

DCS RFQ Web Adv. Number: CPS-SBE/MBE-GBCA-01

**Request for Qualifications (RFQ) Web Advertisement for  
 SBE / MBE Contractor Pre-Selection**  
 (Minor Capital Projects between \$100,000 and \$500,000)  
 Connecticut Department of Administrative Services - Division of Construction Services  
 Office of Design & Construction – Process Management Unit  
 Room 478, 165 Capitol Avenue, Hartford, CT 06106

**IMPORTANT NOTE: *This is NOT an Invitation to Bid.*** Please read this RFQ Web Advertisement and all referenced documents carefully. For additional information on Small Business Enterprise (SBE) or Minority Business Enterprise (MBE) Certification, see Item 8 below.

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1.	<b>Selection Type:</b>	SBE/MBE Contractor Pre-Selection - Minor Capital Projects between \$100,000 & \$500,000.
2.	<b>General Statement:</b>	In accordance with the requirements of CGS §4b-91(a)(5) (amended by Public Act 14-188), the State of Connecticut Department of Administrative Services (DAS) / Division of Construction Services (DCS) Process Management Unit is advertising this RFQ for the <b>Pre-selection of SBE / MBE Contractors for Minor Capital Projects</b> between one hundred thousand dollars ( <b>\$100,000</b> ) and five hundred thousand dollars ( <b>\$500,000</b> ) for a specific <b>Contractor Classification of Work</b> (see Item 3 below).
3.	<b>Contractor Classification Of Work For This Pre-Selection:</b>	<p>All prospective <b>SBE / MBE Contractors</b> need to demonstrate that they have the necessary qualifications and experience for the following <b>Contractor Classification of Work</b>:</p> <p><b>General Building Construction (Group A):</b> The undertaking of general contracts for the construction of buildings (i.e. new construction, renovation, rehabilitation, alteration, addition, etc.). The contract must include a variety of construction practices and supervision of a minimum of three sub-trades. Includes those designs that are repetitive, conventional in character, require minimum design based on pre-engineered components/systems, and that pose minimum effort by the design professional. Examples include repetitive designs, dormitories, warehouses, basic building structures without interior finishes, ceiling replacement, pre-engineered components, recreation facilities, etc.</p> <p><b>Note:</b> If a Contractor is Pre-Selected for <b>Contractor Classification - General Building Group A</b> for Minor Capital Projects Between \$100,000 and \$500,000, then the Contractor will automatically be Pre-Selected for <b>Contractor Classification - General Trades</b> for Minor Capital Projects Between \$100,000 and \$500,000 .</p>
4.	<b>Cost of Work Range:</b>	Between <b>\$100,000</b> and <b>\$500,000</b> .
5.	<b>Project Locations:</b>	Future projects located on State owned property.
6.	<b>Project Delivery Method:</b>	<p><b>Design-Bid-Build (D-B-B):</b> Architect/Engineer (A/E) consultants will be selected (through a different RFQ) to develop design and construction documents (Bidding Documents) for the State to publically bid the Minor Capital Project to <b>only those SBE / MBE Contractors</b> who have been <b>Pre-Selected</b> to bid on this <b>Contractor Classification of Work</b>.</p> <p>The <b>SBE / MBE Contractor</b> deemed to be the "lowest responsible and qualified general bidder" shall be awarded the contract to build the Project.</p>
7.	<b>Objective Criteria for Evaluating SBE / MBE Contractors:</b>	Prospective <b>SBE / MBE Contractors</b> need to demonstrate that they meet the objective criteria as stated in the <b>1862 - QBS Submittal Booklet for SBE / MBE Contractor Pre-Selection</b> . The <b>QBS Submittal Booklet</b> will be used to evaluate a prospective <b>SBE / MBE Contractor's</b> past performance and experience with comparable work as described in this RFQ's " <b>Contractor Classification of Work</b> ", in a comparable " <b>Cost of Work Range</b> ", and will also be used to evaluate other financial, technical abilities, integrity, and absence of conflict of interests. If an SBE / MBE Contractor is Pre-Selected to bid on future DCS <b>Minor Capital Projects</b> between <b>\$100,000</b> and <b>\$500,000</b> , then as a <b>Bidder</b> they shall be evaluated by " <b>Objective Criteria</b> " relevant to their project.

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8.	<b>SBE / MBE Certification Requirements:</b>	SBE / MBE Contractor Pre-Selection is dependent upon all Prospective Contractors being Certified by the Connecticut Department of Administrative Services as a <b>Small Business Enterprise (SBE) or Minority Business Enterprise (MBE) or both</b> by the <b>QBS Submittal Due Date</b> as stated in this RFQ Web Advertisement. For more information about SBE / MBE Certification see the Department of Administrative Services Website: <a href="http://das.ct.gov/cr1.aspx?page=34">http://das.ct.gov/cr1.aspx?page=34</a>
9.	<b>Quality-Based Selection (QBS) Procedures:</b>	<b>**NEW** Quality-Based Selection (QBS) Procedures for SBE / MBE Contractor Pre-Selection</b>
	<b>Step</b>	
	1	<b>DCS RFQ Web Advertisement:</b> DCS shall publically advertise the <b>RFQ Web Advertisement for SBE / MBE Contractor Pre-Selection</b> for a specific <b>Contractor Classification of Work</b> .
	2	<b>QBS Submittal Booklets:</b> Prospective SBE / MBE Contractors shall submit their <b>QBS Submittal Booklets</b> in response to the requirements of the RFQ Web Advertisement.
	3	<b>QBS Panels for SBE / MBE Contractor Pre-Selection:</b> Three (3) DAS-DCS employees shall be appointed by the DAS Commissioner for each <b>SBE / MBE Contractor Pre-Selection QBS Panel</b> . The QBS Panel Members shall jointly evaluate QBS Submittal Booklets from prospective SBE / MBE Contractors and prepare a list of SBE / MBE Contractors who have been deemed responsible and qualified to be "Pre-Selected to Bid" on Projects for the specific Contractor Classification of Work and submit the list to the Commissioner for approval.
	4	<b>Invitation to Bid – SBE / MBE Contractors Pre-Selected to Bid:</b> Only those SBE / MBE Contractors "Pre-selected to Bid" for a specific Contractor Classification of Work shall receive an email from the State Contracting Portal notifying them of an <b>Invitation To Bid</b> that requires the services of an SBE / MBE Contractor who has been Pre-Selected for the specific Contractor Classification of Work.
10.	<b>QBS Submittal Booklets:</b>	All prospective SBE / MBE Contractors must complete and submit <b>QBS Submittal Booklets</b> in accordance with the all of the instructions and requirements stated in <b>1862 - QBS Submittal Booklet for SBE / MBE Contractor Pre-Selection</b> , which is provided with this RFQ on the State Contracting Portal (and the DCS SBE / MBE Contractor Pre-Selection web page). <b>IMPORTANT NOTE:</b> When you click on the <b>1862 - QBS Submittal Booklet for SBE / MBE Contractor Pre-Selection</b> , be sure to save it to your computer <b>prior</b> to editing.
11.	<b>Informational and Technical Assistance Meeting:</b>	All Prospective <b>SBE / MBE Contractors</b> are encouraged to attend a non-mandatory " <b>Informational and Technical Assistance Meeting</b> " at the State Of Connecticut, DAS – Division of Constructive Services, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106 as follows: <b>Date: Monday, May 11, 2015                      Start Time: 2:00 PM                      Room No.: 479</b>
12.	<b>QBS Submittal Deadline:</b>	Deadline for the receipt of the <b>QBS Submittal Booklets</b> is: <b>3 p.m. Friday, May 29, 2015</b>
13.	<b>QBS Submittal Location:</b>	Randy Daigle, DCS Process Management Unit Department of Administrative Services (DAS)/ Division of Construction Services (DCS) Room 478, 165 Capitol Avenue, Hartford, Connecticut 06106 <b>IMPORTANT NOTE:</b> Failure to submit properly formatted QBS Submittal Booklets with all of the required contents by the designated deadline and location may result in the Prospective SBE/MBE Contractor's submittal being deemed deficient for consideration for this Pre-Selection.
14.	<b>QBS Questions:</b>	Randy Daigle, DCS Process Management Unit Room 478, 165 Capitol Avenue, Hartford, Connecticut 06106 Email: <a href="mailto:randy.daigle@ct.gov">randy.daigle@ct.gov</a> <b>IMPORTANT NOTE:</b> Responses to requests for more specific information than is contained in this Advertisement shall be limited to information that is available to all Firms and that is necessary to complete this QBS process. <b>All requests for more specific Pre-Selection information must be sent in writing (email acceptable).</b>

END - 1850 - RFQ Web Advertisement for SBE / MBE Contractor Pre-Selection