**TOWN OF WESTPORT, CT**

**RFQ 20-988T**

**REQUEST FOR QUALIFICATIONS**

**ON-CALL LANDSCAPE DESIGN**

The Town of Westport Parks and Recreation Department is seeking qualified design/landscape architecture firms to provide park design services on an on call basis.  The Parks and Recreation Department anticipates the need for such services in regards to 3-5 park and open space properties over the next 2-3 years.  The goal is to develop plans for each park or open space that may include items such as pathways/trails, seating areas, landscape design, planting specifications, kayak launch areas, and other passive or active recreation amenities.

Responses will be received by the Town of Westport until 11:00 AM Thursday February 6, 2020, at the Finance Department Town Hall Room 313 110 Myrtle Avenue Westport, CT 06880. No proposals will be received after said hour.

Copies of the RFQ documents and information may be downloaded at the Town of Westport website [www.westportct.gov](http://www.westportct.gov)

All proposals are to be addressed to Town of Westport, Finance Dept.- Room 313, Town Hall – 110 Myrtle Ave. Westport, CT 06880. The envelope should be clearly marked:

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The Town of Westport reserves the right to waive any defects and informality in the responses, or to reject any or all proposals for any reason whatsoever and to accept that proposal deemed to be in the best interests of the Town.

Richard Kotchko

Purchasing Officer