

TOWN OF ENFIELD, CONNECTICUT
REQUEST FOR QUALIFICATIONS/REQUEST FOR PROPOSALS
FOR
ARCHITECTURAL AND ENGINEERING DESIGN SERVICES
FOR A MUNICIPAL FACILITIES MASTER PLAN

February 8, 2019

The Town of Enfield, Connecticut, through its Town Manager and its Joint Facilities Committee, seeks a qualified consultant to prepare a Municipal Facilities Master Plan for the Town. This plan will assess the use and condition of select Municipal and Board of Education facilities to establish a priority, schedule, and budget for most effective use; improvement and/or replacement that will create a framework for the Town's Capital Plan for the next ten (10) years.

The following documents will be received at the office of the Director of Finance until 11:00 AM on Wednesday, February 27, 2019: A letter of interest along with a qualifications package and separate sealed fee proposal for the above-referenced services. Thereafter, responses will be opened in public and the name of each firm read aloud. Responses received after this date and time will not be accepted.

Any questions concerning the services named above should be directed to Gregg Gabinelle at ggabinelle@enfield.org.

John A. Wilcox, Director of Finance
EOE/AA