

## **Invitation to Bid**

**Project Title:**                   **Fine Arts Instructional Center  
Eastern Connecticut State University  
Willimantic, Ct**

**Project Number:**               **BI-RW-295-CMR**

1. Sealed bids for all bid packages addressed to Gary P. Collette, Project Manager, Barr & Barr, Inc. 32 Hampden Street, Springfield, Ma 01103 will be received until 2:00 PM local time on April 30, 2013. All bids will be opened publicly and read aloud shortly thereafter. Specific questions regarding procedures, scopes and site visits may be directed in writing to Gary P. Collette at [gcollette@barrandbarr.com](mailto:gcollette@barrandbarr.com).

**DAS Prequalification is required for all bid packages in excess of \$500,000.00**

**Set-Aside Requirements:** Please take note that certain Bid packages are identified to be deemed for the Small Business Set-Aside Program ONLY. Bidders shall be responsible to award not less than 25% of the cost of construction to subcontractors that are certified and eligible to participate under the State of Connecticut Set Aside program for small, minority and women owned business enterprises including 25% of this amount (or 6.25% of construction) that must be awarded to certified and eligible minority and/or women owned enterprises, in accordance with Connecticut General Statutes section 4a-60g through 4a-60i. This requirement must be met even if the Bidder is certified and eligible to participate in the Small Business Set-Aside Program. Subcontractors shall compile and submit for approval an affirmative action plan in accordance with the rules and regulations of the Connecticut Human Rights and Opportunities Commission (CHRO). The affirmative action plan must be approved by the CHRO as a condition precedent to subcontractor approval.

2. Bidder Prequalification and Security
  - a. For work to be performed with an estimated value in excess of Five Hundred Thousand Dollars (\$500,000.00), the subcontractor shall be prequalified by the State of Connecticut Department of Administrative Services classification noted on the pertinent invitation to bid.
  - b. The bid shall be accompanied by a bid bond or certified check in an amount which shall be Ten Percent (10%) of any bid for work with an amount value of at least Fifty Thousand Dollars (\$50,000.00), if the bidder is a small contractor or minority business enterprise.
  - c. Pursuant to Connecticut General Statutes Section 4a-60g and further described in Appendix 1 to this agreement "Administrative and Statutory Requirements" (Appendix 1), it may provide in lieu of a bid bond, a letter of credit in an amount equal to Ten Percent (10%) of the bid amount if the

estimated value is less than one hundred thousand dollars and in an amount equal to Twenty Five Percent (25%) of the bid amount, if the estimated value is one hundred thousand dollars or greater; and

- d. The bidder shall possess experience with projects of a similar nature and scope.
3. There will be a Meet and Greet with Barr & Barr, Inc., State of Connecticut DCS, State of Connecticut CHRO, and the Architect on Thursday evening 3/28/13 at 6 PM to be held in the Science Auditorium #104 on the grounds of Eastern Connecticut State University in Willimantic, Ct.
4. There will be a MANDATORY prebid meeting for this bid on April 9, 2013 at 6PM. The prebid meeting will be held in the Science Auditorium #104 on the grounds of Eastern Connecticut State University in Willimantic, Ct. A jobsite walk will be held immediately after the prebid meeting.
5. Bid Packages & Bid Documents will be made available on April 2, 2013
6. Bid Documents will be available for electronic viewing and download on Barr & Barr's website [www.barrandbarr.com](http://www.barrandbarr.com) in our Online Plan Room (tab at bottom of home page). Please find the ECSU Fine Arts Instructional Center in our list of projects and click on any specific line for this project. You will be asked for a Password to gain access which is ECSUFINEARTS (all upper case). To secure hard copies of bid documents, at bidders' expense, contact either NE Blueprint in Springfield, Ma at (413) 737-3556 or by e-mail [plots@newenglandblue.com](mailto:plots@newenglandblue.com), or Joseph Merritt & Company in Hartford, Ct at (860) 296-2500. Documents will also be available to review at both of Barr & Barr's offices located at either 32 Hampden Street Springfield, Ma 01103 or 260 Cochituate Road Framingham, Ma 01701.

All document clarification requests or Bid Questions (RFI's) must be submitted in writing to the Construction Manager ONLY via fax at (413) 739-7684 Attention: Gary Collette or e-mail at ([gcollette@barrandbarr.com](mailto:gcollette@barrandbarr.com)). **Telephone inquiries will not be accepted/acknowledged during the bidding process. Bidders are to communicate solely with the Construction Manager during the bidding process.** Answers received directly from Owner, Architect or Engineers will not be binding on Construction Manger. **All questions must be submitted no later than April 12, 2013 any questions received after this date will not be responded to.**

7. This project is being performed under the Construction Manager at Risk (CMR) form of construction. Each Trade Contractor's contract shall be with the Construction Manager. The Owner has contracted with Barr & Barr, Inc to serve as the CMR.
8. No oral, telephone or telegraphic proposals will be considered. All bids shall stand available for acceptance for a period of ninety (90) days from the date proposals are received.
9. No bid shall be accepted from any person/company who is in arrears to the Owner and/or Construction Manager upon debt, or contract, or whom is a defaulter as surety or otherwise upon obligations to the Owner and/or Construction Manger.

- 10.** The Construction Manager reserves the right to reject any or all bids, without stating reasons therefore, including without limitation the right to reject any or all nonconforming, non-responsive, unbalanced or conditional bids and to reject the bid of any bidder if the Construction Manager believes that it would not be in the best interest of the Owner or the project to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner or Construction Manager. The Construction Manager reserves the right to waive informalities and to negotiate contract terms with one or more bidders without re-opening the bidding process in so far such negotiations are not in violation of applicable competitive bidders' statute of law. In evaluating bids, the Construction manager will consider the qualifications of the bidder, whether or not the bids comply with the prescribed requirements, and such alternates, unit process, and other data, as may be requested in the form of Bid or prior to Notice of Award. The Construction Manger may consider the qualifications and experience of subcontractors and other persons and organizations proposed for those portions of the work as to which the identity of subcontractors and other persons or organizations must be submitted as provided by the documents. The Construction Manger reserves the right to require, prior to Notice of Award, a statement of facts in detail of the business and technical organization and plant of the bidder of the bidder available for the contemplated work, including financial resources, present commitments, and experience of the bidder in performance of past comparable work. Construction Manager recommended trade contractors are subject to DCS approval.
- 11.** Barr & Barr, Inc. is an Affirmative Action Equal Opportunity Employer M/F/H/V.