



STATE OF CONNECTICUT  
DEPARTMENT OF CONSTRUCTION SERVICES



January 15, 2013

Engineer's Contract for On-Call Services  
Mech., Elec., & Plumbing Eng. Support Services  
Contract Number: OC-DCS-MEP-0028

Mr. Rodney Bascom  
Clough, Harbour & Associates, LLP  
2139 Silas Dean Highway, Suite 212  
Rocky Hill, CT 06067-2336

Dear Mr. Bascom:

Your **Engineer's Contract for On-Call Services MEP** dated **December 31, 2012**, has been fully executed and approved by all concerned parties. We are forwarding herewith a copy of this contract.

Enclosed is the Department of Public Works government agency exemption certificate letter from the Department of Revenue Services. This certificate should be referenced when indicating that the Connecticut Sales and Use Tax does not apply to the subject project.

As of July 1, 2011, the Department of Public Works is involved in an agency consolidation with the Department of Administrative Services and the newly-created Department of Construction Services (DCS). The statutory authority, duties and responsibilities of the Department of Public Works relating to design and construction of public works projects are being consolidated into the Department of Construction Services.

All invoices must be directed to the DCS Project Manager assigned to the project. Please submit invoices on your letterhead that include the following information:

- Vendor's name and remittance address, Vendor's FEIN or SSN
- Invoice date, Contract/Project name and number
- Section(s) of the contract to which the bill relates and the amount billed

If you should have any questions in regard to the above, please contact **Bruce Bockstael**, Chief Administrator of Client Teams, at **(860) 713-5631**.

Sincerely,

Gail Westergren  
Legal Services Division

Enclosure(s): Contract: **OC-DCS-MEP-0028**  
CERT-134  
Government Agency Exemption Certificate

cc: State Properties Review Board w/copy of contract  
Legal Services Division, DCS, w/ copy of contract  
Bruce Bockstael, DCS Administrator of Client Teams, w/original contract  
Glenn Knapsack, DAS Project Accounting w/copy of contract  
Randy Daigle, DCS Process Management, w/copy of contract