

BID ADDENDUM
SP-18 Rev. 3/13/14
Prev. Rev. 10/15/13

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STATE OF CONNECTICUT
DEPARTMENT OF ADMINISTRATIVE SERVICES

PROCUREMENT DIVISION
165 Capitol Avenue, 5th Floor South
HARTFORD, CT 06106-1659

BID NO.: 16PSX0043
Bid Due Date: 31 March 2016
Date Addendum Issued: 24 March 2016

PLEASE NOTE:

This document has been marked as "Returnable". Electronic submittal of this document indicates that your company has read and accepted any modifications to the bid that are contained in this Addendum.

BID ADDENDUM #1

DESCRIPTION:

Turn Key Ballot Marking Devices

FOR:

Secretary of the State's Office

BIDDERS NOTE:

Question and Answer document attached

Question & Answer Document
Invitation to Bid #16PSX0043
TURN-KEY BALLOT MARKING DEVICE FOR THE DISABLED

- Q. 1.** What is the anticipated Contract award date?
A. It is anticipated a contract will be in place prior to April 29, 2016.
- Q. 2.** Where will User Acceptance Test (UAT) occur for initial delivery and configuration of the equipment?
A. UAT will occur at each individual municipality.
- Q. 3.** Where/when does pre-election equipment preparation and associated logic and accuracy testing occur? How is this being done today?
A. This is currently done at each municipality. This is done by local election officials who test each device according to a recommended test script provided by the vendor.
- Q. 4.** Where does the State wish to have the equipment stored? For example, the equipment could be stored at each town, or it could be stored at a centralized location.
A. The equipment will be stored at each municipality.
- Q. 5.** Previous statutes mentioned a minimum screen/display size for voting machines. Does the State have any minimum screen size requirement or preference for this accessible equipment?
A. No.
- Q. 6.** Exhibit 2(5) states “Permit the Department to stipulate minimum font sizes and background color contrast options, unless this capability is expressly waived by the Department.” What are the Department’s preferred minimum font size and background color contrast options, or if not known, when will this information become available?
A. The Department follows the recommended font size and color contrast options of the Americans with Disabilities Act (ADA).
- Q. 7.** What is the longest ballot that will be required for this accessible system, assuming an 8.5 inch width?
A. Ballots must accommodate all offices available to be elected. The number of offices to be elected can range from as few as 6 to as many as 40 with multiple openings for several of the offices. Ballot paper dimensions range from 8.5 x 11, 8.5 x 14, and 8.5 x 17.
- Q. 8.** Is the requirement for inspection in CT Chapter 147 Voting Methods Sec. 9-240a (Periodic examination of voting tabulators) applicable to this equipment?
A. No.
- Q. 9.** Is the requirement for a demonstrator device in CT Chapter 147 Voting Methods Sec. 9-260 (Instruction by means of demonstrator device) applicable to this equipment? If so, how many demonstrator devices should be provided statewide?
A. No.

Question & Answer Document

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TURN-KEY BALLOT MARKING DEVICE FOR THE DISABLED

- Q. 10.** How many people does SOTS anticipate providing training for, and at how many locations?
- A.** It is anticipated training will be provided for each local registrar of voters (338) in at least one location within each county.
- Q. 11.** What services does the SOTS request from the vendor for Election Night support?
- A.** Election Night support includes help desk and user support until close of polls.