

Request for Proposals
FOR
Regional School District #14
Transportation Services

BIDS WILL BE RECEIVED UNTIL:
December 6, 2019

AT 10:00 A.M.

Request for proposal issued on November 15, 2019

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SECTION A
REQUEST FOR PROPOSALS

Requests for Proposals for *Transportation Services* for Regional School District #14 may be obtained at:

Central Office
Regional School District #14
67 Washington Ave
Woodbury, CT 06798

Or online at www.ctreg14.org (click on link to Transportation RFP)

Proposals must be clearly marked “**Transportation Services, December 6, 2019 10:00 am**” on the exterior of the sealed envelope. No responsibility shall be attached to any person or persons for the premature opening of proposals not properly marked.

Faxed or e-mailed proposals will not be accepted.

Sealed proposals will be received by:

Wayne McAllister
Director of Finance & Operations
Central Office
Regional School District #14
67 Washington Ave
Woodbury, CT 06798

Tel. No. 203-263-4330

SECTION B
INSTRUCTIONS TO PROPOSERS

To be considered, all proposals must contain:

1. A completed Proposal Sign-Off form (Appendix A)
2. A completed Proposal pricing form (Appendix B)
3. A detailed narrative including:
 - Scope of services to be provided
 - History of Company particularly in Connecticut
 - Other School Districts under contract in Connecticut and contacts for each District
 - Safety record for the last 3 years in Connecticut
 - Organizational chart
 - List of key persons who will actively administer the contract
 - Policy manual for hiring, training and evaluation drivers
4. A list of equipment proposed to be used specifying the make, model and year of vehicles to be used. If new, specify new. Minimum requirements as stated in vehicle specifications must be met
5. Specific identification of any part of the proposal that may deviate from the specifications of this Request for Proposals.
6. All proposals must remain firm for a period of 60 (sixty) days from the date of the bid opening
7. All proposals must be signed by company principal
8. Upon submission of bid and before award of contract the following may be required:
 - Proof of financial stability through certified financial statements
 - Credit history
 - List of references.

SECTION C
GENERAL CONDITIONS

1. Award of the Bid will be made by the Board following a study of each proposal. The right is reserved to reject any or all proposals and, in particular, to reject a proposal not containing data required by the RFP documents; the right is reserved to waive any informalities in any proposal, or to accept the one that will be for the best interest of the district, or to negotiate with any bidder. The Board may elect to award a contract to other than a low bidder. Each proposal will receive equal consideration and special attention will be directed to the contractor's qualifications, including the following:

- past safety record
- general qualifications
- prior experience of bidder in similar or related business
- available equipment and personnel
- financial status
- knowledge of community
- maintenance and support capability
- past performance
- price and/or overall cost
- any other pertinent factors

(These items are not necessarily listed in the order of their importance.)

2. The Board is under no obligation to award a contract to any individual, partnership, or corporation who has made a Proposal under these Bid Specifications. The Board may, at its option, negotiate a separate contract for transportation services which may or may not take into account contract provisions not included in these Bid Specifications.
3. The Board shall not enter into any contract for purchasing with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, religious creed, national origin, ancestry, age, sex, marital status, sexual orientation, genetic information, or disability in establishing and implementing hiring and employment practices.
4. The bidder is to clearly state in his proposal exactly what he intends to furnish, and supply with his proposal in order to satisfy the terms and conditions of the contract.
5. After the opening of proposals, all proposals will remain firm for a period of sixty (60) days.

6. All work shall be in accordance with the attached specifications.
7. Until a contract has been executed, no vendor can claim any contract rights by virtue of the receipt of the notice of acceptance of proposal alone. Awarding of the contract shall mean that both the accepted vendor and Regional School District # 14 have executed a contract.
8. Bidders shall include neither Federal Excise Taxes nor State of Connecticut Sales Taxes from which Regional School District #14 is exempt.
9. A bidder may supply alternative bids that would save the district money along with the required completed bid proposal. Any money saving proposal must be fully documented. And be in full compliance with all applicable law.

SECTION D
OVERVIEW and HISTORY

The Regional School District #14 entered into a five-year contract with All-Star Transportation ending June 30, 2020.

- All-Star parks the vehicles at its lot on Bacon Pond Road in Woodbury and the Kacerguis Farm on Crane Hollow Road in Bethlehem. Vehicles are serviced in Waterbury.
- The BOARD purchases 30,000 gallons of fuel per year. The contractor pays \$0.95 for each gallon and the Region pays for the cost of fuel above \$0.95. Any fuel over 30,000 gallons is paid by the contractor. The buses travel approximately 2,000 miles per day.
- Current Type I vehicles are 2016 model year or newer and Type II vehicles shall be no more than 5 years old during the contract period.
- Bus routes are developed by the CONTRACTOR in accordance with the Transportation Policy and are subject to the Business Office’s approval.

There are currently two (2) tiers of operation.

<u>Tier</u>	<u>Schools</u>	<u>Grade Level</u>
1	Nonnewaug High School High	9 – 12
	Woodbury Middle School	6 - 8
	Abbott Technical School	9 – 12
	Kaynor Technical School	9 - 12
2	Bethlehem Elementary School	K - 5
	Mitchell Elementary School	K - 5

Eighteen (18) - Type I buses used to provide service.

Three (3) – Type II buses are used to provide service. One (1) of the Type II buses are equipped with one (1) wheelchair stations.

The following specifications are based on current contract requirements. **Any exceptions must be identified and explained.** Regional School District #14, at its sole discretion, reserves the right to accept or reject any or all exceptions to the specifications.

SECTION E
DESCRIPTION OF SERVICES

1. The CONTRACTOR agrees to provide school bus transportation for the school children of Bethlehem and Woodbury Connecticut and Regional School District #14 students who attend Abbott Technical School, Kaynor Technical School students for each school day except as the Superintendent of Schools may direct, with such equipment, over such routes, and for such compensation as herein set forth in accordance with all of the terms hereof.
2. The CONTRACTOR agrees to pick up and deliver students at such times and places as shall be designated by the Superintendent of Schools or designee, acting as an agent of the Board.
3. The CONTRACTOR agrees to comply with all state laws and policies presently in force, or enacted, or changed in the future governing transportation of school children.
4. The CONTRACTOR shall appoint an agent having full authority to act for the CONTRACTOR and who will be available exclusively throughout the school day to receive and act on all instruction or complaints by the Board and to furnish any information desired by the Board. The CONTRACTOR agrees to provide the name, address, and phone number of its agent to the BOARD. Said person is not to be a regularly scheduled school bus driver.
5. Inasmuch as the Agreement concerns a needed public service, the provisions of the Agreement relating to the daily schedule and regulations, which may be promulgated by the BOARD, are of the essence of this Agreement. Accordingly, the CONTRACTOR shall prosecute the work diligently so as to assure adherence to said schedules.
6. The CONTRACTOR agrees to provide not less than one safety seminar annually with attendance compulsory for all drivers.
7. The CONTRACTOR, if requested by the Superintendent of Schools or designee, shall require all drivers to attend a minimum of one meeting with the administration prior to the opening of school each year at no cost to the district. This meeting is in addition to other driver training meetings.
8. The CONTRACTOR agrees to initiate and coordinate with the school principals' student safety procedures, techniques, drills and exercises according to state regulations. The necessary equipment and personnel to implement the safety program will be provided at no cost to the BOARD.
9. The Contractor shall, at all times, during the period of this Agreement, provide spare vehicles and driving personnel sufficient to satisfy the requirements of this Agreement at all times. The spare vehicles and spare drivers shall be used in the event of any scheduled maintenance, accident, breakdown, delays, emergency, shortages due to athletic or field trips, driver absence, etc.

10. All buses, including spare buses, must be equipped with two-way FM type, private business band, and portable radios. All radios must be fully operable at all times the buses are in service.
11. The Contractor must have telephone services available at all times for contact by the administrators of the school system and further agrees that in the event of a breakdown, it shall provide immediate replacement of any disabled vehicle. If necessary, the Board shall have the right to hire another bus, the charges of which shall be paid by the Contractor. The Contractor shall designate a supervisor and dispatcher each year.
12. Equipment Requirements
 - 18 - 77 passenger Type I Buses
 - 2 - 20 passenger Type II Buses
 - 1 - Wheel Chair passenger Type II Bus

SECTION F
SPECIFICATIONS

1. **TERM**

The term of this proposal will be for a minimum of five (5) years commencing July 1, 2020 through June 30, 2025, encompassing the five (5) school years contained therein. Each school year shall consist of one hundred eighty one (182) school days, or as modified by the BOARD'S decision. Any changes in the length of the school year will result in the contract being modified on a prorated basis.

2. **BASIC COMPUTATION/PAYMENT TERMS**

For and in consideration of the rates listed on the proposal form, to be paid by the Board to the CONTRACTOR, the CONTRACTOR will provide the services herein described for a period of five (5) years, each year to commence with the respective school years in the fall of 2020, 2021, 2022, 2023 and 2024.

It is agreed that the base contract price for home to school services shall be paid during each of the term years in ten (10) equal installments from September to June of each year. Such payment for each month shall be made on the fifteenth day of the month during which the CONTRACTOR renders the service. Charges for other services under this agreement will be separately invoiced to the BOARD and will be paid within twenty days of the date of receipt of the invoice.

3. **PERFORMANCE BOND**

The CONTRACTOR shall indemnify and hold harmless the Board, its agents, and employees from and against any and all claims, demands, suits, judgments, and/or costs (including court costs and reasonable attorney fees) regarding any matter arising out of the CONTRACTOR'S performance of this agreement.

Should the Board of Education require, the CONTRACTOR must furnish a duly executed Performance Bond in the form acceptable to Regional School District #14 in the value of three (3) months of the annual base contract amount for the faithful performance of the terms and conditions stipulated in the contract agreement. The bond may be in the form of cash, property or surety bond, or an irrevocable letter of credit in a form acceptable to the Board. The company issuing such bond must be approved by the Insurance Commissioner of the State of Connecticut. Said BOARD will request bond in writing by August 15th of each year and CONTRACTOR will deliver bond by September 15th. Cost of said bond if required will be negotiated between the BOARD and the CONTRACTOR.

4. **FUEL**

Subject to the limits set forth below, the Board of Education will pay for not more than 30,000 gallons of fuel per year for the base number of vehicles in use at the beginning of this agreement. The contractor pays \$0.95 for each gallon and the Region pays for the cost of fuel above \$0.95. Any fuel used in excess of this agreed upon amount will be paid for by the BOARD and subtracted from the contract payment. All fuel consumption will be documented by the CONTRACTOR. Should the BOARD utilize additional vehicles during the contract period, the fuel usage cap will be adjusted on a pro rata basis.

The CONTRACTOR must maintain, at its own expense, one fuel storage tank at its facility, (minimum capacity 4,000 gallons), together with a pump to meter deliveries to the tank. All deliveries from such tank and pump are to be made by the CONTRACTOR's authorized representative only, with no access given to any other person at any time.

The Board shall arrange for the purchase, payment and delivery of all fuel to the aforementioned fuel tank, and the fuel stored therein shall be used exclusively by the CONTRACTOR to fuel the operation of those buses or vehicles other than school buses conforming to C.G.S. Sect. 14-275, under contract for the performance of the services required hereunder. The CONTRACTOR agrees to maintain a daily record showing the number of gallons received by each vehicle designated by fleet number. The CONTRACTOR shall provide these records to the Business Manager of the School District on a monthly basis, together with the monthly mileage report.

In event that the CONTRACTOR does not provide a fuel tank as described, any additional costs incurred in the delivery or dispensing of fuel services provided for under this agreement shall be borne by the CONTRACTOR.

5. **INSURANCE**

Upon execution of a contract and for each year thereafter, the CONTRACTOR shall, at its expense, carry the following insurance coverage with an insurance company/ies licensed in the State of Connecticut and approved by the BOARD. The insurance company/ies must have at least an A rating by A.M. Best Company. All policies will provide a thirty-day notice of cancellation or material change in the policies to the Business Manager's office for the BOARD. The BOARD and the Towns of Bethlehem and Woodbury shall be named as additional insured on all coverage. Such insurance shall include, but not be limited to the following:

- Worker's Compensation
 - Coverage A: Statutory
 - Coverage B: employer's liability:

Bodily injury by accident	\$100,000 per person
Bodily injury by disease	\$100,000 per person
Bodily injury by disease	\$500,000 aggregate
- Contractor's Commercial Liability and Property Damage
 - Limits of liability:

Bodily injury – general aggregate limit (Other than products/completed operations)	\$1,000,000
Products/completed operations	\$1,000,000
 - Personal and advertising injury:

Each occurrence	\$1,000,000
Fire damage	\$ 50,000
Medical Expenses	\$ 5,000

Coverage:
Premises/independent CONTRACTORS

Contractual/completed operations/products
Contractual liability will be form
XCU (explosion/collapse/underground utilities)
Comprehensive broad form liability endorsement
Or equivalent broad form property damage liability

- Contractor's comprehensive Automobile Liability

Limits of liability

Bodily injury: per person	\$1,000,000
Aggregate	\$1,000,000
Property Damage	\$1,000,000
Or single limit	\$1, 000,000

Coverage:

All owned/non owned/hired/borrowed
Contractual liability to be included
Un/Underinsured Motorist coverage (as required by law)

- Umbrella Liability

An umbrella liability policy with a minimum combined coverage of \$5 million (one million plus umbrella) covering comprehensive general, public, and automobile liability. CONTRACTOR also agrees to meet the basic underwriting requirements of the umbrella policy during the term of this agreement at its expense.

- A copy of the current CONTRACTOR's insurance policy must be delivered and be on file in the Business office of the BOARD by July 1st of each year of the contract. Insurance company/ies of the CONTRACTOR must mail under separate cover a certificate of insurance at each renewal or when there is any change in coverage.

6. VEHICLES

a. Minimum Age Requirement:

- Average age of fleet must be no more than five (5) years at the beginning of each contract year.
- No vehicle shall be older than eight (8) model years at the beginning of each contract year. If using used buses a minimum of three (3) Type I buses and two (2) Type II buses must be phased in each year, beginning with the 2020 school year.
- A list of vehicles to be used should be submitted with each proposal. If new vehicles are to be used, state new.

b. Other Requirements:

- Diesel engines
- Air brakes (Type I buses)
- Automatic transmission
- Stop arm
- Crossing gate
- Child checkmate system

- Two way radios
 - Seat belts on Type II buses
 - Wheelchair restraints where applicable
 - Digital Security camera in each vehicle
 - On spots equipped on each vehicle
 - Bus routing software required for establishment of efficient bus routes
 - All other equipment required to meet State and Federal regulations
- c. The CONTRACTOR is responsible for keeping itself informed of any modifications and changes required by state and/or local agencies including the Department of Motor Vehicles and shall cause its vehicles to remain in conformity with required modifications and changes during the duration of the Agreement. All deficiencies shall be corrected immediately by the CONTRACTOR as its sole expense.
- d. Vehicles transporting Regional School District #14 school children shall have the exterior painted in accordance with the provisions of the General Statutes of Connecticut and shall have prominent identification indicating "Regional School District #14" as well as the bus/route number.
- e. The BOARD reserves the right by its members or duly authorized agents to make periodic inspections of any and all vehicles and their operation by riding the same as a passenger or by using any reasonable means.
- f. The BOARD reserves the right to require the CONTRACTOR to discontinue the use of any bus which, in the reasonable judgment of the BOARD is hazardous, mechanically defective, or subject to frequent delays or breakdowns.
- g. The CONTRACTOR shall establish a formal maintenance program for all vehicles and keep written reports for each vehicle indicating periodic inspections and servicing and a record of all repairs and parts used in the maintenance and repair of each vehicle. Such reports and records shall be provided to the BOARD monthly. This maintenance program will be amended as necessary to comply with applicable laws and regulations.
- h. Each year the CONTRACTOR shall furnish the BOARD with a list of route assignments and vehicles to be provided under this Agreement identifying each by the make, model, year, capacity, serial number and route assignment. Bus routing software program must be used to establish effective and timely routes. No vehicle shall be used until it has been properly inspected and written assurance of inspection and conformity to all laws is furnished by the CONTRACTOR.

7. **BUS DRIVERS**

- a. The CONTRACTOR agrees to provide duly licensed and competent bus drivers who shall meet the approval of the BOARD, each of whom shall be familiar with all School BOARD policies and regulations relating to transportation. An annual

orientation of bus drivers shall be held by the CONTRACTOR at which time the CONTRACTOR shall review BOARD policies, regulations, safety procedures, routes and bus schedule times, etc., in order to ensure a safe, efficient and orderly transportation of students for the opening of school. The operators will be the employees and/or the agents of the CONTRACTOR exclusively while operating the vehicles.

- b. The CONTRACTOR agrees that all drivers shall receive adequate physical examinations according to the State statute. The cost of such physical examination for each driver shall not be borne by the BOARD. It is understood that the health certificates will be submitted by the examining physician to the office of the appropriate state agency.
- c. On or before September first of each year of this contract, the CONTRACTOR shall file and maintain a list of regularly scheduled bus drivers including substitutes with the Superintendent of Schools and no person may be assigned to operate a school bus on a regular basis whose name does not appear on said approved list. This list should include the driver's name, town of residence, Connecticut license number, the CDL/PPTP number and route assignment. Any changes will be promptly reported to the Business office.
- d. Each operator shall be seated in the driver's seat, or shall be located at the door of his or her bus, when pupils are being loaded, unloaded or are within the bus. Each driver shall conduct themselves as responsible adults who are fair, firm, friendly and respectful and shall maintain order and conduct in his or her bus consistent with such regulations as shall be established by the Superintendent of Schools and approved by the BOARD.
- e. The conduct of all operators is the responsibility of the CONTRACTOR. The CONTRACTOR shall immediately discipline or discontinue the use of an operator in performance of this contract when the BOARD, its representatives or agents through the office of the Superintendent or designee notifies the CONTRACTOR that an operator's performance is unsatisfactory. The CONTRACTOR shall immediately suspend an operator from all duties under the Agreement when the BOARD, its representatives or agents through the office of the Superintendent or designee, determines that an operator's performance is unsatisfactory and directs that the operator be suspended.
- f. The BOARD reserves the right to require replacement of a driver for reasons of objectionable behavior while on duty or actions reflecting adversely on his or her suitability as a school bus driver while off duty.
- g. The CONTRACTOR will certify that it is in compliance with the provisions of the Drug Free Workplace Act. The CONTRACTOR shall conduct, or arrange to have conducted, tests that are designed to determine the presence of illegal drugs, controlled substances or alcohol, in accordance with Connecticut State law.

- h. The CONTRACTOR agrees to comply with all State and Federal regulations pertaining to Affirmative Action and Equal Employment Opportunity.

8. BUS ROUTES

- a. On or before August 1st of each year, the CONTRACTOR will furnish the BOARD for its approval, modification or authorization, a proposed schedule for the operation of the buses over each route. The schedule will show the time each bus trip is to start, the locations along the route where pupils will be received or discharged, and at the time each bus will arrive at school. The BOARD's approved schedule must be followed as specified. No change in route shall be made unless such change is made at the request of, or with the permission of the Superintendent of Schools or authorized representative.
- b. The BOARD, through the office of the Superintendent or designee, reserves the right to designate the routes of the vehicles, the time of arrival to and departure from schools and to change the number of routes or times of arrival or departure on an annual basis or when such changes become necessary during the course of the year.
- c. The CONTRACTOR agrees to provide such school transportation over such designated routes as are approved by the BOARD or the Superintendent of Schools or designee acting as agent for the BOARD. The CONTRACTOR agrees to cooperate in the determination of the routes and to advise proper school officials of a need for change as soon as possible. The CONTRACTOR agrees to render periodic reports when requested by the Superintendent of Schools or designee.
- d. The CONTRACTOR agrees to furnish additional buses or delete buses if the Superintendent of Schools or designee determines the need for such action. In the event such action is necessary, the base cost shall be amended in accordance with the rates in the proposal, then in effect. The parties recognize that route requirements may change due to growth, opening or closing of schools, changes in school delivery or pick-up of students and new transportation requirements imposed upon the BOARD.
- e. The CONTRACTOR agrees that no school bus driver shall permit any person other than students, or agents of the CONTRACTOR, to board the bus for the purpose of transportation. Notwithstanding the foregoing, the Superintendent of Schools, School Principals, and such teaching and/or staff personnel who have been given express permission to ride a school bus used in connection with this Agreement by any of the aforementioned members of the School Administration shall be permitted to ride such buses.
- f. The BOARD shall delegate to the CONTRACTOR the necessary authority to supervise and to control the students on the buses operated by it pursuant to such

rules as are adopted by the BOARD from time to time. Such authorization shall not, however, include the right to administer corporal punishment, nor the right to eject any offender in route or otherwise.

- g. The CONTRACTOR shall be fully responsible for the care and supervision of the students during their period of transportation. The transportation of a student shall be deemed to have begun when such student makes physical contact with the school bus and shall be deemed to have ended when the student has completed alighting from the bus at a reasonable, safe place in view of the circumstances then prevailing.

9. FIELD TRIPS, ATHLETIC TRIPS AND OTHER TRIPS

- a. The CONTRACTOR agrees to furnish buses as requested for transportation of students, teachers and other designated persons to and from school activities and furnish transportation as is incidental thereto. The Contractor will ensure that drivers have directions to all out-of-town activities.
- b. The BOARD agrees to pay the CONTRACTOR for additional charges for transportation for approved school activities after such service has been rendered and a proper bill submitted.
- c. In order to maintain consistency in routes, no regular route driver should be assigned charter duties in place of their regular route assignment unless an experienced regular substitute familiar with the route is assigned.
- d. The BOARD reserves the right, during the term of this Agreement, to use buses other than those furnished by the CONTRACTOR for certain field and athletic trips, as well as additional transportation needs for special education or other reasons.

10. HOUSING OF BUSES

Housing conditions must comply with State of Connecticut Motor Vehicle Department Regulations. Buses shall be housed Woodbury and/or Bethlehem, Connecticut in a secure place to avoid exposure to theft and vandalism.

11. MISCELLANEOUS PROVISIONS

- a. No part of the contract may be assigned, sublet or transferred without the approval of the Region 14 Board of Education and written approval of the Superintendent of Schools.
- b. The Contractor shall recognize the authority of the Superintendent of School for Region 14 or his/her designee in requesting compliance with the specifications of this contract and shall also accept from him/her all reasonable requests, or complaints regarding poor service in a cooperative manner with immediate action to comply or to

- correct the faulty situation. If it appears that the Superintendent or designee is acting in an arbitrary or unreasonable manner in carrying out the above, the Contractor may ask for a hearing with the Board of Education to correct the situation.
- c. The contract will not cover any increase in costs specifically due to any local, state or federal regulations enacted after the contract date. Such costs shall be the subject of negotiations between the Region 14 Board of Education and the Contractor.
 - d. The Contractor shall comply with all federal, state, regional and local laws, regulations, and ordinances in force for public school transportation and motor vehicle operations, as well as any requirements of Board policies.
 - e. The Contractor shall submit any such records and reports regarding the price of bus operations for the Region 14 Board of Education as deemed necessary by the State of Connecticut statutes and the Region 14 Board of Education.
 - f. A Board employee or representative may ride any bus at its discretion for purposes of monitoring student behavior, transportation services, etc.
 - g. No bus shall carry any passenger during the performance of student transportation services unless specifically authorized by the Board.
 - h. The Contractor shall protect, indemnify and hold Regional School District #14 Board of Education, their agents and employees harmless from any and all claims, demands, suits or threatened litigation resulting from the alleged acts or activities or failure to act by the Contractor, its agents or employees or arising from the maintenance, ownership or operation of any of the vehicles used in the performance of this contract. This indemnification shall include, but shall not be limited to, the costs of legal representation of the Board, its agents and employees and individual Board members, relating to any claim brought against them in connection with the alleged conduct of the Contractor or any of its agents or employees.
 - i. The Contractor shall not be held or deemed in any way to be the agent or employee of the Board. It is the intention of the parties that the Contractor shall and is to be considered to be an independent contractor who is solely responsible for the employment of its drivers.
 - j. It is recognized that during inclement weather adherence to time schedules may be difficult. It is understood by the Contractor that the student transportation service provided by this contract constitutes an essential public service; subject only to the requirement that safety of children and others must be of paramount importance.
 - k. The Region 14 Board of Education reserves the right at any time during the life of the contract to cancel said contract by written notice within thirty (30) days when it shall appear that the terms of the contract have been violated or vehicles provided by the Contractor are being operated in a condition or manner which imperils the safety of passengers. Written notice shall be by registered mail. The Contractor shall promptly

refund to the Board any prepayment on a pro rata basis in the event of contract termination for any reason.

APPENDIX A

PROPOSAL SIGN – OFF

Pursuant to and in compliance with your Request for Proposals and your Instructions to bidders; relating thereto, the undersigned,

{Name of Bidder}

having carefully examined the complete specifications and together with all addenda issued and received prior to scheduled closing time for receipt of bids hereby offers and agrees to provide all equipment and services in accordance with the attached specifications dated November 15, 2019.

The authorized person(s) signing below further certifies that this proposal has been prepared without collusion with any other bidder, Regional School District, #14, or any employee of Regional School District #14, and is unaware of any direct, personal pecuniary interest of any employee of Regional School District #14 in the outcome of this bid.

AUTHORIZED SIGNATURE: _____

PRINTED NAME _____

ADDRESS: _____

CITY, STATE & ZIP: _____

PHONE & E-MAIL: _____

All proposal envelopes must be clearly marked with RFP Title, Opening Date, and time.

APPENDIX B

PROPOSAL PRICING

PER VEHICLE PER DAY/ HOME TO SCHOOL

<u>Year</u>	<u>77 pass.</u>	<u>35/47 pass.</u>	<u>Type II</u>	<u>W/chair</u>
2020-21	_____	_____	_____	_____
2021-22	_____	_____	_____	_____
2022-23	_____	_____	_____	_____
2023-24	_____	_____	_____	_____
2024-25	_____	_____	_____	_____

FIELD & ATHLETICS TRIPS

<u>Year</u>	<u>per Mile</u>	<u>per Hour Wait Time</u>	<u>Minimum Charge</u>
2020-21	_____	_____	_____
2021-22	_____	_____	_____
2022-23	_____	_____	_____
2023-24	_____	_____	_____
2024-25	_____	_____	_____

NAME OF COMPANY: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME _____

ADDRESS: _____

CITY, STATE & ZIP: _____

PHONE & E-MAIL: _____

Current bus routes can be found on the Region's website: www.ctreg14.org