

ADDENDUM NO.: 4

DATE OF ADDENDUM: May 3, 2016

**Biotechnology Laboratory Renovation  
Norwich Technical High School  
7 Mahan Drive  
Norwich, CT  
BI – RT – 838 C**

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Original Bid Due Date / Time: May 4, 2016 1:00 PM

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Revised Bid Due Date / Time: May 18, 2016 1:00 PM

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Previous Addendums: Addendum #3 dated 4/29/2016, Addendum #2 dated 4/7/2016, Addendum #1 dated 4/6/2016

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**TO: Prospective Bid Proposers:**

This Addendum forms part of the "Contract Documents" and modifies or clarifies the original "Contract Documents" for this Project dated 9/30/2015. Prospective Bid Proposers shall acknowledge receipt of the total number the Addenda issued for this Project on the space provided on Section 00 41 00 Bid Proposal Form. Failure to do may subject Bid Proposers to disqualification.

The following clarifications are applicable to drawings and specifications for the project referenced above.

**Item 1**

Bid date has been changed from May 4, 2016 at 1:00 PM to May 18, 2016 at 1:00 PM

**Item 2**

Discard the bid proposal in the specification and replace with this new one attached, there are No supplemental bids for this project.

End of Addendum 4



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Mellanee Walton, Associate Fiscal Administrative Officer  
Department of Administrative Services  
On Behalf of the Division of Construction Services

**BID PROPOSAL FORM  
FOR MAJOR & MINOR CAPITAL PROJECTS  
WITH AN ESTIMATED CONSTRUCTION COST GREATER THAN \$500,000**

**CT DAS PROCUREMENT SERVICES  
ON BEHALF OF  
CT DAS DIVISION OF CONSTRUCTION SERVICES**

FROM:

DATE: \_\_\_\_\_

PROPOSAL OF

\_\_\_\_\_  
*Complete Bidder's Legal Company Name  
(As Registered with the State of Connecticut, Secretary of State)*

\_\_\_\_\_  
*If "Doing Business As" then state Trade Name*

\_\_\_\_\_  
*Bidder's Address*

\_\_\_\_\_  
*Print Contact Person's Name And Title*

**To: Connecticut Department of Administrative Services - Procurement Services  
165 Capitol Avenue, 5<sup>th</sup> Floor East  
Hartford, CT 06106**

**For: BI-RT-838-C  
Biotechnology Laboratory Renovations  
Norwich Technical High School  
7 Mahan Drive  
Norwich, CT**

**Dear Commissioner:**

**1.0** In accordance with Chapter 60 Part II of the Connecticut General Statutes, as amended, and pursuant to, and in compliance with your Invitation to Bid, the Notice to Bidders, the Contract, including the conditions thereto, the Bid Security, I (we) propose to furnish the labor and/or materials, installed as required for the project named and numbered on this Bid Proposal Form, submitted herein, furnishing all necessary equipment, machinery, tools, labor and other means of construction, and all materials specified in the manner and at the time prescribed strictly in accordance with the provisions of the Contract including, but not limited to, the specifications and/or drawings together with all addenda issued by your authority and received prior to the scheduled closing time for the receipt of the bids, and in conformity with requirements of the Awarding Authority and any laws or Departmental regulations of the State of Connecticut or of the United States which may affect the same, for and in consideration of the price(s) stated on the said Bid Proposal Form, hereof.

**2.0 Lump Sum Base Bid:** This Lump Sum Base Bid by me (us) on the Bid Proposal Form *includes all work* indicated on the drawings and/or described in the specifications, except:

**2.1** Work covered by **Supplemental Bids** as may be listed on the Bid Proposal Form and General Requirements.

**2.2** Contingent Work covered by the **Unit Prices** included within the **General Requirements**.

**3.0 I (we) acknowledge and agree to the following:**

- 3.1 To use and accept the **Unit Prices** in Section 01 20 00 "Contract Considerations", Division 01 as provided by the Owner in evaluating either additions to or deductions from the Work.
- 3.2 To use and accept the **Allowances** in Section 01 20 00 "Contract Considerations", Division 1, as part of the Total Contract Sum as listed in Section 7.3 of this Bid Proposal form.
- 3.3 To use and accept the **Supplemental Bids** in Section 01 23 00 "Supplemental Bids", Division 1, as provided by the Contractor, when authorized by the Owner as scheduled in Section 7.6 of this Bid proposal form.
- 3.4 **Submission of Bid Proposal and other bid submittal requirements:**  
All potential bidders must **electronically upload** to the Connecticut Department of Administrative Services (CT DAS) and/or **submit** to CT DAS Procurement Services (as applicable) including but not limited to **Affidavits and Certifications**.  
For the requirements to submit the Bid Proposal, and submit and/or electronically upload Affidavits and Certifications, and other bidding documents, see **Article 1 of 00 21 19 Notice to Bidders - (Major & Minor Capital Projects Greater than \$500,000)**. Please note that electronic uploading of Affidavits and Certifications is the preferred method for submission.
- 3.5 To hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor's delays in required submissions. The Contractor and the State may mutually agree to extend this period. The agreement to extend the 90-day period may occur after the expiration of the original 90-day period.  
The apparent low bidder is required to submit key supporting documents as noted under the caption **Bid Submittal Time Line** at the end of this Section 00 41 00, within ten (10) calendar days of the bid opening, and to submit their Affirmative Action Plan to CHRO within fifteen (15) calendar days of bid opening. If there are any delays in the receipt of these materials then the Bid shall remain valid for the same additional number of days. For example, if the materials are submitted four (4) days later, then the bid shall remain valid for ninety-four (94) days.
- 3.6 To comply with the Department of Correction's **Security Regulations For Contract Forces**, Section 00 73 63.

**4.0 Bid Proposal Form:** This Bid Proposal Form is submitted to and in compliance with the foregoing and following conditions and/or information:

- 4.1 **AWARD:**
- 4.1.1 All proposals shall be subject to provisions of **Article 1 of the Notice to Bidders** and for purpose of award, consideration shall be given only to Bid Proposals submitted by qualified and responsible bidders.
- 4.1.2 The award shall be made on the **lowest Lump Sum Bid** as stated in Section 7.3 of this Bid Proposal Form and any or all **Supplemental Bids** as stated in Section 7.6 of this **Bid Proposal Form**, taken sequentially, as applicable, provided funds are available.
- 4.1.3 In the event of any **discrepancy** between the amount written in words and the amount written in numerical figures, the amount written in words shall be controlling.
- 4.2 **COMMENCEMENT AND ACCEPTANCE (ARTICLE 4 GENERAL CONDITIONS):**
- 4.2.1 The General Contractor shall commence Work within **fourteen (14) calendar days** after receiving "Construction Start Date and Notice To Proceed" by the Commissioner or the authorized representative and continue for One Hundred Eighty (**180**) calendar days for completion of the project.
- 4.3 **LIQUIDATED DAMAGES: (ARTICLE 8, GENERAL CONDITIONS):**
- 4.3.1 The General Contractor shall be assessed **\$528.00** per day for each calendar day *beyond* the Date established for Substantial Completion of the Contract according to the **Contract Time** as defined in Article 1.28 of the General Conditions, and not otherwise excused or waived pursuant to the Contract Documents, as defined in Article 1.23 of the General Conditions.
- 4.3.2 The General Contractor shall be assessed **\$495.00** per day for each calendar day *beyond* ninety (90) days after the date of said Substantial Completion that the Contractor fails to achieve **Acceptance**, as defined in Article 1.1 of the General Conditions and not otherwise excused or waived as described above
- 4.4 **CONTRACTOR'S INSURANCE REQUIRED: (ARTICLE 35, GENERAL CONDITIONS):**

4.4.1 The **limits of liability** for the Insurance required for this project shall be those listed in Article 35 of the General Conditions. **NOTE:** There is a new requirement regarding **commercial general liability (CGL) insurance**: The State of Connecticut Attorney General's Office now requires all selected firms to provide an endorsement to the CGL insurance stating that the State of Connecticut is an additional insured. Please be advised that a blanket endorsement is not acceptable.

4.4.2 **SPECIAL HAZARDS INSURANCE REQUIRED:**

None Required

4.4.3 **BUILDERS RISK INSURANCE:**

The General Contractor shall maintain Builder's Risk insurance providing coverage for the entire Work at the project site, and shall also cover portions of the Work located away from the site but intended for use at the site, and shall also cover portions of the Work in transit. Coverage shall be written on an All-Risk, Replacement Cost, and completed Value Form basis in an amount at least equal to the projected completed value of the Work and the policy shall state that the State of Connecticut shall be named as a loss payee not as an additional insured for these coverages.

4.4.4 **OWNERS AND CONTRATORS PROTECTIVE LIABILITY INSURANCE:**

The General Contractor shall maintain **Owner's and Contractor's Protective Liability** insurance providing a total limit of **\$1,000,000** for all damages arising out of bodily injury or death of persons in any one accident or occurrence and for all damages arising out of injury or destruction of property in any one accident or occurrence and subject to a total (aggregate) limit of **\$2,000,000** for all damages arising out of bodily injury to or death of persons in all accidents or occurrences and out of injury to or destruction of property during the policy period. This coverage shall be for and in the name of the State of Connecticut.

4.4.5 **UMBRELLA LIABILITY INSURANCE:**

This project requires **Umbrella Liability Insurance**. Provide an endorsement to the Umbrella Liability Insurance stating that the State of Connecticut is an additional insured. Select the correct **Umbrella Limit** using the "Umbrella Liability Insurance Table" below.

Umbrella Liability Insurance Table:			
Contract Value			Umbrella Limit
\$1.00	to	\$500,000.00	\$1,000,000.00
\$500,000.01	to	\$1,000,000.00	\$2,000,000.00
\$1,000,000.01	to	\$10,000,000	\$5,000,000.00
\$10,000,000.01	to	\$30,000,000	\$10,000,000.00
\$30,000,000.01	to	\$80,000,000	\$15,000,000.00
\$80,000,000.01	to	\$150,000,000	\$20,000,000.00
\$150,000,000.01	to	\$300,000,000	\$25,000,000.00

4.5 **NOT USED**

4.6 The General Contractor on this project shall be required to award not less than the percentage stated in the Invitation to Bid to contractors who are currently certified and eligible to participate under the State of Connecticut Set-Aside Program for **Small Business Enterprise (SBE)** contractors, including the percentage stated in the Invitation to Bid to currently certified and eligible **Minority Business Enterprise (MBE)** contractors, in accordance with Connecticut General Statutes Section 4a-60g.

4.6.1 This requirement *must be met even if* the **General Contractor** is *certified and eligible* to participate in the **Small Business Set-Aside Program**. To facilitate compliance with this requirement for set-aside subcontractors, the three (3) **apparent low bidders** will have ten (10) calendar days from the date of bid opening within which to submit a **list of certified set-aside contractors** to be used on this project along with the **dollar amounts** to be paid to each, on the form provided (Section 00 73 27 Set-Aside Contractor Schedule), and a copy of their **current certification** must be attached. This information will be considered as part of your Bid Proposal Form and **failure** to comply with any portion of this requirement within the ten (10) days, including

but not limited to **failure** to list or meet the necessary dollar amount or percentage of the bid price will be cause to **reject** your bid.

4.6.2 The percentage of the work performed by the CT DAS Certified Small Business Enterprise and Minority Enterprise contractors and subcontractors on this project shall not be less than the percentage noted in the Commission on Human Rights (CHRO) Regulation Section 00 73 38 subsection 5.1 of the completed Contract Sum of the Work with its own forces.

4.7 **BIDDER'S QUALIFICATION STATEMENT AND OBJECTIVE CRITERIA FOR EVALUATING QUALIFICATIONS OF BIDDERS:**

4.7.1 Information in regards to the General Contractor's and the Named Subcontractor's Bidder's Qualification is submitted and is made part of this Bid Proposal Form. **Note: Individual Specification Sections may contain General Contractor and/or Subcontractor Qualification requirements that exceed those in Section 00 45 15, "Objective Criteria Established for Evaluating Qualifications of Bidders."**

4.7.1.1 The General Contractor is required to complete the General Contractor Bidder's Qualification Statement in Section 00 45 14.

4.7.1.2 Any Named Subcontractor as listed in Table 7.5 of this Bid Proposal Form is required to complete the Named Subcontractor Bidder's Qualification Statement in Section 00 45 17. To facilitate compliance with this requirement, the three (3) apparent low bidders will have ten (10) calendar days, from the bid opening date, to submit the completed Named Subcontractor Bidder's Qualification Statement as required in Section 00 45 17. This information will be considered as part of your Bid Proposal Form and failure to comply with any portion of this requirement will be cause to reject your bid.

4.7.2 The Objective Criteria for Evaluating Bidders that are included in Division 0, Section 00 45 15, of this Project Manual, is to assure that the State of Connecticut will secure the "lowest responsible and qualified bidder" who has the ability and capacity to successfully complete the Bid Proposal Form and the Work.

4.8 **NONDISCRIMINATION AND LABOR RECRUITMENT:**

4.8.1 The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

4.9 **FEDERAL & STATE WAGE DETERMINATIONS:**

4.9.1 The U. S. Secretary of Labor's latest decision and the State of Connecticut Wage Schedule are all incorporated in the documents. The higher rate (Federal or State) for any given occupation shall prevail. At the time of bidding, the bidder agrees to accept the current prevailing wage scale, as well as the annual adjustment to the prevailing wage scale, as provided by the Connecticut Department of Labor.

4.10 **CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY & NON-SEGREGATED FACILITIES:**

4.10.1 The General Contractor and Subcontractors are hereby advised that upon acceptance of their bids they are obligated to fill out within seven (7) calendar days the certification required pursuant to Executive Order No. 11246, and agree to certify to the compliance of non-segregated facilities.

4.11 **EQUALS AND SUBSTITUTION REQUESTS PROCEDURES:**

4.11.1 All submissions requesting "Equals and/or Substitutions" shall be made by the Contractor in accordance with Article 15 of the General Conditions and Section 01 25 00 of the General Requirements. All submissions shall contain all the information necessary for the CT DAS Division of Construction Services (DCS) to evaluate the submission and the request. Failure to

submit sufficient information to make a proper evaluation, including submittal of data for the first manufacturer listed as well as the data for the "Equals and/or Substitutions" proposed, shall result in a **rejection** of the submission and request. Upon receipt of the submission and request the Division of Construction Services shall notify the Contractor the request has been received and as soon as possible shall render a decision on such submission and request.

- 4.11.2 **Pre-Bid Opening Substitution of Materials and Equipment:** The Owner will consider requests for equals or substitutions *if* received **fourteen (14) days prior** to the **Bid Opening**. The **Equal or Substitute Product Request Form 7001** must be used to submit request. This form may be found on the **DCS Website** ([www.ct.gov/dcs](http://www.ct.gov/dcs)) in the **DCS Library**, located at the top of the webpage, under "7000 Construction Phase Forms".
- 4.11.3 Request for Equal or Substitution shall be submitted to the **DCS Project Manager and Architect or Engineer**.
- 4.11.4 Any substitution request not complying with requirements will be denied. Substitution request sent *after* the **deadline** will be denied.
- 4.11.5 An **Addendum** shall be issued to inform all prospective bidder of any accepted substitution in accordance with our addenda procedures.
- 4.11.6 No extension of time will be allowed for the time period required for consideration of any Substitution or Equal.
- 4.11.7 **Post Contract Award Substitution Of Materials And Equipment:** All Requests For "Equals And Substitutions" *after* the Award of the Contract shall be made *only* by the **General Contractor** in accordance with Article 15, Materials: Standards, Section 00 72 00 General Conditions Of The Contract For Construction.

**5.0 ACCOMPANYING THIS PROPOSAL IS:**

5.1 **A CERTIFIED CHECK** drawn to the order of – Treasurer, State of Connecticut, in the which it is understood shall be cashed and the proceeds thereof used so far as may be necessary to reimburse the State of Connecticut for losses and damages arising by virtue of my (our) failure to file the required Bonds and execute the required contract if this proposal is accepted by the Awarding Authority.

**OR**

5.2 **A BID BOND** having as surety thereto a Surety Company or Companies authorized to transact business in the State of Connecticut and made out in the penal sum of 10% of the bid.

5.3 **CHECKLIST OF INCLUDED ITEMS WITH BID PROPOSAL AT TIME OF BID PROPOSAL SUBMITTAL:**

<b>IMPORTANT:</b>		
<b>A.</b>	All forms below must be either uploaded to the CT DAS website or included when you submit your bid package.	
<b>B.</b>	Failure to submit any of items marked below with an asterisk (*) shall cause rejection of the bid and shall not be considered a minor irregularity under CGS 4b-95.	
Item Checklist	Include the following in the Bid Package to CT DAS Procurement Services:	Form Location
1*	<input type="checkbox"/> Bid Proposal Form	00 41 00
2	<input type="checkbox"/> Certificate (of authority)	00 40 14
3*	<input type="checkbox"/> Department of Administrative Services Pre-qualification Certificate	00 40 15
4*	<input type="checkbox"/> Department of Administrative Services Update Statement	00 40 15
5*	<input type="checkbox"/> Standard Bid Bond or Certified Check	00 43 16
6	<input type="checkbox"/> General Contractor Bidder's Qualification Statement	00 45 14
7	<input type="checkbox"/> SEEC Form 10	SEEC Website
8	<input type="checkbox"/> Named Subcontractor's CT DAS Prequalification Certificate	CT DAS Website
Item Checklist	Include the following in the Bid Package to CT DAS Procurement Services or upload the following to the CT DAS Website prior to the time of the Bid Proposal Submission:	Form Location
1*	<input type="checkbox"/> Ethics Affidavit (Regarding State Ethics) – OPM Ethics Form 6	OPM Website

2*	<input type="checkbox"/>	Gift and Campaign Contribution Certification – OPM Ethics Form 1	OPM Website
3*	<input type="checkbox"/>	Consulting Agreement Affidavit – OPM Ethics Form 5	OPM Website
4	<input type="checkbox"/>	Iran Certification – OPM Ethics Form 7	OPM Website
5	<input type="checkbox"/>	Nondiscrimination Certification – Form A, B, C, D, or E	OPM Website

**6.0 Bid Proposal Declaration:** I (we), the undersigned, hereby declare that I am (we are) the only person(s) interested in the Bid Proposal and that it is made without any connection with any other person making any Bid Proposal for the same work. No person acting for, or employed by, the State of Connecticut is directly or indirectly interested in this Bid Proposal, or in any Contract which may be made under it, or in expected profits to arise therefrom. This Bid Proposal is made without directly or indirectly influencing or attempting to influence any other person or corporation to bid or refrain from bidding or to influence the amount of the Bid Proposal of any other person or corporation. This Bid Proposal is made in good faith without collusion or connection with any other person bidding for the same work and this proposal is made with distinct reference and relation to the plans and specifications prepared for this Contract. I (we) further declare that in regard to the conditions affecting the Work to be done and the labor and materials needed, this Bid Proposal is based solely on my (our) own investigation and research and not in reliance upon any representations of any employee, officer or agent of the State.

**7.0 Class of Work:** Each Class of Work set forth in a separate section of the specifications pursuant to this Section shall be a **subtrade** designated in Table 7.5 of this Bid Proposal Form and shall be the matter of a **subcontract** made in accordance with the procedure set forth in this chapter.

7.1 The undersigned proposes to furnish all labor and materials required for

**Project Number:** BI-RT-838-C  
**Project Title:** Biotechnology Laboratory Renovations  
 Norwich Technical High School  
 7 Mahan Drive  
 Norwich, CT

In accordance with the accompanying Plans and Specifications

**Prepared by:** S/L/A/M Collaborative]  
 80 Glastonbury Blvd.  
 Glastonbury, CT 06030  
 \_\_\_\_\_  
 Engineer/Architect

for the Contract Sum specified in **Section 7.3 Proposed Contract Price** subject to **additions** and **deductions** according to the terms of the specifications:

7.2 This Bid Proposal includes \_\_\_\_\_ number of **Addenda/Addendum**.

7.2.1 The **Contractor is to fill in item 7.2 above**, acknowledging the number of Addenda that the Contractor is including in the Bid Proposal Form. Failure to acknowledge all **addenda** in the space provided in the Bid Proposal Form shall be cause for **rejection** of the bid.

7.3 THE PROPOSED CONTRACT PRICE IS AS FOLLOWS:

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(Place figures in appropriate boxes.)

DOLLARS

\_\_\_\_\_  
 (Written Amount)

7.3.1 In accordance with Section 4.6, not less than the percentage stated in the Invitation to Bid must be awarded to Certified **Small Business Enterprise (SBE)**, including the percentage stated in the Invitation to Bid for Certified **Minority Business Enterprises (MBE)**. Failure to meet this requirement will be cause to **reject** your Bid.

7.4. NOT USED

7.5 NAMED SUBCONTRACTOR CLASSES OF WORK:

7.5.1 When a box is checked in Table 7.5, it indicates that this Project has plans and specifications detailing all labor and materials for a **Class of Work** estimated to exceed **Twenty-Five Thousand dollars (\$25,000)** that shall be furnished by the Bidder. The Bidder **shall** provide **all** the following Information for each **Class of Work**:

- .1 If the "None" box is checked in Table 7.5; then a Bidder **shall not** complete Table 7.5;
- .2 **Name of Subcontractor** (The General Contractor shall Name the Subcontractor with the largest Proposed Subcontract Value for each Class of Work);
- .3 **Proposed Value of Subcontract** (Amount Dollars);
- .4 **Labor & Material Payment Bond** (Percentage);
- .5 **Performance Bond** (Percentage);
- .6 **Total Value of Class of Work** (Amount Dollars).

Table 7.5 - Named Subcontractor Classes of Work	
<input type="checkbox"/> <b>None</b> , Project has <b>no</b> Classes of Work estimated to exceed Twenty-Five Thousand dollars (\$25,000).	
Classes of Work Descriptions:	Named Subcontractors Information:
<input type="checkbox"/> <b>Masonry Work:</b> Name of Masonry Subcontractor: _____ Proposed Value of Masonry Subcontract: \$ _____ Labor & Material Payment Bond: _____ % Performance Bond: _____ % Proposed Total Value of Masonry Class of Work: \$ _____	_____ _____ _____ _____
<input checked="" type="checkbox"/> <b>Electrical Work:</b> Name of Electrical Subcontractor: _____ Proposed Value of Electrical Subcontract: \$ _____ Labor & Material Payment Bond: _____ % Performance Bond: _____ % Proposed Total Value of Electrical Class of Work: \$ _____	_____ _____ _____ _____
<input checked="" type="checkbox"/> <b>Mechanical Work: (except HVAC)</b> Name of Subcontractor: _____ Proposed Subcontract Price: \$ _____ Labor & Material Payment Bond: _____ % Performance Bond: _____ % Proposed Total Value of Mechanical Class of Work: \$ _____	_____ _____ _____ _____
<input checked="" type="checkbox"/> <b>HVAC:</b> Name of Subcontractor: _____ Proposed Subcontract Price: \$ _____ Labor & Material Payment Bond: _____ % Performance Bond: _____ % Proposed Total Value of HVAC Class of Work: \$ _____	_____ _____ _____ _____

**Note: Failure of a Bidder to properly complete the above Table 7.5 according to the Instructions shall be cause for rejection of the bid.**

7.5.2 No person whose subcontract exceeds five hundred thousand dollars in value may perform work as a subcontractor on a project, which project is estimated to cost more than five hundred thousand dollars and is paid for, in whole or in part, with state funds, *unless, at the time of bid submission*, the person is prequalified in accordance with section 4a-100, as amended. "Prequalified" includes the contractor's or substantial subcontractor's prequalification classifications, aggregate work capacity ratings and single project limits.

7.5.3 The General Contractor may list itself together with its price (failure to provide both will be cause for rejection), if it customarily performs any of the Classes Of Work listed in Table 7.5 and is Prequalified by CT DAS for the Class Of Work at the time of the Bid Due date if the work is greater than \$500,000.

.1 If a General Contractor intends to use a subcontractor to perform any portion of the Named Classes of Work, including circumstances where the subcontractor is a Small Business Set-aside (SBSA) such as a Small Business Enterprise (SBE) or a Minority Business Enterprise (MBE), then it must list the Subcontractor or Set Aside Subcontractor as the case may be, for such Class of Work. A General Contractor may not substitute itself for any of the Named Classes of Work. If the General Contractor intends to use more than one Subcontractor to perform the Named Class of Work, then it shall indicate the Subcontractor name and Subcontract Value for the largest single Named Subcontractor.

.2 If a General Contractor leaves the spaces for a specific "Class of Work Description" completely blank, it will be assumed that the General Contractor will perform all the Work for that "Class of Work".

7.5.4 If a General Contractor requires a Performance and/or Labor and Material Payment Bond, then the General Contractor must indicate in Table 7.5 which of the Named Subcontractors are subject to this requirement. The amount (%) shall not exceed the Named Subcontractor's Proposed Subcontract Value as listed in Table 7.5.

7.5.5 The undersigned agrees that each of the Named Subcontractors listed in Table 7.5 of the Bid Proposal Form will be used for the "Class of Work" indicated at the Proposed Subcontract Value dollar amount stated, unless a substitution is permitted by the awarding authority as provided for in section 00 21 19 Notice to Bidders.

7.6 There are no supplemental bids for this project.

7.7 Contractor Provided Unit Prices are not needed for this project.

7.8 The undersigned agrees that if selected as the General Contractor, I (we) shall, within fifteen (15) calendar days (legal State holidays excluded) after notification thereof by the awarding authority, execute a Contract in accordance with the terms of this Bid Proposal Form and Contract.

7.9 The undersigned agrees and warrants that they have made good faith efforts to employ minority business enterprises as Subcontractors and suppliers of materials under such Contract and shall provide the Commission on Human Rights and Opportunities with such information as is requested by the Commission concerning their employment practices and procedures as they relate to the current provisions of the Connecticut General Statutes governing Contract requirements.

## 8.0 Confidentiality of Documents:

8.1 The undersigned agrees that if not selected as the General Contractor for this project, all plans and specifications in their possession for the project shall be destroyed.

8.2 The undersigned agrees that if selected as the General Contractor for this project:

8.2.1 The plans and specifications shall not be disseminated to anyone except for construction of this project.

8.2.2 The following provision shall be included in all of its contracts with subcontractors and sub-consultants:

"Any and all drawings, specifications, maps, reports, records or other documents associated with the contract shall only be utilized to the extent necessary for the performance of the work and duties under this contract. Said drawings, specifications, maps, reports, records and other documents may not be released to any other entity or person except for the sole purpose of the work described in this contract. No other disclosure shall be permitted without the prior written consent of the Division of Construction

Services. When any such drawings, specifications, maps, reports, records or other documents are no longer needed, they shall be destroyed."

8.2.3 Upon completion of the construction and the issuance of a certificate of occupancy, the plans and specifications shall be returned to the Division of Construction Services, or destroyed, or retained in a secure location and not released to anyone without first obtaining the permission of the Division of Construction Services.

9.0 **Duly Authorized Signature:** A duly authorized representative of the Bidder or Bidder's partnership, firm, corporation or business organization must sign all Bid Proposals Forms.

<b>Important Note:</b>	<b>No Facsimile Signature Is Permitted. All Information Below Is To Be Filled In By The Bidder.</b>
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Project Number BI-RT-838-C

Contact Person \_\_\_\_\_

Firm Name \_\_\_\_\_

Complete BIDDER'S LEGAL COMPANY NAME  
(AS REGISTERED WITH THE STATE OF CONNECTICUT, SECRETARY OF STATE)

General Contractor's State of Connecticut, D.C.P. License/ Registration No. \_\_\_\_\_  
(Applicable for Threshold Building projects only. Insert "N/A" if not applicable. Refer to page 1)

Firm Federal Employer Identification Number \_\_\_\_\_

Firm CT Tax Registration Number \_\_\_\_\_

Firm Address \_\_\_\_\_  
Street City State Zip Code

Telephone Number \_\_\_\_\_

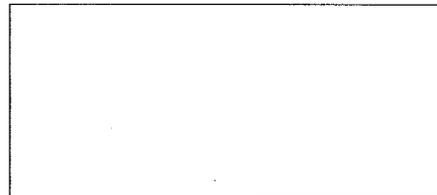
FAX Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Type of Business (check one):

- Corporation
- Limited Liability Corporation (LLC)
- Partnership
- Sole Proprietor

Corporate Seal, if a Corporation



Doing Business As (d/b/a), if yes, provide complete name below:

Provide Exact Wording on Corporate Seal below:

_____	_____
_____	_____
_____	_____

This Bid Submission is only for Contractors who are Certified in the CT DAS Prequalification Classification noted in the Invitation to Bid.

**\*A Certificate (of Authority) (Section 00 40 14) must be submitted with your Bid Proposal.\***

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Bidder's Signature \_\_\_\_\_  
Duly Authorized \_\_\_\_\_ Title \_\_\_\_\_  
Print Name \_\_\_\_\_ Date \_\_\_\_\_

The apparent three low bidders are required to submit key supporting documents as noted below, while the apparent low bidder is required to submit his Affirmative Action Plan to CT DAS CHRO and his "General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities" to CT DEEP as noted below. If there are any delays in the receipt of these materials then the Bids shall remain valid for the same additional number of days. For example, since the apparent three low bidders are required to hold the bid price for ninety (90) calendar days and any extensions caused by the Contractor's delays in required submissions, if materials are submitted four (4) days later, then the bid shall remain valid for ninety-four (94) days.

*Failure to meet the below stated deadlines may result in rejection of the bid at the sole discretion of the Commissioner of Administrative Services.*

**NOTE: All of the following submittals shall be submitted directly to:**  
CT DAS Procurement Services  
165 Capitol Avenue, 5th Floor East, Hartford, CT 06106

**Bid Submittal Time Line:**

**SUBMITTALS DUE WITHIN 10 CALENDAR DAYS AFTER SET-ASIDE CONTRACTOR SCHEDULE REQUEST**  
(From the Apparent Three Low Bidders):

1. Section 00 73 27 Set-Aside Contractor Schedule
2. Listing of certified set aside contractors Subs with name, address, amount and whether a subcontractor or a supplier or both
3. CT DAS Set-Aside Subcontractor Certificate of Eligibility (SBEs & MBEs)
4. Section 00 45 17 Named Subcontractor Bidder's Qualification Statements
5. Named Subcontractor's CT DAS Prequalification Certificate, when applicable

**SUBMITTALS DUE WITHIN 15 CALENDAR DAYS AFTER REQUEST FOR AFFIRMATIVE ACTION PLAN AND EMPLOYMENT INFORMATION LETTER**  
(From the Apparent Low Bidder):

1. Affirmative Action Plan to CT DAS CHRO
2. Affirmative Action Plan Transmittal Letter Copy to CT DAS Procurement Services
3. Section 00 73 44 Wage Certification to DOL
4. On your letterhead, list of all named subcontractors, address and contact person
5. Scope Review conducted

**NEW: SUBMITTAL DUE WITHIN 10 BUSINESS DAYS AFTER REQUEST FOR "GENERAL PERMIT FOR THE DISCHARGE OF STORMWATER AND DEWATERING WASTEWATERS FROM CONSTRUCTION ACTIVITIES" LETTER**  
(From the Apparent Low Bidder, for projects involving one [1] acre or more of soil disturbance):

1. Registration and plans for the "General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities (CT DEEP-WPED-GP-015)" (see Section 00 21 19 Notice to Bidders for more information) to CT Department of Energy and Environmental Protection (CT DEEP);
2. Copy of registration and transmittal letter for the "General Permit for the Discharge of Stormwater and Dewatering Wastewaters from Construction Activities" to CT DAS Procurement Services.

**SUBMITTALS DUE WITHIN 10 BUSINESS DAYS AFTER THE LETTER OF INTENT:**

1. Section 00 62 16: Insurance Certificate Form
2. Section 00 92 10: Performance Bond
3. Section 00 92 10: Labor & Material Bond
4. Section 00 92 10: Surety Sheet
5. Power of Attorney from the Surety Company

6. Section 00 40 14: Certificate (of authority)
7. Section 00 62 16.1: Asbestos Abatement Liability Insurance (for asbestos abatement only)
8. Motor Vehicle Pollution Liability for Asbestos Abatement (for asbestos abatement only)
9. Section 00 92 30: Verified Nonresident General/Prime Contractors must submit a copy of their "Notice of Verified Status" from the CT Department of Revenue Services (DRS). Unverified Nonresident General/Prime Contractors must submit a copy of Form AU-965 "Acceptance of Surety Bond" from the DRS.
10. Section 00 92 10: Bidder's Certificate: Financial Position & Corporate Structure
11. Section 00 52 03: Contract
12. Section 00 52 73: Subcontract Agreement Form (Named & Listed)
13. Affidavit Regarding State Ethics – for each Named Subcontractor
14. Certificate of Legal Existence from Corporations