

## ***Veteran's Documentation Required***

**1. If you're applying for credit as a VETERAN (5 points):**

Proof of Honorable Separation showing BOTH dates of entry into and separation from the service. Acceptable proof includes a certified or photocopy of one of the following:

- DD214 (long form) or
- Department of Defense certificate of honorable separation showing both entry and separation dates.

**2. If you're applying for credit as the SPOUSE OF A VETERAN NOT GAINFULLY EMPLOYED DUE TO DISABILITY (5 points) or UNMARRIED SURVIVING SPOUSE OF A VETERAN (5 points):**

In addition to the proof listed in number 1, the following must also be submitted:

- Marriage Certificate and
- A statement from a physician certifying that your spouse is unable to pursue gainful employment due to disability.

For those applying for unmarried surviving spouse of a veteran credit, the death certificate of your spouse or an official notice of death if it occurred in the line of duty, and a signed, dated statement attesting that you have not remarried since the death of your spouse are required.

**3. If you're applying for credit as a CURRENTLY DISABLED VETERAN (10 points):**

In addition to the proof listed in number 1, the following must also be submitted:

- Statement from the Veterans Administration, dated within the last six (6) months, certifying that you are currently eligible for compensation or pension benefits.

**4. If you're applying for credit as the SPOUSE OF CURRENTLY DISABLED VETERAN NOT GAINFULLY EMPLOYED DUE TO DISABILITY (10 points) or UNMARRIED SURVIVING SPOUSE OF A DISABLED VETERAN (10 points):**

In addition to the proof listed in number 1, the following must also be submitted:

- Marriage Certificate and
- A statement from a physician certifying that your spouse is unable to pursue gainful employment due to disability and
- A statement from the Veteran's Administration dated within the last six (6) months, certifying that your spouse is currently/or was eligible for compensation or pension benefits.

For those applying for unmarried surviving spouse of a disabled veteran credit, the death certificate of your spouse or an official notice of death if it occurred in the line of duty, and a signed, dated statement attesting that you have not remarried since the death of your spouse are required.

**Documentation can be mailed to:**

Department of Administrative Services  
Statewide Human Resources Management  
450 Columbus Blvd., Suite 1502  
Hartford, CT 06103

or Faxed to (860) 622-4913