. All manufacturers' warranties are to be extended to the property Owner free and clear of all liens. Unless otherwise specified, all labor, material, and workmanship provided by the Contractor shall be guaranteed by the Contractor for a one (1) year period from the date of the Certificate of Completion. This guarantee shall be in addition to and not in limitation of, in lieu of, or modify any other guarantee that is due the property Owner from any manufacturer.
7. The Contractor shall repair or replace all work, materials, and equipment which are found to be defective during construction and the guarantee period. Repair shall include all damage to surrounding work caused by the failure and/or necessary for the repair or replacement of the defect. All repairs and replacements shall be performed at no additional expense to the Owner and shall be completed promptly after the Contractor receives notice of the defect.
8. The Contractor shall take all necessary measures and precautions to protect the surroundings from damage occurring due to performance of the work. If such damage occurs, it will be repaired by the Contractor at no cost to the Owner.
9. The Contractor shall dispose of all debris and remove all material resulting from his work in accordance with local and State law. The Contractor shall reinstall any accessories taken down during the course of performing the work. All on-site maintenance relating to the performance of the work shall be the responsibility of the Contractor until the Certificate of Completion is issued. The project shall be maintained in a habitable and safe condition daily if the project is to remain occupied.
10. All work shall be neat and accurate and done in a manner in accordance with customary trade practices.
11. The Contractor shall not make any changes to the scope of work unless a change order is processed and fully executed by the property Owner and the Program Manager.
12. The Owner may cancel this contract by \_\_\_\_\_ and not be liable to the Contractor or the Municipality. Should the Owner opt to cancel they must sign and send the attached cancellation notice, see Attachment A, to the Contractor, otherwise the Owner shall issue a Notice to proceed authorizing the contractor to commence with the proposed improvements. Should the Notice to Proceed not be issued prior to 10

consecutive calendar days from the date of the expiration date of the right to cancel then the Contract will become Null and void.

13. The Contractor shall commence work under this contract prior to \_\_\_\_\_ and complete the work by \_\_\_\_\_.
14. If the Contractor is delayed at any time in the progress of the work by any act or neglect of the Owner or by any employee of the Owner, or by any separate Contractor employed by the Owner, or by changes ordered in the work or by labor disputes, fire, unusual delay in delivery of materials, transportation, adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Contractor's control, or by delay authorized by the Owner pending dispute resolution or by any other cause which justifies the delay, the contract time shall be extended by Change Order for such reasonable time as may be agreed upon by all parties. It shall be the responsibility of the Contractor to request and document in writing such extensions within three (3) calendar days.

In the event that the Contractor does not commence or pursue the work as hereinafter stated, then the Owner shall have the right to terminate this agreement and to hire a successor Contractor to perform the work. Any such termination shall be by certified mail or email to the address noted in this agreement and shall be effective as of the date of mailing. Payments by the Owner in the event of termination shall be as follows:

15. The successor Contractor shall first be paid and then the terminated Contractor. Payments to the terminated Contractor shall be limited both as to those funds remaining after payment to the successor Contractor but shall not exceed the value of the work performed by the terminated Contractor. Further, should the total cost for work performed under this contract exceed the amount stated in this agreement due to the Contractor's termination, then the Owner shall have a cause of action against the terminated Contractor for any such additional cost.
16. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the Owner shall, thereupon, have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date of such termination. In such event, all unfinished work required by the Contractor under this Contract shall, at the option of the Owner, be completed or not.
17. The Contractor may request a maximum of one progress payment as work is completed in accordance with the attached specifications. The request shall be in the form of an itemized bill for that portion of work completed by the Contractor. All requests for payment shall be accompanied by a fully executed Lien Waiver, on a form provided by the Program. Final payment is contingent upon the receipt of a signature of the respective inspector for which each permit was issued. The Contractor shall be responsible for obtaining the signatures and presenting them upon final payment.

18. All claims or disputes between the Owner and Contractor arising out of or related to the work shall be resolved by the Program Manager, Town Representative and Local Code Official. It is understood and agreed by the parties hereto that neither party will institute any form of legal action, including, but not limited to, attaching the assets of the other party, unless and until it has made a good faith attempt to have the dispute resolved in accordance with the provisions of this Section. Noncompliance with the conditions precedent constitutes a waiver of the right to assert said claim.
19. The Contractor will not discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, sexual preference, national origin, or mental or physical disability during the performance of this agreement. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship, without regard to their race, color, creed, religion, sex, sexual preference, national origin or mental or physical disability. This provision will be inserted in all subcontracts for work covered by this agreement.
20. In the event of the Contractor's noncompliance with this equal opportunity clause or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further contracts in accordance with procedures authorized in Presidential Executive Order 11246, or by rule, regulations, or order of the Secretary of Labor or as provided by law.
21. The premises herein shall be occupied during the construction work.
22. No officer, employee or member of the Governing Body of the Municipality shall have any financial interest, direct or indirect, in this contract or the proceeds of this loan.
23. The Owner and/or Municipality retains the right to reject any or all bids or any part of any bid in part or in whole if deemed to be in the best interest of the Owner and/or Municipality.
24. Substitutions of materials from that specified are only allowed on an approved/equal basis. The Contractor must submit written documentation of the substitute item or material for approval by the Owner and Program prior to making such substitution. Any items or material substituted by the Contractor without prior written approval of the Owner and Program will at Contractor's expense be replaced if it is determined not to be equal to the item or material specified. Any surrounding, adjoining, or dependent items affected by replacement of unequal substituted material shall also be replaced, reworked, and reinstalled at no cost to the Owner.
25. Bids shall contain prices for general categories of work and/or items as specified on the attached sheets. In the event of a discrepancy between prices listed in the specifications and those on the cost summary sheet, the prices listed on the specification for that

section shall prevail. In the case of a mathematical error by the Contractor, the correct sum of the individual line items in the specifications (not in the cost summary) shall be the Contractor's bid.

26. All bids shall remain in effect for forty five (45) calendar days.
27. The Owner will supply all necessary power required by the Contractor at no additional cost to complete his work. Power shall be limited to the use of existing outlets and shall not exceed the existing capacity of the system. Power required over the capacity of the existing electrical system shall be the responsibility of the Contractor. Heating during construction shall be supplied by the Owner.

#### 28. OTHER PROVISIONS - LEAD BASED PAINT

Any and all rehabilitation work under this Agreement will comply with the requirements of the Federal Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4831) which prohibits the use of lead-based paint in residential structures constructed or rehabilitated with Federal Assistance in any form.

The construction or rehabilitation of residential structures with assistance provided under this contract is subject to the final regulations "Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally owned Residential Property and Housing Receiving Federal Assistance". The regulation is at 24 CFR Part 35. It implements sections 1012 and 1013 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, Title X, of the Housing and Community Development Act of 1992. Sections 1012 and 1013 amend the Lead-Based Paint Poisoning Prevention Act of 1971.

Provided, however, that the Owner shall have sole responsibility for assuring that his property conforms to the Lead-Based Paint Removal Requirements and the Program shall not assume any liability whatsoever as a result of identifying volatile levels of Lead-Based Paint or its removal except insofar as to comply with applicable environmental regulations.

PUBLIC LAW 91-695 "LEAD-BASED PAINT POISONING PREVENTION ACT"  
The Contractor shall adhere strictly to the provisions of the "Lead-Based Paint Poisoning Prevention Act". Specifically, the Contractor will not utilize lead-based paint as a finish or undercoat or any other use in or out of residential dwellings funded in whole and/or part by the Federal Government.

29. The specifications are complimentary. The Contractor is responsible for estimating all work described in the specifications. All work, whether described in the specifications, or the drawings is to be included in the bid summary sheet by appropriate line item. The contract will only be awarded to general Contractors bidding on ALL line items.

## **D. TECHNICAL SPECIFICATIONS: SEPTIC SYSTEM REPAIR**

### **General**

1. This specification includes all labor, material, taxes, insurance and permits required to abandon the existing septic system and install a new septic tank and leaching area. All work must be performed in accordance to applicable Health Codes.

### **Intent**

1. The intent of the proposed work is to abandon the existing septic system and install a new sanitary septic system in accordance to the all work must be performed in accordance to applicable health codes.

### **Conditions**

1. The Contractor is to include in their bid price any and all costs associated with the work to be performed.
2. The Contractor shall complete the enclosed permit form for use by the New Milford Health Department if their bid is accepted by the Owner.
3. The Contractor shall include a detailed plan to show design and layout of the proposed system.
4. All work shall be approved by the local New Milford Health Department prior to commencing work.
5. All work shall be completed in a workman-like manner according to customary trade practices.
6. All materials installed shall be installed in accordance with manufacturer's installation instructions where applicable.
7. Any alteration or deviation due to unexpected sub-surface conditions, such as ledge or boulder, will be addressed through a Change Order. The change order must be signed by all parties prior to commencing work.
8. The Contractor shall verify existence of any water lines, gas lines or underground utility cable(s) prior to excavation.
9. Any required fill, and the movement of said fill, shall be the responsibility of the Contractor.
10. The Contractor shall provide a copy of permit to discharge and as-built with final invoice.



11. The Contractor shall verify that no design conflicts exist with neighboring and adjacent properties.

### **Procedures**

1. The Contractor shall advise the Owner of the proposed location of new system, so the Owner can transplant any vegetation that may be disrupted during the installation of the new system.
2. Erect and maintain silt fencing and or other acceptable erosion control measures on the downhill slope of the property.
3. Excavate, and stock pile existing top soil suitable for re-use and use as finish grading material.
4. Abandon existing septic tank in compliance with the requirements of the Connecticut Public Health Code
5. Provide and install one (1) 1,250-gallon, two compartment cement septic tank with outlet filter.
6. Maintain all code required separation distances when installing the septic system unless a written exception is obtained from the Health Department.
7. Contractor shall be responsible for the coordination, filing and obtaining of any exception, if necessary from the local Health Department.
8. Design system to a 1"-20-minute percolation rate installing a minimum of 675 square feet of Effective Leaching Area.
9. Contractor shall be responsible for scheduling any inspections with the New Milford Health Department during the installation of the septic system as required.
10. Provide select septic soil as required. Contractor shall provide trucking receipts to Program Manager for all septic fill utilized on site.
11. Backfill and rough grade work area and disturbed areas removing stones, roots or other foreign matter.
12. Redistribute salvaged top soil.
13. Fine grade disturbed areas removing all stones and debris.
14. Create finished surface to shed water away from septic area.
15. Provide and place hay over new grass seed. Watering is the owner's responsibility.

**E. ADDENDA AND INTERPRETATIONS:**

No interpretation of the meaning of the specifications or other documents will be made to any bidder orally. Every request for such interpretation must be in writing and addressed to Peter Testa via email at [peter@aesgrpllc.com](mailto:peter@aesgrpllc.com) to be given consideration. Such requests must be received no later than 5 p.m. on Monday, September 14, 2018. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be posted on the State of Connecticut's DAS Website as well as the Town's website, [www.newmilford.org](http://www.newmilford.org) no later than 5 p.m. on Monday, September 17, 2018. Failure of any bidder to receive any such addenda or interpretation shall not relieve such bidder from any obligation under his bid as submitted. All addenda so issued shall become part of the contract documents.

**F. BASIS OF AWARD:**

The following factors will be considered in selecting a contractor:

- Lowest cost responsible bidder
- Whether the Bidder can deliver the service within an agreed upon timeframe, without delay or interference

**Questions regarding this bid should be directed to: Peter Testa, by email at [peter@aesgrpllc.com](mailto:peter@aesgrpllc.com) per Section**

G. DOCUMENTS FOR REVIEW AND/OR SUBMISSION:

**NEW MILFORD DEPARTMENT OF HEALTH**

10 Main Street

New Milford, CT 06776

Phone: 860-355-6035 \* Fax: 860-210-2664

**Site Investigation for a Subsurface Sewage Disposal System**

New System \_\_\_\_\_ Repair/Replacement of Existing System \_\_\_\_\_ B100a \_\_\_\_\_  
 Property Owner: Ana M. Escudero + Jose G. Dias Location: 23 Dean Rd.

Date of previous (rain/snow): < 1 wk

Date: 3/1/16

**Deep Test Pit Data/Soil Descriptions**

Test Pit: <u>T1</u>	Test Pit: <u>T2</u>	Test Pit:	Test Pit:
<u>0-33 T/S overburden</u>	<u>0-5 Topsoil</u>		
<u>33-41 Tight OB</u>	<u>5-21 Mottl Mech</u>		
<u>VFS Locam</u>	<u>Br. H. Pan</u>		
<u>41-72 CB Comp</u>	<u>21-66 Med. Bra.</u>		
<u>H. Pan</u>	<u>Compact</u>		
<u>H. Pan</u>	<u>H. Pan</u>		
Mottles: <u>⊖</u>	Mottles:	Mottles:	Mottles:
GW: <u>⊖</u>	GW: <u>⊖</u>	GW:	GW:
Ledge: <u>⊖</u>	Ledge: <u>⊖</u>	Ledge:	Ledge:
Roots: <u>-12" (Low)</u>	Roots: <u>-7" (Low)</u>	Roots:	Roots:
Restrictive: <u>33"</u>	Restrictive: <u>21"</u>	Restrictive:	Restrictive:

Comments:

Ground Water Table: (Near max., below max., etc.) \_\_\_\_\_

Soil Moisture (High, medium, Low, etc.) \_\_\_\_\_

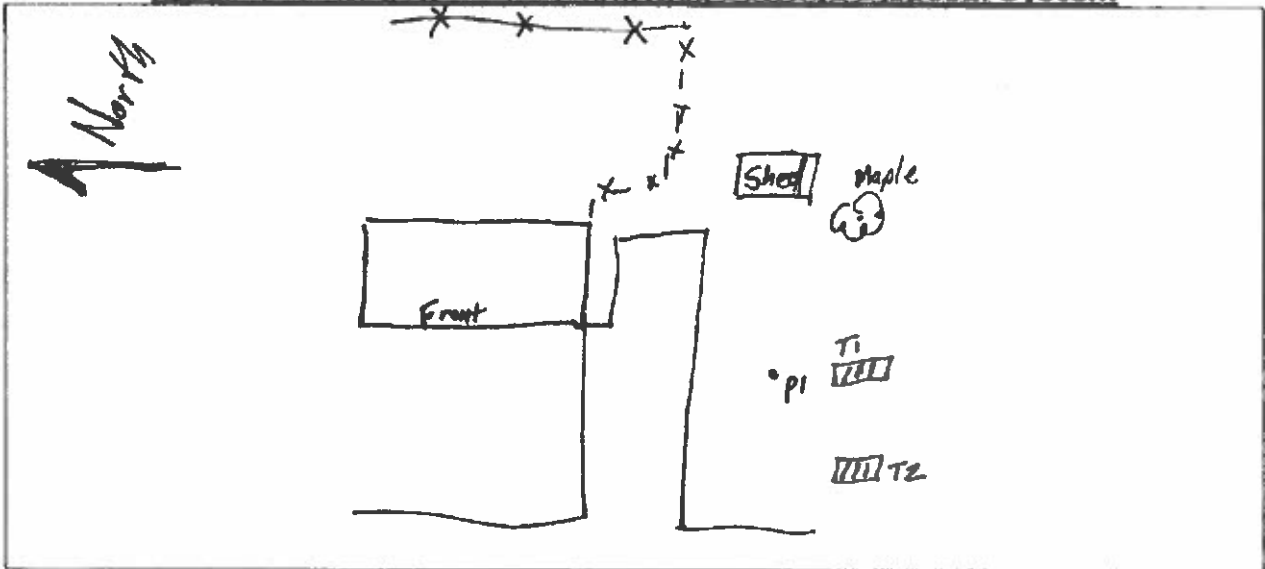
Date: 3/1/16

**Percolation Test Data**

Perc: <u>P1</u>		Perc:		Perc:		Perc:	
Depth: <u>24"</u>		Depth:		Depth:		Depth:	
Time	Reading	Time	Reading	Time	Reading	Time	Reading
<u>9:40</u>	<u>5 3/4"</u>						
<u>9:50</u>	<u>6 5/8"</u>						
<u>10:00</u>	<u>7 3/4"</u>						
<u>10:10</u>	<u>8 1/2"</u>						
<u>10:20</u>	<u>9 1/8"</u>						
<u>10:30</u>	<u>9 1/4"</u>						
<u>10:40</u>	<u>10 3/8"</u>						
Perc Rate: <u>1" / 20 min.</u>		Perc Rate:		Perc Rate:		Perc Rate:	

Comments:

### Site Investigation for a Subsurface Sewage Disposal System



**Location Drawing including all test pits and percolation holes.**

Special Conditions		Conclusions	
Design Flow > 2000 GPD	No	Suitable for Sewage Disposal	✓ Repair
Public Water Supply Watershed	No	Unsuitable for Sewage Disposal	No
Probable High Groundwater	No	Additional Investigation Req'd	No
Slope > 25 percent	No	Wet Season Monitoring Req'd	No
Perc Rate < 1 mln/inch	No	Retest During Wet Season	No
Perc Rate > 30 mln/inch	No	Licensed Engineer Plan Req'd	No
Ledge < 5 feet below grade	No	Other:	
Limited Suitable Area	Yes		
Open Watercourse of Wetlands	No	Slope > 15%	
Flood Plain/Seasonal Flooding	No	Number of Bedrooms 3	
Max. G.W. < 36 inches below grade	No		

**Design Recommendations/Comments**

\_\_\_\_\_

\_\_\_\_\_

Form completed by: Christine Thomas  
 (Certified Local Health Agent or P.E.)

Accuracy assured by (if P.E. completed form): \_\_\_\_\_  
 (Certified Local Health Agent or P.E.)

Others present for site investigation (Engineer, developer, installer, etc.):  
Willie Kaiser - Little Blue - excavation + Drainage

NEW MILFORD DEPARTMENT  
TOWN HALL - 10 MAIN STREET  
NEW MILFORD, CT 06776

(860) 355-6035

FAX (860) 210-2664

**SEPTIC APPLICATION FOR PLAN APPROVAL AND PERMIT TO CONSTRUCT**

The undersigned hereby applies for a plan approval and a permit to install or repair a sewage disposal system which will include a:

Septic Tank  Leaching System  Pump Chamber  Grease Trap  Curtain Drain

Location \_\_\_\_\_  
Street # \_\_\_\_\_ Street Name \_\_\_\_\_  
Assessor Map \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Lot \_\_\_\_\_  
Owner(s) of Record \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Installer \_\_\_\_\_ License # \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Phone # \_\_\_\_\_

**GENERAL INFORMATION**

Check or answer all that apply

Residential Number of Bedrooms \_\_\_\_\_  
 Commercial/Industrial Design Criteria \_\_\_\_\_  
Water Supply:  New  Existing Type: \_\_\_\_\_  Buried Oil Tank  
 Wetland or watercourse within 100 feet of septic area. If so, silt fence must be installed.  
 Swimming Pool  Above Ground  Below Ground  
 Jacuzzi/Whirlpool Capacity in Gallons: \_\_\_\_\_  
 Curtain Drain  Foundation Drains  
 Basement Plumbing Fixtures Type: \_\_\_\_\_  
 Deck  Attached  Detached Structures (barn, shed, etc.)  
Property Distance to nearest public water supply connection (if less than 200 feet) \_\_\_\_\_  
Easement/Deed Restrictions  Yes  No

**NEW CONSTRUCTION ONLY**

I propose to dispose of building debris and stumps, which result from development of this property in the follow manner:  
(burial in not a disposal option ) \_\_\_\_\_

The applicant understands that all records of the New Milford Health Department are public and that the results of any tests conducted by the Department may be viewed upon request. The applicant also must obtain a Connecticut licensed subsurface sewage disposal system installer before performing the work. It is also understood that a sewage disposal system permit is valid for a period of one year from the date of issuance and shall expire upon failure to start construction within that period.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

INSTALLER'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## PLAN REVIEW CHECK LIST – NON-ENGINEERED SYSTEMS

NAME \_\_\_\_\_ DATE RECEIVED \_\_\_\_\_

LOCATION \_\_\_\_\_ LOT # \_\_\_\_\_

- Plot plan/diagram of lot showing dimensions of property lines
- Location of house and driveway
- Septic tank location, size and manufacture
- Building sewer line to septic tank and length of sewer line
- If applicable, pump chamber location, size distance between float
- Leaching system layout (*trenches, pits, bed or galleries with leaching lengths, depth and on-center dimensions*)
- Bottom of leaching system 18 inches above maximum ground water \_\_\_4 feet above ledge rock \_\_\_
- Computation of leaching area provided. *Example: 165 lineal ft of 3 ft. wide leaching trench = 495 sq. ft.*
- Location of effluent distribution piping and boxes – serial distribution \_\_\_ level system \_\_\_
- If applicable, amount of fill showing simple cross section of leaching system and fill
- Written description of required leaching area by code and basis of design whether residential or commercial / retail. Large capacity discharging – type bathtub?  

*Examples 4 BR house, 5 min. / inch perc / = 500 square ft*  
*30 employees x 30 GPD per employee = 600 GPD / 1.6*  
*10 minute per. = 375 square ft*
- Location of any ledge rock outcroppings, wet surface area, old bury holes, filled-in foundations, etc.
- Well location or water service lines on property with distance noted to septic system
- MLSS calculation included on plan and acceptable
- Curtain drain required \_\_\_ Depth of drain, location and discharge if applicable.
- Location of footing drain discharges, storm drains in roads, streams, brooks, drainage swales, or other watercourses.
- Location of any existing structures on same lot (*i.e. sheds, barns, etc. and location of houses and other structures on adjacent lots*)
- Location of attached decks
- Location of buried oil tanks
- Location of reserve area and layout of leaching system
- List of all variances required
- Necessary letters of variance received or sign off letter from owner obtained
- Building plans submitted \_\_\_ # of bedrooms or possible bedrooms (*with closet and / or bathroom*)
- Total square feet of house \_\_\_\_\_. Leaking of any fixtures

COMMENTS:

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### HEALTH DEPARTMENT USE ONLY

- New    Repair    Building Plan Reviewed    Plan Approved: Date: \_\_\_\_\_
- Total Fees Paid: \$ \_\_\_\_\_ Check#: \_\_\_\_\_ Date: \_\_\_\_\_
- Soil Testing \$100    Eng. Plan Review \$200/per Lot    New Septic \$250
- Septic Repair \$125/Tank only Repair \$75.00
- Septic Permit Approved Date: \_\_\_\_\_ Permit # \_\_\_\_\_
- Well Permit Approved Date: \_\_\_\_\_ Permit # \_\_\_\_\_
- Completion Report Rec'd. Date: \_\_\_\_\_ Water Analysis Rec'd. Date: \_\_\_\_\_
- Final As-built Rec'd. Date: \_\_\_\_\_
- Permit to Discharge Approved Date: \_\_\_\_\_

Jose Gilberto Dias & Ana Margarita Escudero  
23 Dean Road  
New Milford, CT 06776  
Project # 096-PI-01

PROPERTY OWNER VERIFICATION

I, the undersigned Owner(s) acknowledge that I have fully read and understand the attached project specifications. I understand this to be the scope of work and the extent of the renovations to be performed at the property location shown below.

23 Dean Road  
New Milford, CT 06776  
Project # 096-PI-01

I understand that any revisions to these specifications changing the scope of work can be made only for unforeseen circumstances. This is for my protection and for providing a clear understanding to the contractor who will provide a quote for the proposed work.

DATE: 08/11/19 OWNER: Jose Gilberto Dias  
Jose Gilberto Dias

DATE: 08/11/18 OWNER: Ana Margarita Escudero  
Ana Margarita Escudero

I, the undersigned Contractor agree to provide all labor, material, permits, taxes, insurance, equipment and related fees, necessary to complete the work as specified above for the property located at:

23 Dean Road  
New Milford, CT

All work will be performed in accordance to applicable codes.

**Small, Minority, Women-Owned Business Concern Representation**

The bidder represents and certifies as part of its bid/ offer that it –

(a)  is,  is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.

(b)  is,  is not a women-owned business. "Women-owned business enterprise," as used in this provision, means a business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

(c)  is,  is not a minority business enterprise. "Minority business enterprise," as used in this provision, means a business which is at least 51 percent owned or controlled by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are (check the blocks applicable to you):

- Black Americans                       Asian Pacific Americans                       Hispanic Americans
- Asian Indian Americans                       Native Americans                       Hasidic Jewish Americans

(d)  is,  is not a bonafide Section 3 Company. "Section 3 company," as used in this provision, means that it meets the following definition:

1. 51% or more of the ownership of this company is owned by Section 3 residents, as defined by HUD.
2. Currently, at least 30% of the employees of the company are Section 3 residents, as defined by HUD.
3. At least 30% of the employees of the company were Section 3 residents, as defined by HUD, within three years of the date of first employment with this company.
4. I commit to subcontract at least 25% of the total value of this contract to Section 3 subcontractors, as these companies are defined above, and to provide the necessary evidence to substantiate this, prior to the award of contract.

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Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

FEIN or \_\_\_\_\_ Exp. \_\_\_\_\_

SSAN#: \_\_\_\_\_ Contractor License # \_\_\_\_\_ Date: \_\_\_\_\_

Date: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Total Bid Amount: \$ \_\_\_\_\_

Amount Written: \_\_\_\_\_

(This information must be submitted in order to have your bid considered responsive)



**ATTACHMENT A**

**Notice of Cancellation**

«Date»

You may cancel this transaction without any penalty or obligation, within three business days from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within ten business days following receipt by the seller of your cancellation notice, and any security interest out of the transaction will be canceled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale; or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk. If you do make the goods available to the seller and the seller does not pick them up within twenty days of the date of the cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice, or send a telegram to «Business\_Name» at «Contractor\_Address», «Contractor\_CityStateZip», not later than midnight of «Contract\_Cancel\_Date».

I hereby cancel this transaction.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date